

BY THE MUNICIPAL COUNCIL:

WHEREAS, on August 27, 2024, the City of New Brunswick received proposals through a Fair and Open Procurement Process after advertising under Specification No. 289-24RFP for Security Guard Services for the New Brunswick Free Public Library; and

WHEREAS, proposals were received from five (5) vendors as shown by the report of bids by Marie James, Purchasing Agent, dated August 27, 2024. This contract is for a twelve (12) month period commencing September 19, 2024 and ending September 18, 2025 and thereafter for an additional twelve (12) months should the City so desire; and

WHEREAS, Marie James, Purchasing Agent and Robert Belvin, Director of Library, have recommended an award in the amount of Twenty-Three Thousand Three Hundred and 70/100 Dollars (\$23,300.70) to

Total Security Resources Group, Inc.
750 Shipyard Drive, #227
Wilmington, DE 19801

WHEREAS, funds are available for this purpose in the amount of Twenty-Three Thousand Three Hundred and 70/100 Dollars (\$23,300.70) in Account Number 01-201-29-390-528; and

WHEREAS, the signature of Richard Mulrine, Chief Financial Officer, on this Resolution shall certify that such funds are available in the 2024 Municipal Budget; and pursuant to N.J.A.C. 5:30-5.5 this contract is subject to the availability to and appropriation of sufficient funds in the 2025 Municipal Budget.

WHEREAS, this is the award of a Fair and Open contract in accordance with N.J.S.A. 19:44A-20.5.

NOW, THEREFORE, BE IT RESOLVED, by the New Brunswick City Council that the Mayor and City Clerk be and hereby are authorized to execute a Contract with Total Security Resources Group, Inc. for Security Guard Services for the New Brunswick Free Public Library for a twelve (12) month period commencing September 19, 2024 and ending September 18, 2025 and thereafter for an additional twelve (12) months should the City so desire, the form of said Agreement to be approved by the City Attorney, provided that services under this Resolution shall not exceed the sum of Twenty-Three Thousand Three Hundred and 70/100 Dollars (\$23,300.70) without further Resolution of Council; and

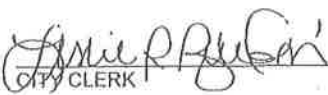
BE IT FURTHER RESOLVED, that notice of this award shall be advertised as required by law; and

BE IT FURTHER RESOLVED, that Certified Copies of this Resolution shall be sent by the City Clerk to the following:

- City Administrator
- Chief Financial Officer
- Purchasing Agent
- Director of Library
- Total Security Resources Group, Inc.

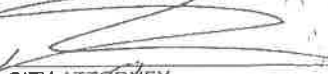
ADOPTED: September 18, 2024


COUNCIL PRESIDENT


CITY CLERK

APPROVALS:


CITY ADMINISTRATOR


CITY ATTORNEY


CHIEF FINANCIAL OFFICER

JC/kc

COUNCIL MEMBER	YES	NO	NO VOTE	ABSENT
DAVID L. CANTALERO	X			
DAVID L. CANTALERO	X			
DAVID L. CANTALERO	X			
DAVID L. CANTALERO	X			
DAVID L. CANTALERO	X			
DAVID L. CANTALERO	X			
DAVID L. CANTALERO	X			
DAVID L. CANTALERO	X			
DAVID L. CANTALERO	X			

1. The City of New Brunswick is hereby authorized to execute a contract with Total Security Resources Group, Inc. for Security Guard Services for the New Brunswick Free Public Library for a twelve (12) month period commencing September 19, 2024 and ending September 18, 2025 and thereafter for an additional twelve (12) months should the City so desire, the form of said Agreement to be approved by the City Attorney, provided that services under this Resolution shall not exceed the sum of Twenty-Three Thousand Three Hundred and 70/100 Dollars (\$23,300.70) without further Resolution of Council; and

CITY OF NEW BRUNSWICK

Date: August 27, 2024

BID OPENING SUMMARY

Name of Project: Security Guard Services for the New Brunswick Free Public Library, #289-24RFP

	Bid Bond/ Surety	Non- Collus. Affidav.	Disclos. Of Owner.	Disclos. of Invest.	BRC	Bid Check- List	A.A. Evid. Cert. Compl.	America Dis. Act.	Ins.	Qualif.	Total Bid Price
1. Total Control Security Services, LLC		X	X	---	X	---	---/X		X	X	\$28.10 PER HOUR
2. Total Security Resources Group, Inc.		X	X	---	X	---	---/X		X	X	\$45.65 PER HOUR (HIGH LEVEL) \$38.45 PER HOUR (SECURITY OFFICER)
3. Custom Protective Services		X	X	X	---	X	---/X		X	X	\$21.57 PER HOUR (YEAR 2024) \$22.93 PER HOUR (YEAR 2025)
Drone Security Service		X	X	---	---	X	---/X		X	X	\$26.00 PER HOUR
5. Iron Rock Security, LLC		X	X	---	---	---	---/X		X	X	\$27.00 PER HOUR \$41.25 PER HOUR (LESS THAN 48 HOURS IN ADVANCE)

Total control Security Service LLC

Item #(8) Letter setting Forth Qualifications and Proposal

August 27, 2024

New Brunswick
Free Public Library, #289-24RFP
78 Bayard Street
City of New Brunswick, NJ 07727

Marie James
Purchasing Agent

Thank you for allowing Total Control Security Service LLC. an opportunity to submit a proposal for Unarmed Guard Service for the New Brunswick Free Public Library facilities, located in New Brunswick New Jersey.

Here are a few reasons you will be delighted with Total Control Security Services LLC.

- Your facilities will be serviced by professional guards who are licensed ad bonded.
- Fully-trained and supervised
- Your property will be maintained with the highest level of care.
- You will have our 100% satisfaction guarantee.
- You will receive exactly what you expect from a security service contractor: honesty, dependability, and consistency-day-after-day, week after week, all year long.

<i>Services</i>	<i>Hourly Cost</i>	<i>Building</i>
Hourly Unarmed Service Guard Services	\$28.10	Library

We are a New Jersey State-certified MBE , a Certified Federal Small Business SD, Certified Service Diabie Veteran Owned Business and Fe deral Hubzone Certified. I sincerely believe our service is second to none; base requirements, price for unarmed security guard service will be \$28.10 per.

If you agree on the pricing, all I need is your go-ahead, and we will be ready to start work;

if you have any questions concerning this proposal, please call Donald Brown 856 938-6794 or email: d.brown@tcsecurityservice.com

Sincerely
Donald Brown
President

Donald Brown



Total Control Security Services LLC Capability Statement



TC Security Services LLC (TCS) provides a wide range of security services to support corporate and government organizations in implementing their mission and organizational requirements. Our customers range from small local businesses to private companies. We offer various services: armed and unarmed security officers, Facility Maintenance, and Building Maintenance Services. We have a strong management team with extensive experience in both the commercial and private sectors.

CORE COMPETENCIES

- o Armed and Unarmed Security Services
- o Access Control Activities
- o Security Training and Education
- o Alarm Monitoring and Response
- o Emergency Operation Command and Control
- o Building Maintenance
- o Facilities Management

DIFFERENTIATORS

We are constantly seeking ways to employ innovation in our daily operations. We are experienced in all facets of building services, i.e., Security Services, Janitorial Services, Facilities Services, Ground Maintenance Services, and Painting Services.

PAST PERFORMANCE

- o Ingage Security, Philadelphia, PA
- o Red Hawk Protection Solutions, Philadelphia, PA
- o International Paper Facilities Services Bellmawr, NJ

Corporate Data

UEI: VK1LRQE7K863

CAGE: 9EUZ1

PSC: S201,S206,S208,S216,S241,S299,R499

NAICS:

561612,561720,561210,561990,561730,
561740,238320

Certifications:

SBA Small Disadvantaged Business
SBA Certified Service Disabled Vet Owned
SBA Certified Hubzone

Other Services:

Security Guard Services, Armed/ Unarmed,
Janitorial Services, Landscaping Services,
Facilities Operational Support, Carpet
Cleaning Services, Hard Floor Services,

Contact

Donald Brown

Email: dbrown@tcsecurityservice.com

Phone: 856 938-6794

Address: 5 Melwood Ct
Sicklerville, NJ

NON-COLLUSION AFFIDAVIT

STATE OF NEW JERSEY
COUNTY OF Camden

ss:

I, Donald Brown residing in Township of Winslow
(name of affiant) (name of municipality)
In the County of Camden and State of
New Jersey, of full age, being duly sworn according to law on my oath
depose and say that:

I am owner of the firm of Total Control Security Service
(title or position) (name of firm)
the bidder making this Proposal for the bid
entitled president, and that I executed the said
(title of bid proposal)

proposal with full authority to do so that said bidder has not, directly or indirectly entered
into any agreement, participated in any collusion, or otherwise taken any action in
restraint of free, competitive bidding in connection with the above named project; and
that all statements contained in said proposal and in this affidavit are true and correct, and
made with full knowledge that the City of New Brunswick relies upon the truth of the
statements contained in said Proposal and in the statements contained in this affidavit in
awarding the contract for said project.

I further warrant that no person or selling agency has been employed or retained to solicit
or secure such contract upon an agreement or understanding for a commission,
percentage, brokerage or contingent fee, except bona fide employees or bona fide
established commercial or selling agencies maintained by Total Control
(name of firm)
Security Service.

Donald Brown
Signature

Donald Brown
Type or print name of affiant under signature

Subscribed and sworn to
Before me this day

8-26, 2024

Notary Public of New Jersey

My Commission expires 04/02/2027

(seal) Michael E. Smith



DISCLOSURE OF OWNERSHIP

N.J.S.A. 52:25-24.2 reads in part that "no corporation or partnership shall be awarded any contract by the State, County, Municipality or School District, or any subsidiary or agency thereof, unless prior to the receipt of the submission of the corporation or partnership, there is provided to the public contracting unit a statement setting forth the names and addresses of all individuals who own 10% or more of the stock or interest in the corporation or partnership."

- 1) If the professional service entity is a *partnership*, then the statement shall set forth the names and addresses of all partners who own a 10% or greater interest in the partnership.
- 2) If the professional service entity is a *corporation*, then the statement shall set forth the names and addresses of all stockholders in the corporation who own 10% or more of its stock of any class.
- 3) If a corporation owns all or part of the stock of the corporation or partnership providing the submission, then the statement shall include a list of the stockholders who own 10% or more of the stock of any class of that corporation.
- 4) If the professional service entity is other than a corporation or partnership, the contractor shall indicate the form of corporate ownership as listed below.

COMPLETE ONE OF THE FOLLOWING STATEMENTS:

- I. **Stockholders or Partners owning 10% or more of the company providing the submission:**

NAME:

ADDRESS:

- II. **No Stockholder or Partner owns 10% or more of the company providing this submission:**

SIGNATURE: _____

DATE: _____

- III. **Submission is being provided by an individual who operates as a sole submission:**

SIGNATURE: Dan B

DATE: 8/26/24

- IV. **Submission is being provided by a corporation or partnership that operates as a (check one of the following):**

☐ Limited Partnership

☐ Limited Liability Corporation

☐ Limited Liability Partnership

☐ Subchapter S Corporation

SIGNATURE: _____

DATE: _____

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE
(N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.)

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

This form is a summary of the successful professional service entity's requirement to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

The successful professional service entity shall submit to the CITY OF NEW BRUNSWICK after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

- (a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved, or sanctioned affirmative action program (good for one year from the date of the letter);
OR
- (b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-1.1 et seq.;
OR
- (c) A photocopy of an Employee Information Report (Form AA302) provided by the Division of Contract Compliance and distributed to the CITY OF NEW BRUNSWICK to be completed by the vendor in accordance with N.J.A.C. 17:27-1.1 et seq.

The successful professional service entity may obtain the Employee Information Report (AA302) from the CITY OF NEW BRUNSWICK during normal business hours.

The successful professional service entities must submit the white and canary copies of the AA302 (Employee Information Report) to the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts Division. The pink Public Agency copy is submitted to the CITY OF NEW BRUNSWICK, and the gold Vendor copy is retained by the professional service entity.

The undersigned professional service entity certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required forms of evidence.

The undersigned professional service entity further understands that his/her submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

COMPANY: Total Control Security Service
SIGNATURE: Donald Brown PRINT NAME: Donald Brown
TITLE: owner / president DATE: 8/26/24

PROFESSIONAL SERVICE ENTITY INFORMATION FORM

If the Professional Service Entity is an *INDIVIDUAL*, sign name and give the following information:

Name: _____
Address: _____
Telephone No.: _____ Social Security No.: _____
Fax No.: _____ E-Mail: _____
If individual has a *TRADE NAME*, give such trade name: _____
Trading As: _____ Telephone No.: _____

If the professional Service Entity is an *PARTNERSHIP*, give the following information:

Name of Partners: Donald Brown
Firm Name: Total Control Security Service
Address: 5 melwood ct Sicklerville PA 17081
Telephone No.: 850-938-6794 Federal ID No.: [REDACTED]
Fax No.: _____ E-Mail: d.brown@tcsecurityservice.com
Social Security No.: [REDACTED]
Signature of authorized agent: Donald Brown

If the Professional Service Entity is *INCORPORATED*, give the following information:

State under whose laws incorporated: _____
Location of principal office: _____
Telephone No.: _____ Federal ID No.: _____
Fax No. _____ E-Mail: _____

Name of agent in charge of said office upon whom notice may be legally served:

Telephone No.: _____ Name of Corporation: _____
Signature: _____ By: _____
Title: _____ Address: _____

INSURANCE REQUIREMENTS AND ACKNOWLEDGEMENT FORM

Certificate(s) of Insurance shall be filed with the Purchasing Office upon award of contract by the City Council.

The minimum amount of insurance to be carried by the Professional Service Entity shall be as follows:

PROFESSIONAL LIABILITY INSURANCE

Limits shall be a minimum of \$1,000,000.00 each claim and \$1,000,000.00 aggregate each policy period

Acknowledgement of Insurance Requirement:

Donald Brown 8/26/24
(Signature) (Date)

Donald Brown president
(Print Name and Title)

ACKNOWLEDGMENT OF CORRECTIONS, ADDITIONS AND DELETIONS
FORM

I, Donald Brown of the firm Total Control
Security Service hereby acknowledge that any
corrections, additions and/or deletions have been initialed and dated in this
submission package.

Donald Brown
(Signature)

Donald Brown
(Type or print name of affiant and title under signature)

8/26/24
(Date)

ATTENTION ALL PROFESSIONAL SERVICE ENTITIES

On June 29, 2004, Governor McGreevey signed P.L. 2004, c.57, Business Registration of Contractors with Government Agencies into law. Effective September 1, 2004, all business organizations that do business with a local contracting agency (i.e. City of New Brunswick) are required to be registered with the State of New Jersey, Department of Treasury, Division of Revenue, and provide proof of that registration to the contracting agency before the contracting agency may enter into a contract with the business.

A "Business Organization" means an individual, partnership, association, joint stock company, trust, corporation or other legal business entity a successor thereof.

P.L. 2009, c.315 (A-557/S2366): Reforms Business Registration Certificate Filing: permits filing prior to award of contracts if not filed with bid. Effective with bids received and contracts awarded after January 18, 2010.

- The law now allows the Business Registration Certificate to be filed anytime prior to award of the contract and the bidder had to have obtained the Business Registration Certificate prior to receipt of bids.

Further information may be obtained by visiting the following web site at the State of New Jersey: www.nj.gov/treasury/revenue/busreqcert.htm

Goods & Services Contracts (Including purchase orders):

N.J.S.A. 52:32-44 imposes the following requirements on contractors and all subcontractors that **knowingly** provide goods or perform services for a contractor fulfilling this contract:

- 1) The contractor shall provide written notice to its subcontractors and suppliers to submit proof of business registration to the contractor;
- 2) Prior to receipt of final payment from a contracting agency, a contractor must submit to the contracting agency an accurate list of all subcontractors or attest that none were used;
- 3) During the term of this contract, the contractor and its affiliates shall collect and remit, and shall notify all subcontractors and their affiliates that they must collect and remit to the Director, New Jersey Division of Taxation, the use tax due pursuant to the Sales and Use Tax Act, (N.J.S.A. 54:32B-1 et seq.) on all sales of tangible personal property delivered into this State.

A contractor, subcontractor or supplier who fails to provide proof of business registration or provides false business registration information shall be liable to a penalty of \$25 for each day of violation, not to exceed \$50,000 for each business registration not properly provided or maintained under a contract with a contracting agency. Information on the law and its requirements is available by calling (609) 292-9292.

**AMERICANS WITH DISABILITIES ACT OF 1990
EQUAL OPPORTUNITY FOR INDIVIDUALS WITH DISABILITY**

The CONTRACTOR and the CITY OF NEW BRUNSWICK (herein referred to as the CITY) do hereby agree that the provisions of Title 11 of the Americans With Disabilities Act of 1990 ("The Act") (42 U.S.C.S. 12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereunto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the CITY pursuant to this contract, the CONTRACTOR agrees that the performance shall be in strict compliance with the Act. In the event the CONTRACTOR, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the CONTRACTOR shall defend the City in any action or administrative proceeding commenced pursuant to this Act. The CONTRACTOR shall indemnify, protect, and save harmless the CITY, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages of whatever kind or nature arising out of or claimed to arise out of the alleged violations. The CONTRACTOR shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the CITY'S grievance procedure, the CONTRACTOR agrees to abide by any decision of the CITY, which is rendered pursuant to, said grievance procedure. If any action or administrative proceeding results in an award of damages against the CITY or if the CITY incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the CONTRACTOR shall satisfy and discharge the same at its own expense.

The CITY shall, as soon as practicable after a claim has been made against it, give written notice thereof to the CONTRACTOR along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the CITY or any of its agents, servants, and employees, the CITY shall expeditiously forward or have forwarded to the CONTRACTOR every demand, complaint, notice, summons, pleading, or other process received by the CITY or its representatives.

It is expressly agreed and understood that any approval by the CITY of the services provided by the CONTRACTOR pursuant to this contract will not relieve the CONTRACTOR of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the CITY or its representatives.

It is further agreed and understood that the CITY assumes no obligation to indemnify or save harmless the CONTRACTOR, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the CONTRACTOR expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the CONTRACTOR'S obligations assumed in this Agreement, nor shall they be construed to relieve the CONTRACTOR from any liability, nor preclude the CITY from taking any other actions available to it under any other provisions of this Agreement or otherwise at law.

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)

N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at www.state.nj.us/treasury/contract_compliance)

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

(REVISED 4/10)

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

Bid/Proposal Number: #289-243fp

Bidder/Offeror: Donald Brown

PART 1: CERTIFICATION

BIDDERS MUST COMPLETE PART 1 BY CHECKING EITHER BOX.

FAILURE TO CHECK ONE OF THE BOXES WILL RENDER THE PROPOSAL NON-RESPONSIVE.

Pursuant to Public Law 2012,c.25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the State of New Jersey, Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the State of New Jersey's website at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Bidders must review this list prior to completing the below certification. Failure to complete the certification will render a bidder's proposal non-responsive. If the City of New Brunswick finds a person or entity to be in violation of law, the City shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

PLEASE CHECK THE APPROPRIATE BOX:

☒ I certify, pursuant to Public Law 2012, c.25, that neither the bidder listed above nor any of the bidder's parents, subsidiaries, or affiliates is listed on the N.J.Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L.2012,c.25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.

OR

☐ I am unable to certify as above the bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO
INVESTMENT ACTIVITIES IN IRAN

You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below.

PLEASE PROVIDE THOROUGH ANSWERS TO EACH QUESTION. FOR
ADDITIONAL ENTRIES, PLEASE ATTACH A SEPARATE PIECE OF PAPER.

Name N/A
Relationship to Bidder/Offeror _____
Description of Activities _____

Duration of Engagement _____
Anticipated Cessation Date _____
Bidder/Offeror Contact Name _____
Contact Phone Number _____

PLEASE SIGN FOR PART 1 AND/OR PART 2:

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge that the City of New Brunswick is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the City to notify the City in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the City of New Brunswick and that the City at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): Donald Brown
Signature: Donald Brown

Title: owner/president
Date: 8/24/24

ERT-1

06/17/14

Taxpayer Identification# [REDACTED]

Dear Business Representative:

Congratulations! You are now registered with the New Jersey Division of Revenue.

Use the Taxpayer Identification Number listed above on all correspondence with the Divisions of Revenue and Taxation, as well as with the Department of Labor (if the business is subject to unemployment withholdings). Your tax returns and payments will be filed under this number, and you will be able to access information about your account by referencing it.

Additionally, please note that State law requires all contractors and subcontractors with Public agencies to provide proof of their registration with the Division of Revenue. The law also amended Section 92 of the Casino Control Act, which deals with the casino service industry.

We have attached a Proof of Registration Certificate for your use. To comply with the law, if you are currently under contract or entering into a contract with a State agency, you must provide a copy of the certificate to the contracting agency.

If you have any questions or require more information, feel free to call our Registration Hotline at (609)292-8282.

I wish you continued success in your business endeavors.

Sincerely,



James J. Fruscione
Director
New Jersey Division of Revenue

STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE		DEPARTMENT OF TREASURY/ DIVISION OF REVENUE PO BOX 252 TRENTON, NJ 08646-0252
TAXPAYER NAME: TOTAL CONTROL SECURITY SERVICE LIMITED	TRADE NAME:	
ADDRESS: 5 MEL WOOD CT SICKLERVILLE NJ 08084	SEQUENCE NUMBER: 1881928	
EFFECTIVE DATE: 06/17/14	ISSUANCE DATE: 06/17/14	
FORM BRC (06/09) 1208640		Director New Jersey Division of Revenue

This Certificate is NOT negotiable or transferable. It must be conspicuously displayed at above address.

Mail to
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City of Philadelphia
Department of
Licenses & Inspections
P.O. Box 53310
Philadelphia, Pa. 19105

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LICENSEE ONLY**

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1 1/2" SQUARE

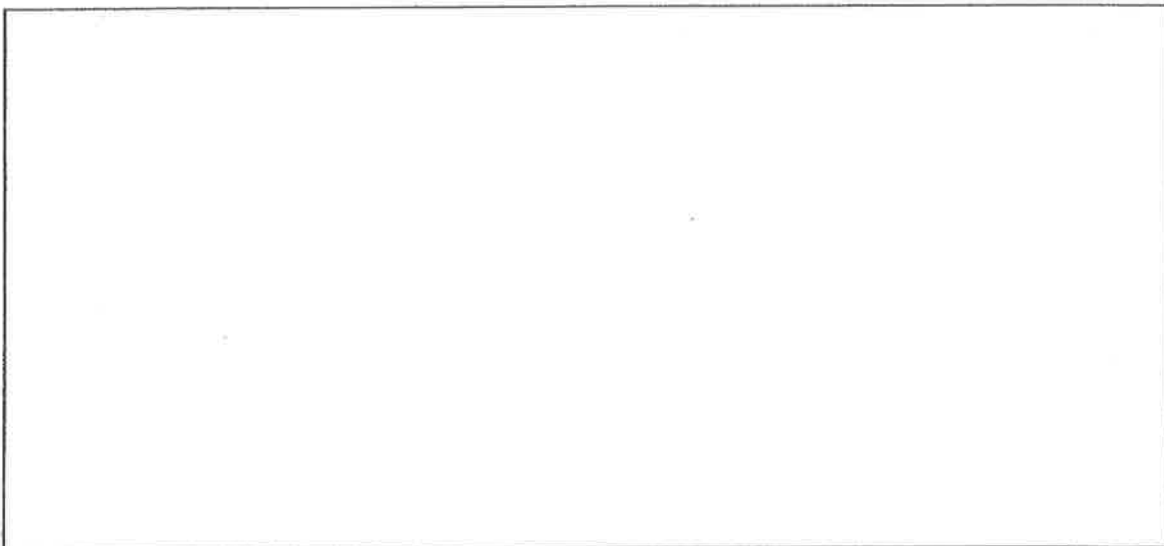
If required by law

**TOTAL CONTROL SECURITY SERVICE
TOTAL CONTROL SECURITY SERVICE
5 MELWOOD COURT
SICKLERVILLE NJ 08081**

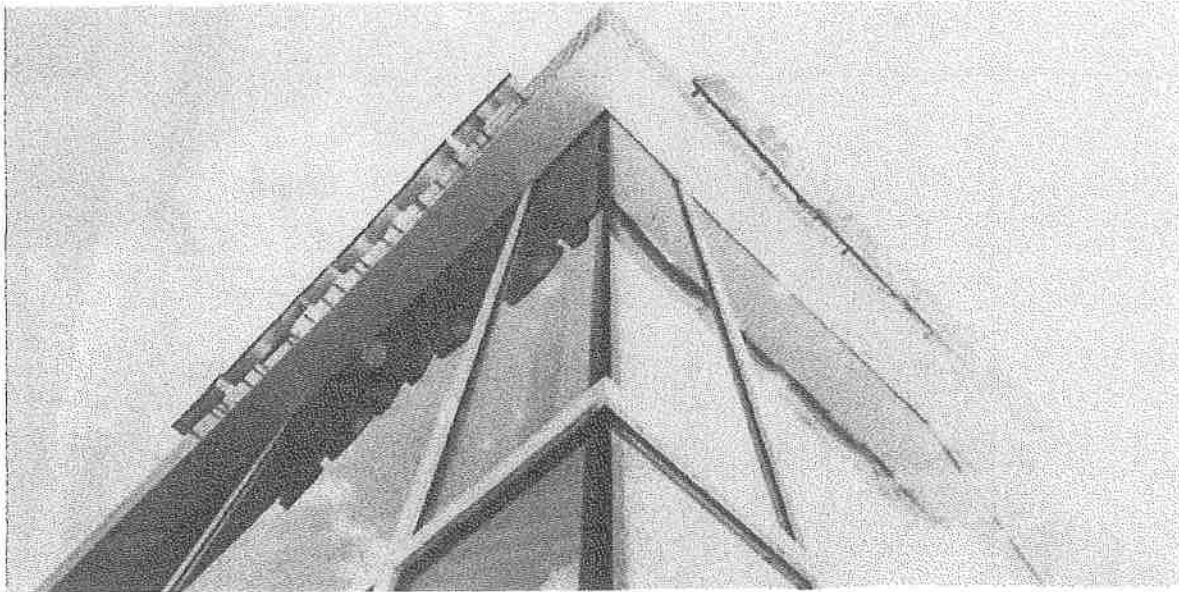
**3702 COMMERCIAL ACTIVITY LICENSE
TOTAL CONTROL SECURITY SERVICE**

**THIS LICENSE IS GRANTED TO THE PERSON AND LOCATION FOR THE PURPOSE STATED ABOVE.
IT IS SUBJECT TO IMMEDIATE CANCELLATION BY THIS DEPARTMENT FOR VIOLATIONS OF
CITY ORDINANCES AND REGULATIONS. INQUIRIES 311 (215-686-8686).**

LICENSE CODE	LICENSE NO.	BUSINESS TAX NO.	DOES NOT EXPIRE	PAID THIS AMOUNT	ISSUE DATE
3702	655949	[REDACTED]		FREE	02/23/15



LICENSE



Total Control Security Service LLC
5 Melwood Ct. Sickerville, NJ 08081
Email: d.brown@tcsecurityservice.com

Email: Mike@tcsecurityservice.com

SECURITY SERVICE PROPOSAL



T S R G
PROFESSIONAL SECURITY

TOTAL SECURITY RESOURCES GROUP, INC.

August 23, 2024

City Clerk's Office
City Hall, Room 201
78 Bayard Street
New Brunswick, NJ 08901

RE: #RFP-289-24RFP – Security Guard Services for the New Brunswick Free Public Library

To Whom It may concern;

Thank you for allowing us to respond to the RFP for security guard contractor services for the New Brunswick Free Public Library. We reviewed the expectations and criteria for the RFP and we are confident that we can provide you with security guards that will adhere to all your requirements.

Our proposed rates would be as follows:

High Level Security Officer	\$45.65 / per hour
Security Officer	\$38.45 / per hour
Parking	Actual Cost

The following forms are attached:

Non-Collusion Affidavit
Disclosure of Ownership
Mandatory Equal Opportunity Notice – Copy of form filed
Professional Service Entity Information Form
Insurance Requirements and Acknowledgement Form
Acknowledgement of Corrections, Additions and Deletions Form
Disclosure of Prohibited Investment Activities in Iran, Russia and Belarus



TSRG
PROFESSIONAL SECURITY

TOTAL SECURITY RESOURCES GROUP, INC.

Page 2 – Security Guard Services RFP

Thank you for giving TSRG an opportunity to bid on this work. We look forward to discussing any questions you may have.

Sincerely,

Thomas Rittenhouse
President

New Free Public Library.
Security Guard Contractor, #289-24RFP

1.1 Qualifications of Professional Services Entities –

Individuals Performing Tasks –

All the employees working at for the New Brunswick City Market are trained in accordance with state laws and requirements for the SORA certification and have their NJ SORA license. They also live locally and receive various training from TSRG Corp. officers. Some of our employees are former law enforcement, military or correctional officers.

We provide in house training and it consists of crowd management techniques, TIPS and conflict resolution techniques. The High Level Officers are trained in First Aid/AED use and licensed for armed security (although they do not carry unless requested by client).

Our entire staff are trained to treat all people they come in contact with dignity and respect and to strive to exceed the level of service customers would normally expect.

Past and Present Performances –

New Brunswick City Center – Over the past few years TSRG has been hired for security during the Annual Octoberfest. TSRG has also covered overnight patrols during the Ice Skating event in December and various events in August and September. At the present time we have the contract to work with NBCC to observe and report various homeless and unwanted activities in the City Center

Wilmington, DE Public Library – Contracted in 2023 to provide security at the largest public library in the State of Delaware that won the 2023 National award for the Best Public Library in the USA. Our security staff deal with hundreds of visitors a day which include a homeless population that are permitted to utilize the computers to access the internet. They also interact with individuals who have mental health and substance abuse issues. The officers are there to de-escalate or ask individuals to exit the building. On a daily basis our guards are in contract with the Emergency Services of the City which include Police and the EMS.

The officers of TSRG were involved in starting a Downtown Wilmington, DE patrol to distract loitering and crime. It was very success and one of the officers is still participating in helping the property owners. We had a 3 Person foot/Golf cart patrols.

Andrew Martinez was involved in overseeing Fulton Mall Improvement Assoc. in downtown Brooklyn – 5 Person foot patrol. Patrolled Streets, working relationship with NYPD – 84th Precinct. Worked with removing drug problems, homeless, Non-Licensed vendors/peddlers. Average of over 250K pedestrian traffic per day over approximately 1 square mile.

Rutgers University Athletics – Currently TSRG is the only outside security company for Rutgers' Athletics (all sporting events) and special events (graduations, senior events, open houses, concerts, etc.).

Dispensaries in and around New Brunswick – We are currently supplying armed and unarmed security to four dispensaries Middlesex County (3 in the City of New Brunswick). They are Puffin, Earth and Ivy, Leaf Haus and Cloud Nine.

NBPAC – TSRG is the security company that services all the performances for the NBPAC

Riverfront Development Corporation – Wilmington, DE – THE RDC is a publicly funded corporation that maintains and manages the Riverfront business area in the City of Wilmington. We are contracted with the RDC to provide safety and security in and around the Riverwalk mini golf. The main area of responsibility is outside of the golf complex and is there to deal with aggressive panhandlers, large groups of kids on bicycles that create a hazard for walking visitors (bikes are not permitted on the Riverwalk) and safety of the visitors to the Mini Golf complex. Our staff has greatly helped reduce the number of complaints by visitors on the Riverwalk which sees an average of 17,000 visitors daily.

Democratic National Committee/Biden Campaign Office – TSRG is providing armed security at the Biden Campaign office and DNC offices in Wilmington, DE. Their responsibility is to keep unauthorized people from entering into the offices.

Apple Retail Stores (PA, DE & NJ) – TSRG provides various security for the Apple stores regularly and many special events.

Paramount VMA Awards Newark – TSRG has been hired to provide security around the performance stage as well as around the perimeter and streets around the venue.

PGA – TSRG was hired for security around the BMW PGA event in Delaware. The officers were around the perimeter keeping people from loitering or entering without tickets.

BMW Corporation – Overnight security protecting the cars that were available to the PGA players

STREET PATROL In coordination and cooperation with area businesses along with Local, County and State Law Enforcement. Communication was the key to the success of these patrols

Description of Abilities –

The majority of our staff lives in the Middlesex County area. There will not be any issues getting the officers to the area and they are also very familiar with the area. The corporate officers of TSRG are licensed to train for NJ SORA. Many of the employees that we will be using are former law enforcement, military or correctional officers.

Cost Details –

High Level Security Officer hourly \$45.65

Security Officer hourly \$38.45

Parking – Actual cost unless NB Free Library supplies two spots for the officers



NON-COLLUSION AFFIDAVIT

STATE OF NEW JERSEY

COUNTY OF Somerset _____ ss:

I, Julio Hernandez _____, residing in Somerset _____
(name of affiant) (name of municipality)
in the County of Somerset _____ and State of
New Jersey _____, of full age, being duly sworn according to law on my oath depose and say that:

I am Vice President _____ of the firm of Total Security Resources Group Inc.____
(title or position) (name of firm)

_____ the bidder making this Proposal for the bid entitled
City of New Brunswick Free Public Library _____, and that I executed the said
(title of bid proposal)

proposal with full authority to do so that said bidder has not, directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above named project; and that all statements contained in said proposal and in this affidavit are true and correct, and made with full knowledge that the [XXX] relies upon the truth of the statements contained in said Proposal and in the statements contained in this affidavit in awarding the contract for said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by

Total Security Resources Group, Inc

(name of firm)

Signature

Julio Hernandez

Type or print name of affiant under signature

Subscribed and sworn to
Before me this day 20th
August, 2024

Notary Public of New Jersey

My Commission expires 08/25/2029
(seal)

MAHESH G. PATEL
NOTARY PUBLIC OF NEW JERSEY
COUNTY OF SOMERSET
Comm # 2318716
My Commission Expires Aug. 25, 2029



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: TOTAL SECURITY RESOURCES GROUP INC.

Trade Name:

Address: 750 SHIPYARD DRIVE, STE 227
WILMINGTON, DE 19801

Certificate Number: 2430554

Effective Date: February 25, 2020

Date of Issuance: May 23, 2024

For Office Use Only:

20240523202305581



EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127) N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality, or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality, or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.



The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey, and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at www.state.nj.us/treasury/contract_compliance)

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

(REVISED 4/10)



AMERICANS WITH DISABILITIES ACT OF 1990 EQUAL OPPORTUNITY FOR INDIVIDUALS WITH DISABILITY

The CONTRACTOR and City Market (herein referred to as City Market) do hereby agree that the provisions of Title 11 of the Americans With Disabilities Act of 1990 ("The Act") (42 U.S.C.S. 12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereto, are made a part of this contract. In providing any aid, benefit, or service on behalf of City Market pursuant to this contract, the CONTRACTOR agrees that the performance shall be in strict compliance with the Act. In the event the CONTRACTOR, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the CONTRACTOR shall defend City Market in any action or administrative proceeding commenced pursuant to this Act. The CONTRACTOR shall indemnify, protect, and save harmless City Market, its agents, members, servants, and employees from and against any and all suits, claims, losses, demands, or damages of whatever kind or nature arising out of or claimed to arise out of the alleged violations. The CONTRACTOR shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to City Market grievance procedure, the CONTRACTOR agrees to abide by any decision of City Market, which is rendered pursuant to, said grievance procedure. If any action or administrative proceeding results in an award of damages against City Market or if City Market incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the CONTRACTOR shall satisfy and discharge the same at its own expense.

City Market shall, as soon as practicable after a claim has been made against it, give written notice thereof to the CONTRACTOR along with full and complete particulars of the claim. If any action or administrative proceeding is brought against City Market or any of its agents, servants, and employees, City Market shall expeditiously forward or have forwarded to the CONTRACTOR every demand, complaint, notice, summons, pleading, or other process received by City Market or its representatives.

It is expressly agreed and understood that any approval by City Market of the services provided by the CONTRACTOR pursuant to this contract will not relieve the CONTRACTOR of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless City Market or its representatives.

It is further agreed and understood that City Market assumes no obligation to indemnify or save harmless the CONTRACTOR, its agents, servants, employees and sub-contractors for any claim which may arise out of their performance of this Agreement. Furthermore, the CONTRACTOR expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the CONTRACTOR'S obligations assumed in this Agreement, nor shall they be construed to relieve the CONTRACTOR from any liability, nor preclude City Market from taking any other actions available to it under any other provisions of this Agreement or otherwise at law.



DISCLOSURE OF OWNERSHIP

N.J.S.A. 52:25-24.2 reads in part that "no corporation or partnership shall be awarded any contract by the State, County, Municipality or School District, or any subsidiary or agency thereof, unless prior to the receipt of the submission of the corporation or partnership, there is provided to the public contracting unit a statement setting forth the names and addresses of all individuals who own 10% or more of the stock or interest in the corporation or partnership."

- 1) If the professional service entity is a *partnership*, then the statement shall set forth the names and addresses of all partners who own a 10% or greater interest in the partnership.
- 2) If the professional service entity is a *corporation*, then the statement shall set forth the names and addresses of all stockholders in the corporation who own 10% or more of its stock of any class.
- 3) If a corporation owns all or part of the stock of the corporation or partnership providing the submission, then the statement shall include a list of the stockholders who own 10% or more of the stock of any class of that corporation.
- 4) If the professional service entity is other than a corporation or partnership, the contractor shall indicate the form of corporate ownership as listed below.

COMPLETE ONE OF THE FOLLOWING STATEMENTS:

I. Stockholders or Partners owning 10% or more of the company providing the submission:

NAME:

ADDRESS:

II. No Stockholder or Partner owns 10% or more of the company providing this submission:

SIGNATURE: _____ DATE: _____

III. Submission is being provided by an individual who operates as a sole submission:

SIGNATURE: _____ DATE: _____

IV. Submission is being provided by a corporation or partnership that operates as a (check one of the following):

☐ Limited Partnership

☒ Limited Liability Corporation

☐ Limited Liability Partnership

☒ Subchapter S Corporation

SIGNATURE: Shafiq DATE: 08/26/2024



MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE
(N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.)

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

This form is a summary of the successful professional service entity's requirement to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

The successful professional service entity shall submit to the City Market after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

- (a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved, or sanctioned affirmative action program (good for one year from the date of the letter);

OR

- (b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-1.1 et seq.;

OR

(c)

- A photocopy of an Employee Information Report (Form AA302) provided by the Division of Contract Compliance and distributed to the City Market to be completed by the vendor in accordance with N.J.A.C. 17:27-1.1 et seq.

Can not Download Certificate

The successful professional service entity may obtain the Employee Information Report (AA302) from the from City Market during normal business hours or at nj.gov website.

https://www.nj.gov/treasury/contract_compliance/documents/pdf/forms/RenewalPackage.pdf

The successful professional service entities must submit the white and canary copies of the AA302 (Employee Information Report) to the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts Division. The pink Public Agency copy is submitted to the City Market, and the gold Vendor copy is retained by the professional service entity.

The undersigned professional service entity certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required forms of evidence.

The undersigned professional service entity further understands that his/her submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

COMPANY: Total Security Resources Group Inc.

SIGNATURE: *Thomas J Rittenhouse* PRINT NAME: Thomas J

Rittenhouse TITLE: President

DATE: 08/26/2024

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Original Form	Approved Form	Required Action	Submission ID	Form Type	Submission Status	Payment	Date Added
View	View Certificate	None	175715	Renewal AA302	Submission approved	Approved	5/29/2024 6:32 PM

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Language: English

Employee Information Report (AA302 Renewal Form - Main Facility)

Important: Failure to properly complete the form and the required \$350.00 fee will not issue of your certificate

Section A - Company Identification

1. HID NO. or SSN: 844834852 2. Type of Business: SERVICE 3. Total No. Employees: 326
 4. Company Name: TOTAL SECURITY RESOURCES GROUP LLC
 5. Street: 184 Livingston Ave., Ste 101 City: New Brunswick County(NJ): MIDDLESEX
 State: NEW JERSEY Zip Code: 08901
 6. Name of Parent or Affiliated Company (if none, just leave blank): Total Security Resources Group Inc.
 City: Wilmington State: DELAWARE Zip Code: 19381
 7. Company Type: Multi-Establishment Employer 8. State the Number of Establishments in NJ located on: 8
 9. Total Number of employees at establishment which may have awarded the contract: 203
 10. Public Agency Awarding Contract: New Brunswick City: New Brunswick
 County(NJ): MIDDLESEX State: NEW JERSEY Zip Code: 08901

Section B - Employment Data

11. Report all permanent, temporary and part-time employees ON YOUR OWN PAYROLL

Calculate Total							
Officials / Managers	2	2	0	0	3	0	2
Professionals	0	0	0	0	0	0	0
Technicians	0	0	0	0	0	0	0
Sales Workers	0	0	0	0	0	0	0
Office & Clerical	0	0	0	0	0	0	0
Craftworkers (Skilled)	0	0	0	0	0	0	0
Operatives (Semi-skilled)	0	0	0	0	0	0	0
Laborers (Unskilled)	0	0	0	0	0	0	0
Service Workers	44	33	0	0	2	0	39
Temporary & Part-Time Employees	70	34	0	0	0	0	104
TOTAL	116	74	0	0	26	0	216

TOTAL MALE COUNT: 216

Officials / Managers	0	1	0	0	2	0	1
Professionals	0	0	0	0	0	0	0
Technicians	0	0	0	0	0	0	0
Sales Workers	0	0	0	0	0	0	0
Office & Clerical	0	0	0	0	0	0	0
Craftworkers (Skilled)	0	0	0	0	0	0	0
Operatives (Semi-skilled)	0	0	0	0	0	0	0
Laborers (Unskilled)	0	0	0	0	0	0	0
Service Workers	22	15	0	0	0	0	37
Temporary & Part-Time Employees	40	21	0	0	0	0	61
TOTAL	62	37	0	0	0	0	99

TOTAL FEMALE COUNT: 112

12. How Was Information as to Race or Ethnic Group in Section B Obtained? - Visual Survey

13. Date of Payroll Period Used From: [] To: []

Section C - Personal Identification

14. First Name: Julie Last Name: Sorenson Title: Controller 15. Contact Email: jsorenson@sigpp.net
17. Address: 1750 Shipyard Dr, #227 City: Wilmington State: DE 19804 Zip Code: 19804
18. Phone Number: 856 381 2410 Phone Extension:

Submit and Make Payment

Previous

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11/1/2011 10:10:10 AM The State of New Jersey is a registered trademark.



PROFESSIONAL SERVICE ENTITY INFORMATION FORM

If the Professional Service Entity is an *INDIVIDUAL*, sign name and give the following information:

Name: _____
Address: _____
Telephone No.: _____ Social Security No.: _____
Fax No.: _____ E-Mail: _____
If individual has a *TRADE NAME*, give such trade name:
Trading As: _____ Telephone No.: _____

If the professional Service Entity is an *PARTNERSHIP*, give the following information:

Name of Partners: _____
Firm Name: _____
Address: _____
Telephone No.: _____ Federal ID No.: _____
Fax No.: _____ E-Mail: _____
Social Security No.: _____
Signature of authorized agent: _____

If the Professional Service Entity is *INCORPORATED*, give the following information:

State under whose laws incorporated: New Jersey
Location of principal office: _____
Telephone No.: _____ Federal ID No.: [REDACTED]
Fax No.: _____ E-Mail: _____

Name of agent in charge of said office upon whom notice may be legally served:

Telephone No.: [REDACTED] Name of Corporation: TOTAL SECURITY RESOURCES GROUP INC
Signature: Thomas J. Fittenhouse By: _____
Title: PRESIDENT Address: 750 SHIPYARD DR. SUITE 227 WILMINGTON DE. 19801



INSURANCE REQUIREMENTS AND ACKNOWLEDGEMENT FORM

Certificate(s) of Insurance shall be filed with **Pamela Stefanek, RFP Administrator** for New Brunswick City Market and The City of New Brunswick upon award of contract by **City Market, Inc.**

The minimum amount of insurance to be carried by the Professional Service Entity shall be as follows:

PROFESSIONAL LIABILITY INSURANCE

Liability/Bodily Injury:

- a). Five million dollars (\$5,000,000.00) for all claims arising out of a single occurrence.
- b). One million dollars (\$1,000,000.00) for any person in a single accident or occurrence.

Property Damage:

- c) One million dollars (\$1,000,000.00) for each aggregate occurrence

Automobile Liability Policy Limits

Bodily Injury:

\$1,000,000.00 each person,
\$1,000,000.00 each occurrence,

Property Damage:

\$1,000,000.00 each occurrence.

Worker's Compensation Coverage

\$1,000,000 per accident.
\$100,000.00 disease, policy limit.

Acknowledgement of Insurance Requirement:


(Signature)

08/26/2024

(Date)

Thomas J Rittenhouse President

(Print Name and Title)



ACKNOWLEDGMENT OF CORRECTIONS, ADDITIONS AND DELETIONS FORM

I, Thomas J Rittenhouse_____of the firm Total Security Resources Group Inc.____
_____hereby acknowledge that any
corrections, additions and/or deletions have been initialed and dated in this
submission package.



(Signature)

Thomas J Rittenhouse III

(Type or print name of affiant and title under signature)

08/28/2024

(Date)



59 Market Street
Newark, NJ 07102

Main (973) 718-7295
www.cpa-nyo.com

**Professional Service Title: Security Guard Services For The New Brunswick
Free Public Library, #289-24RFP**

Due Date 8/27/2024 10:00am

COPY

CITY OF NEW BRUNSWICK

CHECKLIST

PROFESSIONAL SERVICE TITLE: Security Guard Services for the New Brunswick Free Public Library, #289-24RFP

SUBMISSION DATE: On or Before 10:00 a.m. – Tuesday, August 27, 2024

The following items, shall be provided with the receipt of sealed submissions:

- | | | |
|----|---|-------------------------------------|
| 1. | Non-Collusion Affidavit..... | ☒ |
| 2. | Disclosure Of Ownership Form..... | ☒ |
| 3. | Mandatory Equal Employment Opportunity Notice | ☒ |
| 4. | Professional Service Entity Information Form..... | ☒ |
| 5. | Insurance Requirement Acknowledgment Form..... | ☒ |
| 6. | Acknowledgment Of Corrections, Additions Or Deletions Form..... | ☒ |
| 7. | Disclosure of Investment Activities in Iran..... | ☒ |
| 8. | Letter Setting Forth Qualifications And Proposal..... | ☒ |

The following item shall be provided prior to award of contract:

- | | | |
|----|--|--------------------------|
| 1. | Copy Of Your Business Registration Certificate As Issued By The State Of New Jersey, Department Of Treasury, Division Of Revenue..... | ☐ |
|----|--|--------------------------|

REMINDER:

Please submit one (1) original and two (2) additional sets of the sealed submission.

NON-COLLUSION AFFIDAVIT

STATE OF NEW JERSEY York
COUNTY OF New York

SS:

I, Robert Wise residing in Willingboro
(name of affiant) (name of municipality)
in the County of Burlington and State of
New Jersey, of full age, being duly sworn according to law on my oath
depose and say that:

I am VICE President of the firm of Custom Protective
(title or position) (name of firm)
SERVICES the bidder making this Proposal for the bid
entitled Security Guard Services, and that I executed the said
(title of bid proposal)

proposal with full authority to do so that said bidder has not, directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above named project; and that all statements contained in said proposal and in this affidavit are true and correct, and made with full knowledge that the City of New Brunswick relies upon the truth of the statements contained in said Proposal and in the statements contained in this affidavit in awarding the contract for said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by Custom Protective
(name of firm)
Services of NY LLC.

Robert Wise
Signature

Robert Wise
Type or print name of affiant under signature

Subscribed and sworn to
Before me this day

August 21, 2024

Notary Public of New Jersey

My Commission expires 11/24/2026
(seal)

JUSTIN CUOMO
Notary Public, State of New York
No. 01CU6315514
Qualified in New York County
Commission Expires November 24, 2026

DISCLOSURE OF OWNERSHIP

N.J.S.A. 52:25-24.2 reads in part that "no corporation or partnership shall be awarded any contract by the State, County, Municipality or School District, or any subsidiary or agency thereof, unless prior to the receipt of the submission of the corporation or partnership, there is provided to the public contracting unit a statement setting forth the names and addresses of all individuals who own 10% or more of the stock or interest in the corporation or partnership."

- 1) If the professional service entity is a *partnership*, then the statement shall set forth the names and addresses of all partners who own a 10% or greater interest in the partnership.
- 2) If the professional service entity is a *corporation*, then the statement shall set forth the names and addresses of all stockholders in the corporation who own 10% or more of its stock of any class.
- 3) If a corporation owns all or part of the stock of the corporation or partnership providing the submission, then the statement shall include a list of the stockholders who own 10% or more of the stock of any class of that corporation.
- 4) If the professional service entity is other than a corporation or partnership, the contractor shall indicate the form of corporate ownership as listed below.

COMPLETE ONE OF THE FOLLOWING STATEMENTS:

- I. Stockholders or Partners owning 10% or more of the company providing the submission:**

NAME:

ADDRESS:

- II. No Stockholder or Partner owns 10% or more of the company providing this submission:**

SIGNATURE: _____

DATE: _____

- III. Submission is being provided by an individual who operates as a sole submission:**

SIGNATURE: _____

DATE: _____

- IV. Submission is being provided by a corporation or partnership that operates as a (check one of the following):**

☐ Limited Partnership

☒ Limited Liability Corporation

☐ Limited Liability Partnership

☐ Subchapter S Corporation

SIGNATURE: Rohit W/yl

DATE: 8/21/24

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE
(N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.)

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

This form is a summary of the successful professional service entity's requirement to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

The successful professional service entity shall submit to the CITY OF NEW BRUNSWICK after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

- (a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved, or sanctioned affirmative action program (good for one year from the date of the letter);
OR
- (b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-1.1 et seq.;
OR
- (c) A photocopy of an Employee Information Report (Form AA302) provided by the Division of Contract Compliance and distributed to the CITY OF NEW BRUNSWICK to be completed by the vendor in accordance with N.J.A.C. 17:27-1.1 et seq.

The successful professional service entity may obtain the Employee Information Report (AA302) from the CITY OF NEW BRUNSWICK during normal business hours.

The successful professional service entities must submit the white and canary copies of the AA302 (Employee Information Report) to the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts Division. The pink Public Agency copy is submitted to the CITY OF NEW BRUNSWICK, and the gold Vendor copy is retained by the professional service entity.

The undersigned professional service entity certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required forms of evidence.

The undersigned professional service entity further understands that his/her submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

COMPANY: Custom Protective Services of NY LLC

SIGNATURE: Robert Wise

TITLE: VICE PRESIDENT

PRINT NAME: Robert Wise

DATE: 8/21/24

PROFESSIONAL SERVICE ENTITY INFORMATION FORM

If the Professional Service Entity is an *INDIVIDUAL*, sign name and give the following information:

Name: _____
Address: _____
Telephone No.: _____ Social Security No.: _____
Fax No.: _____ E-Mail: _____
If individual has a *TRADE NAME*, give such trade name:
Trading As: _____ Telephone No.: _____

If the professional Service Entity is an *PARTNERSHIP*, give the following information:

Name of Partners: _____
Firm Name: _____
Address: _____
Telephone No.: _____ Federal ID No.: _____
Fax No.: _____ E-Mail: _____
Social Security No.: _____
Signature of authorized agent: _____

If the Professional Service Entity is *INCORPORATED*, give the following information:

State under whose laws incorporated: New York
Location of principal office: 355 Lexington Ave Suite 501 NY 10017
Telephone No.: 212-868-5151 Federal ID No.: [REDACTED]
Fax No. 212-868-5191 E-Mail: RWISE@CPS-NYC.COM

Name of agent in charge of said office upon whom notice may be legally served:

Robert Wise

Telephone No. 212-868-5151 Name of Corporation: Custom Protective Services of NY LLC
Signature: Robert Wise By: Robert Wise
Title: VICE PRESIDENT Address: 355 Lexington Ave NY NY 10017

INSURANCE REQUIREMENTS AND ACKNOWLEDGEMENT FORM

Certificate(s) of Insurance shall be filed with the Purchasing Office upon award of contract by the City Council.

The minimum amount of insurance to be carried by the Professional Service Entity shall be as follows:

PROFESSIONAL LIABILITY INSURANCE

Limits shall be a minimum of \$1,000,000.00 each claim and \$1,000,000.00 aggregate each policy period

Acknowledgement of Insurance Requirement:

Robert Wise 8/21/20
(Signature) (Date)

Robert Wise VICE President
(Print Name and Title)

ACKNOWLEDGMENT OF CORRECTIONS, ADDITIONS AND DELETIONS
FORM

I, Robert Wise of the firm Custom
Protective Services of NY LLC hereby acknowledge that any

corrections, additions and/or deletions have been initialed and dated in this
submission package.

Robert Wise
(Signature)

Robert Wise
(Type or print name of affiant and title under signature)

8/21/24
(Date)

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

Bid/Proposal Number: #289-24RFP
Bidder/Offeror: Custom Protective Services

PART 1: CERTIFICATION

BIDDERS MUST COMPLETE PART 1 BY CHECKING EITHER BOX.

FAILURE TO CHECK ONE OF THE BOXES WILL RENDER THE PROPOSAL NON-RESPONSIVE.

Pursuant to Public Law 2012,c.25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the State of New Jersey, Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the State of New Jersey's website at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Bidders must review this list prior to completing the below certification. Failure to complete the certification will render a bidder's proposal non-responsive. If the City of New Brunswick finds a person or entity to be in violation of law, the City shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

PLEASE CHECK THE APPROPRIATE BOX:

☒ I certify, pursuant to Public Law 2012, c.25, that neither the bidder listed above nor any of the bidder's parents, subsidiaries, or affiliates is listed on the N.J.Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L.2012,c.25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.

OR

☐ I am unable to certify as above the bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO
INVESTMENT ACTIVITIES IN IRAN

You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below.

PLEASE PROVIDE THOROUGH ANSWERS TO EACH QUESTION. FOR
ADDITIONAL ENTRIES, PLEASE ATTACH A SEPARATE PIECE OF PAPER.

Name _____
Relationship to Bidder/Offeror _____
Description of Activities _____

Duration of Engagement _____
Anticipated Cessation Date _____
Bidder/Offeror Contact Name _____
Contact Phone Number _____

PLEASE SIGN FOR PART 1 AND/OR PART 2:

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge that the City of New Brunswick is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the City to notify the City in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the City of New Brunswick and that the City at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): Robert Wise
Signature: Robert Wise

Title: VICE President
Date: 8-21-24



355 Lexington Avenue
Room 501
New York, NY 10017

Main: 212.868.5151
Fax: 212.868.5191
www.cps-nyc.com

City Of New Brunswick
Security Officer Services At
The New Brunswick Free Public Library

Qualification Statement

Custom Protective Services was established in 2006 and has developed a solid reputation throughout New Jersey, Connecticut and New York. Although Custom Protective Services was only established nine years ago our Management team has over sixty years of experience in the security industry. Our success has been contributed to our leadership. Our President John Cutter is second to none. Through his leadership we at

Custom Protective Services have maintained a level of professionalism and constantly meets our client's needs. Mr. Cutter gets personally involved with the service that we provide. Since joining Custom Protective Services he has brought with him many new ideas and concepts which he developed during his twenty-five years with the New York Police Department, as well as his eight years heading another prominent Security Company.

Our Vice President Robert Wise who is involved in the day to day operation and will spearhead the assignment. Mr. Wise brings a wealth of knowledge with him after retiring as a Lieutenant of the Newark Police Department. Mr. Wise was personally recruited to work specifically within Newark New Jersey for Custom Protective Services.

Custom Protective Services supplies security to class A Office Buildings, Homeless Selters, Residential, Schools, Hotels, Municipal Buildings and Construction sites.

Robert A. Wise Sr.
Vice President
Custom Protective Services

A handwritten signature in black ink, appearing to read "Robert A. Wise Sr.", written over the printed name.

Executive Summary / Introduction

Custom Protective Services is a New York/New Jersey based operation that prides itself on customer satisfaction. CPS has outlined our approach and deliverables, which centers on our personnel being the cornerstone of our mission to service and professionalism. Achieving the highest level of customer satisfaction comes with hard work and paying attention to the details.

The three major components that set the CPS team apart from all the others is:

- a. **Superior Service and Accountability:** It is our commitment to provide the highest level of security services while maintaining a focus on delivering outstanding customer service and in being accountable for meeting operating targets and improving service levels while providing unparalleled real time executive visibility and reporting.
- b. **Disciplined Management Process:** We employ a rigorous employee screening and training approach, a disciplined Compstat-style management system and an application of leading technology that delivers streamlined operations, improved operating controls, and better reporting systems that reduce turnover and re-training costs.
- c. **Experienced Leadership:** Our leadership, with its extensive background and experience in law enforcement, security and counter-terrorism will ensure the entire staff remains at the leading edge of security techniques. Our experience in contract administration and support operations ensures effective management, contract compliance and superior system visibility.

Our proposed approach to delivering superior service is a practical, proven and reliable one that will focus on providing improved employee screening, training and retention strategies, provide increased accountability through a more disciplined law enforcement management mindset and reporting system combined with the application of effective technological enhancements. The combination of management expertise and crisis management skills gained through years of hands on security management experience in New York City clearly distinguishes us from all other providers.

CPS understands that the property bringing in a new security firm does not mean you as the client are dissatisfied with your current buildings security personnel. Often times when new organizations come in, a majority of the guard force is retained. We can assure you that those officers who have served your property in an exemplary fashion will not be adversely affected in any way.

CPS offers a competitive wage and benefits package, including:

1. Medical and Dental
2. Life Insurance
3. Holiday Pay
4. Vacation Accrual

5. Sick Time (Paid)
6. Bereavement Leave (Paid)
7. 401(K) Retirement Plan with employer contribution
8. Transit Check
9. Officer of the Month (Monetary Award)
10. Officer of the Year (Monetary Award)

The CPS team is unparalleled in its leadership ability; we understand the unique challenge that is presented in meeting the needs of our clients. Should you choose our firm we are confident that our staff will meet and exceed your needs in a timely, cost effective manner. The CPS team is designed to provide truly world-unique talents and is comprised of a diverse group of highly skilled individuals whose sole focus will be in providing a safe and secure environment.

The ability to assemble the specific resources and personnel in a short period of time, while maintaining a consistently high quality of customer service is what we bring to our clients. The CPS team has a strong and solid performance record in the security industry with exceptional customer service that has been earned on an account by account basis.

It is generally only in hindsight that someone can truly measure the value of leadership and experience. We believe that it is our unique combination of leadership, law enforcement training and crisis management experience that makes a real difference between ordinary contract security and extraordinary contract security services. CPS is committed to delivering extraordinary security services at competitive prices.

Management Bios:

John W. Cutter, President, Custom Protective Services

Our President, John Cutter, is a highly qualified, experienced, and proven expert in the field of security. Since joining the CPS team in 2012 he has brought with him many of the concepts he developed during his twenty-five years with the NYPD, as well as his eight years heading up another successful security firm here in New York City where he effectively led operations and had responsibility for well over five hundred (500) personnel at multiple locations.

He was the Chief of Operations for all Counter-Terrorism initiatives for the New York City Police Department's Intelligence Division post 9/11. In January 2001, Chief Cutter was appointed to develop and implement a new unit within the Intelligence Division known as the Criminal Intelligence Section. The Criminal Intelligence Section became operational in March of 2001, and quickly developed into one of the most productive crime fighting units within the department. On September 11, 2001 the focus of the Intelligence Division shifted to terrorism. Chief Cutter was charged with overseeing all terrorism related activities within the Intelligence Division, these included such preventive measures such as; Operation Hercules, Operation Nexus, and the NYPD International and National Liaison programs, as well as all investigations relative to counter-terrorism. Chief Cutter is credited with directing many successful investigations and initiatives still utilized by the New York City Police Department today. Chief Cutter was the lead proponent in developing the Intelligence Fusion Center that was utilized during the 2004 Republican National Convention that allowed the convention to operate nearly incident free.

Robert A. Wise Sr. Vice President, Custom Protective Services

Mr. Robert A. Wise brings over 33 years of combined public and private law enforcement experience, he joined Custom Protective Services in July 2013. Mr. Wise joined the Newark Police Department in 1981. During his career, he would earn (84) command citations, (1) honor and (9) valor awards. Mr. Wise was asked to lead the Dignitary Protection Unit, of the Newark Police Department, where his numerous responsibilities included transportation and security for the Mayor of Newark, the Police Director and the Newark City Hall complex. Robert also coordinated presidential, gubernatorial and papal visits with various law enforcement agencies, including the Secret Service, FBI, New Jersey State Police and other county and local municipalities. Mr. Wise conducted numerous security assessments on a variety of sites as part of his regular day-to-day duties. Mr. Wise also served as Security Investigator for Beth Israel Medical Center, as well as the Security Director for Newark Symphony Hall. Mr. Wise retired from the Newark Police Department after twenty-six years in 2007.

Robert A. Wise
Vice President
New Jersey Division

A handwritten signature in black ink, appearing to read "Robert A. Wise", is positioned to the right of the typed name and title.



355 Lexington Avenue
Suite 501.
New York, NY, 10017

Main: 212.868.5151
Fax: 212.868.5191
www.cps-nyo.com

August 25, 2025

Pricing Page Security Guard Services For The New Brunswick Free Public Library
#289-24RFP .

Year 2024 _____ \$21.57 Per Hour

Year 2025 _____ \$22.93 Per Hour

Robert Wise
Vice President
Custom Protective Services

A handwritten signature in black ink, appearing to read "Robert Wise", written over the printed name.



The State of New Jersey
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF STATE POLICE

License Number: 1532
Date of Expiration: 07/24/2025
Date of License: 07/24/2013

Security Company License

This Is to Certify, pursuant to the provisions of Title 45,
Chapter 19A of the Revised Statutes, and supplements and
amendments thereto,

Corp Name: Custom Protective Services

Trading As:

on 07/24/2023

has been duly renewed as a Security Company located at:

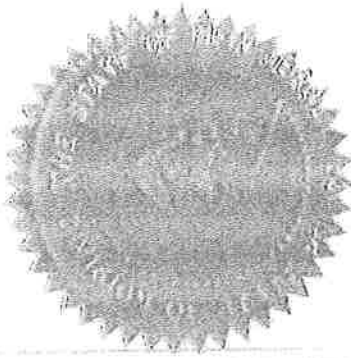
355 Lexington Ave
New York, NY 10017

For the term of two years from the issued date of this license.

In Witness Whereof, the New Jersey Division
of State Police has caused this certificate to be
signed and the official seal affixed

A handwritten signature in cursive script, reading "Patrick J. Callahan".

Colonel
New Jersey State Police



ROBERT A. WISE, SR.

917-693-3384 rwise@CPS-NYC.com

SECURITY EXECUTIVE

Highly efficient and dedicated security professional with well-rounded investigative experience and accomplished career path in high-level security and law enforcement arena with over 33 years of private and public sector experience. Visible achievements through excellent supervisory, communication and team management skills while leading numerous teams and units within the Newark Police Department through the consistent ability to act quickly and resolve complex and diversified situations.

Possesses strong insights and experience in varied criminal and life-threatening situations using this tool to lead by example and develop law enforcement and security personnel skills. Frequently cited by superiors and colleagues for strong decision making, skills, professionalism, fair and consistent leadership, industry intelligence and the ability to stay calm and productive under pressure.

Career Overview: Wide range of knowledge in many areas such as security management, criminal apprehension and terrorism awareness. Recipient of numerous commendations and awards including (84) Command citations, (1) Honor and (9) Valor awards. **Certified SORA (Security Officer Registration Act) Instructor.**

INDUSTRY EXPERTISE & MANAGEMENT SKILLS:

- | | |
|--|---------------------------------------|
| ➤ Security Training /Instruction | ➤ Federal, State and Local Regulation |
| ➤ Employee Relations/Staff Development | ➤ Undercover/Covert Operations |
| ➤ Federal, State and Local Regulation | ➤ Dignitary protection |
| ➤ School Security Assessment/Training | ➤ SORA training |
| ➤ Expert Security Witness | |

CAREER & ACHIEVEMENT SUMMARY

VICE PRESIDENT

John Cutter Investigations – New York NY

07/2013 – Present

Oversee the day-to-day operations providing security personnel, both armed and unarmed, to meet a variety of client needs. These include providing armed security support for special events such as the Paul Newman watch auction at Phillips Auction House in New York, personal security for celebrity clientele and private investigations. Perform assessments for a host of private and public schools and provide training of school staff in security awareness and emergency response. Assist organizations with providing security during employee terminations. Mobilize security workforce with extremely short notice such as providing support for an impending strike of NYC doorman requiring 110 unarmed guards be job ready within 10 days.

VICE PRESIDENT OF SECURITY – NEW JERSEY AND FLORIDA DIVISIONS

Beau Dietl & Associates – New York NY

09/2007 – 07/2013

Managed, planned and coordinated the daily operations of the New Jersey division, which was recently acquired by the organization. Provided oversight to the integration of the division within the larger organization. Streamlined employee information to be compliant with the requirements as stated by the New Jersey State Police for armed and unarmed security personnel. Secured a multi- million contract with the City of Newark to provide security services to all of its municipal buildings including City Hall, Finance department and as well as all community recreation centers. Conducted other contract negotiations for a variety of services including security assessments and private investigations.

LIEUTENANT – EXECUTIVE PROTECTION & INTELLIGENCE UNIT

Newark Police Department – Newark NJ

09/1981 – 07/2007

Planned and coordinated high-level protection for all Presidential, Gubernatorial and Papal visits to the City of Newark working closely to provide support to the Secret Service, FBI, State Patrol and other local municipalities to ensure safety. Provided oversight and management of the Dignitary Protection Unit and staff for the Mayor, Police Director, and City Hall Dignitaries by conducting security assessments and developing standard operation procedures for providing protection.

Continued...

ROBERT A. WISE, SR.

PAGE TWO

Liaised and coordinated security requirements for the Motion Picture and Television Commission for all filming projects occurring in the City of Newark.

Conducted undercover operations, reviewed complaints filed against police officers by citizens, interviewed complainants to identify officers being accused of crimes and investigate those complaints to conclusion

Early Career Positions

CERTIFIED CRIME SCENE PRESERVATION INSTRUCTOR Newark Police Academy – Newark NJ	09/1996 – 07/2007
DIRECTOR OF SECURITY Newark Symphony Hall – Newark NJ	09/2003– 07/2006
SECURITY INVESTIGATOR/ADMINISTRATOR Newark Beth Israel Hospital – Newark NJ	09/1986 – 07/2004

PROFESSIONAL DEVELOPMENT & CERTIFICATIONS

CERTIFIED SORA INSTRUCTOR – New Jersey State Police	Present
LIEUTENANT – Newark Police Department, Newark NJ	12/2005-09/2007
SERGEANT – Newark Police Department, Newark NJ	02/1996-12/2005
CERTIFIED CRIME SCENE INSTRUCTOR – Newark Police Department, Newark NJ	09/1996
DETECTIVE – Newark Police Department, Newark NJ	12/1988-02/1996
PATROLMAN – Newark Police Department, Newark NJ	09/1981-12/1988
NEWARK POLICE ACADEMY - Newark NJ	09/1981

SPECIALIZED TRAINING

SORA INSTRUCTOR TRAINING – New Jersey State Police, Hamilton NJ	01/2008
BLOODBORNE PATHOGENS - Newark Police Department, Newark NJ	06/1996
SERGEANT'S SUPERVISORY TRAINING - Newark Police Department, Newark NJ	02/1996
ATF FIREARMS TRACER FORM TRAINING - Newark Police Department, Newark NJ	01/1996
DRUG INVESTIGATIONS - Newark Police Department, Newark NJ	11/1995
REPORT WRITING/COURTROOM TESTIMONY - Newark Police Department, Newark NJ	10/1995
SEXUAL HARASSMENT IN THE WORKPLACE - Newark Police Department, Newark NJ	10/1995
CRITICAL INCIDENT RESPONSE TRAINING - Newark Police Department, Newark NJ	09/1995
METHOD OF INSTRUCTION COURSE - Newark Police Department, Newark NJ	01/1994
IN-SERVICE LATENT PRINT DEVELOPMENT & DOCUMENTATION - Newark Police Department, Newark NJ	09/1993
IN-SERVICE CHEMICAL AGENT TRAINING - Newark Police Department, Newark NJ	05/1993
IN-SERVICE INVESTIGATIONS SEMINAR - Newark Police Department, Newark NJ	11/1992
VIDEO GAMBLING & A.B.C VIOLATIONS - Newark Police Department, Newark NJ	01/1992
134TH CRIMINAL INVESTIGATION - Newark Police Department, Newark NJ	03/1990
DRUG ENFORCEMENT TRAINING - Newark Police Department, Newark NJ	04/1985

Proposal for the provision of Security Guard Services

For The
City of New Brunswick

BUYING ORGANIZATION		BIDDING FIRM
City of New Brunswick City Hall, 78 Bayard Street, New Brunswick, New Jersey 08901		
	Organization	Drone Security Services, Inc
	POC	Oluwafemi Sanyaolu, President
	Address	594 Targee Street, Staten Island, NY 10304
	Telephone	(718) 301-3070
	E-mail	info@dronesecurityserv.com
	Website	https://dronesecurityserv.com/

Event	Important Dates
RFP Reference Number	Security Guard Services RFP #289-24RFP
Question/Answer/Site Visitation Date	NA
Proposal Submission Deadline	08/27/2024
Anticipated Contract Execution Date	
Contact Person	
Date of Submittal: August 27th, 2024	



TRANSMITTAL LETTER

August 20th 2024

RE: Security Guard Services Free Public Library - RFP #289-24RFP

Dear Sir/Ma:

Drone Security Services ("DSS"), is a world-class security company which provides excellent security services such as unarmed security Guard, patrol and fire guard services in both New York and New Jersey. We are delighted and confident to respond to the City of New Brunswick, New Jersey to provide Security Guard services. Below individual is a duly authorized officer to submit proposals and negotiate with the management of City of New Brunswick, which is legally binding signatory for Drone Security Services.

Oluwafemi Sanyaolu, President
(718) 301-3070, info@dronesecurityserv.com

The undersigned, in compliance with terms and conditions set forth in the Solicitation, having examined the specifications and related documents, inspected the job site and being familiar with all the conditions surrounding the fulfillment of the forthcoming Contract, hereby proposes to furnish all manpower, equipment, and management necessary to complete the referenced Project within the specifications set forth in the Solicitation without exception.

I hereby acknowledge that I have read and understand the Solicitation, the contents of this Proposal and the Attachments, and attests to the accuracy of the information submitted therein.

Oluwafemi Sanyaolu

08/20/2024

X

Oluwafemi Sanyaolu, President
Drone Security Services, Inc.

Date



BIDDING SHEET

Guard Hourly rate: _____ \$26.00



Our Understanding

Our standing of the scope of work as specified in the RFP Packet - #289-24RFP

Pages: 4-8



OUR QUALIFICATIONS

Experience

DSS has abundant successful experience in providing Security Services

Trained Personnel

DSS will confirm that all workers under its direction fully understand the Services

Resources

DSS has sufficient resources to provide quality Security Guard Services. Such as vehicles and Communication Equipment.

Experience

DSS has over 6 years of relevant experience.

Licensure

DSS is registered to conduct business in the State of New York and fully licensed to perform the proposed Services in the City of New Jersey and New York.

Number of Employees

DSS employs 115 licensed Guards who are familiar with the Services and the methods to be used for providing quality service.



PERSONNEL

We combine expertise with the highest customer service standards. Highest quality care is what our clients have come to know and love about us and is at the very core of our operations.

All DSS Security Guards meet all federal, State, and City Legal Requirements for the Services, including training and registration requirements pursuant to the New Jersey and New York Security Guard Act required by each Security Guard's assignment.

DDS Personnel will be orientated to perform according to all mandatory conditions listed in the solicitation. We ensure that all assigned staff are:

- Professional in service delivery, appearance and demeanor
- Remain attentive and alert to their responsibilities
- Maintain a sense of diplomacy in the performance of their duties
- Remain polite, friendly, and sensitive yet assertive in maintaining security

Worker Identification

DSS provides all employees with a company identification card clearly marked with DDS company name. Our Supervisors will ensure that all DSS Personnel carry company identification card at all times when they are on duty.

DSS also will ensure that its Security Personnel understand and adhere to all of the Corporation policies and procedures related to, but not limited to (a) access to the site and buildings, (b) site time clocks (c) security equipment, (d) special procedures established for access of vehicles, (c) alcohol, and (d) criminal activity.

STAFFING

Security Personnel

DSS will provide personnel to perform the Services (the "Security Personnel") which includes 1 level:

Level 1 - Unarmed Security Guards

DSS will employ the requisite number of professional necessary to perform the Services as specified in the Solicitation.

DSS will employ, hire and maintain a high caliber staff of qualified employees and personnel who are specifically trained, qualified and/or certified to perform all elements of the Service needs.

Screening & Selection

Our screening procedures include types of background checks as well educational and experience requirements, and reference checks.

- Initial screening



- Educational and Experience Requirements

Background Checks

DSS will perform background investigations of all Security Personnel, which will include, without limitation:

- Three-year prior employment check
- Federal and State Criminal records, which will include out of state criminal records of where Security Personnel was previously employed or resided
- Credit check
- Minimum of two personal reference checks
- Any additional background checks as deemed necessary
- Reference Check

Training provided

(Initial and ongoing)

We train our employees with Drone's clear expectations.

The successful responder shall conduct a minimum of two (2) training sessions annually for their security staff reviewing Policies, Procedures, Safety Issues and Emergency Procedures.

We are an impassioned Team of specialists, each with a desire to deliver the best quality service available.

Trained and Certified Specialists

Each specialists in our fully trained and certified Team possess a wealth of qualifications and on-the-job experience.

Logbook

DSS will supply logbooks to be continuously maintained at each Specific Site through the various shifts, and will ensure that all assigned staff sign the daily Site log, indicating name, along with arrival and departure times.

Shift Change Procedure

The Arriving Security Guard confers with the Shift Supervisor and the personnel being relieved, to learn of any special instructions for the upcoming tour and will make appropriate notation in the provided pocket notebook with subsequent entry in the Site Logbook.

Record keeping

DSS will maintain the original Certification of Compliance along with supporting documentation of Security Guards' qualifications.



The "Certification of Compliance" will be reissued annually on the anniversary date for each such Security Guard assigned to the Corporation and copy filed in the Security Guard's file maintained by DSS.

Anti-Drug and Alcohol Misuse

DSS strictly enforces all drug regulations and diligently monitors all Security Guards. DSS will ensure that all Security Personnel have been drug- tested prior to performing the Services.

DSS will require each Security Personnel to provide a copy of satisfactory (negative) drug test result either through a urine sample or mouth swab (oral fluid) for, at a minimum, marijuana, cocaine, opiates, amphetamines, and phencyclidine, meeting Substance Abuse and Mental Health Services Administration (SAMHSA) standardized cut-off levels.

DSS will conduct a random drug test for each Security Personnel within each twelve (12) month period after original assignment, for a minimum of the above listed drug classes.



EQUIPMENT

Standard Equipment

DSS will provide each Security Guard on assignment with the following items:

- Two way communication radios or Cell Phone
- A working flashlight
- Memo book
- Procedure Handbook

Portable Radios

DSS will maintain all owner provided portable radios, rechargeable batteries, chargers, and repeaters. We will maintain a limited number of backup radios and auxiliary equipment to promptly repair or temporarily replace any malfunctioning units, and provide any additional equipment necessary to provide the Services at no additional cost to owner, which equipment may include, without limitation, extra radios

Surveillance Systems

DSS will operate and monitor all surveillance systems for the owner.

Vehicles

DSS will provide vehicles for the external patrol at the request of owner for a cost stipulated in the contract. Our pricing covers all fuel, insurance, registration, and inspection expenses.

The type of vehicle will be suitable for the patrolled areas and capable of handling the rough terrain, if necessary. All motor vehicles will be a radio-equipped adequate for external patrol of the facilities, equipped with mounted roof lighting, and a mounted spotlight.

Uniforms

DSS will supply five (3) sets of full uniforms for each level of Security Personnel and all other items of apparel and equipment that may be required to perform the duties required under the Contract. The uniforms include a visible photo I.D. card and DDS company insignia.

Access will always be passwords and cipher keys are protected from inadvertent disclosure and disclosed only to authorized personnel.



Drone Referrals in New Jersey/New York

Client Reference

No	Contact Name	Company (Locations)	Remark
1	Darlene Emrick +1 [REDACTED] [REDACTED]	Aspen Court 2800 New Brunswick Ave, Piscataway, NJ 08854	DSS performed security service from July 2021 – Dec 2022.
2	Darlene Emrick +1 [REDACTED] [REDACTED]	Oakwood Village Apartment Oakwood Village, Flanders, NJ 07836.	DSS performed security services for 3 months.
3	Donna Garner +1 [REDACTED] [REDACTED]	Protos Security (NY, NJ)	Over 3 years working together and providing security services for their multiple sites in New York and New Jersey.
Others references but not apartments			
4	Steven Kozak +1 [REDACTED] [REDACTED]	Main street Technology, NY	Over 2 years working together
5	Darlene Emrick +1 [REDACTED] [REDACTED]	National Security Service, (NY, NJ)	Over 4 years working together and providing security services for their multiple sites in New York and New Jersey.
6	Anthony Lolu +1 [REDACTED] [REDACTED]	Perfect Car Inc (NY)	2 years working together
7	Dave +1 [REDACTED] [REDACTED]	J Fletcher Creamer & Sons Inc.	Over 2 year working and maintaining 12 Hrs Security Service everyday

PROPOSAL CERTIFICATION FORM



Proposal Submitted By:

DSS Security Services, Inc. (the "Respondent")

By submitting a Proposal to this RFP and in consideration of the price(s) set forth in the Price Proposal Form, Respondent agrees to: (1) provide all of the Services set forth in the Scope of Services in accordance with the Contract; and (2) accept the price(s) stated in the Price Proposal Form (including, without limitation, all overhead, profit, taxes and other charges and expenses applicable thereto) as full compensation.

Respondent makes the following statements and representations as part of its Proposal:

- (a) that the Respondent has examined all parts of the RFP, including the Contract Draft and the Scope of Services, and all terms and conditions hereof; and
- (b) that the Respondent agrees to obtain and maintain all necessary approvals, permits and/or licenses required by law or regulation of the performance of the Services.

In order to induce the management of City of New Brunswick to accept this Proposal, Respondent hereby agrees to abide by all of the terms and conditions of the Contract including, without limitation, all representation and warranties set forth therein.

WHEREFORE, the undersigned, an authorized representative of the Respondent, submits this Proposal to the management of City of New Brunswick.

Signed by: *Oluwafemi Sanyaolu*

Printed Name: **Oluwafemi Sanyaolu**

Title: President Drone Security Services, Inc

Date: 08/20/2024

APPENDIX

Business Registration/Licenses



The State of New Jersey
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF STATE POLICE

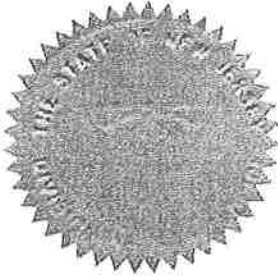
License Number: 1762
Date of Expiration: 08/02/2026
Date of License: 08/02/2018

Security Company License

This is to Certify, pursuant to the provisions of Title 45,
Chapter 19A of the Revised Statutes, and supplements and
amendments thereto,
Corp Name: Drone security service Inc
Trading As:
on 08/02/2024
has been duly renewed as a Security Company located at:

594 Targee Street
Staten Island, NY 10304

For the term of two years from the issued date of this license.



In Witness Whereof, the New Jersey Division
of State Police has caused this certificate to be
signed and the official seal affixed


Colonel
New Jersey State Police



6/16/2020

B2Gnow



**NEW YORK STATE
MINORITY- AND WOMEN-OWNED BUSINESS ENTERPRISE ("MWBE")
CERTIFICATION**

Empire State Development's Division of Minority and Women's Business Development grants a

Minority Business Enterprise (MBE)

pursuant to New York State Executive Law, Article 10-A, § 20.

Drone Security Service, Inc.

Certification Awarded on: August 13, 2020
Expiration Date: August 13, 2025
File #20-110624



Division of Minority
and Women's
Business Development

A Division of Empire State Development



UNIQUE ID NUMBER 11000192701	<i>State of New York</i> Department of State DIVISION OF LICENSING SERVICES	FOR OFFICE USE ONLY Control No.
	Pursuant to the provisions of ARTICLE 7 OF THE GENERAL BUSINESS LAW AND AMENDMENTS THERETO	
DRONE SECURITY SERVICE INC 594 TARGEET ST STATEN ISLAND NY 10304		EFFECTIVE DATE MO. DAY YR. 10 27 22
		EXPIRATION DATE MO. DAY YR. 10 26 24
HAS BEEN DULY LICENSED TO TRANSACT BUSINESS AS A WATCH, GUARD OR PATROL AGENCY		
FOR THE TERM OF TWO YEARS FROM DATE HEREOF, TO BE REPRESENTED, AS PRINCIPAL, BY THE QUALIFIED MEMBER(S) NAMED ON THE ATTACHED: In Witness Whereof, The Department of State has caused its official seal to be hereunto affixed. ROBERT J. RODRIGUEZ SECRETARY OF STATE		

DO-009 (Rev. 4-95)

=====*End of Document*=====

NON-COLLUSION AFFIDAVIT

STATE OF NEW JERSEY
COUNTY OF Union

SS:

I, Oluwafemi Sanyaku residing in 344 BRITTON AVES. I NY 1038
(name of affiant) (name of municipality)
in the County of NEW YORK and State of NY
DRONE SECURITY, of full age, being duly sworn according to law on my oath
depose and say that:

I am PRESIDENT of the firm of DRONE SECURITY SERVICE INC
(title or position) (name of firm)
the bidder making this Proposal for the bid
entitled _____, and that I executed the said
(title of bid proposal)

proposal with full authority to do so that said bidder has not, directly or indirectly entered
into any agreement, participated in any collusion, or otherwise taken any action in
restraint of free, competitive bidding in connection with the above named project; and
that all statements contained in said proposal and in this affidavit are true and correct, and
made with full knowledge that the City of New Brunswick relies upon the truth of the
statements contained in said Proposal and in the statements contained in this affidavit in
awarding the contract for said project.

I further warrant that no person or selling agency has been employed or retained to solicit
or secure such contract upon an agreement or understanding for a commission,
percentage, brokerage or contingent fee, except bona fide employees or bona fide
established commercial or selling agencies maintained by DRONE SECURITY SERVICE INC
(name of firm)

Oluwafemi Sanyaku
Signature

Oluwafemi Sanyaku
Type or print name of affiant under signature

Subscribed and sworn to
Before me this day
August 19, 2024
Notary Public of New Jersey
My Commission expires 02-11-2027
(seal)

ERIKA CARDOZO
Notary Public, State of New Jersey
Comm. # 50184851
My Commission Expires 02/11/2027

DISCLOSURE OF OWNERSHIP

N.J.S.A. 52:25-24.2 reads in part that "no corporation or partnership shall be awarded any contract by the State, County, Municipality or School District, or any subsidiary or agency thereof, unless prior to the receipt of the submission of the corporation or partnership, there is provided to the public contracting unit a statement setting forth the names and addresses of all individuals who own 10% or more of the stock or interest in the corporation or partnership."

- 1) If the professional service entity is a *partnership*, then the statement shall set forth the names and addresses of all partners who own a 10% or greater interest in the partnership.
- 2) If the professional service entity is a *corporation*, then the statement shall set forth the names and addresses of all stockholders in the corporation who own 10% or more of its stock of any class.
- 3) If a corporation owns all or part of the stock of the corporation or partnership providing the submission, then the statement shall include a list of the stockholders who own 10% or more of the stock of any class of that corporation.
- 4) If the professional service entity is other than a corporation or partnership, the contractor shall indicate the form of corporate ownership as listed below.

COMPLETE ONE OF THE FOLLOWING STATEMENTS:

- I. Stockholders or Partners owning 10% or more of the company providing the submission:

NAME: Olunfemi Sangbani ADDRESS: 344 Bratton Ave S-I Apt 10304

- II. No Stockholder or Partner owns 10% or more of the company providing this submission:

SIGNATURE: _____ DATE: _____

- III. Submission is being provided by an individual who operates as a sole submission:

SIGNATURE: _____ DATE: _____

- IV. Submission is being provided by a corporation or partnership that operates as a (check one of the following):

☐ Limited Partnership

☐ Limited Liability Partnership

☐ Limited Liability Corporation

☒ Subchapter S Corporation

SIGNATURE: Olunfemi Sangbani DATE: 8/20/24

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE
(N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.)

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

This form is a summary of the successful professional service entity's requirement to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

The successful professional service entity shall submit to the CITY OF NEW BRUNSWICK after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

- (a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved, or sanctioned affirmative action program (good for one year from the date of the letter);
OR
- (b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-1.1 et seq.;
OR
- (c) A photocopy of an Employee Information Report (Form AA302) provided by the Division of Contract Compliance and distributed to the CITY OF NEW BRUNSWICK to be completed by the vendor in accordance with N.J.A.C. 17:27-1.1 et seq.

The successful professional service entity may obtain the Employee Information Report (AA302) from the CITY OF NEW BRUNSWICK during normal business hours.

The successful professional service entities must submit the white and canary copies of the AA302 (Employee Information Report) to the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts Division. The pink Public Agency copy is submitted to the CITY OF NEW BRUNSWICK, and the gold Vendor copy is retained by the professional service entity.

The undersigned professional service entity certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required forms of evidence.

The undersigned professional service entity further understands that his/her submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

COMPANY: Drone Security Service Inc

SIGNATURE: [Signature]

TITLE: President

PRINT NAME: Olunlayemi Samyemolu

DATE: 8/20/24

PROFESSIONAL SERVICE ENTITY INFORMATION FORM

If the Professional Service Entity is an *INDIVIDUAL*, sign name and give the following information:

Name: _____
Address: _____
Telephone No.: _____ Social Security No.: _____
Fax No.: _____ E-Mail: _____
If individual has a *TRADE NAME*, give such trade name:
Trading As: _____ Telephone No.: _____

If the professional Service Entity is an *PARTNERSHIP*, give the following information:

Name of Partners: _____
Firm Name: _____
Address: _____
Telephone No.: _____ Federal ID No.: _____
Fax No.: _____ E-Mail: _____
Social Security No.: _____
Signature of authorized agent: _____

If the Professional Service Entity is *INCORPORATED*, give the following information:

State under whose laws incorporated: New York, New Jersey
Location of principal office: 594 Tanager St Staten Island NY 10314
Telephone No.: [REDACTED] Federal ID No.: [REDACTED]
Fax No. 718 981 5171 E-Mail: info@DroneSecurityServ.com

Name of agent in charge of said office upon whom notice may be legally served:

Telephone No.: _____ Name of Corporation: Drone Security Service Inc
Signature: Olayemi Samyanti By: Olayemi Samyanti
Title: president Address: 594 Tanager St S.I NY 10314

INSURANCE REQUIREMENTS AND ACKNOWLEDGEMENT FORM

Certificate(s) of Insurance shall be filed with the Purchasing Office upon award of contract by the City Council.

The minimum amount of insurance to be carried by the Professional Service Entity shall be as follows:

PROFESSIONAL LIABILITY INSURANCE

Limits shall be a minimum of \$1,000,000.00 each claim and \$1,000,000.00 aggregate each policy period

Acknowledgement of Insurance Requirement:

Olufemi Sanyaloh
(Signature)

8/20/24
(Date)

Olufemi Sanyaloh
(Print Name and Title)

President

ACKNOWLEDGMENT OF CORRECTIONS, ADDITIONS AND DELETIONS
FORM

I, Olufemi Sanyash of the firm Drone Security
Service Inc hereby acknowledge that any

corrections, additions and/or deletions have been initialed and dated in this
submission package.

Olufemi Sanyash
(Signature)

Olufemi Sanyash
(Type or print name of affiant and title under signature)

8/20/24
(Date)



Security Proposal

PREPARED FOR

The City of New Brunswick

ISSUED

August 21, 2024

PREPARED BY

IronRock Security LLC
235 River Avenue, Suite 100
Lakewood, NJ 08701
732-820-7625
office@ironrocksecurity.com

Table of Contents

Why IronRock
Testimonials
Your Quote
Terms
Our Leadership
Our Security
Signing,



NJ SORA



IronRock Security is licensed by the NJ State Police as a SORA security company.

Proudly serving clients across New Jersey.



Toll Brothers
AMERICAN QUALITY HOME BUILDERS



PREMIER PROPERTIES



Why IronRock

We're people, protecting people.

In today's world, you need a security partner that's always reliable – **and always reachable.**

We have a hands-on approach here. Our team becomes deeply familiar with the requirements, schedules, and cultural sensitivities of every client, and we're always accessible for you to advise, plan and report. Our Director of Security conducts rigorous site walkthroughs and offers strategic recommendations that go well beyond stationing guards, so your final security plan is custom to your needs. **Because to us, security is so much more than a body at the front gate.**

The result? More oversight. More availability. More attention to detail. And more peace of mind for you.

Gated Communities
Government Buildings
Construction Sites
Corporate Spaces
VIP Protection
Entertainment Venues
Houses of Worship
Education
Residential Complexes
Private Events

WHAT YOU CAN EXPECT



Personal phone numbers you can text or call at any time



Biweekly supervisor site check-ins, both scheduled & unannounced



Rigorous site walkthrough with our Director of Security



99% client satisfaction rate across a decade of business

Testimonials

Ridings of Cream Ridge

Michael Anderson, Director

Responsiveness and clear communication

IronRock Security guards are attentive and extremely reliable in providing security in a most professional manner. They have been providing overnight patrol for our community. Their responsiveness always ensures that our expectations are met by way of clear communication.

Beth Medrash Govoha

Edythe A. Goldstein, Director

Always someone available to speak to right away

IronRock's security team are true professionals and are very familiar with our town's cultural sensitivities. As an agency, IronRock is extremely accommodating and communicative, available to fill staffing needs quickly.

Chemed Health

Mark D. Hovav, Director

Stands out from other security companies

IronRock stands out as being simply amazing. From matching us with security guards that work well with our health center, to assuring coverage even when there is a late callout, are but a few examples of what separates this company from most others.

Quote

PREPARED FOR

The City of New Brunswick
78 Bayard Street
New Brunswick, NJ 08901
732-745-5022
mjames@cityofnewbrunswick.org

Type of Service	Security Guard Services for the New Brunswick Free Public Library, #289-24RFP
Frequency of Service	DAILY
Location of Service	6060 Livingston Ave, New Brunswick, NJ 089001
Number of Guards	Between one (1) and three (3)
Basic Duties	Secure the New Brunswick Public Library
Pricing	\$27.50 per hour for consistent guard AND additional guard(s) if requested 48 hours in advance \$41.25 per hour for additional guard(s) requested less than 48 hours in advance



By: Moshe Fromowitz/CEO Ironrock Security

Date: 8/22/2024

Terms

Holidays

IronRock recognizes the following holidays. These dates will bill at 1.5 times the hourly billing rate for the 24-hour period of a given holiday.

New Year's Day
President's Day
Memorial Day
Independence Day
Labor Day
Thanksgiving Day
Christmas Day

Holidays

Overtime of 1.5 times the hourly billing rate is only billed in the following circumstances and not for scheduling issues or vacation coverage: Specific Requests: With requests for a specific individual to work more than their 40 hours for a special reason, regardless of the notice provided, only the overtime impact for that individual will be billed.

Proposed Short Notice Requests: Requests with less than 48 hours notice can be billed overtime.

Insurance

IronRock Security is licensed by the NJ State Police as a SORA security company. We have a comprehensive insurance plan with \$1M per occurrence, \$2M aggregate, and a \$4 umbrella. We can name you as an additional insured on our policy upon execution of a contract.

Leadership



Moshe Fromowitz

Moshe co-founded IronRock Security in 2016. He saw the need for security in the schools in Lakewood and worked tirelessly with former Police Chief Robert Lawson to raise awareness with the staff, parents and Board of Education to provide security and protection to the schools. IronRock's high employee retention rate (94%) and client retention rate (99%) both speak to Moshe's dynamic and empathetic leadership style.



Doron Horowitz

Doron has made a career consulting, advising, and training in security for corporate, private, government and non-profit clientele. Doron has previously served as Director of Corporate Security for the Canadian Imperial Bank as well as the Director of National Security Infrastructure at the Jewish Federation of Toronto. At IronRock, Doron leads our Strategic Development and Special Projects Division, providing clients with consulting, emergency preparedness training, security strategy, risk threat assessment and more.



Ralph Stocco

Sergeant Stocco has a law enforcement career spanning nearly three decades with the Toms River Police Department having had assignments in the Patrol Division, Traffic Safety, Emergency Services Unit, and Public Information office. In addition to directing the security division for a large private company he was most recently employed as Risk Manager and Assistant to the Business Administrator for Toms River Township.



Kristen Marques

Kristen leads the hiring process at IronRock Security, utilizing her extensive experience in HR and security to effectively matches guards with suitable job sites. In addition to recruitment, Kristen is responsible for managing staff schedules and overseeing employee performance. Her focus on clear communication and practical system implementation contributes to a positive work environment and high-quality service for clients.

Security

To ensure you receive the highest quality of attention, we spare no expense in hiring professional, courteous guards. Training and supervision ensure guards are always at optimal performance.



Screening

Our officers are all SORA-certified and go through extensive background checks and a multi-layered interview process.



Training

IronRock officers receive extensive training in both security and cultural sensitivities with our Director of Security.



Supervision

Regular unannounced visits and rigorous reporting keep personnel accountable. Your client dashboard keeps you in the know, too!



Tracking

GPS geofencing logging accurately tracks clock-ins, confirming on-site presence and ensuring personnel are where they should be.

TRACKIT

hours of security
provided in 2023

250K

full-time security guards

200+



CERTIFICATE OF INSURANCE



SORA LICENSE

*Actual documents available upon request

IRONROCK

CAPABILITY STATEMENT

OVERVIEW

- Over 8 years of exceptional performance
- Highly-capable Prime Contractor currently working with local agencies.
- Workforce Presence: 200+
- Award Value \$10M+
- 250K+ hrs of security in 2023
- 99% Client retention rate
- HUBZone Certified, SBA
- GSA Contract # 4QSWA23D0053

CORE COMPETENCIES

- Armed and Unarmed Security
- Government Buildings
- Schools and Campuses
- Houses of Worship
- Construction Sites
- Office Buildings
- Gated Communities
- Residential Complexes
- Private Events
- Vehicle Patrol
- VIP Protection
- Access Control
- Video Monitoring
- 24/7 Emergency Dispatch

NOTABLE CONTRACTS

- OC Board of Social Services
 - > Contracted: \$750k Annually
 - > SOW: Armed guards stationed at the front desk and security of the building and perimeter.
 - > POC: Meredith Sheehan 732-929-2101
- Lakewood, NJ Board of Ed
 - > Contracted: \$2.0M Annually
 - > SOW: 50+ armed & unarmed guards, across 30 sites, covering 40+ school bldgs in Ocean County.
 - > POC: dplamentini@lakewoodpiners.org
- Passaic, NJ School Board
 - > Contracted: \$300k Annually
 - > SOW: 6+ Armed guards stationed at multiple district schools.
 - > POC: fmalta@passaicschools.org
- NJ Meadowlands Expo Center
 - > Contracted: \$250k Annually
 - > SOW: 25+ unarmed guards providing event venue security.
 - > POC: fdominici@mecexpo.com
- Parkview Holdings, NJ
 - > Contracted: \$1.0M Annually
 - > SOW: Roaming and stationary guards securing high rise buildings.
 - > POC: stephanie@pparr.net
- BMG Facilities, NJ
 - > Contracted: \$2.0M Annually
 - > SOW: 5 campuses across 45 acres, incl: residences, educational facilities and recreational areas for 7,000+ students.
 - > POC: 732-367-1060

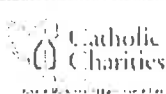
STATES LICENSED IN

- Delaware
- Florida
- Georgia
- Maryland
- New Jersey
- New York
- North Carolina
- Ohio
- Pennsylvania
- Texas
- Virginia
- Washington, DC

KEY LEADERSHIP

- Moshe Fromowitz, CEO
Co-founder, who saw the need for security in schools and worked tirelessly to raise awareness with the staff, parents & Board of Ed to provide security and protection to NJ's student body.
- Doron Horowitz, CSO
Heads up the strategic development & special projects divisions, backed by years as Director of Corporate Security for multiple entities.
- Ralph Kohlhepp, Security Mgr
An experienced law enforcement professional and retired Captain of the NJ State Police, with with a career full of high-level experience at secure federal & state level agencies.
- Kristen Marques, Dir of OPs
Managing recruitment, placement and performance thanks to a background in HR and security.

NOTABLE CLIENTS



235 River Ave Suite 100 | Lakewood, NJ 08701
UEI: ZUK7UK9V69V3 CAGE CODE 7X9H2

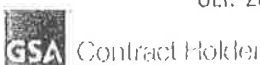
P: (732) 820-7625

NAICS CODES: 561612, 541690

Info@ironrocksecurity.com

www.ironrocksecurity.com

SBA Certified



HUBZone
Historically Underutilized Business Zone

NON-COLLUSION AFFIDAVIT

STATE OF NEW JERSEY

COUNTY OF Ocean

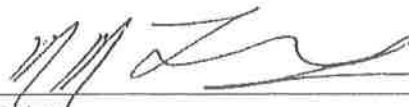
SS:

I, Moshe Fromowitz residing in Lakewood
(name of affiant) (name of municipality)
in the County of Ocean and State of
New Jersey, of full age, being duly sworn according to law on my oath
depone and say that:

I am CEO of the firm of IronRock Security LLC
(title or position) (name of firm)
the bidder making this Proposal for the bid
entitled New Brunswick Free Public Library, #289-24RFP, and that I executed the said
(title of bid proposal)

proposal with full authority to do so that said bidder has not, directly or indirectly entered
into any agreement, participated in any collusion, or otherwise taken any action in
restraint of free, competitive bidding in connection with the above named project; and
that all statements contained in said proposal and in this affidavit are true and correct, and
made with full knowledge that the City of New Brunswick relies upon the truth of the
statements contained in said Proposal and in the statements contained in this affidavit in
awarding the contract for said project.

I further warrant that no person or selling agency has been employed or retained to solicit
or secure such contract upon an agreement or understanding for a commission,
percentage, brokerage or contingent fee, except bona fide employees or bona fide
established commercial or selling agencies maintained by IronRock Security LLC
(name of firm)



Signature

Moshe Fromowitz

Type or print name of affiant under signature

Subscribed and sworn to
Before me this day

August 22nd, 20 24

Notary Public of New Jersey

My Commission expires 3/3/28

(seal)



CHERYL L. McCLEARY
Notary Public, State of New Jersey
Comm. # 50207697
My Commission Expires 3/3/2028

DISCLOSURE OF OWNERSHIP

N.J.S.A. 52:25-24.2 reads in part that "no corporation or partnership shall be awarded any contract by the State, County, Municipality or School District, or any subsidiary or agency thereof, unless prior to the receipt of the submission of the corporation or partnership, there is provided to the public contracting unit a statement setting forth the names and addresses of all individuals who own 10% or more of the stock or interest in the corporation or partnership."

- 1) If the professional service entity is a *partnership*, then the statement shall set forth the names and addresses of all partners who own a 10% or greater interest in the partnership.
- 2) If the professional service entity is a *corporation*, then the statement shall set forth the names and addresses of all stockholders in the corporation who own 10% or more of its stock of any class.
- 3) If a corporation owns all or part of the stock of the corporation or partnership providing the submission, then the statement shall include a list of the stockholders who own 10% or more of the stock of any class of that corporation.
- 4) If the professional service entity is other than a corporation or partnership, the contractor shall indicate the form of corporate ownership as listed below.

COMPLETE ONE OF THE FOLLOWING STATEMENTS:

I. Stockholders or Partners owning 10% or more of the company providing the submission:

NAME:

ADDRESS:

Moshe Fromowitz

38 White Dove Ct, Lakewood, NJ 08701

II. No Stockholder or Partner owns 10% or more of the company providing this submission:

SIGNATURE: _____ DATE: _____

III. Submission is being provided by an individual who operates as a sole submission:

SIGNATURE: _____ DATE: _____

IV. Submission is being provided by a corporation or partnership that operates as a (check one of the following):

☐ Limited Partnership

☒ Limited Liability Corporation

☐ Limited Liability Partnership

☐ Subchapter S Corporation

SIGNATURE: 

DATE: 3/22/2024

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE
(N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.)

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

This form is a summary of the successful professional service entity's requirement to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

The successful professional service entity shall submit to the CITY OF NEW BRUNSWICK after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

- (a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved, or sanctioned affirmative action program (good for one year from the date of the letter);
OR
- (b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-1.1 et seq.;
OR
- (c) A photocopy of an Employee Information Report (Form AA302) provided by the Division of Contract Compliance and distributed to the CITY OF NEW BRUNSWICK to be completed by the vendor in accordance with N.J.A.C. 17:27-1.1 et seq.

The successful professional service entity may obtain the Employee Information Report (AA302) from the CITY OF NEW BRUNSWICK during normal business hours.

The successful professional service entities must submit the white and canary copies of the AA302 (Employee Information Report) to the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts Division. The pink Public Agency copy is submitted to the CITY OF NEW BRUNSWICK, and the gold Vendor copy is retained by the professional service entity.

The undersigned professional service entity certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required forms of evidence.

The undersigned professional service entity further understands that his/her submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

COMPANY: IronRock Security LLC

SIGNATURE: _____

TITLE: CEO

PRINT NAME: Moshe Fromowitz

DATE: 8/22/2024

PROFESSIONAL SERVICE ENTITY INFORMATION FORM

If the Professional Service Entity is an *INDIVIDUAL*, sign name and give the following information:

Name: _____
Address: _____
Telephone No.: _____ Social Security No.: _____
Fax No.: _____ E-Mail: _____
If individual has a *TRADE NAME*, give such trade name: _____
Trading As: _____ Telephone No.: _____

If the professional Service Entity is an *PARTNERSHIP*, give the following information:

Name of Partners: _____
Firm Name: _____
Address: _____
Telephone No.: _____ Federal ID No.: _____
Fax No.: _____ E-Mail: _____
Social Security No.: _____
Signature of authorized agent: _____

If the Professional Service Entity is *INCORPORATED*, give the following information:

State under whose laws incorporated: New Jersey
Location of principal office: 235 River Avenue, Suite 100, Lakewood, NJ 08701
Telephone No.: 732-820-7625 Federal ID No.: [REDACTED]
Fax No. 732-808-4766 E-Mail: office@ironrocksecurity.com

Name of agent in charge of said office upon whom notice may be legally served:

Telephone No.: 732-820-7625 Name of Corporation: IronRock Security LLC
Signature: [Signature] By: Moshe Fromowitz
Title: CEO Address: 235 River Avenue, Suite 100, Lakewood, NJ 08701

INSURANCE REQUIREMENTS AND ACKNOWLEDGEMENT FORM

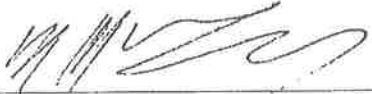
Certificate(s) of Insurance shall be filed with the Purchasing Office upon award of contract by the City Council.

The minimum amount of insurance to be carried by the Professional Service Entity shall be as follows:

PROFESSIONAL LIABILITY INSURANCE

Limits shall be a minimum of \$1,000,000.00 each claim and \$1,000,000.00 aggregate each policy period

Acknowledgement of Insurance Requirement:

 8/22/2024
(Signature) (Date)

Moshe Fromowitz, CEO

(Print Name and Title)

ACKNOWLEDGMENT OF CORRECTIONS, ADDITIONS AND DELETIONS
FORM

I, Moshe Fromowitz of the firm IronRock Security LLC
_____ hereby acknowledge that any
corrections, additions and/or deletions have been initialed and dated in this
submission package.



(Signature)

Moshe Fromowitz

(Type or print name of affiant and title under signature)

8/22/2024

(Date)