



Burlington City
OPEN PUBLIC RECORDS ACT REQUEST FORM

Date Received: 11/10/2025

Tracking Number: _____
OPRA-Req-25-0091

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

Payment Information

Name: Kristine Esta

Maximum Authorized Cost 0

Address: _____

City: _____ State: NJ Zip: _____

Telephone: _____ Fax: _____

Email: XXXXXXXXXXXXXXXXXXXXXXXXXXXX@XXXXXXXX.XXXXXXXXXX.XXX

Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material

Preferred Delivery: ☐ Pick Up ☐ US Mail ☐ On Site Insp ☐ Fax ☒ E-Mail

Under penalty of N.J.S.A. 2C:28-3, I certify that

1. I ☐ HAVE / ☐ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☐ WILL / ☐ WILL NOT use the requested government records for a commercial purpose;
3. I ☐ AM / ☐ AM NOT seeking records in connection with a legal proceeding

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Specialservice charge dependent upon request.

Signature: _____ Date: _____

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

☐ Includes Common Law Request Location: 667 High Street Block/Lot: 169/64.01

VACANT/FORECLOSURE PROPERTY REGISTRATION owed or balance for BLOCK: 169 LOT: 69 Xlot: 66.01 and BLOCK: 169 LOT: 64.01

AGENCY USE ONLY:

AGENCY USE ONLY:

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Est. Document Cost: _____

Disposition Notes:

Tracking Information:

Final Cost:

Est. Delivery Cost: _____

Custodian: If any part of request cannot be delivered in seven business days, detail reason here.

Tracking # _____ Total _____

Est. Extras Cost: _____

Rec'd Date _____ Deposit _____

Total Est. Cost: _____

Ready Date _____ Bal. Due _____

Deposit Amount: _____

In Progress - Open _____

Total Pages _____ Bal. Paid _____

Estimated Balance: _____

Denied - Closed _____

Records Provided: _____

Deposit Date: _____

Filled - Closed _____

Partial - Closed _____

Custodian Signature:

Date: