



MANCHESTER TOWNSHIP

1 COLONIAL DRIVE • MANCHESTER, NJ 08759 • (732)657-8121

OFFICE OF THE TOWNSHIP CLERK

TERI GIERCYK, RMC, CMC
TOWNSHIP CLERK

ROXY CONNIFF
JAMES A. VACCARO
MICHELE ZOLEZI
JOSEPH HANKINS
CRAIG WALLIS

March 6, 2024

Email address: opra+request-59160-29d504e3@requests.opramachine.com

Re: OPRA Request 2024-149

Dear Mr. Magoo,

The Township of Manchester received your Open Public Records Act (OPRA) request on **March 5, 2024**. The official Record Custodian Teri Giercyk received your OPRA request on **the same date**. As such, the seven (7th) business day deadline to respond to your request is **March 14, 2024**. This response to your request is being provided to you on the second (2nd) business day after the custodian's receipt of said request.

Your OPRA request sought access to the following:

Copies of all Township attorney invoices/bills and all payments made to the township attorney between January 1, 2022 and December 31, 2023

Your request requires additional time beyond the seven (7) business days to fulfill. OPRA allows custodians to seek extensions of time pursuant to N.J.S.A. 47:1A-5.i. Specifically, OPRA states that, "the requestor shall be advised by the custodian when the record can be made available. If the record is not made available by that time, access shall be deemed denied."

A thirty (30) business day extension is needed to fulfill this records request. Therefore, that date records will be available is April 17, 2024. We will of course send records as soon as they are available.

Should you have any questions, feel free to contact my office.

Sincerely,

Teri Giercyk, RMC/CMC
Municipal Clerk