

Montclair Township Public Schools
Pre-Registration for Educational Assistance Benefit Determination Form
Pre-Approval is required by the Superintendent of Schools

Name: Sharon M. Jensen Signature Sharon M. Jensen

15-4326

Date: 5-7-14

Current School/Grade/Subject/Assignment: M.E.C.A.

Name of College or University: Montclair State University

Courses (course numbers must be listed):

Graduate	Undergraduate *	Title of Course(s)	Date(s) of Courses	Credits
#ECEL517	#	Integrating Science + Technology	5/19/14 - 8/7/14	3
#ECEL510	#	Clinical Experience I	5/19/14 - 6/12/14	2
#ECEL502	#	Seminar I	5/19/14 - 6/12/14	1

*Only eligible non-certificated staff members may take undergraduate courses

☐ yes ☐ no Is this course(s) needed to maintain present certification? 1,888.23 +
☒ yes ☐ no Is this course(s) being taken at an accredited college/university? 1,258.82 +
☒ yes ☐ no Is the course(s) a graduate level course? 629.41 +
☐ yes ☒ no Does the coursework count toward the teacher's PIP / 100 hc 003
3,776.46 *

APPROVED

☒ Yes, provided you haven't reached the maximum yearly allowance
☐ No.

Charles P. Semella
 Signature of Superintendent or Superintendent's Designee

5/18/14
 Date

A/P PAYS ↑

REQUEST FOR EDUCATIONAL REIMBURSEMENT

Please return the approved original requires, with official college transcripts and proof of payment.

Course	#1	#2	#3	Total
Tuition	\$ 1925.94	\$ 1283.86	\$ 64.98	\$ 3851.88
Grade Received	A	B+	A	
	1925.94	1283.86	Grand Total	\$ 3851.88
			629.41	

Maria Paula
 Signature of Administrator

[Signature]
 Superintendent Approval & Date

[Signature]

10/8/14
 Date

10/8/14
 Date

Transcripts Reviewed
 Courses Verified
 Signature _____

TUITION REIMBURSEMENT
 POSTED 1-30-15
 A/P PAYS \$ 3776.46
 PAYROLL PAYS
 Original in Payroll - Copy in A/P