

BOROUGH OF MAYWOOD

15 PARK AVENUE
MAYWOOD, N.J. 07607
TEL (201) 845-2900 Ext. 214 • FAX (201) 845-0747

VOUCHER

PURCHASE ORDER NUMBER

NO. 211332

THIS NUMBER MUST APPEAR ON
ALL PACKAGES, INVOICES AND
CORRESPONDENCE

Business Registration Certificate ***NOT*** on file

VOUCHER MUST BE RETURNED FOR PAYMENT

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NJ SHADE TREE FEDERATION
P.O. BOX 6540
HILLSBOROUGH, NJ 08044

7032

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RECREATION DEPT.
BOROUGH OF MAYWOOD
15 PARK AVE
MAYWOOD, NJ 07607

ALL SHIPMENTS MUST BE SENT PREPAID

DATE OF ORDER	DATE REQUIRED	F.O.B. DESTINATION UNLESS SPECIFIED	ACCOUNT NUMBER
09/30/21		SHADE TREE C/E	01-2010-26-3002-146

QUANTITY	UNIT	DESCRIPTION OF MATERIALS OR SERVICE	UNIT PRICE	AMOUNT
		REGISTRATION FOR 96 ANNUAL NJ SHADE TREE FEDERATION CONFERENCE		
1.0000		J. FLYNN	260.000	260.00
1.0000		J. DEMURO	260.000	260.00
Purchase Order Total:			520.00	
NEW JERSEY SALES TAX EXEMPT #22-6002067				

CLAIMANT'S CERTIFICATION

DO SOLEMNLY DECLARE AND CERTIFY UNDER THE PENALTIES OF THE LAW THAT THE WITHIN BILL IS CORRECT IN ALL ITS PARTICULARS; THAT THE ARTICLES HAVE BEEN FURNISHED OR SERVICES RENDERED AS STATED THEREIN; THAT NO BONUS HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR PERSONS WITH THE KNOWLEDGE OF THIS CLAIMANT IN CONNECTION WITH THE ABOVE CLAIM; THAT THE AMOUNT THEREIN STATED IS JUSTLY DUE AND OWING; AND THAT THE AMOUNT CHARGED IS A REASONABLE ONE.

VENDOR SIGN

SIGNATURE X

DATE

TITLE

OFFICER'S OR EMPLOYEE'S CERTIFICATION

HAVING KNOWLEDGE OF THE FACTS IN THE COURSE OF REGULAR PROCEDURES, I CERTIFY THAT THE MATERIALS AND SUPPLIES HAVE BEEN RECEIVED OR THE SERVICES RENDERED; SAID CERTIFICATION IS BASED ON DELIVERY SLIPS ACKNOWLEDGED BY A MUNICIPAL OFFICIAL OR EMPLOYEE OR OTHER REASONABLE PROCEDURES.

DATE

DEPARTMENT HEAD

NO ORDER VALID UNLESS SIGNED BY

APPROVAL TO PAY

APPROPRIATION CHARGED	AMOUNT
CHECK DATE	CHECK NUMBER

DEPARTMENT HEAD DATE

FOOTINGS AND EXTENSIONS
SUPPORTING DOCUMENTS ATTACHED DATE

FINANCE OFFICER / CERTIFICATION OF FUNDS DATE

ADMINISTRATOR DATE

ADMINISTRATOR DATE

FINANCE CHAIRPERSON DATE

VOUCHER COPY - SIGN AT X AND RETURN FOR PAYMENT

93 Lipman Drive
New Brunswick, NJ 08901
Blake Hall, Cook College

Date	Invoice #
9/3/2021	74

Borough of Maywood
15 Park Ave
Maywood, NJ 07607
Attn: Lisamarie Schieli

Description	Amount
2021 NJ Shade Tree Federation Annual Conference - Complete Registration	520.00
Total	\$520.00

I M P O R T A N T R E G I S T R A T I O N I N F O R M A T I O N

Registration is required. No one will be admitted to the sessions and/or exhibits without a registration badge.

REGISTRATION AND PAYMENT OPTIONS:

- **MAIL** the completed registration form, together with a check or authorized voucher/PO to:

NJ Shade Tree Federation
PO Box 6540
Hillsborough, NJ 08844

- **EMAIL** the completed registration form to trees@njstf.org - requesting to have your registration paid via credit card through PayPal. You will be billed directly from PayPal.

REGISTRATION AND PAYMENT OR AUTHORIZED VOUCHER/PURCHASE ORDER MUST BE RECEIVED BY FRIDAY, 10-08-2021.

No refunds will be given for conference no-shows.

All substitutions must be made in writing prior to 10-08-2021.

Your registration badge will be waiting for you at The Crowne Plaza.

BLANK/UNAUTHORIZED VOUCHERS/PURCHASE ORDERS WILL NOT BE ACCEPTED.

Reservations received after OCTOBER 08, 2021 will be considered a Late/Walk-in Registration. Additional fee of \$25 will apply.

Have questions? Please contact us by:

Phone 732-246-3210

Fax 732-640-5289

Email trees@njstf.org

REGISTRATION FORM

NJ Shade Tree Federation 96th Annual Conference
PO Box 6540
Hillsborough, NJ 08844

IMPORTANT - Please fill in one registration form for EACH attendee.

Full Name: Jacqueline DeMuro

Address: 240 Prospect, Apt #2R, Maywood NJ 07607

Company Name (if applicable): Borough of Maywood

Phone: 201-519-0205

Email: jdemuro@maywoodboro.org

EDUCATIONAL CREDITS: We need to know in advance what Educational Credits you are interested in receiving. **BE SURE TO CHECK ALL THAT APPLY.**

IF YOU DO NOT COMPLETE THE INFORMATION BELOW IN ITS ENTIRETY,
YOU WILL NOT RECEIVE CREDIT FOR YOUR ATTENDANCE!

☒ Community Forestry Credits Municipality Maywood

☐ LTE/LTCO Credits - NEW JERSEY

Birth Date NJ LTE/LTCO License #

☐ NJ Chapter of the ISA ISA License #

☐ Pesticide Re-certification Credits - NEW JERSEY

Birth Date NJ Pesticide Certification #

☐ NJ Association of Public Works

☐ LTE Credits - MARYLAND MD LTE License #

☐ Pesticide Re-certification Credits - PENNSYLVANIA

Birth Date PA Pesticide Certification #

☐ Pesticide Re-certification Credits - NEW YORK NY Pesticide Certification #

☐ Society of American Foresters SAF License #

ATTENDANCE INFORMATION:

	Pre-Registration by 10/08/2021	Total
Complete (Thursday-Friday) (All sessions, exhibits, 2 lunches and Thursday dinner)	☒ \$260 each	\$ <u>260</u>
Single Day Thursday (All sessions, exhibits, 1 lunch)	☐ \$125 each	\$ <u> </u>
Single Day Friday (All sessions, exhibits, 1 lunch)	☐ \$125 each	\$ <u> </u>
96th Annual Conference Dinner only (If bringing guest(s) please put total number of dinners.)	☐ \$55 each X <u> </u>	\$ <u> </u>
	Total Due	\$ <u> </u>

*** PLEASE CHECK IF APPLICABLE ***

☒ I will be making overnight accommodations at the hotel - # of nights 2

☐ I am a NJ Licensed Tree Expert.

☐ I am a NJ Licensed Tree Care Operator.

REGISTRATION FORM

NJ Shade Tree Federation 96th Annual Conference
PO Box 6540
Hillsborough, NJ 08844

IMPORTANT - Please fill in one registration form for EACH attendee.

Full Name: Jacqueline Flynn

Address: 47 Orchard Place, Maywood NJ 07607

Company Name (if applicable): Borough of Maywood

Phone: [REDACTED]

Email: jflynn@maywoodboro.org

EDUCATIONAL CREDITS: We need to know in advance what Educational Credits you are interested in receiving. BE SURE TO CHECK ALL THAT APPLY.

IF YOU DO NOT COMPLETE THE INFORMATION BELOW IN ITS ENTIRETY,
YOU WILL NOT RECEIVE CREDIT FOR YOUR ATTENDANCE!

☒ Community Forestry Credits Municipality Maywood

☐ LTE/LTCO Credits - NEW JERSEY

Birth Date [REDACTED] NJ LTE/LTCO License # [REDACTED]

☐ NJ Chapter of the ISA ISA License # [REDACTED]

☐ Pesticide Re-certification Credits - NEW JERSEY

Birth Date [REDACTED] NJ Pesticide Certification # [REDACTED]

☐ NJ Association of Public Works

☐ LTE Credits - MARYLAND MD LTE License # [REDACTED]

☐ Pesticide Re-certification Credits - PENNSYLVANIA

Birth Date [REDACTED] PA Pesticide Certification # [REDACTED]

☐ Pesticide Re-certification Credits - NEW YORK NY Pesticide Certification # [REDACTED]

☐ Society of American Foresters SAF License # [REDACTED]

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	Total Due	\$ <u>[REDACTED]</u>

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☐ I am a NJ Licensed Tree Expert.

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BOROUGH OF MAYWOOD

15 PARK AVENUE
MAYWOOD, N.J. 07607
TEL (201) 845-2900 Ext. 214 • FAX (201) 845-0747

VOUCHER

PURCHASE ORDER NUMBER

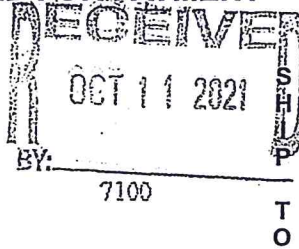
NO. 211331

THIS NUMBER MUST APPEAR ON
ALL PACKAGES, INVOICES AND
CORRESPONDENCE

Business Registration Certificate Not Valid
VOUCHER MUST BE RETURNED FOR PAYMENT

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CROWNE PLAZA HOTEL
2349 W. MARLTON PIKE
CHERRY HILL, NJ 08002



Jacqueline Flynn

SHADE TREE
BOROUGH OF MAYWOOD
15 PARK AVE
MAYWOOD, NJ 07607

ALL SHIPMENTS MUST BE SENT PREPAID

DATE OF ORDER	DATE REQUIRED	F.O.B. DESTINATION UNLESS SPECIFIED	ACCOUNT NUMBER
09/30/21		SHADE TREE O/E	01-2010-26-3002-146

QUANTITY	UNIT	DESCRIPTION OF MATERIALS OR SERVICE	UNIT PRICE	AMOUNT
1.0000		DOUBLE ROOM 10/20/21-10/22/21	272.800	272.80
		Purchase Order Total:	272.80	
		CHERRY HILL N/P		
		APPROVED E. CODE \$ AMOUNT		

NEW JERSEY SALES TAX EXEMPT #22-6002067

**FOR PAYMENT
SIGN & RETURN**

CLAIMANT'S CERTIFICATION

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VENDOR SIGN
SIGNATURE *X [Signature]*
DATE 10.27.2021 TITLE A/R

OFFICER'S OR EMPLOYEE'S CERTIFICATION

HAVING KNOWLEDGE OF THE FACTS IN THE COURSE OF REGULAR PROCEDURES, I CERTIFY THAT THE MATERIALS AND SUPPLIES HAVE BEEN RECEIVED OR THE SERVICES RENDERED; SAID CERTIFICATION IS BASED ON DELIVERY SLIPS ACKNOWLEDGED BY A MUNICIPAL OFFICIAL OR EMPLOYEE OR OTHER REASONABLE PROCEDURES.

DATE
DEPARTMENT HEAD

NO ORDER VALID UNLESS SIGNED BY		APPROVAL TO PAY		APPROPRIATION CHARGED	AMOUNT
DEPARTMENT HEAD	DATE	FOOTINGS AND EXTENSIONS SUPPORTING DOCUMENTS ATTACHED	DATE		
FINANCE OFFICER / CERTIFICATION OF FUNDS	DATE	ADMINISTRATOR	DATE		
ADMINISTRATOR	DATE	FINANCE CHAIRPERSON	DATE	CHECK DATE	CHECK NUMBER

October 27, 2021

Borough of Maywood
15 Park Avenue
Maywood, NJ

ATTN: Account Payables

New Shade Tree

Guest Name: Jacqueline Flynn

Folio/Invoice: #17034-561765

Amount Due: \$238.00

Dear Customer:

Thank you for choosing The Crowne Plaza Philadelphia – Cherry Hill for your event and accommodations. Enclosed is an invoice of your account with backup documentation. Should you have any questions regarding the charges detailed therein, please contact our accounts receivable department at (856) 382-6141 and someone will gladly assist you.

Our terms are net thirty days from invoice date.

We hope that your stay was a pleasant one, and we look forward to having the opportunity to serve you again.

Sincerely,



Ruth E. Carrasco

Accounts Receivable Coordinator



CROWNE PLAZA®

PHILADELPHIA - CHERRY HILL

121

10-27-21

Borough of Maywood	Folio No. : 561765	Room No. : 0929
15 Park Avenue	A/R Number : BOM15	Arrival : 10-20-21
Maywood NJ 07607	Group Code : FQZ	Departure : 10-22-21
United States	Company : Borough of Maywood	Conf. No. : 44751894
	Membership No. :	Rate Code :
Flynn, Jacqueline	Invoice No. : 17034	Page No. : 1 of 1

Date	Description	Charges	Credits
10-20-21	Accommodation	119.00	
10-21-21	Accommodation	119.00	
Total		238.00	0.00
Balance		238.00	

Guest Signature: _____

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

GENERAL SESSION

Grand Ballroom

THURSDAY, OCTOBER 21, 2021

- 8:00** REGISTRATION/EXHIBITS OPEN
- 8:30-9:00** OPENING PROGRAM:
Welcome: Liz Stewart
President, NJ Shade Tree Federation
Greetings: NJ Forest Service
- 9:00-10:00** **Landscape Zombies! Tree and Shrub Myths that will not Die - Part I**
Dr. Linda Chalker-Scott, Washington State University
- 10:00-10:45** COFFEE BREAK WITH EXHIBITORS - SPONSORED BY MORBARK
- 10:45-11:45** **Street Trees - The Struggle for Survival**
Dr. Peter Del Tredici, Arnold Arboretum of Harvard Univ
- 11:45-1:00** LUNCHEON WITH EXHIBITORS
- 1:00-1:15** EXHIBITOR ADDRESS AND RAFFLE DRAWINGS

MUNICIPAL TRACK
Grand Ballroom

LTE/LTCO TRACK
Riverside Ballroom

1:15-2:15	Deer Management in NJ - Restoring Balance in Nature Carole Stanko NJ Division of Fish & Wildlife	Safety on the Job Phillip Kelley Rowen Tree Training
2:15-2:30	Break with Exhibitors	Break with Exhibitors
2:30-3:30	Spotted Lantern Fly Emelie Swackhamer Penn State University	Trees Can Do The Dirty Work of Waste Cleanup Dr. Richard Hallett NYC Urban Field Station
3:30-4:30	Panel of Grantee Successes NJ Urban and Community Forestry	Codominant Unions: One Reason to Prune Trees Early Dr. Gregory Dahle West Virginia University

5:00 N.J. Society of Licensed Tree Experts Annual Meeting
6:00 ***NJ SHADE TREE FEDERATION ANNUAL CONFERENCE DINNER***

GENERAL SESSION

Grand Ballroom

FRIDAY, OCTOBER 22, 2021

- 8:00** REGISTRATION/EXHIBITS OPEN
- 8:30-9:00** OPENING PROGRAM
Welcome: Pam Zipse
Vice-President, NJ Shade Tree Federation
Greetings: NJ Forest Service
- 9:00-10:00** **Landscape Zombies! Tree and Shrub Myths that will not Die - Part II**
Dr. Linda Chalker-Scott, Washington State University
- 10:00-10:45** COFFEE BREAK WITH EXHIBITORS - SPONSORED BY MORBARK
- 10:45-11:45** **How Trees Communicate**
Dr. Suzanne Simard, University of British Columbia
- 11:45-1:00** LUNCHEON WITH EXHIBITORS
- 1:00-1:15** EXHIBITOR ADDRESS AND RAFFLE DRAWINGS

MUNICIPAL TRACK
Grand Ballroom

LTE/LTGO TRACK
Riverside Ballroom

1:15-2:15	Insects and Diseases NJ's Hot Topics Rosa Yoo NJ Forestry	Urban Nature/Human Nature Dr. Peter Del Tredici Arnold Arboretum of Harvard Univ
2:15-2:30	Break with Exhibitors	Break with Exhibitors
2:30-3:30	Wood Waste Utilization and the Urban Wood Workbook Michael Galvin SavATree Consulting	CSI - Tree Guy Paul Cowie Paul Cowie and Associates
3:30-4:30	New Management Guidelines Carrie Sargeant NJ Urban and Community Forestry	Insects and Diseases NJ's Hot Topics Rosa Yoo NJ Forestry