BOROUGH OF BUENA

P.O. BOX 620
616 CENTRAL AVENUE
MINOTOLA, NJ 08341
TEL (856)697-9393 EXT 8 FAX (856)697-0053

PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.

NO. 21-00013 R

ORDER DATE: 01/12/21
REQUISITION NO:
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

SHIP TO

BOROUGH OF BUENA
PO BOX #620 616 CENTRAL AVE.
MINOTOLA, NJ 08341-0620
ATTN: FINANCE OFFICE

VENDOR

VENDOR #: COSTI005

COSTIGAN & COSTIGAN, LLC
117 BELLEVUE AVENUE
HAMMONTON, NJ 08037

Phone: (609)567-4500

PAYMENT RECORD

CHECK NO. 28374
DATE PAID 4/12/21

NOTICE: TAX ID #21-6001473 - TAX EXEMPT

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	MARCH 2021 LEGAL SERVICES DATE 03/31/21 INV# 15269 $ 8,820.00 58.80 HRS @ $150.00(03/01/21-03/24/21)	1-01- -109-225 LEGAL OE	8,820.0000	8,820.00
			TOTAL	8,820.00

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

X SEE ATTACHED

VENDOR SIGN HERE

OFFICIAL POSITION DATE

TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

DEPT. HEAD DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER.
MAIL VOUCHER & ITEMIZED BILLS TO:

BOROUGH OF BUENA
FINANCE OFFICE
P.O. BOX 620
616 CENTRAL AVENUE
MINOTOLA, NJ 08341

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW.

Mayor & Council

Diane G. Bassetti
Certified Finance Officer 4/6/21

STATE OF NEW JERSEY
PAYMENT VOUCHER
(VENDOR INVOICE)

DOCUMENT TC	DOCUMENT AGY	DOCUMENT NUMBER	BATCH TC	BATCH AGY	BATCH NUMBER	ACTG PER	FY

PO#	PV DATE	PP START MO	PP START DY	PP START YR	SCHED PAY MO	SCHED PAY DY	SCHED PAY YR	CHK CAT	OFF LIAB	F A	RF TY	CK FL	(A) VENDOR (PAYEE) ID NUMBER

CONTRACT NO.	AGENCY REF	BUYER	(B) TERMS	(C) TOTAL AMOUNT
				$8,820.00

(D) PAYEE NAME AND ADDRESS

Costigan and Costigan, LLC
117 Bellevue Avenue
Hammonton NJ 08037

(E) SEND COMPLETED FORM TO:

Cindi LoGiudio
Borough of Buena
616 Central Avenue
Minotola, NJ 08341

(F) PAYEE DECLARATIONS

I CERTIFY THAT THE WITHIN PAYMENT VOUCHER IS CORRECT IN ALL ITS PARTICULARS, THAT THE DESCRIBED GOODS OR SERVICES HAVE BEEN FURNISHED OR RENDERED AND THAT NO BONUS HAS BEEN GIVEN OR RECEIVED ON ACCOUNT OF SAID DOCUMENT.

→→ ______________________
PAYEE SIGNATURE

Member — PAYEE TITLE

3/31/21 — BILLING DATE

Line No.	REFERENCE CD	REFERENCE AGY	REFERENCE NUMBER	LINE	(G) PAYEE REFERENCE
1					
2					
3					

Line No.	FUND	AGCY	ORG CODE	SUB-ORG	APPR UNIT	ACTIVITY	OBJECT CD	SUB-OBJ	REV SRCE	SUB-	PROJ/JOB NO
1											
2											
3											

Line No.	RPT CT	BS ACT	DT	DESCRIPTION	QUANTITY	AMOUNT	ID	PF	TX
1									
2									
3									

ITEM NO.	DESCRIPTION OF ITEM	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3/1/2021 thru 3/24/2021	Legal Bill for Services Rendered	1	58.80 hours	150.00	$8,820.00
				TOTAL	$8,820.00

CERTIFICATION BY RECEIVING AGENCY: I certify that the above articles have been received or services rendered as stated herein.

Signature

Title Date

CERTIFICATION BY APPROVAL OFFICER: I certify that this Payment Voucher is correct and just, and payment is approved.

Authorized Signature

Title Date

Money?

Costigan & Costigan, LLC 1222 Spruce Street Philadelphia, PA 19107

215-546-7215

Invoice submitted to:
Borough of Buena
616 Central Avenue
Minotola NJ 08341

RECEIVED
MAR 3 1 2021
FINANCE OFFICE
BY

March 31, 2021

Invoice #15269

Professional Services

		Hrs/Rate	Amount
3/1/2021	Draft/revise revise Bid for Construction official and prepare resolution	2.00 150.00/hr	300.00
3/2/2021	Draft/revise revise four job descriptions for construction, plumbing, fire and building sub-codes	3.00 150.00/hr	450.00
3/3/2021	Review/analyze cannabis review	1.00 150.00/hr	150.00
3/4/2021	Draft/revise revision of resolution for provisional CO	2.00 150.00/hr	300.00
3/5/2021	Review/analyze Read notice of violation for central avenue and research status of law on municipal declaration of dangerous condition	2.00 150.00/hr	300.00
	Review/analyze Research marijuana legislation of 2021	2.00 150.00/hr	300.00
3/8/2021	Appear for/attend attend meeting	1.40 150.00/hr	210.00
	Review/analyze review agenda for meeting today	1.00 150.00/hr	150.00
	Plan and prepare for prepare for meeting today	1.30 150.00/hr	195.00
3/5/2021	Draft/revise read engineer's report	0.60 150.00/hr	90.00
	Review/analyze read petition	1.00 150.00/hr	150.00

		Hrs/Rate	Amount
3/5/2021	Communicate (other external) call with code enforcement on central avenue property	0.70 150.00/hr	105.00
3/10/2021	Review/analyze prepare resolution to further dissolve	1.40 150.00/hr	210.00
	Plan and prepare for begin application and my areas to cover	1.50 150.00/hr	225.00
3/9/2021	Draft/revise prepare resolution on Jason Brandt	1.20 150.00/hr	180.00
	Draft/revise prepare public notice of special meeting	1.00 150.00/hr	150.00
	Draft/revise work on application	2.00 150.00/hr	300.00
3/10/2021	Communicate (other external) calls with Pilles and Braslow and Rhonda	1.70 150.00/hr	255.00
	Review/analyze Read docs sent by Pilles	1.00 150.00/hr	150.00
3/12/2021	Appear for/attend attend meeting	1.50 150.00/hr	225.00
	Plan and prepare for prepare for meeting	1.50 150.00/hr	225.00
	Draft/revise prepare resolution for plumbing inspector	1.20 150.00/hr	180.00
	Plan and prepare for prepare for meeting tonight	2.50 150.00/hr	375.00
	Appear for/attend call on meeting	0.80 150.00/hr	120.00
3/11/2021	Communicate (other external) Call with Pilles and read PEOSH LETTERS	1.50 150.00/hr	225.00
3/16/2021	Draft/revise Prepare amedment to ordinance 195	1.60 150.00/hr	240.00
	Review/analyze read response to Press	0.70 150.00/hr	105.00
3/19/2021	Review/analyze read letter from Barbagli	0.50 150.00/hr	75.00

		Hrs/Rate	Amount
3/19/2021	Communicate (other external) call with Local finance board on meeting next week	0.50 150.00/hr	75.00
3/22/2021	Review/analyze read agenda and two revisions for meeting tonight	1.40 150.00/hr	210.00
	Appear for/attend attend meeting	0.80 150.00/hr	120.00
	Plan and prepare for prepare for meeting	1.50 150.00/hr	225.00
	Review/analyze read termination letter for ems	0.30 150.00/hr	45.00
3/23/2021	Review/analyze read all documents sent by Joe on dissolution	3.50 150.00/hr	525.00
	Draft/revise prepare initial application for dissolution	3.00 150.00/hr	450.00
	Plan and prepare for prepare for meeting with local finance board	2.00 150.00/hr	300.00
	Appear for/attend calls on DCA meeting	1.40 150.00/hr	210.00
3/24/2021	Appear for/attend attend meeting with DCA and Preparation with Joe	1.50 150.00/hr	225.00
	Plan and prepare for prepare for meeting and continue with draft application	3.00 150.00/hr	450.00
	Review/analyze review little league and basketball covid guidelines	0.30 150.00/hr	45.00
	For professional services rendered	**58.80**	**$8,820.00**
	Previous balance		**($180.00)**
3/3/2021	Refund		$3,705.00
3/15/2021	Payment - thank you. Check No. 28312		($3,525.00)
	Total payments and adjustments		**$180.00**
	Balance due		$8,820.00

BOROUGH OF BUENA

28374

BOROUGH OF BUENA

REFERENCE/DESCRIPTION	NET AMOUNT
Vendor: COSTI005 COSTIGAN & COSTIGAN, LLC PO: 21-00013 DESC: 2021 LEGAL SERVICES INV: 15269 AMT: 8,820.00	8,820.00
Check Date: 04/12/21 Check Amount: $******8,820.00	

DETACH BEFORE DEPOSITING

HOLD TO LIGHT TO VIEW TRUE WATERMARK IN PAPER · HEAT SENSITIVE RED LOCK DISAPPEARS WHEN HEATED

BOROUGH OF BUENA
Current Account
PO BOX 620
MINOTOLA, NJ 08341-0620

Newfield National Bank
NEWFIELD, NJ 08344
55-534/312

28374

DATE	CHECK NO.	AMOUNT
04/12/21	28374	$******8,820.00

Eight Thousand Eight Hundred Twenty AND 00/100 Dollars

TO THE ORDER OF

COSTIGAN & COSTIGAN, LLC
117 BELLEVUE AVENUE
HAMMONTON, NJ 08037

AUTHORIZED SIGNATURE

Details on back

⑈028374⑈ ⑆031205340⑆ ⑈268⑈625⑈1⑈

BOROUGH OF BUENA

P.O. BOX 620
616 CENTRAL AVENUE
MINOTOLA, NJ 08341
TEL (856)697-9393 EXT 8 FAX (856)697-0053

PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.

NO. 21-00013 R

ORDER DATE: 01/12/21
REQUISITION NO:
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

SHIP TO

BOROUGH OF BUENA
PO BOX #620 616 CENTRAL AVE.
MINOTOLA, NJ 08341-0620
ATTN: FINANCE OFFICE

VENDOR

VENDOR #: COSTI005

COSTIGAN & COSTIGAN, LLC
117 BELLEVUE AVENUE
HAMMONTON, NJ 08037

Phone: (609)567-4500

PAYMENT RECORD

CHECK NO. 28312
DATE PAID 3/8/21

NOTICE: TAX ID #21-6001473 - TAX EXEMPT

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	FEBRUARY 2021 LEGAL SERVICES DATE 02/25/21 INV# 152 $ 3,525.00 23.50 HRS @ $150.00(02/03/21-02/26/21)	1-01- -109-225 LEGAL OE	3,525.0000	3,525.00
			TOTAL	3,525.00

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

X SEE ATTACHED
VENDOR SIGN HERE

OFFICIAL POSITION DATE

TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

DEPT. HEAD DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER.
MAIL VOUCHER & ITEMIZED BILLS TO:

BOROUGH OF BUENA
FINANCE OFFICE
P.O. BOX 620
616 CENTRAL AVENUE
MINOTOLA, NJ 08341

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW.

David Zappariello
Mayor & Council

Diane G. Bassetti
Certified Finance Officer 3/2/21

STATE OF NEW JERSEY
PAYMENT VOUCHER
(VENDOR INVOICE)

DOCUMENT TC	DOCUMENT AGY	DOCUMENT NUMBER	BATCH TC	BATCH AGY	BATCH NUMBER	ACTG PER	FY

PO#	PV DATE	PP START MO	PP START DY	PP START YR	SCHED PAY MO	SCHED PAY DY	SCHED PAY YR	CHK CAT	OFF LIAB	F A	RF TY	CK FL	(A) VENDOR (PAYEE) ID NUMBER

CONTRACT NO.	AGENCY REF	BUYER	(B) TERMS	(C) TOTAL AMOUNT
				$3,525.00

(D) PAYEE NAME AND ADDRESS

Costigan and Costigan, LLC
117 Bellevue Avenue
Hammonton NJ 08037

(E) SEND COMPLETED FORM TO:

Cindi LoGiudio
Borough of Buena
616 Central Avenue
Minotola, NJ 08341

(F) PAYEE DECLARATIONS

I CERTIFY THAT THE WITHIN PAYMENT VOUCHER IS CORRECT IN ALL ITS PARTICULARS, THAT THE DESCRIBED GOODS OR SERVICES HAVE BEEN FURNISHED OR RENDERED AND THAT NO BONUS HAS BEEN GIVEN OR RECEIVED ON ACCOUNT OF SAID DOCUMENT.

→→ PAYEE SIGNATURE

Member
PAYEE TITLE

03/01/21
BILLING DATE

Line No.	REFERENCE CD	REFERENCE AGY	REFERENCE NUMBER	LINE	(G) PAYEE REFERENCE
1					
2					
3					

Line No.	FUND	AGCY	ORG CODE	SUB-ORG	APPR UNIT	ACTIVITY	OBJECT CD	SUB-OBJ	REV SRCE	SUB-	PROJ/JOB NO
1											
2											
3											

Line No.	RPT CT	BS ACT	DT	DESCRIPTION	QUANTITY	AMOUNT	ID	PF	TX
1									
2									
3									

ITEM NO.	DESCRIPTION OF ITEM	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2/3/2021 thru Present	Legal Bill for Services Rendered	1	23.50	150.00	$3,525.00
				TOTAL	$3,525.00

CERTIFICATION BY RECEIVING AGENCY: I certify that the above articles have been received or services rendered as stated herein.

Signature

Title *Date*

CERTIFICATION BY APPROVAL OFFICER: I certify that this Payment Voucher is correct and just, and payment is approved.

Authorized Signature

Title *Date*

RECEIVED
MAR 01 2021
FINANCE OFFICE
BY

Costigan & Costigan, LLC 1222 Spruce Street Philadelphia, PA 19107

215-546-7215

Invoice submitted to:
Borough of Buena
616 Central Avenue
Minotola NJ 08341

February 25, 2021

Invoice #15266

Professional Services

		Hrs/Rate	Amount
2/3/2021	Draft/revise prepare solicitor's report	0.50 150.00/hr	75.00
2/8/2021	Review/analyze review 1608 S. Central Ave.	0.70 150.00/hr	105.00
2/7/2021	Draft/revise Prepare petition	1.50 150.00/hr	225.00
	Draft/revise prepare resolution	1.50 150.00/hr	225.00
	Draft/revise prepare ordinance	2.70 150.00/hr	405.00
2/8/2021	Communicate (other external) call on statutory requirements	0.50 150.00/hr	75.00
	Appear for/attend attend meeting	0.50 150.00/hr	75.00
	Review/analyze review engineer report for meeting today	0.40 150.00/hr	60.00
	Plan and prepare for prepare for meeting today	0.60 150.00/hr	90.00
	Communicate (other external) discussion on fire districts	0.60 150.00/hr	90.00
2/17/2021	Review/analyze Read new info on Peosh	1.00 150.00/hr	150.00

		Hrs/Rate	Amount
2/17/2021	Draft/revise prepare new resolution for Rhonda	1.00 150.00/hr	150.00
2/22/2021	Review/analyze Read Non-CDL Policy for positive drug test	1.00 150.00/hr	150.00
2/19/2021	Review/analyze review further PEOSH violations	0.80 150.00/hr	120.00
2/22/2021	Appear for/attend Review Agenda for meeting today	1.00 150.00/hr	150.00
	Plan and prepare for prepare for meeting tonight	0.60 150.00/hr	90.00
	Appear for/attend attend meeting	0.50 150.00/hr	75.00
2/17/2021	Review/analyze read OPRA for r and V invoices and contracts	3.00 150.00/hr	450.00
2/25/2021	Review/analyze Read DCA emails	0.50 150.00/hr	75.00
	Draft/revise Prepare bid spec and notice for Construction official	2.60 150.00/hr	390.00
	Review/analyze Call with tax cert buyer of Lot 17.01 Block 121 and review all deeds sent by him	2.00 150.00/hr	300.00
	For professional services rendered	**23.50**	**$3,525.00**
	Previous balance		**$3,705.00**
2/26/2021	Payment - thank you		($3,705.00)
	Total payments and adjustments		**($3,705.00)**
	Balance due		$3,525.00

28312

BOROUGH OF BUENA

28312

BOROUGH OF BUENA

REFERENCE/DESCRIPTION	NET AMOUNT
Vendor: COSTI005 COSTIGAN & COSTIGAN, LLC PO: 21-00013 DESC: 2021 LEGAL SERVICES INV: 15266 AMT: 3,525.00	3,525.00

Check Date: 03/08/21 Check Amount: $******3,525.00

DETACH BEFORE DEPOSITING

HOLD TO LIGHT TO VIEW TRUE WATERMARK IN PAPER · HEAT SENSITIVE RED LOCK DISAPPEARS WHEN HEATED

BOROUGH OF BUENA
Current Account
PO BOX 620
MINOTOLA, NJ 08341-0620

Newfield National Bank
NEWFIELD, NJ 08344
55-534/312

28312

DATE	CHECK NO.	AMOUNT
03/08/21	28312	$******3,525.00

Three Thousand Five Hundred Twenty Five AND 00/100 Dollars

TO THE ORDER OF

COSTIGAN & COSTIGAN, LLC
117 BELLEVUE AVENUE
HAMMONTON, NJ 08037

David Zappariello
Cynthia Hadland

AUTHORIZED SIGNATURE

Details on back.

⑈028312⑈ ⑆031205340⑆ ⑈268⑈625⑈1⑈

BOROUGH OF BUENA
P.O BOX 620
616 CENTRAL AVENUE
MINOTOLA, NJ 08341
TEL (856)697-9393 EXT 8 FAX (856)697-0053

PURCHASE ORDER
THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.

NO. 21-00013 R

ORDER DATE: 01/12/21
REQUISITION NO:
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

SHIP TO:
BOROUGH OF BUENA
PO BOX #620 616 CENTRAL AVE.
MINOTOLA, NJ 08341-0620
ATTN: FINANCE OFFICE

VENDOR: VENDOR #: COSTI005
COSTIGAN & COSTIGAN, LLC
117 BELLEVUE AVENUE
HAMMONTON, NJ 08037

Phone: (609)567-4500

PAYMENT RECORD
CHECK NO. 28259
DATE PAID 2/8/21

NOTICE: TAX ID #21-6001473 - TAX EXEMPT

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	JANUARY 2021 LEGAL SERVICES DATE 02/03/21 INV# 15266 $ 5,055.00 33.70 HRS @ $150.00(01/04/21-01/29/21)	1-01- -109-225 LEGAL OE	5,055.0000	5,055.00
			TOTAL	5,055.00

CLAIMANT'S CERTIFICATION & DECLARATION
I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

X SEE ATTACHED
VENDOR SIGN HERE

OFFICIAL POSITION DATE

TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION
I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

DEPT. HEAD DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER.
MAIL VOUCHER & ITEMIZED BILLS TO:

BOROUGH OF BUENA
FINANCE OFFICE
P.O. BOX 620
616 CENTRAL AVENUE
MINOTOLA, NJ 08341

APPROVAL TO PURCHASE
DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW.

Mayor & Council

Diane G. Bassetti
Certified Finance Officer

STATE OF NEW JERSEY
PAYMENT VOUCHER
(VENDOR INVOICE)

DOCUMENT			BATCH			ACTG PER	FY
TC	AGY	NUMBER	TC	AGY	NUMBER		

PO#	PV DATE

PP START			SCHED PAY			CHK CAT	OFF LIAB	F A	RF TY	CK FL	(A) VENDOR (PAYEE) ID NUMBER
MO	DY	YR	MO	DY	YR						

CONTRACT NO.	AGENCY REF	BUYER	(B) TERMS	(C) TOTAL AMOUNT
				$5,055.00

(D) PAYEE NAME AND ADDRESS
Costigan and Costigan, LLC
117 Bellevue Avenue
Hammonton NJ 08037

(E) SEND COMPLETED FORM TO:
Cindi LoGiudio/Diane Bassetti
Borough of Buena
616 Central Avenue
Minotola, NJ 08341

(F) PAYEE DECLARATIONS
I CERTIFY THAT THE WITHIN PAYMENT VOUCHER IS CORRECT IN ALL ITS PARTICULARS, THAT THE DESCRIBED GOODS OR SERVICES HAVE BEEN FURNISHED OR RENDERED AND THAT NO BONUS HAS BEEN GIVEN OR RECEIVED ON ACCOUNT OF SAID DOCUMENT.

→→ ______________________
PAYEE SIGNATURE

Member — PAYEE TITLE

2/3/21 — BILLING DATE

Line No.	REFERENCE CD	AGY	NUMBER	LINE	(G) PAYEE REFERENCE
1					
2					
3					

Line No.	FUND	AGCY	ORG CODE	SUB-ORG	APPR UNIT	ACTIVITY	OBJECT CD	SUB-OBJ	REV SRCE	SUB-	PROJ/JOB NO
1											
2											
3											

Line No.	RPT CT	BS ACT	DT	DESCRIPTION	QUANTITY	AMOUNT	ID	PF	TX
1									
2									
3									

ITEM NO.	DESCRIPTION OF ITEM	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1/4/2021 thru 2/3/21	Legal Bill for Services Rendered	1	33.70	150.00	$5,055.00
				TOTAL	$5,055.00

CERTIFICATION BY RECEIVING AGENCY: I certify that the above articles have been received or services rendered as stated herein.

Signature

Title *Date*

CERTIFICATION BY APPROVAL OFFICER: I certify that this Payment Voucher is correct and just, and payment is approved.

Authorized Signature

Title *Date*

Costigan & Costigan, LLC
1222 Spruce Street Philadelphia, PA 19107
215-546-7215

Invoice submitted to:
Borough of Buena
616 Central Avenue
Minotola NJ 08341

RECEIVED
FEB 03 2021
FINANCE OFFICE
BY

February 03, 2021

Invoice #15266

Professional Services

		Hrs/Rate	Amount
1/4/2021	Communicate (other external) review opra	1.00 150.00/hr	150.00
	Plan and prepare for read agenda for tonight	0.80 150.00/hr	120.00
	Appear for/attend participate in reorg	1.00 150.00/hr	150.00
1/6/2021	Review/analyze Read new letter from Pilles	0.60 150.00/hr	90.00
	Communicate (other external) Call with Streets	0.70 150.00/hr	105.00
1/7/2021	Communicate (with client) review fire district 1	0.50 150.00/hr	75.00
1/11/2021	Communicate (other outside cou call with Attorney Pilles	0.30 150.00/hr	45.00
1/13/2021	Review/analyze review trailer ordinance	1.00 150.00/hr	150.00
	Review/analyze review appointing power of LUB	0.80 150.00/hr	120.00
	Communicate (other outside cou call with Attorney Pilles	0.50 150.00/hr	75.00
1/15/2021	Review/analyze read engineer's report for meeting	0.50 150.00/hr	75.00

		Hrs/Rate	Amount
1/15/2021	Review/analyze Read agenda for meeting	1.30 150.00/hr	195.00
1/19/2021	Appear for/attend Attend meeting	1.00 150.00/hr	150.00
	Communicate (other external) call with Pilles	0.50 150.00/hr	75.00
	Draft/revise prepare second extension on MOA	0.70 150.00/hr	105.00
	Review/analyze Read OPRA for r and V	1.00 150.00/hr	150.00
1/21/2021	Review/analyze read stormwater letter from pinelands of 1-7	0.50 150.00/hr	75.00
	Review/analyze read memo from JIF on covid- vaccines for employees	0.60 150.00/hr	90.00
	Review/analyze read notice of overburdened community status	0.40 150.00/hr	60.00
1/20/2021	Review/analyze read statute before meeting with mayor	1.00 150.00/hr	150.00
	Appear for/attend attend meeting	1.50 150.00/hr	225.00
	Draft/revise prepare trailer ordinance amendment	1.50 150.00/hr	225.00
1/25/2021	Review/analyze Read state covid guidelines for employees	0.80 150.00/hr	120.00
	Review/analyze read signed audit	0.30 150.00/hr	45.00
1/28/2021	Draft/revise prepare covid-19 policy	6.00 150.00/hr	900.00
	Draft/revise prepare resolution for covid-19 policy	1.00 150.00/hr	150.00
	Draft/revise prepare resolution for trailer	1.00 150.00/hr	150.00
	Draft/revise revise ordinance amendment for trailers	0.90 150.00/hr	135.00

		Hrs/Rate	Amount
1/28/2021	Draft/revise prepare draft ordinance for fire	1.50 150.00/hr	225.00
	Communicate (with client) discussion on draft ordinance and moa	2.50 150.00/hr	375.00
1/29/2021	Draft/revise revise covid policy	2.00 150.00/hr	300.00
	For professional services rendered	**33.70**	**$5,055.00**
	Previous balance		**$3,705.00**
1/29/2021	Payment - thank you		($3,705.00)
	Total payments and adjustments		**($3,705.00)**
	Balance due		$5,055.00

BOROUGH OF BUENA

28259

BOROUGH OF BUENA

REFERENCE/DESCRIPTION	NET AMOUNT
Vendor: COSTI005 COSTIGAN & COSTIGAN, LLC PO: 21-00013 DESC: 2021 LEGAL SERVICES INV: 15266 AMT: 5,055.00	5,055.00

Check Date: 02/08/21 Check Amount: $******5,055.00

DETACH BEFORE DEPOSITING

HOLD TO LIGHT TO VIEW TRUE WATERMARK IN PAPER · HEAT SENSITIVE RED LOCK DISAPPEARS WHEN HEATED

BOROUGH OF BUENA
Current Account
PO BOX 620
MINOTOLA, NJ 08341-0620

Newfield National Bank
NEWFIELD, NJ 08344
55-534/312

28259

DATE	CHECK NO.	AMOUNT
02/08/21	28259	$******5,055.00

Five Thousand Fifty Five AND 00/100 Dollars

TO THE ORDER OF

COSTIGAN & COSTIGAN, LLC
117 BELLEVUE AVENUE
HAMMONTON, NJ 08037

Details on back.

AUTHORIZED SIGNATURE

⑈028259⑈ ⑆031205340⑆ ⑈268⑈625⑈1⑈

BOROUGH OF BUENA
P.O. BOX 620
616 CENTRAL AVENUE
MINOTOLA, NJ 08341
TEL (856)697-9393 EXT 8 FAX (856)697-0053

PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.

NO. 21-00013 R

ORDER DATE: 01/12/21
REQUISITION NO:
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

SHIP TO:
BOROUGH OF BUENA
PO BOX #620 616 CENTRAL AVE.
MINOTOLA, NJ 08341-0620
ATTN: FINANCE OFFICE

VENDOR: VENDOR #: COSTI005
COSTIGAN & COSTIGAN, LLC
117 BELLEVUE AVENUE
HAMMONTON, NJ 08037

Phone: (609)567-4500

PAYMENT RECORD

CHECK NO. 28235

DATE PAID 1/19/21

NOTICE: TAX ID #21-6001473 - TAX EXEMPT

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	DECEMBER 2020 LEGAL SERVICES DATE 01/04/21 INV# 15264 $ 3705.00 24.70 HRS @ $150.00(12/01/20-12/31/20)	0-01- -109-225 LEGAL OE	3,705.0000	3,705.00
			TOTAL	3,705.00

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

X SEE ATTACHED

VENDOR SIGN HERE

OFFICIAL POSITION DATE

TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

DEPT. HEAD DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER.
MAIL VOUCHER & ITEMIZED BILLS TO:

BOROUGH OF BUENA
FINANCE OFFICE
P.O. BOX 620
616 CENTRAL AVENUE
MINOTOLA, NJ 08341

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW.

David Zappariello
Mayor & Council

Diane S. Bassetti
Certified Finance Officer 1/12/21

Costigan & Costigan, LLC 1222 Spruce Street Philadelphia, PA 19107

215-546-7215

Invoice submitted to:
Borough of Buena
616 Central Avenue
Minotola NJ 08341

RECEIVED
JAN 04 2021
FINANCE OFFICE
BY

January 04, 2021

Invoice #15264

Professional Services

		Hrs/Rate	Amount
12/1/2020	Review/analyze review MOA for Rhonda	1.00 150.00/hr	150.00
	Communicate (with client) notify all dept. heads of need to obtain signatures on manual and handbook and prepare checklist	1.00 150.00/hr	150.00
12/2/2020	Communicate (other external) call with triad on scott property	0.30 150.00/hr	45.00
12/4/2020	Review/analyze read covid 19 update for borough from CDC	1.40 150.00/hr	210.00
12/7/2020	Review/analyze read ordinance on fire districts	1.00 150.00/hr	150.00
	Draft/revise prepare resolution for extension of moa for Rhonda	1.00 150.00/hr	150.00
12/9/2020	Review/analyze read statutes for fire districts	2.50 150.00/hr	375.00
12/10/2020	Draft/revise prepare resolution for suspension	3.50 150.00/hr	525.00
12/14/2020	Draft/revise prepare revisions to resolution	1.50 150.00/hr	225.00
	Appear for/attend attend meeting	0.80 150.00/hr	120.00
	Plan and prepare for review agenda and prepare for meeting today	3.00 150.00/hr	450.00

		Hrs/Rate	Amount
12/22/2020	Communicate (other outside cou read letter from attorney pilles and speak to him	0.50 150.00/hr	75.00
	Review/analyze read Borough Covid 19 guidelines and those of Mercer	1.00 150.00/hr	150.00
	Review/analyze Read title 40A as per Attorney Pilles	1.00 150.00/hr	150.00
12/29/2020	Review/analyze review OPRA request for emails	0.90 150.00/hr	135.00
12/10/2020	Review/analyze read peosh violations both sets	2.50 150.00/hr	375.00
12/28/2020	Communicate (other external) speak to Attorney Pilles	0.80 150.00/hr	120.00
12/31/2020	Review/analyze review employee certs for manual	1.00 150.00/hr	150.00
	For professional services rendered	**24.70**	**$3,705.00**
	Previous balance		**$4,290.00**
12/21/2020	Payment - thank you		($4,290.00)
	Total payments and adjustments		**($4,290.00)**
	Balance due		$3,705.00

STATE OF NEW JERSEY
PAYMENT VOUCHER
(VENDOR INVOICE)

DOCUMENT TC	DOCUMENT AGY	DOCUMENT NUMBER	BATCH TC	BATCH AGY	BATCH NUMBER	ACTG PER	FY

PO#	PV DATE	PP START MO	PP START DY	PP START YR	SCHED PAY MO	SCHED PAY DY	SCHED PAY YR	CHK CAT	OFF LIAB	F A	RF TY	CK FL	(A) VENDOR (PAYEE) ID NUMBER

CONTRACT NO.	AGENCY REF	BUYER	(B) TERMS	(C) TOTAL AMOUNT
				$3,705.00

(D) PAYEE NAME AND ADDRESS

Costigan and Costigan, LLC
117 Bellevue Avenue
Hammonton, NJ 08037

(E) SEND COMPLETED FORM TO:

Cindi LoGiudio
Borough of Buena
616 Central Avenue
Minotola, NJ 08341

(F) PAYEE DECLARATIONS

I CERTIFY THAT THE WITHIN PAYMENT VOUCHER IS CORRECT IN ALL ITS PARTICULARS, THAT THE DESCRIBED GOODS OR SERVICES HAVE BEEN FURNISHED OR RENDERED AND THAT NO BONUS HAS BEEN GIVEN OR RECEIVED ON ACCOUNT OF SAID DOCUMENT.

→→ ______________________
PAYEE SIGNATURE

Member — PAYEE TITLE

1/4/21 — BILLING DATE

Line No.	REFERENCE CD	REFERENCE AGY	REFERENCE NUMBER	LINE	(G) PAYEE REFERENCE
1					
2					
3					

Line No.	FUND	AGCY	ORG CODE	SUB-ORG	APPR UNIT	ACTIVITY	OBJECT CD	SUB-OBJ	REV SRCE	SUB-	PROJ/JOB NO
1											
2											
3											

Line No.	RPT CT	BS ACT	DT	DESCRIPTION	QUANTITY	AMOUNT	ID	PF	TX
1									
2									
3									

ITEM NO.	DESCRIPTION OF ITEM	QUANTITY	UNIT	UNIT PRICE	AMOUNT
12/1/2020 thru Present	**Legal Bill for Services Rendered**	**1**	**24.70**	**150.00**	**$3,705.00**
				TOTAL	**$3,705.00**

CERTIFICATION BY RECEIVING AGENCY: I certify that the above articles have been received or services rendered as stated herein.

....
Signature

....
Title *Date*

CERTIFICATION BY APPROVAL OFFICER: I certify that this Payment Voucher is correct and just, and payment is approved.

....
Authorized Signature

....
Title *Date*

28235

BOROUGH OF BUENA

BOROUGH OF BUENA 28235

REFERENCE/DESCRIPTION	NET AMOUNT
Vendor: COSTI005 COSTIGAN & COSTIGAN, LLC PO: 21-00013 DESC: 2021 LEGAL SERVICES INV: 15264 AMT: 3,705.00	3,705.00

Check Date: 01/19/21 Check Amount: $******3,705.00

DETACH BEFORE DEPOSITING

HOLD TO LIGHT TO VIEW TRUE WATERMARK IN PAPER · HEAT SENSITIVE RED LOCK DISAPPEARS WHEN HEATED

BOROUGH OF BUENA
Current Account
PO BOX 620
MINOTOLA, NJ 08341-0620

Newfield National Bank
NEWFIELD, NJ 08344
55-534/312

28235

DATE	CHECK NO.	AMOUNT
01/19/21	28235	$******3,705.00

Three Thousand Seven Hundred Five AND 00/100 Dollars

TO THE ORDER OF

COSTIGAN & COSTIGAN, LLC
117 BELLEVUE AVENUE
HAMMONTON, NJ 08037

Details on back

AUTHORIZED SIGNATURE

⑈028235⑈ ⑆031205340⑆ ⑈268⑈625⑈1⑈

BOROUGH OF BUENA
P.O. BOX 620
616 CENTRAL AVENUE
MINOTOLA, NJ 08341
TEL (856)697-9393 EXT 8 FAX (856)697-0053

PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.

NO. 20-00018 R

ORDER DATE: 01/09/20
REQUISITION NO:
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

SHIP TO

BOROUGH OF BUENA
PO BOX #620 616 CENTRAL AVE.
MINOTOLA, NJ 08341-0620
ATTN: FINANCE OFFICE

VENDOR VENDOR #: COSTI005

COSTIGAN & COSTIGAN, LLC
117 BELLEVUE AVENUE
HAMMONTON, NJ 08037

Phone: (609)567-4500

PAYMENT RECORD

CHECK NO. 28138
DATE PAID 11/9/20

NOTICE: TAX ID #21-6001473 - TAX EXEMPT

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	SEPTEMBER 2020 LEGAL SERVICES DATE 09/30/20 INV# 15254 $ 6135.00 40.90 HRS @ $150.00(09/09/20-09/30/20)	0-01- -109-225 LEGAL OE	6,135.0000	6,135.00
			TOTAL	6,135.00

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

X SEE ATTACHED

VENDOR SIGN HERE

OFFICIAL POSITION DATE

TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

DEPT. HEAD DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER.
MAIL VOUCHER & ITEMIZED BILLS TO:

BOROUGH OF BUENA
FINANCE OFFICE
P.O. BOX 620
616 CENTRAL AVENUE
MINOTOLA, NJ 08341

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW.

Mayor & Council

Diane G. Bassetti
Certified Finance Officer 11/2/20

STATE OF NEW JERSEY
PAYMENT VOUCHER
(VENDOR INVOICE)

DOCUMENT TC	DOCUMENT AGY	DOCUMENT NUMBER	BATCH TC	BATCH AGY	BATCH NUMBER	ACTG PER	FY

PO#	PV DATE	PP START MO	PP START DY	PP START YR	SCHED PAY MO	SCHED PAY DY	SCHED PAY YR	CHK CAT	OFF LIAB	F A	RF TY	CK FL	(A) VENDOR (PAYEE) ID NUMBER

CONTRACT NO.	AGENCY REF	BUYER	(B) TERMS	(C) TOTAL AMOUNT
				$6,135.00

(D) PAYEE NAME AND ADDRESS

Costigan and Costigan, LLC
117 Bellevue Avenue
Hammonton NJ 08037

(E) SEND COMPLETED FORM TO:

Cindi LoGiudio
Borough of Buena
616 Central Avenue
Minotola, NJ 08341

(F) PAYEE DECLARATIONS

I CERTIFY THAT THE WITHIN PAYMENT VOUCHER IS CORRECT IN ALL ITS PARTICULARS, THAT THE DESCRIBED GOODS OR SERVICES HAVE BEEN FURNISHED OR RENDERED AND THAT NO BONUS HAS BEEN GIVEN OR RECEIVED ON ACCOUNT OF SAID DOCUMENT.

→→ ______________________
PAYEE SIGNATURE

Member — PAYEE TITLE

9/30/20 — BILLING DATE

Line No.	REFERENCE CD	REFERENCE AGY	REFERENCE NUMBER	LINE	(G) PAYEE REFERENCE
1					
2					
3					

Line No.	FUND	AGCY	ORG CODE	SUB-ORG	APPR UNIT	ACTIVITY	OBJECT CD	SUB-OBJ	REV SRCE	SUB-	PROJ/JOB NO
1											
2											
3											

Line No.	RPT CT	BS ACT	DT	DESCRIPTION	QUANTITY	AMOUNT	ID	PF	TX
1									
2									
3									

ITEM NO.	DESCRIPTION OF ITEM	QUANTITY	UNIT	UNIT PRICE	AMOUNT
9/9/2020 to Present	Legal Bill for Services Rendered	1	40.90	150.00	$6,135.00
				TOTAL	$6,135.00

CERTIFICATION BY RECEIVING AGENCY: I certify that the above articles have been received or services rendered as stated herein.

Signature

Title *Date*

CERTIFICATION BY APPROVAL OFFICER: I certify that this Payment Voucher is correct and just, and payment is approved.

Authorized Signature

Title *Date*

Money?

Costigan & Costigan, LLC 1222 Spruce Street Philadelphia, PA 19107

215-546-7215

Invoice submitted to:
Borough of Buena
616 Central Avenue
Minotola NJ 08341

RECEIVED
SEP 3 0 2020
FINANCE OFFICE
BY

September 30, 2020

Invoice #15254

Professional Services

		Hrs/Rate	Amount
9/9/2020	Draft/revise prepare solicitor's report for meeting of 9-14	0.50 150.00/hr	75.00
9/1/2020	Draft/revise Integrate our personnel manual with JIF's	5.00 150.00/hr	750.00
9/2/2020	Draft/revise integrate our personnel manual with employee handbook of jif	5.00 150.00/hr	750.00
	Draft/revise finalize tree ordinance	1.00 150.00/hr	150.00
9/1/2020	Draft/revise prepare monthly RCR for reevaluation	0.50 150.00/hr	75.00
9/14/2020	Review/analyze read engineer report for meeting tonight	0.50 150.00/hr	75.00
	Review/analyze Read agenda for meeting tonight	0.50 150.00/hr	75.00
	Plan and prepare for Prepare for meeting tonight	1.00 150.00/hr	150.00
	Appear for/attend attend meeting	0.70 150.00/hr	105.00
	Draft/revise read and respond to OPRA request from Feaster	2.00 150.00/hr	300.00
9/11/2020	Draft/revise Prepare Resolution on bakery assessments	1.30 150.00/hr	195.00

		Hrs/Rate	Amount
9/11/2020	Communicate (with client) discussion on Zorzi and Bakery sites	1.00 150.00/hr	150.00
	Communicate (other outside cou discussion with attorney on infinity fence	0.50 150.00/hr	75.00
	Review/analyze read ACORN agreement from county	1.00 150.00/hr	150.00
9/15/2020	Review/analyze read MOA for Rhonda for preparation of new agreement	1.00 150.00/hr	150.00
	Review/analyze read notice of special meeting and discussions on same	0.50 150.00/hr	75.00
	Review/analyze read new Feaster OPRA request on flooding and discussion on same	1.00 150.00/hr	150.00
9/17/2020	Appear for/attend attend special meeting and read executive session resolution and discussions on same	2.00 150.00/hr	300.00
9/16/2020	Communicate (other external) contact and review local finance laws	2.50 150.00/hr	375.00
9/21/2020	Communicate (other external) Contact DCA and LFB	1.00 150.00/hr	150.00
	Review/analyze Research on ordinance and resolution needed	3.00 150.00/hr	450.00
9/18/2020	Plan and prepare for discussions on MOA for meeting	1.00 150.00/hr	150.00
9/21/2020	Appear for/attend meet on MOA for Rhonda	1.30 150.00/hr	195.00
	Review/analyze Review Zorzi file	2.00 150.00/hr	300.00
9/18/2020	Draft/revise prepare solicitor report for meeting of 9-28-20	0.50 150.00/hr	75.00
9/25/2020	Review/analyze read agenda for 9-28 meeting	0.70 150.00/hr	105.00
9/28/2020	Appear for/attend attend meeting	0.90 150.00/hr	135.00

		Hrs/Rate	Amount
9/28/2020	Plan and prepare for prepare for meeting today	0.70 150.00/hr	105.00
9/29/2020	Communicate (other external) call with rhonda on moa	0.60 150.00/hr	90.00
9/25/2020	Review/analyze review trailer placements on residential property	1.00 150.00/hr	150.00
9/30/2020	Communicate (other external) Call with zoning and review ordinance	0.70 150.00/hr	105.00
	For professional services rendered	**40.90**	**$6,135.00**
	Previous balance		**$3,075.00**
9/21/2020	Payment - thank you. Check No. 28031		($3,075.00)
	Total payments and adjustments		**($3,075.00)**
	Balance due		$6,135.00

28138

BOROUGH OF BUENA

28138

BOROUGH OF BUENA

REFERENCE/DESCRIPTION	NET AMOUNT
Vendor: COSTI005 COSTIGAN & COSTIGAN, LLC	
PO: 20-00018 DESC: 2020 PROFESSIONAL SERVICES	9,915.00
INV: 15254 AMT: 6,135.00	
INV: 15258 AMT: 3,780.00	

Check Date: 11/09/20 Check Amount: $******9,915.00

DETACH BEFORE DEPOSITING

BOROUGH OF BUENA
Current Account
PO BOX 620
MINOTOLA, NJ 08341-0620

Newfield National Bank
NEWFIELD, NJ 08344
55-534/312

28138

DATE	CHECK NO.	AMOUNT
11/09/20	28138	$******9,915.00

Nine Thousand Nine Hundred Fifteen AND 00/100 Dollars

TO THE ORDER OF

COSTIGAN & COSTIGAN, LLC
117 BELLEVUE AVENUE
HAMMONTON, NJ 08037

AUTHORIZED SIGNATURE

Details on back.

⑈028138⑈ ⑆031205340⑆ ⑈268⑈625⑈1⑈

BOROUGH OF BUENA
P.O. BOX 620
616 CENTRAL AVENUE
MINOTOLA, NJ 08341
TEL (856)697-9393 EXT 8 FAX (856)697-0053

PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.

NO. 20-00018 R

ORDER DATE: 01/09/20
REQUISITION NO:
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

SHIP TO

BOROUGH OF BUENA
PO BOX #620 616 CENTRAL AVE.
MINOTOLA, NJ 08341-0620
ATTN: FINANCE OFFICE

VENDOR VENDOR #: COSTI005

COSTIGAN & COSTIGAN, LLC
117 BELLEVUE AVENUE
HAMMONTON, NJ 08037

Phone: (609)567-4500

PAYMENT RECORD

CHECK NO. 28138

DATE PAID 11/9/20

NOTICE: TAX ID #21-6001473 - TAX EXEMPT

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	OCTOBER 2020 LEGAL SERVICES DATE 11/02/20 INV# 15258 $ 3780.00 25.20 HRS @ $150.00(10/01/20-10/26/20)	0-01- -109-225 LEGAL OE	3,780.0000	3,780.00
			TOTAL	3,780.00

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

X SEE ATTACHED
VENDOR SIGN HERE

OFFICIAL POSITION DATE

TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

CJB
DEPT. HEAD DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER.
MAIL VOUCHER & ITEMIZED BILLS TO:

BOROUGH OF BUENA
FINANCE OFFICE
P.O. BOX 620
616 CENTRAL AVENUE
MINOTOLA, NJ 08341

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW.

Mayor & Council

Diane G. Bassetti
Certified Finance Officer 11/4/20

STATE OF NEW JERSEY
PAYMENT VOUCHER
(VENDOR INVOICE)

DOCUMENT			BATCH			ACTG PER	FY
TC	AGY	NUMBER	TC	AGY	NUMBER		

PO#	PV DATE	PP START MO	PP START DY	PP START YR	SCHED PAY MO	SCHED PAY DY	SCHED PAY YR	CHK CAT	OFF LIAB	F A	RF TY	CK FL	(A) VENDOR (PAYEE) ID NUMBER

CONTRACT NO.	AGENCY REF	BUYER	(B) TERMS	(C) TOTAL AMOUNT
				$3,780.00

(D) PAYEE NAME AND ADDRESS

Costigan and Costigan, LLC
117 Bellevue Avenue
Hammonton, NJ 08037

(E) SEND COMPLETED FORM TO:

Cindi LoGiudio
Borough of Buena
616 Central Avenue
Minotola, NJ 08341

(F) PAYEE DECLARATIONS

I CERTIFY THAT THE WITHIN PAYMENT VOUCHER IS CORRECT IN ALL ITS PARTICULARS, THAT THE DESCRIBED GOODS OR SERVICES HAVE BEEN FURNISHED OR RENDERED AND THAT NO BONUS HAS BEEN GIVEN OR RECEIVED ON ACCOUNT OF SAID DOCUMENT.

→→ ______________________ PAYEE SIGNATURE

Member — PAYEE TITLE

11/2/20 — BILLING DATE

Line No.	REFERENCE CD	AGY	NUMBER	LINE	(G) PAYEE REFERENCE
1					
2					
3					

	FUND	AGCY	ORG CODE	SUB-ORG	APPR UNIT	ACTIVITY	OBJECT CD	SUB-OBJ	REV SRCE	SUB-	PROJ/JOB NO
1											
2											
3											

	RPT CT	BS ACT	DT	DESCRIPTION	QUANTITY	AMOUNT	ID	PF	TX
1									
2									
3									

ITEM NO.	DESCRIPTION OF ITEM	QUANTITY	UNIT	UNIT PRICE	AMOUNT
10/1/2020 thru Present	Legal Bill for Services Rendered	1	25.20	150.00	$3,780.00
				TOTAL	$3,780.00

CERTIFICATION BY RECEIVING AGENCY: I certify that the above articles have been received or services rendered as stated herein.

Signature

Title *Date*

CERTIFICATION BY APPROVAL OFFICER: I certify that this Payment Voucher is correct and just, and payment is approved.

Authorized Signature

Title *Date*

Costigan & Costigan, LLC 1222 Spruce Street Philadelphia, PA 19107

215-546-7215

Invoice submitted to:
Borough of Buena
616 Central Avenue
Minotola NJ 08341

November 02, 2020

Invoice #15258

Professional Services

Date	Description	Hrs/Rate	Amount
10/1/2020	Draft/revise prepare RCR for county tax board	1.00 150.00/hr	150.00
	Draft/revise prepare fence permit ordinance	1.30 150.00/hr	195.00
	Review/analyze Review property maintenance ordinance for appeal procedures and call to county on same	1.50 150.00/hr	225.00
10/2/2020	Communicate (other external) calls on Family leave act and with JIF on personnel manual and handbook	0.80 150.00/hr	120.00
	Draft/revise read current ordinance for property maintenance appeal and entire chapter for amendment	1.50 150.00/hr	225.00
10/9/2020	Communicate (with client) read division of fire safety and on resolution we may need	0.40 150.00/hr	60.00
	Review/analyze read updated EMS manual in conjunction with ours as updated and our new handbook	1.80 150.00/hr	270.00
	Review/analyze read engineer's report for meeting of 10-13	0.50 150.00/hr	75.00
10/12/2020	Plan and prepare for prepare for meeting of 10-13	1.00 150.00/hr	150.00
10/13/2020	Communicate (other outside cou read new joint municipal court agreement with franklin and discussion with attorney for franklin	1.30 150.00/hr	195.00

		Hrs/Rate	Amount
10/13/2020	Draft/revise prepare ordinance on appeal of prop management notice of violation	1.40 150.00/hr	210.00
10/14/2020	Appear for/attend attend meeting of 10-13	0.40 150.00/hr	60.00
	Review/analyze review Feaster OPRA emails for production	1.30 150.00/hr	195.00
10/8/2020	Communicate (with client) call with Clerk on Feaster OPRA and research on no emails available	1.40 150.00/hr	210.00
10/16/2020	Review/analyze read ordinances on traffic control	1.40 150.00/hr	210.00
10/19/2020	Draft/revise discussion with department heards on manual and handbook	1.40 150.00/hr	210.00
	Review/analyze read HUD for closing on infinity fence	0.40 150.00/hr	60.00
10/20/2020	Communicate (other outside cou read interlocal agreement for municipal court with Franklin for new agreement as per solicitor for Franklin and discussion with him	1.00 150.00/hr	150.00
	Draft/revise make revisions to manual and handbook per department heads and discussion with them	2.40 150.00/hr	360.00
10/26/2020	Review/analyze read code amendments needed	1.00 150.00/hr	150.00
	Appear for/attend attend meeting	0.60 150.00/hr	90.00
	Plan and prepare for review agenda and prepare for meeting	1.40 150.00/hr	210.00
	For professional services rendered	**25.20**	**$3,780.00**
	Previous balance		**$6,135.00**
	Balance due		$9,915.00

28138

BOROUGH OF BUENA

28138

BOROUGH OF BUENA

REFERENCE/DESCRIPTION	NET AMOUNT
Vendor: COSTI005 COSTIGAN & COSTIGAN, LLC PO: 20-00018 DESC: 2020 PROFESSIONAL SERVICES INV: 15254 AMT: 6,135.00 INV: 15258 AMT: 3,780.00	9,915.00

Check Date: 11/09/20 Check Amount: $******9,915.00

DETACH BEFORE DEPOSITING

28138

BOROUGH OF BUENA
Current Account
PO BOX 620
MINOTOLA, NJ 08341-0620

Newfield National Bank
NEWFIELD, NJ 08344
55-534/312

DATE	CHECK NO.	AMOUNT
11/09/20	28138	$******9,915.00

Nine Thousand Nine Hundred Fifteen AND 00/100 Dollars

TO THE ORDER OF

COSTIGAN & COSTIGAN, LLC
117 BELLEVUE AVENUE
HAMMONTON, NJ 08037

AUTHORIZED SIGNATURE

Details on back.

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