

Samuel Aguila

Subject: OPRA request - UCPD Explorers

From: Good citizen <opra+request-90410-784396eb@requests.opramachine.com>

Sent: Wednesday, April 22, 2026 3:16 PM

To: Hilda I Rosario <hrosario@ucnj.com>

Subject: OPRA request - UCPD Explorers

CITY CLERK
RECEIVED
CITY OF UNION CITY

001835

2026 APR 23 AM 9:05

Dear Union City,

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-5(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records requested:

The Union City Police Explorers was an organization of community juveniles in partnership with the union city police department in which juveniles volunteered within the community. This organization was organized by the Union City Police Department in the 1990s.

Specifically, I request copies of the following records, wherever maintained (including but not limited to physical files, archived records, electronic records, emails, and reports):

Program Formation and Authorization Records

Any documents establishing, authorizing, or describing the creation of the Union City Police Explorers program.

Agreements, memoranda of understanding (MOUs), or affiliations with outside organizations (including but not limited to youth programs or national explorer organizations).

Policies, Procedures, and Guidelines

Standard operating procedures, manuals, rules, training materials, or guidelines governing the program and its participants.

Personnel and Participant Records (Non-Exempt Portions)

Rosters, membership lists, or records identifying supervisors, coordinators, or officers assigned to the program (with personal identifying information redacted as required by law).

Any records identifying program leadership or oversight within the department.

Operational Records

Reports, logs, or summaries describing activities, events, or community service functions performed by the program.

Internal communications (including emails or memoranda) referencing the program.

Financial and Administrative Records

Budgets, expenditures, funding sources, or purchase records related to the program.

Grant applications or funding agreements.

Photographs, Media, and Public Information

Any photographs, videos, newsletters, press releases, or public-facing materials related to the program.

Termination or Discontinuation Records

Any documents relating to the suspension, termination, or discontinuation of the program.

This request covers the time period January 1, 1990 through December 31, 2000, and any later records referencing or summarizing the program.

If any portion of this request is deemed overly broad or unclear, please contact me so that I may promptly clarify or narrow the request. If records are withheld, please provide the specific legal basis for each denial, along with a privilege log describing the records withheld.

My preferred delivery method for response(s) to this request is by E-mail as attachments. Please confirm you have received this request. If you are not the custodian of records, please forward my request to that person and provide their email address to me for future reference.

Yours faithfully,

Good citizen

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:

opra+request-90410-784396eb@requests.opramachine.com

Is hrosario@ucnj.com the wrong address for OPRA requests to Union City? If so, please contact us using this form:

<https://url.emailprotection.link/?bmVi6Q3V5dnrEKoMLUEBclMspgmIfazxB36ZQAONQ2QngPN1JzwNlf8EkTb-oBQh7WhCJZH3yruA07W8Pr6CWg-e9lmPhykOdaQUrxIAFQxklGz82uUiwZyt8tGlv9m>

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

https://url.emailprotection.link/?bLzvdEhuNjrpmjBfw0NKJop8_oCGFDbq5_e4W_BAySwQhis02jNHQI_8cqAvITCySQmbBh6q5dpzelo1RMRU4Og~~

View this OPRA request & responses online:

https://url.emailprotection.link/?bvS3bM4mRCin1tPENvbG1MVWVYVik3_J4OloZMANeRsPdXflg!_E48S85yraohRoUpw3QqP7UbZd5nSQFMjJ2ivvEz7l9FWARCI8CwNNPDWtkC-1P4NYP_CdykFzWAlvq

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.

"OPRAmachine's mission is to give people easy and affordable access to New Jersey public records.

For more information, contact us at: (732) 707-1628 or PO Box 3180, New Brunswick, NJ 08903."
