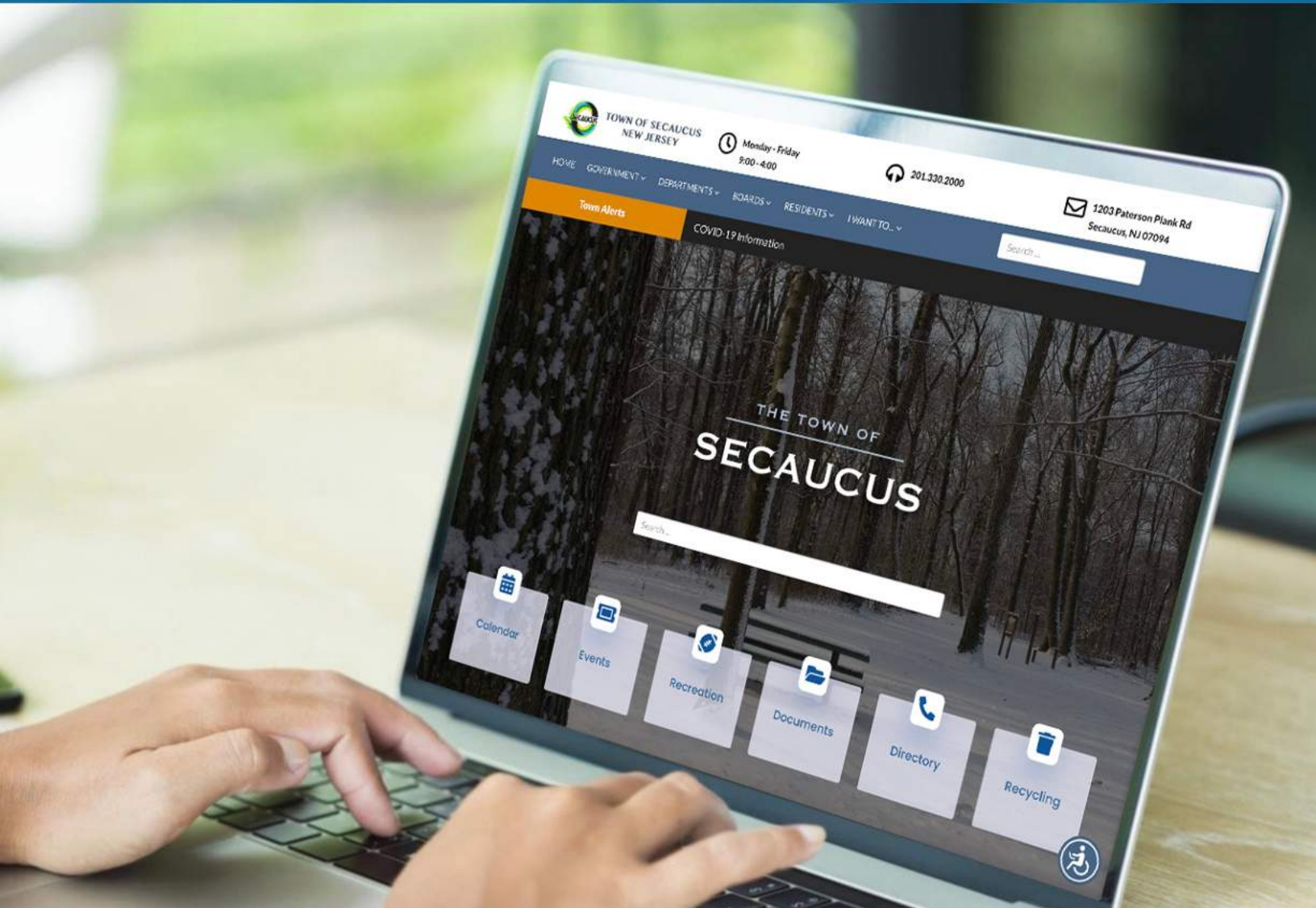




Bernardsville, NJ

Chris Damato
IT Director
cdamato@bernardsvilleboro.org
908-636-7676
166 Mine Brook Road
Bernardsville, NJ, 07924

Proposal Date
09-28-2021

| ABOUT US

Who We Are

GovSites is a complete municipal website solution with flexible designs and management packages to meet the needs of both small towns and county governments alike.

We are a division of Spatial Data Logic, who has provided municipal management software to over 220 municipalities and services over to 4 million residents in the State of NJ.

What We Do

GovSites is a one-stop option for getting your website set up, maintained, and expanded. We work with you to implement your design, migrate content from your current website, and perform webmaster services to keep the website consistent & up-to-date. Clients wishing to streamline their municipal processes, such as permits, complaint management, and registrations benefit from our integration with Spatial Data Logic's municipal management software.

We Are Local

With offices in Somerset, we are proud to serve our local community.

"Our recent move to SDL Sites [GovSites] was a success on all fronts... The feedback we have received from our residents has all been very positive. The site has a very crisp clean look, is easy to navigate, and is a vast improvement over our old site.

Sarah Brake – Hillsborough Township

DEEP ROOTS

Municipal websites managed by GovSites have been online since 2013. We have an extensive understanding of the specific web needs of municipalities and government agencies. Our platform was designed to make it easy for local government staff to maintain their own websites, but we offer extensive support options, including dedicated off-site webmaster services.

LOOKING FORWARD

In 2019, GovSites was acquired by Spatial Data Logic, a New Jersey government software company. The acquisition has created a complete government technology ecosystem, from the management of the agency to the interaction with businesses and residents. This proposal is based on website setup and only, but the system framework makes it easy to enable software features in the future.

MEET THE TEAM

During the setup and deployment of your website, you will be working with the staff below. We have full support and customer success team available once your website is online.

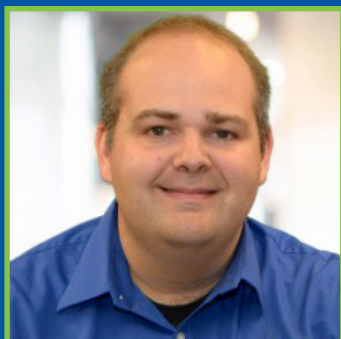


Jack Flood III

VP Operations

Jack is the Vice President of Operations with more than 25 years of experience. He ensures our client's needs are being met from a software, web and customer service standpoint.

He oversees the sales, customer success, marketing, technical support and training teams.



John Flanagan

Director - GovSites / SDL Sites

John Flanagan has worked with local government since 2010 and has specialized in local government websites since 2013. As the owner of GovSites, he developed and maintained municipal websites for many New Jersey municipalities.

In 2018, John led the development of SDL Sites and in 2019, GovSites was acquired by Spatial Data Logic.



Madison Franczak

Web Designer

Madison Franczak joined with Spatial Data Logic in September of 2020. With a background in web, print and branding, she brings creativity and strategic thought to all of her work. Madison helps with web design, new website deployment, content management, and ongoing support.

OUR COMPANY



2003 Municipal Software Introduced

While software and GIS mapping is not a part of this proposal, it is a key part of our company story and shows our deep roots in local government. Established in 1993 as a mapping and engineering firm, Spatial Data Logic began to provide government agencies with the ability to attach data to map parcels in 2003. They soon grew to become one of NJ's largest municipal management software providers.

2013 Municipal Websites Introduced by GovSites

GovSites, the website division of Spatial Data Logic, was established in 2013 by Flanagan Productions, LLC. GovSites was built to provide complete website management, providing municipalities with the ability to enjoy a hands-off approach to performing updates on their municipal websites.

2018 SDL Sites Established

In 2018, GovSites owner John Flanagan partnered with Spatial Data Logic to establish a unique solution to provide municipalities with the ability to enjoy a one-stop-shop for their website and management software. SDL Sites is a municipal website system that integrates with Spatial Data Logic's suite of products, making it easy to serve residents with custom information based on their property and account.

2019 Spatial Data Logic Acquires GovSites

After providing web consulting services to Spatial Data Logic for over a year, Spatial Data Logic acquired GovSites to establish a complete website solution. GovSites by Spatial Data Logic provides standalone government websites that may be used in conjunction with SDL's suite of products but do not require the use of the software.

CLIENTS

Current Spatial Data Logic Website Clients

Bernards, NJ	Genessee County, MI	Oceanport, NJ	Secaucus Police
Carlstadt MUA	Flemington, NJ	Old Tappan, NJ	Secaucus, NJ
Carlstadt Polce, NJ	Hamilton, NJ	Park Ridge Police	Teterboro, NJ
Chatham, NJ*	Hillsborough, NJ	Park Ridge, NJ	Tinton Falls, NJ
Delaware Township, NJ	Lambertville, NJ	Raritan, NJ	Watchung, NJ*
Evesham, NJ	Middlebrook Regional Health, NJ	Ridgefield Park Police	West Milford, NJ*
Evesham Police	Montvale Recreation	Secaucus Coalition	Woodcliff Lake, NJ
Ewing, NJ	Montvale, NJ	Secaucus Environmental	*in development
Ewing Police	Ocean City, NJ	Secaucus MUA	

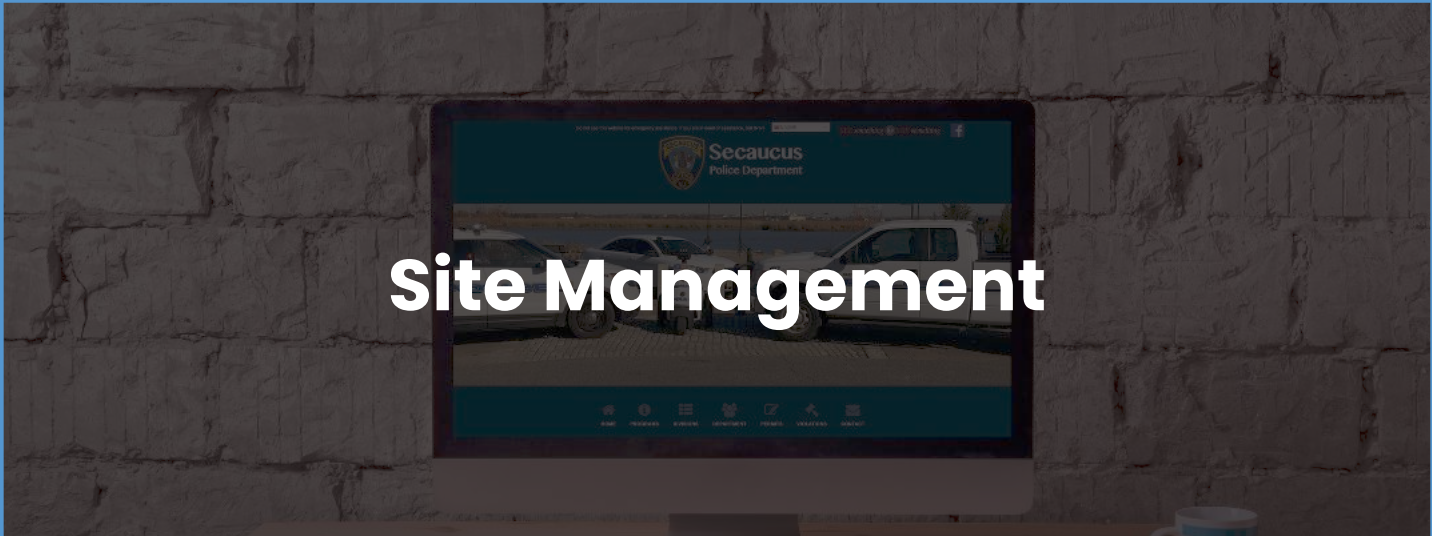
Current Spatial Data Logic Clients – Combined Web & Software

Alexandria Township	Flemington Borough	Montague Township	Roselle Borough
Asbury Park City	Florham Park Borough	Montclair Township	Roselle Park Borough
Avon Borough	Frankford Township	Montvale Borough	Roxbury Township
Barrington Borough	Franklin Township	Montville Township	Rumson Borough
Bass River Township	Frenchtown	Moorestown Township	Rutgers University
Bayonne	Garwood Borough	Morris Township	Saddle River
Beachwood	Glassboro Borough	Morristown Town	Scotch Plains
Berkeley Heights Township	Glen Ridge Borough	Mount Laurel Township	Secaucus Municipal Utilities
Berkeley Township	Guttenberg Town	Mount Olive Township	Secaucus Town
Bernards Township	Hackensack	Mountain Lakes Borough	Shiloh Borough
Bernardsville Borough	Hamilton Township	Mountainside Borough	Shrewsbury
Bloomfield Township	Hamilton Township	Netcong	Somerville
Boonton Town	Harding Township	New Providence Borough	South Toms River
Boonton Township	Haworth Borough	Newton	Sparta Township
Bound Brook Borough	Hawthorne Borough	North Brunswick	Spotswood
Bradley Beach Borough	Highland Park Borough	Norwood Borough	Spring Lake
Branchburg	Hillsborough Township	Nutley Township	Spring Lake Heights Borough
Brick Township	Holmdel	Oakland Borough	Springfield Township
Bridgeton City	Hoboken City	Ocean City	Stratford
Bridgewater Township	Hopewell Township	Oceanport	Stratford Borough
Brielle Borough	Howell Township	Ocean Gate	Summit
Burlington City	Irvington	Old Bridge Township	Teaneck
Burlington Township	Island Heights	Old Tappan	Teterboro Borough
Byram Township	Jackson Township	Oradell Borough	Tinton Falls
Cape May City	Jefferson Township	Orange Township City	Toms River
Cape May Point Borough	Jersey City	Palisades Park	Union City
Carlstadt Sewerage Authority	Keyport Borough	Paramus Borough	Ventnor City
Cedar Grove Township	Kingwood Township	Park Ridge Borough	Vernon Township
Chatham Borough	Lacey Township	Passaic City	Verona Township
Chatham Township	Lafayette Township	Paterson City	Vineland City
Cherry Hill Township	Lakewood Township	Pemberton Township	Warren Township
Clinton Township	Lambertville	Pequannock Township	Washington Township
Closter	Little Egg Harbor Township	Perth Amboy City	Watchung
Cranford Township	Little Falls Township	Phillipsburg Township	West Caldwell Township
Cresskill Borough	Little Ferry Borough	Piscataway Township	West Cape May
Deptford Township	Little Silver Borough	Plainsboro	West Deptford
Dumont Borough	Livingston Township	Point Pleasant	West Milford Township
Eagleswood	Long Hill Township	Rahway City	West New York Town
East Hanover Township	Madison Borough	Randolph Township	West Windsor Township
East Orange	Manchester Township	Raritan Borough	West Windsor
Eatontown Borough	Mansfield Township	Raritan Township	Westampton Township
Emerson Borough	Manville Borough	Readington Township	Westfield Town
Englewood Cliffs Borough	Maplewood Township	Ridgefield Park Village	Wharton Borough
Essex Fells Borough	Marlboro Township	Ridgewood Village	Woodbury City
Evesham Township	Medford Lakes Borough	River Edge Borough	Woodbury Height
Ewing Township	Mendham	Rivervale	Woodcliff Lake
Fair Haven Borough	Millburn Township	Rockaway Township	
Fanwood Borough	Millstone	Rockleigh	
Farmingdale	Mine Hill Township	Roseland Borough	

WEBSITE SERVICE LEVEL OPTIONS



Complete Management



Site Management



Hosting & Support Only

Please see the following pages for a detailed overview of each service level.

COMPLETE MANAGEMENT OPTION

What is Complete Management?

Simply put - Management is a complete municipal webmaster solution. In most municipalities, there isn't a single person whose job description is "webmaster". It often falls on the shoulders of different people or is the secondary responsibility of the clerk, administrator, or IT department. For many years, this worked, but as municipal websites become the go-to source of information for residents, they are demanding more.

At GovSites, we are a single source to gather, convert, distribute and archive municipal website information. This means that updating your website content, adding new pages, or changing the look of the site is as easy as sending an email.



Unlimited Content Updates

With GovSites complete management option in place, we are a single channel for all municipal communications. Information is sent directly to GovSites. We then review the content, perform necessary conversions, schedule the information to publish at an appropriate time, distribute the info across all of our managed channels, and archive the content when it is no longer relevant. All requests are tracked using a simple ticketing system.

Ongoing Builds

In addition to performing content updates, GovSites management includes the option to continue the site build long after the launch. This means that new pages, sections, features, and navigation structures can be added to your site at any time.

Gone are the days of adding content in the "best available place". If it doesn't fit perfectly in an existing part of your website, we will keep building the site so that the website itself grows with new information instead of getting cluttered.



First Year Management

Although not required, management is recommended for at least the first year. We know that your website isn't going to be finished the day that it launches. Feedback from residents, elected officials, and municipal staff will result in the need to continue design and implementation far after the initial launch of the website. When management is included, simply email us the content revisions and we will keep designing the site. Most clients continue management beyond the first year, but this is optional and you may choose to downgrade to hosting & support only at your renewal.

Hosting & Security

Whether GovSites is providing complete management or hosting & support only, we maintain your websites servers, security, and backups. All websites benefit from multiple levels of firewall and security protection, including the website itself and the servers that are hosting the site. In addition, GovSites takes a full backup of the entire website daily. All backups are held for at least 30-days on a different server, making it easy to restore your website if needed. Website hosting for the complete management service includes unmetered data storage for files up to 25mb and up to unmetered monthly bandwidth.



Users, Training & Support

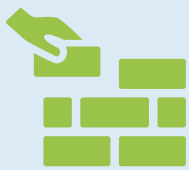
With management, only very basic training is required. Generally, clients who utilize the GovSites management services only need to log into their websites to post alerts during emergencies. Everything else is maintained by dedicated GovSites webmasters.

SITE MANAGEMENT OPTION

What is Site Management?

Simply put - Management is a complete municipal webmaster solution. In most municipalities, there isn't a single person for clients who wish to maintain their own daily content updates for agendas, calendars, news, on-page text, images, etc, but still want a technical webmaster on-hand, our site management option is the perfect solution.

With Site Management, all of the routine updates are handled internally but new functionality, page additions, integrations, complex updates, and layout changes are included.



Ongoing Builds

GovSites Site Management includes the option to continue the site build long after the launch. This means that new pages, sections, features, and navigation structures can be added to your site at any time.

Gone are the days of adding content in the "best available place". If it doesn't fit perfectly in an existing part of your website, we will keep building the site so that the website itself grows with new information instead of getting cluttered.

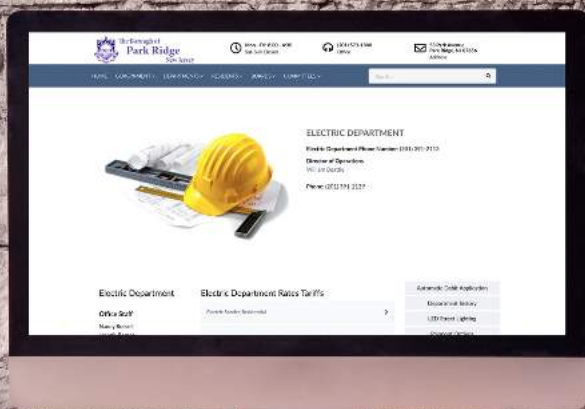
Hosting & Security

Whether GovSites is providing complete management or hosting & support only, we maintain your websites servers, security, and backups. All websites benefit from multiple levels of firewall and security protection, including the website itself and the servers that are hosting the site. In addition, GovSites takes a full backup of the entire website daily. All backups are held for at least 30-days on a different server, making it easy to restore your website if needed. Website hosting for the site management service includes 20gb data storage for files up to 25mb and up to 100gb monthly bandwidth.



Users, Training, & Support

Site Management packages include up to 30 municipal users and 3 administrative users. Municipal users have access to make updates on either a single department or the full website. All users have access to online training videos and how-to / technical support is provided to the 3 administrative users.



HOSTING AND SUPPORT OPTION

What is the Hosting and Support option?

For municipalities that do not require content management or ongoing modifications to the core website, our Hosting & Support Only option may meet the needs. With this service, GovSites by Spatial Data Logic provides website hosting, software upgrades, daily backups, and site security while provided general technical support.

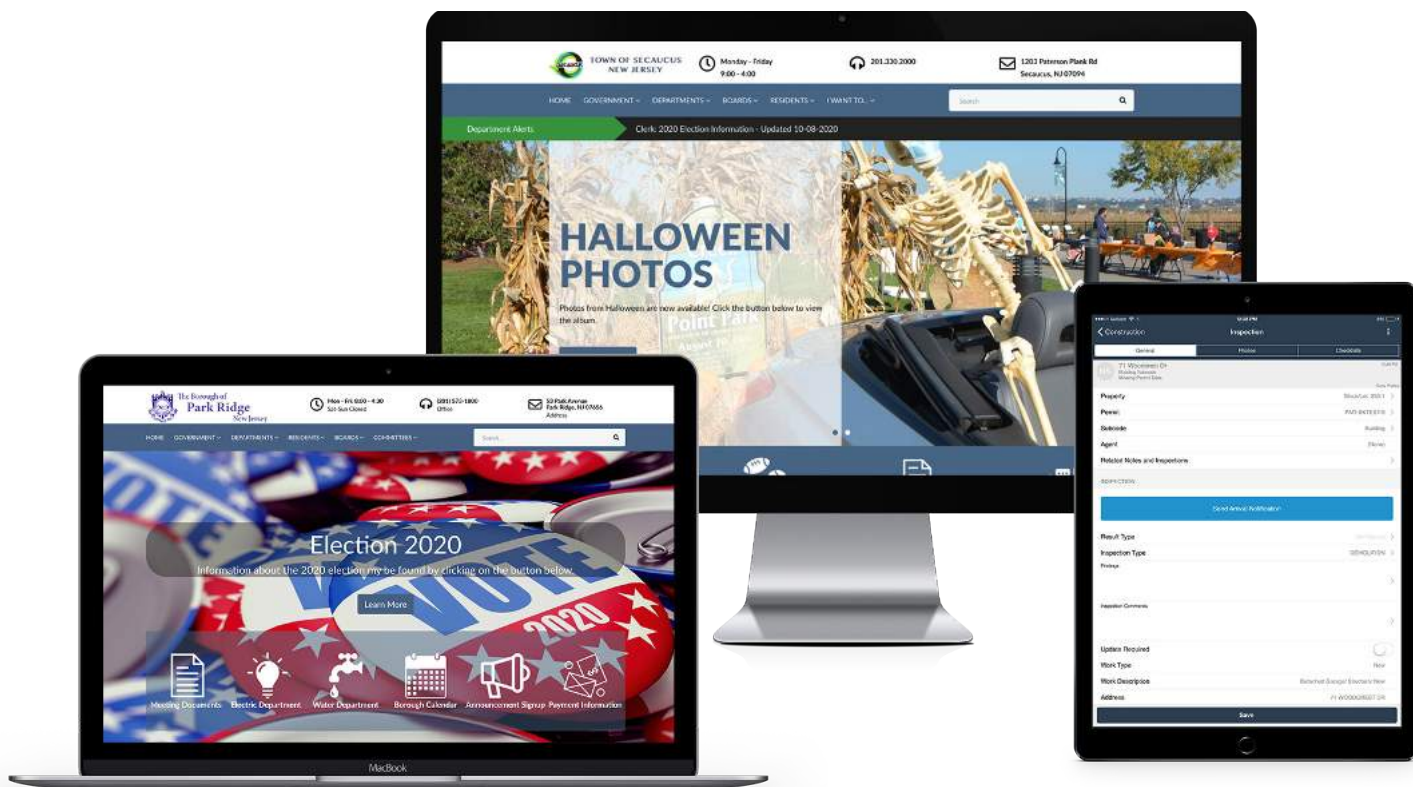


Hosting & Security

Whether GovSites is providing complete management or hosting & support only, we maintain your websites servers, security, and backups. All websites benefit from multiple levels of firewall and security protection, including the website itself and the servers that are hosting the site. In addition, GovSites takes a full backup of the entire website daily. All backups are held for at least 30-days on a different server, making it easy to restore your website if needed. Website hosting for the Hosting & Support service includes 10gb data storage for files up to 25mb and up to 100gb monthly bandwidth

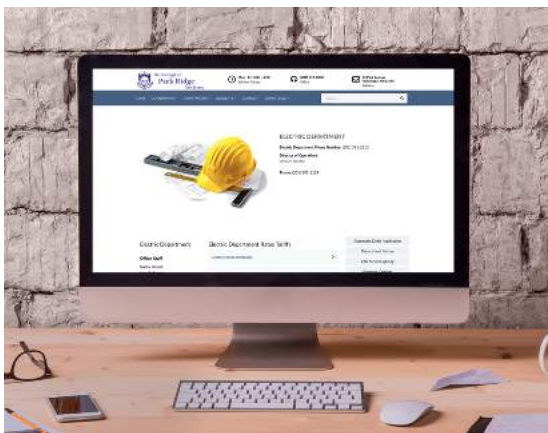
Users, Training, & Support

Hosting and Support packages include up to 30 municipal users and 3 administrative users. Municipal users have access to make updates on either a single department or the full website. All users have access to online training videos and how-to / technical support is provided to the 3 administrative users.



Comparison: GovSites Service Levels

	GOVSITES HOSTING & SUPPORT	GOVSITES SITE MANAGEMENT	GOVSITES COMPLETE MANAGEMENT
TECHNICAL SUPPORT BASIC "HOW-TO" QUESTIONS, ACCOUNT PASSWORD RESETS, TROUBLESHOOTING ASSISTANCE, HOSTING CONFIGURATIONS, UPDATES, & SECURITY PATCHES	✓ THREE ADMINISTRATORS	✓ THREE ADMINISTRATORS	✓
MUNICIPAL USER ACCOUNTS	30 USERS	30 USERS	N/A
WEBSITE HOSTING	10GB STORAGE 100GB BANDWIDTH	20GB STORAGE 100GB BANDWIDTH	UNMETERED STORAGE AND BANDWIDTH
TRIPLE REDUNDANT DAILY BACKUPS	✓	✓	✓
SYSTEM UPDATES & LICENSING	✓	✓	✓
WEB-BASED TRAINING	✓	✓	N/A
SOFTWARE INTEGRATIONS	✓	✓	✓
CHANGE TO CDN CONFIGURATION OPTIONAL - INCLUDES BASIC-LEVEL CLOUDFLARE (TM) ACCOUNT SETUP AND CONFIGURATION UPON REQUEST.	✓	✓	✓
TECHNICAL WEBMASTER POST-LAUNCH PAGE ADDITIONS, BASIC PAGE REDESIGNS, INTEGRATION ASSISTANCE, ADD-ON CONFIGURATION, FUNCTIONALITY SETUP		✓	✓
COMPLETE WEBMASTER SERVICES HANDS-OFF APPROACH TO SITE UPDATES, SAME-DAY WEBSITE CONTENT UPDATES - CALENDAR MANAGEMENT, DOCUMENT MANAGEMENT & UPLOADS, NEWS & ANNOUNCEMENT UPDATES, PAGE CONTENT			✓



New Website Setup & Data Migration

Core website setup is based on the GovSites by Spatial Data Logic framework. Core website setup is based on the GovSites by Spatial Data Logic framework available at Setup.GovSites.com and migration of the number of pages and documents indicated on the pricing page. Migration does not include archive news, outdated calendar items, and documents older than 3-years old.

The website will be customized for colors, logos, and photos.

Deployment Process

Phase 1 - Page Verification: Client advises GovSites of pages, document folders, & calendar categories required on new website. During this time, the client should ensure that the page content is up to date to ensure a smooth migration process. If the client is unable to update the content on the current website, but the information is out of date, they should begin generating content to be added onto the new website.

Phase 2 – Framework: After confirmation of the pages that will be added to the new website, GovSites will begin setting up the core system, including photos, colors, styles, document folders, calendar categories, and general page structure. If you are opting for our Site Management or Hosting & Support Only options, we will provide you with a training site at this point so that you may familiarize yourself with the GovSites platform.

Phase 3 – On-page Content Migration: Upon approval of the site framework and verification of the current website content, GovSites will begin the transition process by moving and formatting website on-page text to the new website. Some pages may be consolidated to reduce the amount of data being migrated or to fit within the framework of the GovSites platform. Please see the pricing page for the number of documents and pages included with the migration. Additional pages and sets of documents may be added as needed.

Phase 4 – Content Approval & Documents: After the on-page content is approved, GovSites will move over meeting documents. It is important to make note of any documents that are added to the website after this date, as they will not be migrated to the current site and should be sent to GovSites before the site launches to ensure all content is synchronized. If you are opting for complete website management, our managed website services begin at this point. All changes to the current site should be sent to GovSites so that we can continue to maintain a synchronized website. If you are opting for Site Management or hosting & support only, be sure to notate any changes to the current site that you will need to make before the launch.

Phase 5 – Site Launch: After all documents have been migrated, it is time to launch your website. We recommend launching as quickly as possible because the longer the website sits unlaunched, the quicker it will grow outdated.

Ongoing – Based on your ongoing service level, we will continue to work with you to build new sections or add content to the site. If you are opting for Hosting & Support only, changes will apply for any modifications to the website following the launch.

Website deployments average 6-16 weeks, but are heavily dependent on rapid approval following each phase. Delays in approval will result in a slower deployment turnaround time.

ADDITIONAL OPTIONS & SERVICES

Social Media Archiving & Management

If opting for complete website management, GovSites by Spatial Data Logic offers social media management. All Facebook posts will coincide with new website updates and drive additional traffic to the website. In addition, GovSites performs backups of the entire social media account via third-party provider, including all comments, shares, likes, and posts. This allows records requests to be fulfilled and creates a public document for all social media activity. Backups to social media and the website are taken at least once per day. Spatial Data Logic does not answer questions, interact with the public, answer messages, or respond to comments. The social media account is used for dissemination of information only. This add-on requires ongoing complete management. Inclusion of this option will be noted on the pricing page if applicable.

Userway ADA Accessibility Widget

GovSites by Spatial Data Logic has partnered with Userway, a leading provider of WCAG / ADA accessibility software. Userway currently offers a free add-on that is integrated into your website at no charge to enhance the accessibility of GovSites websites. For an additional fee based on pageloads, municipalities may upgrade this software add-on to include AI powered accessibility add-on that automatically ensures that your website is meeting guidelines. Please visit [Userway.com](https://userway.com/) for <https://userway.com/> for current pricing information. This service may be purchased through Spatial Data Logic at the rates displayed on their website and installed / configured at no additional charge.

PRICING INFORMATION

INITIAL COST

Proposed Service Level		Site Management
One Time Set-Up Fees Core website setup is based on the GovSites by Spatial Data Logic framework Core website setup is based on Setup.GovSites.com, customized with logos & coors. Migration of 30 website pages and up to 500 documents. Migration does not include archive news, outdated calendar items, and documents older than 3-years old.		\$5,500 / Onetime Fee
Ongoing Services & Annual Fees Site management Technical webmaster services Hosting & support Daily website backups Analytics Management Software integration configuration System updates & licensing Optional Cloudflare configuration <i>See terms for service details</i>		\$6,800 / Annual Fee
Additional data conversion pages	Quantity 0	0
Additional Conversation, Renaming, and Upload of documents – set of 500	0	0
Additional Options Software Client Hosting Credit	1	-\$300
Total First Year Cost		\$12,000

Pricing Notes:

Pricing Expires 12/31/2021 or 90 days after receipt, whichever comes first

Price Valid For 90-days

TERMS & NOTES

Payment Terms & Conditions

- A. The prices quoted herein will be valid for a period of ninety days. Please contact SDL at (732) 357-1280 for a new quote if your proposal has expired.
- B. Payments to SDL will be required at three major project milestones:
1. Submission of PO or Contract to SDL – 100% of the Setup Fee
 2. Completion of Installation -100% of Fees Associated with Migration and Management
- C. All outstanding invoices beyond sixty (60) days will accrue interest at the rate of 1½% per month.
- D. The client is responsible for providing website terms & an accessibility statements.
- E. Fees are subject to change on an annual basis unless a multi-year agreement is in place.

Website Terms & Conditions

- After the first year, your service will renew the current level. You may cancel or downgrade / upgrade to any service level with 90-days advance notice.
- If the domain name is owned by a third-party, such as the current website provider, the municipality is responsible for facilitating the transfer of the domain name to GovSites by Spatial Data Logic or transferring it to a municipality-owned account. GovSites does not maintain .gov accounts. Annual fees for domains maintained by GovSites is \$30/ year and clients on the Hosting & Support service level are subject to fees of \$135/hr for non-website related domain name configuration requests.
- The estimated timeline for completion assumes approval for each stage of the deployment within 48 hours and is based on current queue and is subject to change.
- The direct hosting of videos, audio, and large documents (over 20mb) directly on the website is not permitted. Regardless of service level, GovSites by Spatial Data Logic will work to suggest alternative methods for hosting such files.
- Data migration assumes that all documents, forms, and information that is currently maintained by third party sites, including video & meeting documents will continue to be maintained by third-party websites.
- Data migration relies on the current website being available and online. Content will be moved in as-is condition (we do not perform content updates). News, announcements, meeting documents older than 3 years, and archive information are not migrated.
- If you would prefer to use the state contract or cooperative purchasing vehicle, please let us know so that it may be quoted via third-party.
- Section 508 compliance is not guaranteed as it is not possible for any company to ensure 100% compliance at all times. We recommend the purchase and use of the Userway ADA Widget for enhanced levels of compliance. If non-compliance is discovered by GovSites by Spatial Data Logic, the client, or any third-party, GovSites by Spatial Data Logic will make every effort to rectify the issues in a timely fashion. The client is responsible for providing an ADA policy for inclusion on the website that provides an alternative means for obtaining information for those unable to complete their request using the website.

TERMS & NOTES

GovSites by Spatial Data Logic – Complete Management Service Level Terms

For complete management service level clients, GovSites provides same-day turnaround Monday - Friday, excluding holidays for general content updates as defined below. Requests must be submitted in "ready to publish" format to Support@GovSites.com by 3pm EST. Requests made after 3pm EST or those awaiting clarification / supplemental information at the same-day cutoff of 3pm EST will be completed the following business day by 11:59pm EST or when the necessary information is received.

Requests are completed by 11:59pm EST same-day if received by 3pm EST. Regardless of submission time, same-day content requests may be completed as late as 11:59pm EST.

Clients receive basic site training for content updates such as emergency notifications and alerts so that urgent information may be made outside of regular business hours or instantly if required. Emergency updates may be made in-house without affecting the complete management service level agreement.

Requests qualifying for same-day updates include:

- Document conversion and posting (up to 10 documents in one day)
- Newsfeed items
- Calendar updates (up to 10 unique events in one day)
- Basic In-line content updates
- Error corrections
- Minute & agendas (Included in daily document quota)
- Minor technical support requests

GovSites by Spatial Data Logic provides the technical webmaster services for content updates, but the client is responsible for providing and verifying all site content. Clients are notified by email when the requested content update is completed. The client is responsible for verifying that the update has been completed as requested and that the update does not contain any errors. All errors or requested changes must be resubmitted by replying to the automated notification to reopen the request. Requests must be reopened by 3pm EST for same-day completion.

In addition to content management, site updates are included with the complete management service level. Site updates are generally not completed same-day and an estimated time to completion will be provided after the request is reviewed. Site updates include:

- New pages
- Menu changes
- Analytics management
- Photo updates
- Structure updates (Less than 10% of overall site)
- Wireframe updates (Less than 10% of overall site)
- Basic third-party integrations (Subject to availability)
- Form additions
- Functionality Updates & Enhancements (Subject to availability)
- Shortened URLs

In most cases, basic site updates are completed within 48 hours, Monday - Friday excluding holidays however this fluctuates based on request type and current build queue.

GovSites by Spatial Data Logic – Site Management Service Level Terms

For site management service level, GovSites by Spatial Data Logic does not perform routine content updates. Only Site updates are included with the Site management service level. Site updates are generally not completed same-day and an estimated time to completion will be provided after the request is reviewed. Site updates include:

- New pages
- Menu changes
- Analytics management
- Photo updates
- Structure updates (Less than 10% of overall site)
- Wireframe updates (Less than 10% of overall site)
- Basic third-party integrations (Subject to availability)
- Form additions
- Functionality Updates & Enhancements (Subject to availability)
- Shortened URLs

In most cases, basic site updates are completed within 48 hours, however this fluctuates based on request type and current build queue.

GovSites by Spatial Data Logic – Hosting & Support Service Level Terms

For hosting & support, clients are responsible for updating their own content. GovSites by Spatial Data Logic will provide general how-to support for performing routine content updates to the three administrative users.

Requests for services offered under site management will be quoted based on an hourly rate of \$135/hr. Turnaround times will vary.

General Proposal Notes:

PROPOSAL SIGN OFF

The above proposal outlines the scope of work and services that will be provided by Spatial Data Logic. In order to move forward, Spatial Data Logic will need a signed Agreement and purchase order.

To begin this process, please sign off on the proposal and provide the following information.

I have reviewed the proposal and agree that the attached quote meets the needs of my request.

I confirm that I am authorized to sign on behalf of _____

Purchase Order:

☐

Purchase Order will be issued directly to Spatial Data Logic

☐

or Spatial Data Logic will work through a third-party to purchase on state contract

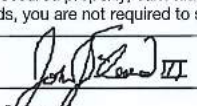
Signature _____ Date _____

COMPLIANCE DOCUMENTS

STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE		DEPARTMENT OF TREASURY/ DIVISION OF REVENUE PO BOX 252 TRENTON, NJ 08646-0252
TAXPAYER NAME: SPATIAL DATA LOGIC, INC.	TRADE NAME: SPATIAL DATA LOGIC	
ADDRESS: 285 DAVIDSON AVE SUITE 302 SOMERSET NJ 08873	SEQUENCE NUMBER: 0100335	
EFFECTIVE DATE: 06/25/97	ISSUANCE DATE: 11/14/14	
FORM-BRC (04-09), D205846V		<i>James J. DiMunzio</i> Director New Jersey Division of Revenue
This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.		

Certification 10964	
CERTIFICATE OF EMPLOYEE INFORMATION REPORT	
RENEWAL	
This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-MAY-2020 to 15-MAY-2027	
SPATIAL DATA LOGIC, INC. 285 DAVIDSON AVE., SUITE 302 SOMERSET NJ 08873	 <i>Elizabeth Maher Muoio</i> ELIZABETH MAHER MUOIO State Treasurer

COMPLIANCE DOCUMENTS

Form W-9 (Rev. October 2018) Department of the Treasury Internal Revenue Service	Request for Taxpayer Identification Number and Certification Go to www.irs.gov/FormW9 for instructions and the latest information.	Give Form to the requester. Do not send to the IRS.																																													
1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Spatial Data Logic Inc.																																															
2 Business name/disregarded entity name, if different from above																																															
Print or type. See Specific Instructions on page 3.	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☒ S Corporation ☐ Partnership ☐ Trust/estate ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ▶ _____																																														
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)																																														
	5 Address (number, street, and apt. or suite no.) See instructions. 285 Davidson Ave, Ste 302																																														
	6 City, state, and ZIP code Somerset, NJ 08873																																														
7 List account number(s) here (optional)																																															
Part I Taxpayer Identification Number (TIN) Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> , later. Note: If the account is in more than one name, see the instructions for line 1. Also see <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter.																																															
<table border="1" style="width: 100%; border-collapse: collapse;"><tr><td colspan="9" style="text-align: center;">Social security number</td></tr><tr><td style="width: 30px; height: 20px;"></td><td style="width: 30px; height: 20px;"></td><td style="width: 30px; height: 20px;"></td><td style="width: 30px; height: 20px;"></td><td style="width: 30px; height: 20px;"></td><td style="width: 30px; height: 20px;"></td><td style="width: 30px; height: 20px;"></td><td style="width: 30px; height: 20px;"></td><td style="width: 30px; height: 20px;"></td></tr><tr><td colspan="9" style="text-align: center;">or</td></tr><tr><td colspan="9" style="text-align: center;">Employer identification number</td></tr><tr><td style="width: 30px; height: 20px;">5</td><td style="width: 30px; height: 20px;">2</td><td style="width: 30px; height: 20px;">-</td><td style="width: 30px; height: 20px;">2</td><td style="width: 30px; height: 20px;">1</td><td style="width: 30px; height: 20px;">3</td><td style="width: 30px; height: 20px;">7</td><td style="width: 30px; height: 20px;">0</td><td style="width: 30px; height: 20px;">5 9</td></tr></table>			Social security number																		or									Employer identification number									5	2	-	2	1	3	7	0	5 9
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Part II Certification Under penalties of perjury, I certify that: 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and 3. I am a U.S. citizen or other U.S. person (defined below); and 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct. Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.																																															
Sign Here	Signature of U.S. person ▶ 	Date ▶ 1/27/2020																																													
General Instructions Section references are to the Internal Revenue Code unless otherwise noted. Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9 . Purpose of Form An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following. • Form 1099-DIV (dividends, including those from stocks or mutual funds) • Form 1099-MISC (various types of income, prizes, awards, or gross proceeds) • Form 1099-B (stock or mutual fund sales and certain other transactions by brokers) • Form 1099-S (proceeds from real estate transactions) • Form 1099-K (merchant card and third party network transactions) • Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition) • Form 1099-C (canceled debt) • Form 1099-A (acquisition or abandonment of secured property) Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN. If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.																																															



GovSites

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