

ADMINISTRATORS ONLY

Monroe Township Public Schools

Pre-Registration for Educational Assistance Benefit Determination Form

Name: Adam Layman Employee Signature [Signature]

Date: 5/6/2014

15-3410

Current School/Grade/Subject/Assignment: Woodland, Principal

Name of College or University: Rutgers University

Courses (course numbers must be listed):

Graduate	Undergraduate *	Title of Course(s)	Date(s) of Courses	Credits
# 15.255.700	#	Ed. D. Dissertation Study	5/27 - 8/13/2014	3
#	#			
#	#			

*Only eligible non-certificated staff members may take undergraduate courses

☐ yes ☒ no Is this course(s) needed to maintain present certification?
☒ yes ☐ no Is this course(s) being taken at an accredited college/university?
☒ yes ☐ no Is the course(s) a graduate level course?
☒ yes ☐ no Does the coursework count toward the teacher's PIP / 100 hours?

APPROVED

☒ Yes, provided you haven't reached the maximum yearly allowance

☐ No

[Signature]
Signature of Superintendent or Superintendent's Designee

5/13/14
Date

Payroll Pays
\$624.-

A/P Pays
\$1362.-

662 per cr
x 3 credits
\$1986.-

REQUEST FOR EDUCATIONAL REIMBURSEMENT

Course	#1 15.255.700	#2	#3	Total
Tuition	\$ 1944.00	\$	\$	\$ 1944.00
Enrollment/lab/ books/other fees	\$ 154.75	\$	\$	\$ 154.75
Grade Received	PASS			
			Grand Total	\$ 2098.75
Less other current year reimbursement for previously submitted classes				\$

Please attach official transcripts with submittal for reimbursement.

[Signature] 11/18/14
Superintendent approval & Date

TUITION REIMBURSEMENT
 POSTED 11-21-14
 A/P PAYS 1362.-
 PAYROLL PAYS 624.-
 Original in Payroll-Copy in A/P

ADMINISTRATORS ONLY

15-5587

Monroe Township Public Schools Pre-Registration for Educational Assistance Benefit Determination Form

Name: Adam Layman Employee Signature [Signature]

Date: 11/13/2014

Current School/Grade/Subject/Assignment: Woodland Elementary School

Name of College or University: Rutgers University

Courses (course numbers must be listed):

Graduate	Undergraduate *	Title of Course(s)	Date(s) of Courses	Credits
# 15: 255: 700	#	Dissertation Study	1/2015 - 5/2015	3
#	#			
#	#			

*Only eligible non-certificated staff members may take undergraduate courses

☐ yes ☒ no Is this course(s) needed to maintain present certification?
☒ yes ☐ no Is this course(s) being taken at an accredited college/university?
☒ yes ☐ no Is the course(s) a graduate level course?
☒ yes ☐ no Does the coursework count toward the teacher's PIP / 100 hours?

AIP PAYS
\$2350.75

APPROVED

☐ Yes, provided you haven't reached the maximum yearly allowance
☐ No.

[Signature]
Signature of Superintendent or Superintendent's Designee

11-25-14
Date

[Signature]

REQUEST FOR EDUCATIONAL REIMBURSEMENT

Course	#1	#2	#3	Total
Tuition	\$ 1986.00	\$	\$	\$ 1986.00
Enrollment/lab/ books/other fees	\$ 364.75	\$	\$	\$ 364.75
Grade Received	PASS			
			Grand Total	\$ 2350.75
Less other current year reimbursement for previously submitted classes				\$

Please attach official transcripts with submittal for reimbursement.

[Signature]
Superintendent approval & Date

6-4-15