
POLICY FOR USE OF EMPLOYER VEHICLES (NON-LAW ENFORCEMENT)

The Employer owns and maintains a fleet of vehicles ("Employer Vehicles") that are used in furtherance of the business of the Employer. The following policy governs the use of all Employer Vehicles (with the exception of vehicles utilized for law enforcement purposes), and supersedes all other vehicle policies previously in effect. Any employee violating the provisions contained herein will be subject to disciplinary action, up to and including termination, in accordance with applicable laws and regulations. Violations of this policy may also result in the denial of indemnification and/or defense by the Employer to the employee in any civil or criminal matter brought in any Court arising from improper use of an Employer vehicle. The Employer also expressly reserves its right to seek indemnification and/or contribution from employees (including their personal automobile insurance policies) found to have acted in violation of this policy to the maximum extent permitted by law.

Driving Privileges and Licensure. The use of an Employer Vehicle by an employee is subject to the approval and discretion of the Township Manager. Any employee operating an Employer Vehicle must have, in his or her possession, a valid driver's license issued by a state regulatory body within the United States. Licenses issued by any territory or possession of the United States, the District of Columbia, or any international agency (including any province of the Dominion of Canada) must be expressly approved by the Employer's insurance carrier before an employee will be permitted to operate an Employer Vehicle.

A. Employees are required to file a copy of a valid driver's license with the Employer prior to the use of an Employer Vehicle.

1. Upon request, an employee must provide a copy of their driver's license or other required documents within twenty-four (24) hours of said request.
2. Employees shall inform the Employer within twenty-four (24) hours of any changes in the status of their driving privileges.
3. An employee, whose license has been suspended or revoked, shall have six (6) months to have his/her license reinstated. If the employee fails to have his/her license reinstated within six (6) months, the employee shall resign. If the employee refuses to resign the Township shall commence termination proceedings.
4. Failure to comply with the requirements of this section will result in an immediate suspension of an employee's privilege to operate an Employer vehicle and may also result in the denial of indemnification and/or defense by the Employer to the employee in any civil or criminal matter brought in any Court arising from the use of an Employer vehicle while said employee's driving privileges were suspended or revoked.

B. The Employer reserves the right to obtain a driving abstract record from the New Jersey Motor Vehicle Service Commission or other regulatory and law enforcement agencies as a condition of

employment. A report indicating a suspended or revoked license status may be cause to deny or terminate employment.

1. The Employer reserves the right to suspend an employee's Employer driving privileges if the Employer deems necessary based on the employee's driving record.

2. The Employer shall utilize information obtained pursuant to this section only for the purposes of furthering the objectives of this Policy and for no other reason, and will not reveal personal or other information contained in an employee's driving abstract record to any party except where required by applicable law.

3. Periodic checks of employee's drivers' licenses through visual and formal Department of Motor Vehicles review checks shall be made by the Township Manager or his/her designee.

C. The Employer occasionally offers safe driving courses and reserves the right to compel employee attendance at such courses.

D. If requested by the Township Manager or Human Resource Coordinator, the employee must agree to consent to a simulated road test to determine his/her fitness to safely operate a vehicle.

E. In the event that the employee is under the influence of any medication (prescribed or over-the-counter) that might impair his/her ability to safely operate a vehicle, he/she must refrain from driving until he/she notifies the Employer and await clearance to resume driving.

Official Use Only. The use of Employer Vehicles is restricted to official Employer business only. Employees shall not be permitted to use Employer vehicles for travel or activity unrelated to Employer business. Likewise, no supervisor may authorize such use or any use of an Employer Vehicle for other than Employer business or use which is otherwise inconsistent with this policy.

Employer Vehicles assigned to employees under this policy are to be operated only by the employee while acting within the scope of their employment. No employee shall authorize or permit any other non-Employer employee, including but not limited to family members of the employee, to operate or ride as a passenger in an assigned Employer Vehicle, unless said passengers are assisting in the official business of the Employer.

Location of Vehicles. Employees who are assigned the regular use of an Employer Vehicle for official business may, with written permission of his/her Department Head, take the Employer Vehicle home at night and keep said vehicle at home while off duty.

If the employee will be absent from duty for more than two (2) working days, or more than five (5) consecutive days, including weekends and holidays, he/she must surrender the Employer vehicle to his/her direct supervisor unless directed otherwise. An employee storing the vehicle at his residence must provide safe parking for the vehicle at all times.

Commuting. The use of an Employer Vehicle for driving to and from work is voluntary and does not entitle the employee to compensation or pay while engaged in that activity.

Accidents and Incidents. Prior to operation of any Employer vehicle, employees must consult their Department Head as to the appropriate steps to take if they become involved in an accident (filling out accident reports, obtaining witness names, etc.)

A. In the event of an incident or accident involving the use of an Employer Vehicle, employees must immediately contact their supervisor and/or Department Head. All required reports and documentation must be submitted to the Claims Coordinator within two (2) business days of receipt.

B. An employee may be required to submit to an alcohol or drug screening test following an accident or incident if there is a reasonable suspicion to believe that the employee's use of drugs or alcohol may have contributed to the cause of the accident or as otherwise required by law or other policy of the Employer.

Citations and Violations. Operators of Employer Vehicles are expected to follow all laws, regulations and rules proscribed by the Motor Vehicle Commission. Drivers are responsible for paying any moving violation tickets and MUST notify the Employer of said violations within forty-eight (48) hours of receipt of said ticket (regardless of the employee's decision to contest such ticket in municipal court). Drivers are responsible for paying all parking tickets incurred. The Employer should be notified of the receipt of a parking ticket within 48 hours of receipt of said ticket.

Drivers are responsible for all "Notice of Delinquent Toll Payment Violations" (including but not limited to EZ-Pass). Upon having been notified of said violation, either by direct mail or notice from the Employer, an employee shall, within ten (10) business days of such notice, provide acceptable proof to the Employer that the outstanding toll and any related fees have been paid.

General Policies and Procedures. Employees authorized to use an Employer Vehicle for official business must adhere to the policies and procedures set forth in this Policy. Failure to comply with the provisions below will result in a loss of privileges:

A. Drivers must ensure that all required documents (driver's license, LD, badge/card, registration, insurance card) are in their possession while operating the vehicle. Vehicle registration and insurance cards should be kept in a locked compartment of the vehicle when not in use.

B. Employees assigned exclusive use of an Employer Vehicle are responsible for scheduling all repairs and manufacturer recommended maintenance with the Employer, in order to maintain all manufacturers' warranties (including routine oil changes).

C. Vehicles are to be kept clean at all times, and should be washed and vacuumed regularly (unless prohibited by the New Jersey Department of Environmental Protection or other similar regulatory body).

D. No tobacco products are allowed in Employer Vehicles at any time.

E. In accordance with N.J.S.A. 39:4-97.3 and any other applicable statutes and regulations, the use of hand-held phones or electronic devices (BlackBerry, navigation systems, etc...) while driving

Employer Vehicles is prohibited. This prohibition includes the sending or reading of e-mails, text messages and other similar communications.

F. All occupants must wear seat belts at all times when the vehicle is in use and observe all road safe rules and regulations, such as "Wipers On, Lights On."

G. Employees are expected to operate vehicles in a safe and courteous manner at all times and are expressly reminded to avoid tailgating or other unsafe practices.

H. Employees are reminded of the risks inherent from driving while drowsy. In the event that a driver becomes tired while operating a vehicle, they should pull off the road and seek appropriate assistance.

I. Township vehicles are equipped with GPS devices with the exception of fire/EMS apparatus/vehicles.

Violation of this policy may result in disciplinary action up to and including the suspension of the employee's privilege to operate an Employer Vehicle and/or termination.



Township of Medford

Department of Fire & EMS

Title

Command and Utility Vehicle Use

Policy Number

9015

Section 9000: Apparatus and Equipment

Issued Date
05/17/2024

Authorized By: Robert Dovi, Jr., Chief of Department

Revised Date
04/10/2024

Scope:

This policy is applicable to all members of the Medford Township Department of Fire and EMS.

Purpose:

This policy defines the acceptable use of command vehicles, utility vehicles, and transportation of occupants within these vehicles as assigned to the Department of Fire & EMS.

Definitions:

Utility Vehicle: A Utility Vehicle does not have emergency warning devices or county radio equipment installed in them. The Chief of Fire & EMS may assign these vehicles to a station either temporarily or permanently. A passenger vehicle is not used to respond to emergency calls.

Command Vehicle: A Command Vehicle has been assigned to specific personnel and/or a station, has emergency warning devices and county radio equipment installed in them.

A Command Vehicle may be temporarily assigned to an approved operator for use as a Utility Vehicle by the Chief of Fire & EMS and/or the Deputy Station Chief with notification to the Chief of Fire & EMS. In this instance, the guidelines for Utility Vehicles shall take precedence.

Authorized Use:

Under no circumstances shall a Utility Vehicle be used to respond to emergency calls. Passenger vehicles assigned to the Department of Fire & EMS may be operated by approved personnel for the following reasons:

1. To pick up supplies and equipment from area vendors for the Station or Department.
2. To transport personnel to meetings, training courses, or training exercises.
3. To transport personnel to pick-up apparatus from repair or maintenance facilities.
4. Other usage as approved by the Chief of Fire & EMS or the Deputy Station Chief.

Approved personnel must possess a valid New Jersey Driver's License; shall be at least 21 years of age; a member of the Department of Fire & EMS in good standing for a minimum of one year; and the approval to operate the Utility Vehicle by the Chief of Fire & EMS or the Deputy Station Chief.

Command Vehicles assigned to the Department of Fire & EMS may be operated by the assigned personnel to support the purpose of its assignment. It is the responsibility of the assigned personnel to assure adequate use of the vehicle. Vehicles that are or will be inactive for longer than 72 hours will be relocated to another approved operator or to a Department facility.

Command Vehicles shall never be used when the assigned personnel is not available to immediately respond to an emergency call. Radio traffic shall be monitored at all times when operating the Command Vehicle.

Command Vehicles shall respond to their station to assure that apparatus respond if there is a possibility that apparatus may have difficulty responding due to limitations or restrictions on staffing requirements. Command vehicles should not drive by a scene unless directed to do so by another command member on location or emergent conditions that require the member to respond to a station to operate apparatus.

Passenger Transportation Guidelines:

The transporting of non-Division personnel in Command Vehicles or Utility Vehicles shall be kept to an absolute minimum. The transportation of children requiring a child safety car seat is prohibited.

Every attempt shall be made to discharge non-Division personnel from a Command Vehicle prior to response; under no circumstances shall a Utility Vehicle respond to an emergency call. If it is not possible to discharge non-Division personnel, the response will be at reduced speed, observing all traffic controls.

Upon arrival at an emergency scene, non-Division personnel shall be directed outside the perimeter of the incident or remain safely within the vehicle for the duration of the incident.

Usage Guidelines:

1. All Command Vehicles and Utility Vehicles shall be secured and locked when the operator is not in sight of the vehicle.
2. Each occupant of a Command Vehicle or Utility Vehicle must be safely restrained while vehicle is in operation.
3. Command Vehicles and Passenger Vehicles shall not be parked illegally for any reason, other than as directed at the scene of an emergency.
4. Standard usage of Command Vehicles or Utility Vehicles, outside of emergency response, shall be within the Township of Medford. Vehicles are permitted for travel outside of the township to attend training, meetings, or other official business. Operators shall receive authorization from the Chief of Fire & EMS, in advance, for extended range travel and/or overnight stays for official business.
5. No personal items or equipment unrelated to the Department of Fire & EMS shall be left within a Command Vehicle or Utility Vehicle. Examples are sports items, personal tools, and other similar items.
6. At no time shall snow or ice accumulation be permitted to build upon or around parked Command Vehicles or Utility Vehicles.
7. There shall be no political activity conducted while in a Command Vehicle or Utility Vehicle. This includes the carrying literature or signs, campaigning, or any other activity related to candidacy or elections.
8. Command Vehicles or Utility Vehicles shall never be used for transportation to businesses or other locations that may reflect poor social taste and/or damage the reputation of the Department of Fire & EMS. This includes establishments selling or serving alcoholic beverages or other places that may be of question to members of the public.
9. No items shall be transported in a Command Vehicle or Utility Vehicle which may require any part of the vehicle to remain open. No items may be tied to the Command Vehicle or Passenger Vehicle body or protrude from the same.

10. Use of tobacco products is prohibited within a Command Vehicle or Utility Vehicle.
11. If the fuel level of a Command Vehicle or Utility Vehicle is below ½ (one half) tank, the vehicle shall be refueled. The amount of fuel, mileage, and location of refueling must be documented in Vector Checkit.

Vehicle Maintenance and Appearance:

1. All members assigned Command Vehicles shall be responsible for their vehicle's reasonable maintenance needs. Assigned operators of Command Vehicles shall also be responsible to keep the interior and exterior of these vehicles clean and for upkeep and inspection of installed equipment such as SCBA units, defibrillators, oxygen units, etc. Any issues will be reported through Vector Checkit.
2. It is the responsibility of station personnel to keep the interior and exterior of Utility Vehicles clean.
3. If any major safety or mechanical issues are noted by personnel operating the Command Vehicle or Utility Vehicle, the vehicle shall be taken out of service and a work order shall be entered into Vector Checkit.
4. Emergency road assistance, including towing, will be performed by contacting the Chief of Fire & EMS or their designee to notify the appropriate vendor

Suspension of Privileges

Members found to be violation of this policy shall be subject to suspension of Command Vehicle or Utility Vehicle use, disciplinary action, or both.

Waiver to this Policy

When requested by a member, the Chief of Fire & EMS may grant a waiver to certain provisions of this policy in writing. Such waivers are available for temporary as well as long term situations.

Section 3000: Training

Subsection 3006: Minimum Training Requirements for Apparatus Operators

Medford Township Division of Fire

Scope:

This policy is applicable to all Medford Township Division of Fire personnel.

Purpose:

To outline the Medford Division of Fire Apparatus Operator Training Program.

Minimum Requirements to Enter Apparatus Operator Program:

Members interested in becoming fire apparatus operators must:

- a. Be a member of the fire department in good standing for at least two years.
- b. Must possess a valid New Jersey driver's license; and, have less than seven (7) points
- c. Shall be at least 21 years of age
- d. Shall have Pump Operations
- e. Shall have CEVO-Fire
- f. Shall be interior firefighter qualified, and maintain that qualification throughout the period he/she is an apparatus operator
- g. Must be approved by the Division Training Officer (DTO)/Station Chief

Variance:

Any member that transfers from another fire department and has been a qualified apparatus operator for a minimum of one (1) year may apply to the Division Training Officer (DTO)/Station Chief for a waiver of the two-year rule. Documentation from the previous department must be submitted to the DTO/Station Chief for approval.

Apparatus Qualification Progression:

Members shall qualify on apparatus in the following order:

Station 251:

1. 2518
2. 2511
3. 2517
4. 2514
5. 2516

Station 252:

- 2527
2521
2522
2526

Exceptions to Apparatus Qualification Progression may be granted on a case-by-case basis as approved by the Division Training Officer (DTO) and Station Chief. Exceptions include: previous experience, station operational needs, ability to operate a manual transmission, etc.

Effective Date: 5/18/2010

Revision Date: 5/18/2010

Review Date:

Training Process:

Members will not be permitted to train on more than one apparatus at a time. The Station Chief, or his designee, will evaluate, on a case-by-case basis, all requests to train on additional apparatus in a short period of time (6 months or less).

All training will be conducted by a qualified instructor as approved by the DTO and utilize the listed training formats and modules. Training sessions may be monitored by the Station Chief, Company Training Officer (CTO) and/or the DTO.

Any member that meets the established criteria and desires to start the apparatus operator training program shall notify the CTO and Station Chief. Upon approval from the Station Chief, the member will be notified of acceptance in the program and an Apparatus Operator Training Program File initiated.

The Apparatus Operator Training File will contain the following member information:

1. Operator's Training Log
2. Operator Evaluation Forms
3. Training Modules Tracking
4. Examination Results
5. Qualification Completion and Certification letter
6. Copies of pertinent certificates (i.e. CEVO, EVOC, etc.)

The Apparatus Operator Training File will be maintained by the CTO. Once qualification is achieved the file will be forwarded to the DTO and placed in the member's personnel file.

Subsequent Training Requirements – Apparatus Operator Program:

Within two years of becoming qualified on the first apparatus, the apparatus operator candidate must complete EVO at a New Jersey state certified Fire Academy or its equivalent.

Documentation of completion will be held in individual training files for members in the Apparatus Operator Training Program.

The required training modules, as applicable, are as follows:

- I. 2517, 2527
 1. CEVO-Fire
 2. Vehicle/SOP Familiarization
 3. Hydraulics and Pump Operations
 4. Driving Practical Evolutions
 - 1) Cone Course (Parking Lot)
 - 2) Local Roads
 - 3) Highway
 5. Operations Practical Evolutions
 6. Final Examination

Effective Date: 5/18/2010

Revision Date: 5/18/2010

Review Date:

- II. 2511, 2512, 2521, 2524
 - 1. CEVO-Fire
 - 2. Vehicle/SOP Familiarization
 - 3. Equipment Familiarization
 - 4. Hydraulics and Pump Operations
 - 5. Driving Practical Evolutions
 - 1) Cone Course (Parking Lot)
 - 2) Local Roads
 - 3) Highway
 - 6. Operations Practical Evolutions
 - 7. Final Examination
- III. 2518
 - 1. CEVO-Fire
 - 2. Vehicle/SOP Familiarization
 - 3. Specialty Equipment Operations
 - 4. Driving Practical Evolutions
 - 1) Cone Course (Parking Lot)
 - 2) Local Roads
 - 3) Highway
 - 5. Operations Practical Evolutions
 - 6. Final Examination
- IV. 2516, 2526
 - 1. CEVO-Fire
 - 2. Vehicle/SOP Familiarization
 - 3. Hydraulics and Pump Operations
 - 4. Specialty Equipment Operations
 - 5. Driving Practical Evolutions
 - 1) Cone Course (Parking Lot)
 - 2) Local Roads
 - 3) Highway
 - 6. Operations Practical Evolutions
 - 7. Final Examination
 - 8. CDL for 2516 only
- V. 2514
 - 1. CEVO-Fire
 - 2. Vehicle/SOP Familiarization
 - 3. Equipment Familiarization
 - 4. Hydraulics and Pump Ops
 - 5. Aerial Operations
 - 6. Driving Practical Evolutions
 - 1) Cone Course (Parking Lot)
 - 2) Local Roads
 - 3) Highway
 - 7. Operations Practical Evolutions
 - 8. Final Examination

Effective Date: 5/18/2010

Revision Date: 5/18/2010

Review Date:

Testing Procedures:

The Station Chief and/or his designee shall be present to conduct a qualification test. The DTO shall be notified of all test dates, times and locations.

There shall be three sections to the apparatus qualifications examination. The candidate must achieve a passing grade in each. Failure of any aspect of the Apparatus Operations Training Program will result in the member being required to participate in prescribed training determined by the DTO. The three testing sections shall consist of:

1. **An Oral Examination** - the candidate will be asked a number of questions and to perform various operations with the apparatus. This testing section shall be of the pass/fail type with the testing officer awarding the grade. Exams are on file with Training Section.
2. **A Written Examination** - this examination shall cover the full range of learning objectives as outlined in this standard. A grade of at least 85% shall be achieved to be considered a passing grade. Exams are on file with Training Section.
3. **A Practical Skills Demonstration** – This section shall consist of two conditions
 - a) **Condition 1** - will be a demonstration of skills in a practical evolution related to apparatus member is qualifying on.
 - b) **Condition 2** - will be a demonstration of driving skills for emergency vehicles, including, but not limited to, backing, apparatus placement, and proper use of warning devices.

The Station Chief and/or his designee will administer the practical skills demonstration. The Station Chief shall determine if the candidate passes this portion of the testing for apparatus operator.

Any member that does not pass the first round of testing will be permitted to attend additional training and re-test. In the event he/she does not pass the second testing opportunity, the Station Chief and DTO shall decide if additional opportunities will be granted the candidate. Successful completion of the re-training will make the member eligible for apparatus testing as enumerated within.

Filing:

The CTO shall complete and place all written documentation in the member's Apparatus Operator Training file. Once qualification on apparatus has been achieved, a copy of the member's Apparatus Operator Training file will be forwarded to the DTO for inclusion in the member's personnel file.

These documents shall remain on file until such time as the apparatus is removed from service, the operator no longer serves with the department or the operator is disqualified from operating the apparatus.

Effective Date: 5/18/2010

Revision Date: 5/18/2010

Review Date:

In addition to these requirements, a list of qualified apparatus operators shall be displayed in each station. In addition to the filing requirements, a list of qualified operators shall be forwarded to the Director of Public Safety at least once per year.

Responsibilities:

It shall be the responsibility of the DTO/Station Chief to approve instructors to deliver training programs, proctors all driver/operator qualification testing, design all written and practical testing, and approve learning objectives of the Apparatus Operator Training Program for all members in the Division of Fire. The approved instructors will be responsible for Apparatus Operator Training information and documentation for each trainee being logged on the appropriate forms.

Effective Date: 5/18/2010

Revision Date: 5/18/2010

Review Date:

Jessica Bolen

email-

OPRA # 350

From: Dawn Bielec
Sent: Monday, May 20, 2024 8:04 AM
To: Jessica Bolen
Subject: FW: OPRA request - Vehicle Usage

Rob
handbook

due: 5/30
JJBolen 5/20

Dawn Bielec, RMC/CMR
Municipal Clerk/HR Coordinator
Registrar/Claims Coordinator
Township of Medford
609-654-2608 ext. 341

PLEASE NOTE: EFFECTIVE 5/12/21 OUR NEW ADDRESS WILL BE 49 UNION STREET, MEDFORD, NJ 08055

-----Original Message-----

From: Joe Dirt <opra+request-61933-910081f1@requests.opramachine.com>
Sent: Saturday, May 18, 2024 10:11 PM
To: Kathy Burger <kburger@medfordtownship.com>
Subject: OPRA request - Vehicle Usage

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Medford Township,

This is a request for public records made under OPRA and the common law right of access. I am not required to fill out an official form. Please acknowledge receipt of this message.

Records requested:

- township vehicle use policy
- Fire and EMS department vehicle use policy, including command cars and first response vehicles -Mileage logs and fuel consumption logs of all EMS command/first response vehicles and all Fire Command/station vehicles.

Yours faithfully,

Joe Dirt

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:
opra+request-61933-910081f1@requests.opramachine.com

Is kburger@medfordtownship.com the wrong address for OPRA requests to Medford Township? If so, please contact us using this form:
https://opramachine.com/change_request/new?body=medford_township

Apparatus	User	Date	Mileage	Fuel Type	Quantity	Cost	Location
2500	Robert Dovi	Jan 5, 2024	33,562	gasoline	12.5	\$0.00	Twp pumps
2500	Robert Dovi	Jan 11, 2024	33,713	gasoline	14	\$0.00	Twp. pumps
2500	Robert Dovi	Jan 17, 2024	33,801	gasoline	10.1	\$0.00	Twp pumps
2500	Robert Dovi	Jan 23, 2024	33,901	gasoline	9	\$0.00	Twp pumps
2500	Robert Dovi	Jan 26, 2024	34,011	gasoline	8.5	\$0.00	Twp pumps
2500	Robert Dovi	Feb 2, 2024	34,139	gasoline	12	\$0.00	Twp. pumps
2500	Robert Dovi	Feb 9, 2024	34,238	gasoline	11	\$0.00	Twp pumps
2500	Robert Dovi	Feb 22, 2024	34,396	gasoline	18	\$0.00	Twp Pumps
2500	Robert Dovi	Mar 1, 2024	34,540	gasoline	15	\$0.00	Twp. pumps
2500	Robert Dovi	Mar 15, 2024	34,738	gasoline	20	\$0.00	Twp. pumps
2500	Robert Dovi	Mar 28, 2024	34,945	gasoline	19.5	\$0.00	Twp. Pumps
2500	Robert Dovi	Apr 12, 2024	35,110	gasoline	15	\$0.00	Twp pumps
2500	Robert Dovi	Apr 19, 2024	35,235	gasoline	10.25	\$0.00	Twp pumps
2500	Robert Dovi	Apr 30, 2024	35,504	gasoline	3	\$0.00	Twp pumps
2500	Robert Dovi	May 1, 2024	35,522	gasoline	20.75	\$0.00	Twp pumps
2500	Robert Dovi	May 11, 2024	35,765	gasoline	19	\$0.00	Twp pumps
2510 Command Vehicle	Robert Watson III	Jan 2, 2024	15,576	gasoline	22.5	\$0.00	twp garage
2510 Command Vehicle	Robert Watson III	Jan 16, 2024	15,767	gasoline	21	\$0.00	twp garage
2510 Command Vehicle	Robert Watson III	Feb 24, 2024	16,009	gasoline	23	\$0.00	twp garage

2510 Command Vehicle	Robert Watson III	Mar 17, 2024	16,230 gasoline	18	\$0.00 twp garage
2510 Command Vehicle	Robert Watson III	Apr 7, 2024	16,507 gasoline	23	\$0.00 twp garage
2510 Command Vehicle	Robert Watson III	May 9, 2024	16,719 gasoline	17	\$0.00 twp garage
2511 Engine	Brian Widmann	Mar 8, 2024	38,785 diesel	10	\$0.00 TWP Garage
2511 Engine	Brian Widmann	Mar 14, 2024	38,917 diesel	16	\$0.00 Twp Garage
2511 Engine	Brian Widmann	Mar 18, 2024	39,013 diesel	20.06	\$0.00 TWP Garage
2511 Engine	Brian Widmann	Mar 26, 2024	39,131 diesel	16.25	\$0.00 Twp Garage
2511 Engine	Brian Widmann	Apr 4, 2024	39,301 diesel	11	\$0.00 TWP Garage
2511 Engine	Brian Widmann	Apr 17, 2024	39,598 diesel	6.14	\$0.00 Twp Garage
2511 Engine	Brian Widmann	Apr 23, 2024	39,671 diesel	21.5	\$0.00 Township Garage
2511 Engine	Brian Widmann	Apr 26, 2024	39,713 diesel	10	\$0.00 TWP Garage
2511 Engine	Brian Widmann	Apr 29, 2024	39,766 diesel	15	\$0.00 TWP Garage
2511 Engine	Clifford Rickards	Mar 22, 2024	39,074	16	\$0.00
2511 Engine	Edward Keebler	Feb 14, 2024	38,420 diesel	20	\$0.00 Township Yard
2511 Engine	John Horn Jr	Jan 16, 2024	37,975 diesel	18.25	\$0.00 DPW
2511 Engine	John Horn Jr	Feb 2, 2024	38,271 diesel	18	\$0.00 DPW
2511 Engine	John Horn Jr	Feb 9, 2024	38,351 diesel	3.6	\$0.00 DPW
2511 Engine	John Horn Jr	Mar 7, 2024	38,743 diesel	33.92	\$0.00 DPW
2511 Engine	John Horn Jr	Apr 12, 2024	38,490 diesel	17	\$0.00 DPW
2511 Engine	John Horn Jr	May 16, 2024	40,011 diesel	11.6	\$0.00 DPW

2511 Engine	Matthew Plowman	Jan 8, 2024	37,849 diesel	15.2	\$0.00 Township Garage
2511 Engine	Nathan Brown	Jan 12, 2024	37,916 diesel	15	\$0.00 DPW
2511 Engine	Nathan Brown	Jan 30, 2024	38,193 diesel	14	\$0.00 DPW
2511 Engine	Nathan Brown	Feb 23, 2024	38,604 diesel	14	\$0.00 DPW
2511 Engine	Nathan Brown	Apr 2, 2024	39,264 diesel	16	\$0.00 DPW
2511 Engine	Nathan Brown	May 10, 2024	39,978 diesel	16	\$0.00 DPW
2511 Engine	Nicholas Pica	Mar 12, 2024	38,850	14.03	\$0.00
2511 Engine	Nicholas Pica	Apr 9, 2024	39,422	28.03	\$0.00
2511 Engine	Ryan Hofmann	Jan 2, 2024	37,744 diesel	21	\$0.00 DPW
2511 Engine	Ryan Hofmann	Jan 5, 2024	37,801 diesel	15	\$0.00 DPW
2511 Engine	Ryan Hofmann	Jan 9, 2024	37,858 diesel	2.3	\$0.00 DPW
2511 Engine	Ryan Hofmann	Jan 19, 2024	38,024 diesel	12.3	\$0.00 DPW
2511 Engine	Ryan Hofmann	Jan 26, 2024	38,145 diesel	32.11	\$0.00 DPW
2511 Engine	Ryan Hofmann	Feb 21, 2024	38,510 diesel	21.5	\$0.00 DPW
2511 Engine	Ryan Hofmann	Feb 22, 2024	38,554 diesel	10	\$0.00 DPW
2511 Engine	Ryan Hofmann	Mar 29, 2024	39,203 diesel	17	\$0.00 DPW
2511 Engine	Ryan Hofmann	Apr 16, 2024	39,583 diesel	24	\$0.00 DPW
2511 Engine	Ryan Hofmann	May 2, 2024	39,812 diesel	12.25	\$0.00 DPW
2511 Engine	Ryan Hofmann	May 8, 2024	39,918 diesel	29	\$0.00 DPW
2511 Engine	Zachary Zaitz	Feb 8, 2024	38,337 diesel	21	\$0.00

2514 Quint	Brian Widmann	May 9, 2024	50,867 diesel	27	\$0.00 TWP Garage
2514 Quint	Clifford Rickards	Jan 10, 2024	50,193	19	\$0.00
2514 Quint	John Horn Jr	Mar 28, 2024	50,662 gasoline	27.4	\$0.00 DPW
2514 Quint	Matthew Plowman	Jan 2, 2024	50,135 diesel	32	\$0.00 Township Garage
2514 Quint	Nathan Brown	Apr 19, 2024	50,771	32.4	\$0.00
2514 Quint	Richard Plowman	Mar 16, 2024	50,563	45	\$0.00
2514 Quint	Ryan Hofmann	Feb 29, 2024	50,407 diesel	26	\$0.00 DPW
2514 Quint	Zachary Zaitz	Feb 8, 2024	50,321 diesel	41.53	\$0.00
2516 Tender	Clifford Rickards	May 19, 2024	9,182	16	\$0.00
2516 Tender	Richard Plowman	Jan 2, 2024	8,940	26	\$0.00
2516 Tender	Richard Plowman	Jan 29, 2024	9,075	34	\$0.00
2516 Tender	Richard Plowman	Mar 20, 2024	9,131	20	\$0.00
2517	Richard Plowman	Apr 4, 2024	7,114	15	\$0.00
2517	Richard Plowman	May 17, 2024	7,155	11	\$0.00
2518 Rescue	Clifford Rickards	Jan 10, 2024	24,306	33	\$0.00
2518 Rescue	John Holland	May 9, 2024	24,480 diesel	28.09	\$0.00
2518 Rescue	John Horn Jr	Mar 5, 2024	24,378 diesel	25.76	\$0.00 DPW
2519 Utility	Clifford Rickards	Jan 18, 2024	76,962	8	\$0.00
2519 Utility	Edward Keebler	Jan 4, 2024	76,737 gasoline	7	\$0.00 Township Yard
2519 Utility	Edward Keebler	Feb 15, 2024	77,212 gasoline	7.4	\$0.00 Township Yard

2519 Utility	Edward Keebler	Mar 19, 2024	77,615 gasoline	7	\$0.00 Township Yard
2519 Utility	Edward Keebler	Apr 4, 2024	77,798 gasoline	6	\$0.00 Township Yard
2519 Utility	John Horn Jr	Jan 12, 2024	76,865 gasoline	8	\$0.00 DPW
2519 Utility	John Horn Jr	Apr 21, 2024	78,070 gasoline	3.49	\$0.00 DPW
2519 Utility	Matthew Plowman	Feb 2, 2024	77,112 gasoline	10.3	\$0.00 Township Garage
2519 Utility	Matthew Plowman	Feb 22, 2024	77,445 gasoline	5	\$0.00 Township Garage
2519 Utility	Nathan Brown	Mar 26, 2024	77,708 gasoline	6.3	\$0.00 Dpw
2519 Utility	Nathan Brown	Apr 30, 2024	78,216 gasoline	8.01	\$0.00 DPW
2519 Utility	Nathan Brown	May 13, 2024	78,369 gasoline	9.59	\$0.00 DPW
2519 Utility	Nicholas Pica	Feb 20, 2024	77,342	8.21	\$0.00
2519 Utility	Nicholas Pica	Mar 7, 2024	77,524	5.72	\$0.00
2520 Command Vehicle	Christopher Rabbuttino	Apr 6, 2024	22,451	11.66	\$0.00
2520 Command Vehicle	Paul Guelich	Jan 6, 2024	21,040	12	\$0.00
2520 Command Vehicle	Paul Guelich	Jan 13, 2024	21,210 gasoline	14	\$0.00 pumps
2520 Command Vehicle	Paul Guelich	Jan 24, 2024	21,469 gasoline	20	\$0.00 pumps
2520 Command Vehicle	Paul Guelich	Feb 10, 2024	21,763 gasoline	22.65	\$0.00 pumps
2520 Command Vehicle	Paul Guelich	Feb 25, 2024	21,926 gasoline	12.5	\$0.00 pumps
2520 Command Vehicle	Paul Guelich	Mar 12, 2024	22,122 gasoline	15.1	\$0.00 pumps
2520 Command Vehicle	Paul Guelich	Mar 26, 2024	22,308 gasoline	14.43	\$0.00 pumps
2520 Command Vehicle	Paul Guelich	Apr 20, 2024	22,644 gasoline	13.5	\$0.00 pumps

2520 Command Vehicle	Paul Guelich	May 5, 2024	22,882 gasoline	17.1	\$0.00 pumps
2520 Command Vehicle	Paul Guelich	May 16, 2024	23,058 gasoline	12.1	\$0.00 pumps
2521 Engine	Dave Wessner	Mar 24, 2024	52,465	19.03	\$0.00
2521 Engine	John Bafia	Feb 25, 2024	52,202	17.67	\$0.00
2521 Engine	Joseph D'Intino	Mar 17, 2024	52,390	20.5	\$0.00
2521 Engine	Nathan Brown	Feb 12, 2024	52,151 diesel	20	\$0.00 DPW
2521 Engine	Nathan Brown	Apr 19, 2024	52,612 diesel	19.62	\$0.00 DPW
2521 Engine	Nicholas Pica	Jan 9, 2024	51,969	32.5	\$0.00
2521 Engine	Nicholas Pica	Jan 16, 2024	52,075	24.3	\$0.00
2521 Engine	Patrick Devlin	Mar 6, 2024	42,636	20.01	\$0.00
2522 Engine	John Horn Jr	Feb 9, 2024	36,294 diesel	11.94	\$0.00 DPW
2526 Tender/Engine	Christopher Rabbuttino	Mar 16, 2024	3,679 diesel	20.13	\$0.00
2526 Tender/Engine	Dave Wessner	Apr 6, 2024	3,722	14.13	\$0.00
2526 Tender/Engine	John Horn Jr	Feb 9, 2024	3,607 diesel	28	\$0.00 DPW
2581 BLS	Denise Begley	Apr 17, 2024	110,992 gasoline	11.41	\$0.00 Twp garage
2581 BLS	Edward Keebler	Feb 29, 2024	109,637 gasoline	13	\$0.00 Township Yard
2581 BLS	Edward Keebler	Mar 28, 2024	110,312 gasoline	14.44	\$0.00 Township Yard
2581 BLS	Edward Keebler	Apr 1, 2024	110,421 gasoline	16	\$0.00 Township Yard
2581 BLS	Edward Keebler	May 2, 2024	111,302 gasoline	20	\$0.00 Township Yard
2581 BLS	John Horn Jr	Mar 22, 2024	110,214 gasoline	15.19	\$0.00 DPW

2581 BLS	Matthew Plowman	Apr 4, 2024	110,670 gasoline	16	\$0.00 Twp Garage
2581 BLS	Sarah MacGregor	Apr 3, 2024	110,556	17.98	\$0.00
2581 BLS	Tala Scott	Jan 23, 2024	108,667 gasoline	16.55	\$0.00 garage
2581 BLS	Tala Scott	Mar 18, 2024	110,104 gasoline	18.5	\$0.00 garage
2582 BLS	Amanda Whitfield	Mar 27, 2024	100,131 gasoline	13.45	\$0.00 Township yard
2582 BLS	Amanda Whitfield	Apr 1, 2024	100,551 gasoline	19.5	\$0.00 Township yard
2582 BLS	Amanda Whitfield	Apr 8, 2024	100,697 gasoline	20.5	\$0.00 Township yard
2582 BLS	Amanda Whitfield	Apr 14, 2024	101,007 gasoline	23.5	\$0.00 Township yard
2582 BLS	Andrew Furlong	Feb 12, 2024	97,967 gasoline	19.61	\$0.00 DPW
2582 BLS	Andrew Furlong	Feb 26, 2024	98,444 gasoline	20	\$0.00 DPW
2582 BLS	Denise Begley	Jan 6, 2024	95,855 gasoline	13.86	\$0.00 Twp garage
2582 BLS	Denise Begley	Jan 7, 2024	95,950 gasoline	11.4	\$0.00 Twp garage
2582 BLS	Denise Begley	Jan 11, 2024	96,251 gasoline	15.1	\$0.00 Twp garage
2582 BLS	Denise Begley	Jan 16, 2024	96,565 gasoline	18.02	\$0.00 Twp garage
2582 BLS	Denise Begley	Jan 19, 2024	96,701 gasoline	19.88	\$0.00 Twp garage
2582 BLS	Denise Begley	Jan 25, 2024	97,015 gasoline	21.92	\$0.00 Twp garage
2582 BLS	Denise Begley	Mar 12, 2024	99,121 gasoline	11.06	\$0.00 Twp garage
2582 BLS	Denise Begley	Mar 15, 2024	99,294 gasoline	11.74	\$0.00 Twp garage
2582 BLS	Denise Begley	Mar 30, 2024	100,392 gasoline	22.67	\$0.00 Twp garage
2582 BLS	Denise Begley	May 2, 2024	101,800 gasoline	13.24	\$0.00 Twp garage

2582 BLS	Denise Begley	May 11, 2024	102,226 gasoline	11.4	\$0.00 Twp garage
2582 BLS	Denise Begley	May 12, 2024	102,344 gasoline	15.95	\$0.00 Twp garage
2582 BLS	Edward Keebler	Mar 10, 2024	99,032 gasoline	14	\$0.00 Township Yard
2582 BLS	Eric Voros	Feb 17, 2024	98,109 gasoline	19.79	\$0.00
2582 BLS	Eric Voros	Feb 23, 2024	98,279 gasoline	23.53	\$0.00
2582 BLS	Eric Voros	Apr 28, 2024	101,578 gasoline	20.32	\$0.00
2582 BLS	John Horn Jr	Jan 8, 2024	96,136 gasoline	24.5	\$0.00 DPW
2582 BLS	Jordan Kirschner	Jan 28, 2024	97,219 gasoline	30	\$0.00 township yard
2582 BLS	Jordan Kirschner	Jan 30, 2024	97,335 gasoline	14.56	\$0.00 township yard
2582 BLS	Jordan Kirschner	Feb 6, 2024	51,291 gasoline	21	\$0.00 township yard
2582 BLS	Matthew Plowman	Mar 3, 2024	98,677 gasoline	18.6	\$0.00 Township Garage
2582 BLS	Matthew Plowman	Mar 5, 2024	98,766 gasoline	13.3	\$0.00 Township Garage
2582 BLS	Nicholas Pica	Apr 30, 2024	101,719	19.23	\$0.00
2582 BLS	Robert Wagner	Feb 3, 2024	97,606 gasoline	32.75	\$0.00 Township Garage
2582 BLS	Robert Wagner	Apr 10, 2024	100,835 gasoline	18	\$0.00 Township Garage
2582 BLS	Robert Wagner	Apr 24, 2024	101,428 gasoline	20.1	\$0.00 Township Garage
2582 BLS	Sarah MacGregor	Jan 1, 2024	95,607	15.83	\$0.00
2582 BLS	Sarah MacGregor	Mar 1, 2024	98,528	11.78	\$0.00
2582 BLS	Sarah MacGregor	Mar 17, 2024	99,461	22.43	\$0.00
2582 BLS	Tala Scott	Feb 6, 2024	97,743 gasoline	17.66	\$0.00 garage

2582 BLS	Tala Scott	Mar 28, 2024	100,211 gasoline	11.1	\$0.00 garage
2582 BLS	Tala Scott	May 7, 2024	102,046 gasoline	16	\$0.00 garage
2583 BLS	Amanda Whitfield	Mar 3, 2024	52,622 gasoline	16.5	\$0.00 Township yard
2583 BLS	Amanda Whitfield	Mar 24, 2024	53,413 gasoline	27	\$0.00 Township yard
2583 BLS	Amanda Whitfield	Mar 31, 2024	53,803 gasoline	27.5	\$0.00 Township yard
2583 BLS	Amanda Whitfield	May 6, 2024	56,024 gasoline	16.5	\$0.00 Township yard
2583 BLS	Andrew Furlong	May 13, 2024	56,397 gasoline	23	\$0.00 dpw
2583 BLS	Denise Begley	Jan 1, 2024	49,575 gasoline	22.9	\$0.00 Twp garage
2583 BLS	Denise Begley	Feb 13, 2024	51,556 gasoline	17.96	\$0.00 Twp garage
2583 BLS	Denise Begley	Feb 18, 2024	51,923 gasoline	20.2	\$0.00 Twp garage
2583 BLS	Denise Begley	Feb 22, 2024	52,070 gasoline	20.15	\$0.00 Twp garage
2583 BLS	Denise Begley	Apr 8, 2024	54,469 gasoline	17.54	\$0.00 Twp garage
2583 BLS	Denise Begley	Apr 13, 2024	54,668 gasoline	12.55	\$0.00 Twp garage
2583 BLS	Denise Begley	Apr 22, 2024	55,148 gasoline	14.32	\$0.00 twp garage
2583 BLS	Denise Begley	Apr 23, 2024	55,232 gasoline	10.83	\$0.00 Twp garage
2583 BLS	Edward Keebler	Mar 13, 2024	53,006 gasoline	12.5	\$0.00 Township Yard
2583 BLS	Eric Voros	Jan 7, 2024	49,866 gasoline	24.95	\$0.00
2583 BLS	Eric Voros	Jan 11, 2024	49,994 gasoline	17.45	\$0.00
2583 BLS	Eric Voros	Jan 14, 2024	50,180 gasoline	23.92	\$0.00
2583 BLS	Eric Voros	Jan 21, 2024	50,594 gasoline	28.23	\$0.00

2583 BLS	Eric Voros	Mar 18, 2024	53,211 gasoline	26.44	\$0.00
2583 BLS	Eric Voros	May 4, 2024	55,896 gasoline	31.06	\$0.00
2583 BLS	Jordan Kirschner	Feb 9, 2024	51,416 gasoline	20	\$0.00 township yard
2583 BLS	Jordan Kirschner	Apr 19, 2024	54,911 gasoline	19.5	\$0.00
2583 BLS	Jordan Kirschner	Apr 20, 2024	55,036 gasoline	17.5	\$0.00 township yard
2583 BLS	Joseph Joyce III	Mar 9, 2024	52,952	19.45	\$0.00
2583 BLS	Matthew Plowman	Feb 16, 2024	51,783 gasoline	18.5	\$0.00 Township garage
2583 BLS	Robert Wagner	Jan 3, 2024	49,689 gasoline	15.47	\$0.00 Township Garage
2583 BLS	Robert Wagner	Jan 17, 2024	50,373 gasoline	25.8	\$0.00 Township Garage
2583 BLS	Robert Wagner	Jan 24, 2024	50,745 gasoline	20.25	\$0.00 Township
2583 BLS	Sarah MacGregor	Feb 2, 2024	51,131	17.16	\$0.00
2583 BLS	Sarah MacGregor	Feb 14, 2024	51,651	13.86	\$0.00
2583 BLS	Sarah MacGregor	Feb 28, 2024	52,504	20	\$0.00
2583 BLS	Sarah MacGregor	Apr 4, 2024	54,062	15.81	\$0.00
2583 BLS	Sarah MacGregor	Apr 27, 2024	55,439	12.9	\$0.00
2583 BLS	Sarah MacGregor	Apr 28, 2024	55,503	8.8	\$0.00
2587 EMS Magnum	Eric Voros	Mar 17, 2024	61,033 gasoline	13.15	\$0.00
2587 EMS Magnum	Eric Voros	May 12, 2024	61,228 gasoline	14.25	\$0.00
FM 25	Brian Widmann	Jan 15, 2024	1,853 gasoline	11	\$0.00 TWP Garage
FM 25	Brian Widmann	Feb 1, 2024	1,950 gasoline	14	\$0.00 Twp Garage

FM 25	Brian Widmann	Mar 22, 2024	2,125 gasoline	11	\$0.00 TWP Garage
FM251	Clifford Rickards	Jan 8, 2024	56,073	23	\$0.00
FM251	Clifford Rickards	Jan 30, 2024	56,751	13	\$0.00
FM251	Clifford Rickards	Mar 11, 2024	57,337	19	\$0.00
FM251	Clifford Rickards	Apr 2, 2024	57,752	13	\$0.00
FM251	Clifford Rickards	Apr 18, 2024	58,100	15	\$0.00
FM251	Clifford Rickards	May 17, 2024	58,549	23.29	\$0.00
FM251	Edward Keebler	Jan 26, 2024	56,573 gasoline	20.5	\$0.00 Township Yard
FM251	John Horn Jr	Feb 29, 2024	57,146 gasoline	19.6	\$0.00 DPW
FM251	Nathan Brown	Feb 16, 2024	56,938 gasoline	19	\$0.00 DPW
FM251	Ryan Hofmann	Jan 17, 2024	56,337	25.5	\$0.00
FM251	Ryan Hofmann	Mar 26, 2024	57,605 gasoline	25	\$0.00 DPW
2521 Engine	Patrick Devlin	Apr 4, 2024	52,529 diesel	17	\$0.00 Twp.
2526 Tender/Engine	Patrick Devlin	Apr 20, 2024	3,753 diesel	14.26	\$0.00 Twp.
2585 EMS Pickup	James Scott	Jan 13, 2024	2,521 gasoline	10.91	\$0.00
2585 EMS Pickup	James Scott	Mar 14, 2024	2,711 gasoline	14.04	\$0.00
2585 EMS Pickup	James Scott	Mar 30, 2024	2,892 gasoline	12.75	\$0.00
2585 EMS Pickup	James Scott	Apr 25, 2024	3,082 gasoline	12.62	\$0.00
2585 EMS Pickup	James Scott	May 19, 2024	3,297 gasoline	14.3	\$0.00

Apparatus	User	Date	Mileage	Fuel Type	Quantity	Cost	Location
2581 BLS	Tala Scott	May 21, 2024	111,692	gasoline	13.11	\$0.00	garage
2583 BLS	Jessica Postorivo	May 20, 2024	56,746		17.11	\$0.00	

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