

mjack@riversidetwp.org

From: Chuck McSweeney <chuck@emscs.com>
Sent: Tuesday, September 24, 2019 9:04 AM
To: mjack@riversidetwp.org
Subject: Re: Riverside Township Correspondence - Contract Termination

Perfect. Thank You! We can come to you or meet at a location of your desire. Just let me know. Thank You again for agreeing to meet us.

Respectfully,

Chuck McSweeney, MPS, NR/CC-EMT-P, CTME
Owners, EMS Consulting Services
120 S. White Horse Pike, Suite 170
Hammonton, NJ 08037
866-476-1702 Office
609-481-8742 Cell
609-654-2106 Fax
Chuck@EMSCS.com
www.EMSCS.com

From: mjack@riversidetwp.org <mjack@riversidetwp.org>
Sent: Tuesday, September 24, 2019 8:34:27 AM
To: Chuck McSweeney <chuck@emscs.com>
Subject: RE: Riverside Township Correspondence - Contract Termination

Hi Chuck,
Monday the 30th at 11 will work for me. Please advise as to location.
Thank you.
Meghan

Meghan O Jack
Township Administrator
Riverside Township
PO Box 188
Riverside, NJ 08075
mjack@riversidetwp.org
856-461-1460 x4

From: Chuck McSweeney <chuck@emscs.com>
Sent: Monday, September 23, 2019 11:38 PM
To: mjack@riversidetwp.org; Josephine Hubbs <jhubbs@heinkelusa.com>
Subject: Re: Riverside Township Correspondence - Contract Termination

Meghan,

Josie and I are both available late Monday morning to meet with you. Would you have time, say 11am? Please let us know. Thank You!

Respectfully,

Chuck McSweeney, MPS, NR/CC-EMT-P, CTME
Owners, EMS Consulting Services
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From: mjack@riversidetwp.org <mjack@riversidetwp.org>
Sent: Monday, September 23, 2019 9:58:30 AM
To: Josephine Hubbs <jhubbs@heinkelusa.com>
Cc: Chuck McSweeney <chuck@emscs.com>
Subject: Re: Riverside Township Correspondence - Contract Termination

Good Morning,
Friday will work for me. How about 10 am? Please let me know.
Thank you.
Meghan

> -----Original Message-----

> From: Josephine Hubbs <jhubbs@heinkelusa.com>
> To: Meghan Jack <mjack@riversidetwp.org>
> Cc: Chuck McSweeney <chuck@emscs.com>
> Subject: Re: Riverside Township Correspondence - Contract Termination
> Sent: Sep 23 '19 08:25
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> Hi Mrs Jack,
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> Friday morning works best for me.
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> Josie
> Sent from my iPhone
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> > On Sep 20, 2019, at 9:16 AM, Meghan Jack <mjack@riversidetwp.org> wrote:
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> > I am happy to meet next week. I am available Monday, Wednesday or Friday next week between 8:30 am and 4:00 pm and I usually take lunch between 12 and 1. Please let me know what works best for the two of you and where you would like to meet.
> > Thank you.
> > Meghan

> >

> > -----Original Message-----

> > From: Chuck McSweeney [<mailto:chuck@emscs.com>]

> > Sent: Wednesday, September 18, 2019 8:50 PM

> > To: mjack@riversidetwp.org

> > Cc: Chuck McSweeney <chuck@emscs.com>; Josephine Hubbs <jhubbs@heinkelusa.com>

> > Subject: RE: Riverside Township Correspondence - Contract Termination

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> > From: mjack@riversidetwp.org <mjack@riversidetwp.org>

> > Sent: Wednesday, September 18, 2019 08:57

> > To: Chuck McSweeney <chuck@emscs.com>

> > Cc: Chief William Eliason <WEliason@RiversidePoliceNJ.org>

> > Subject: Re: Riverside Township Correspondence - Contract Termination

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> > Good Morning Chuck,

> > The Township Committee discussed your request at their meeting last night, as the Mayor had deferred to the majority. The members have advised that they are not interested in meeting at this time. I, however, am available to speak or meet at your convenience. Let me know.

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> >> To: Meghan Jack <mjack@riversidetwp.org>, jhubbs@delranems.org

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> >> Cc: 'Jeffrey Hatcher' <jhatcher@delrantownship.org>, 'Bill Eliason' <weliason@riversidepolicenj.org>, Chuck McSweeney <chuck@emscs.com>

> >> Subject: Re: Riverside Township Correspondence - Contract Termination

> >> Sent: Sep 11 '19 16:41

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> >> Good afternoon Meghan,

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> >> I am very surprised by the letter from your attorney and shocked as there has been no additional communication or correspondence since our last face-to-face meeting. I would like to schedule a meeting to

> >> discuss the activities that resulted in this decision. Even more just
> >> to have a better understanding of why.
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> >> Good Afternoon Josephine,
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> >> Municipal Attorney regarding the termination of the EMS contract.
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> >> Thank you.
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> >> Sincerely,
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mjack@riversidetwp.org

From: Chuck McSweeney <chuck@emscs.com>
Sent: Tuesday, September 24, 2019 9:51 AM
To: mjack@riversidetwp.org
Subject: Re: Riverside Township Correspondence - Contract Termination

Perfect, see you then.

Respectfully,

Chuck McSweeney, MPS, NR/CC-EMT-P, CMTE
Owner, EMS Consulting Services
PO Box 371
Medford, New Jersey 08055
866-471-1702 Office
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From: mjack@riversidetwp.org <mjack@riversidetwp.org>
Sent: Tuesday, September 24, 2019 09:09
To: Chuck McSweeney <chuck@emscs.com>
Subject: RE: Riverside Township Correspondence - Contract Termination

Hi Chuck,
We can meet here. See you Monday.
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Meghan

Meghan O'Jack
Township Administrator
Riverside Township
PO Box 188
Riverside, NJ 08075
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> > Cc: Chief William Eliason <WEliason@RiversidePoliceNJ.org>

> > Subject: Re: Riverside Township Correspondence - Contract Termination

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> >> Municipal Attorney regarding the termination of the EMS contract.
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> >> Thank you.
> >>
> >> Sincerely,
> >>
> >> Meghan Jack
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>

mjack@riversidetwp.org

From: Chuck McSweeney <chuck@emscs.com>
Sent: Wednesday, October 2, 2019 8:58 AM
To: mjack@riversidetwp.org
Subject: Re: Meeting

Not a problem. 1pm works fine for me.

Respectfully,

Chuck McSweeney, MPS, NR/CC-EMT-P, CTME
Owners, EMS Consulting Services
120 S. White Horse Pike, Suite 170
Hammonton, NJ 08037
866-476-1702 Office
609-481-8742 Cell
609-654-2106 Fax
Chuck@EMSCS.com
www.EMSCS.com

From: mjack@riversidetwp.org <mjack@riversidetwp.org>
Sent: Wednesday, October 2, 2019 8:34:10 AM
To: Chuck McSweeney <chuck@emscs.com>
Subject: Meeting

Hi Chuck,

I apologize, but I need to push our meeting to tomorrow. Please let me know if 1 o'clock tomorrow will work for you. Thank you.

Meghan

Meghan O Jack
Township Administrator
Riverside Township
PO Box 188
Riverside, NJ 08075
mjack@riversidetwp.org
856-461-1460 x4

mjack@riversidetwp.org

From: Chuck McSweeney <chuck@emscs.com>
Sent: Friday, October 4, 2019 8:55 AM
To: Meghan Jack
Cc: Josephine Hubbs
Subject: Monthly EMS Report
Attachments: EMS Statistic September 2019.pdf

Meghan,

Here is the modified monthly report. Please let me know your thoughts and if this is what the committee is looking for.

Respectfully,

Chuck McSweeney, MPS, NR/CC-EMT-P, CMTE
Owner, EMS Consulting Services
PO Box 371
Medford, New Jersey 08055
866-471-1702 Office
609-481-8742 Cell
609-654-2106 Fax
Chuck@EMSCS.com
www.EMSCS.com

DELRAN EMERGENCY SQUAD

Managed and Operated by EMS Consulting Services

To: Meghan Jack & Township Council Members
From: Chuck McSweeney
Date: October 4, 2019

Re: Monthly EMS Statistics & Summary Overview

Total EMS Requests to Riverside:	33
Total Patients Transported:	19
Total Refusals:	7
Total Cancel Requests:	2
Total Standbys:	2
Dead on Scene	0
Missed Calls:	3 – outlined below

Summary of outlying calls that were reviewed:

3 calls were reviewed for delayed on scene times greater than 12 minutes for Riverside.

- A call on 9/1 Delran (2nd ambulance, 1st ambulance dispatched 9 minutes earlier in Delran) & Delanco were dispatched at 11:16, Palmyra dispatched 11:32 and on location at 11:46. Response time for an ambulance was 30 minutes.
- A call on 9/1 Delran (2nd ambulance, 1st ambulance dispatched 8 minutes earlier in Delran) & Delanco dispatched at 19:43, Moorestown dispatched 20:05 and responded at 20:09 as Delanco was able to respond and on location 20:13. Response time for ambulance was 30 minutes.
- A call on 9/16 Delanco was dispatched at 10:19, Delran (2nd ambulance was dispatched at 10:19 as 1st ambulance in Riverside for a call dispatched 6 minutes earlier). Palmyra was dispatched at 10:23 and on location at 10:33. Response time for ambulance was 14 minutes.

Compliments & Complaints:

We received two cards with compliments for a job well done with patient care. No complaints were received or communicated to the organization.

Status of organization:

Medicare corrective action plan is still under review along with Blue Cross and United Healthcare. We continue to work and provide information as requested.

Current projects:

Revisions to the Constitution and Bylaws are almost completed and will be presented to the membership for review and vote shortly. This places an advisory board, along with the consultant to review the progress and future of the organization with participation of both municipalities.

In September, Delran Emergency Squad hosted our first Delran EMS Day. It was nicely attended with demonstrations of our equipment, tours of the facility, face painting, and a variety of food offerings. We will be making this an annual event for Delran Emergency Squad.

We just completed the overhaul of the organization's IT infrastructure. Upgrading and changing infrastructure has been a roadblock. We are happy that this is 100% complete as this was one of our largest tasks slated for 2019. We have a new secured network, provided email to every member for streamlined communications with Office365, on-line scheduling tool and installing security cameras throughout the building.

mjack@riversidetwp.org

From: Chuck McSweeney <chuck@emscs.com>
Sent: Monday, October 7, 2019 9:54 AM
To: mjack@riversidetwp.org; 'Josephine Hubbs'
Cc: 'Chief William T. Eliason'; Jeffrey Hatcher
Subject: RE: Riverside Township

Thank you very much for getting back to me. I will start the process to separate the organizations. Please let me know if there is anything else that you may need.

Chuck McSweeney, MPS, NRP, CCEMT-P, CMTE
Owner - EMS Consulting Services
Broadway Square Plaza
120 S. White Horse Pike, Suite 170
Hammonton, New Jersey 08037-1804
(866) 476-1702 Toll Free
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(609) 654-2106 Fax
Chuck@EMSCS.com
WWW.EMSCS.com

From: mjack@riversidetwp.org <mjack@riversidetwp.org>
Sent: Monday, October 7, 2019 09:49
To: Chuck McSweeney <chuck@emscs.com>; 'Josephine Hubbs' <jhubbs@heinkelusa.com>
Cc: 'Chief William T. Eliason' <weliason@riversidepolicej.org>
Subject: Riverside Township
Importance: High

Good Morning Chuck and Josephine,
I just wanted to let you both know that the Township Committee has considered your request, but has decided to move forward with the agreement with the PAA.

Thank you.

Meghan Jack

Meghan O Jack
Township Administrator
Riverside Township
PO Box 188
Riverside, NJ 08075
mjack@riversidetwp.org
856-461-1460 x4

mjack@riversidetwp.org

From: Chief William T. Eliason <weliason@riversidepolicenj.org>
Sent: Sunday, October 6, 2019 2:00 PM
To: mjack@riversidetwp.org
Subject: Fwd: Delran EMS staffing

Only the second time in 9 months have I gotten an email like this.

Sent from my iPhone

Begin forwarded message:

From: Chuck McSweeney <chuck@emscs.com>
Date: October 6, 2019 at 11:56:47 AM EDT
To: Chief William T. Eliason <weliason@riversidepolicenj.org>, John PD_Williams <jwilliams@delranpolice.org>
Cc: Chuck McSweeney <chuck@emscs.com>, Supervisors <supervisors@emscs.com>, Hubbs, Josephine <jhubbs@delranems.org>
Subject: Delran EMS staffing

Gentlemen, We are going on all-call from 12p-6p today as we are down one staff member at noon. We are continuing to work to cover this shift but in the mean time, we have worked with Delanco and they will have a duty crew and will be on dual dispatch with us.

Respectfully,

Chuck McSweeney, MPS, NR/CC-EMT-P, CTME
Owners, EMS Consulting Services
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mjack@riversidetwp.org

From: Josephine Hubbs <jhubbs@heinkelusa.com>
Sent: Monday, September 23, 2019 8:26 AM
To: Meghan Jack
Cc: Chuck McSweeney
Subject: Re: Riverside Township Correspondence - Contract Termination

Hi Mrs Jack,

Friday morning works best for me.

Josie

Sent from my iPhone

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>> Sincerely,
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mjack@riversidetwp.org

From: Josephine Hubbs <jhubbs@heinkelusa.com>
Sent: Monday, October 15, 2018 2:24 PM
To: Chuck McSweeney; Jeffrey Hatcher
Cc: K Paris; gcatrambone@delrantownship.org; mjack@riversidetwp.org; 'Stuart Platt'
Subject: RE: Emergency Squad meeting.

Works for me.

BR

Josie

From: Chuck McSweeney [mailto:chuck@emscs.com]
Sent: Monday, October 15, 2018 2:07 PM
To: Jeffrey Hatcher <jhatcher@delrantownship.org>
Cc: K Paris <kparis1@delrantownship.org>; gcatrambone@delrantownship.org <gcatrambone@delrantownship.org>; mjack@riversidetwp.org; Josephine Hubbs <jhubbs@heinkelusa.com>; 'Stuart Platt' <platt@prlawoffice.com>
Subject: Re: Emergency Squad meeting.

I'm am good with that. Please just let me know what location will be.

Chuck McSweeney, MPS, NRP, CCEMT-P, CMTE
Owner, EMS Consulting Services
120 S. White Horse Pike, Suite 170
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Office: 866-476-1702
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Email: Chuck@emscs.com
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From: Jeffrey Hatcher <jhatcher@delrantownship.org>
Sent: Monday, October 15, 2018 1:35:04 PM
To: chuck@emscs.com
Cc: K Paris; gcatrambone@delrantownship.org; mjack@riversidetwp.org; Josephine Hubbs; 'Stuart Platt'
Subject: Emergency Squad meeting.

Chuck,

It appears that 3:30 pm on Wednesday will work for most of those involved. If anyone cannot attend please advise ASAP.

Jeff

Jeffrey S. Hatcher, Business Administrator
900 Chester Avenue
Delran, N.J. 08075
856 461 7734 extension 113

jhatcher@delrantownship.org

mjack@riversidetwp.org

From: Josephine Hubbs <jhubbs@heinkelusa.com>
Sent: Wednesday, December 19, 2018 1:04 PM
To: Meghan Jack; 'Chuck McSweeney'
Subject: RE: Delran Emergency Squad

Hello Ms. Jack,

I can be there,

Best regards,
Josephine Hubbs

HEINKEL Filtering Systems, Inc.
520 Sharptown Road
Swedesboro, NJ 08085

Tel: 856-467-3399 Ext: 1103
Fax: 856-467-3221
Cell: 856-906-6992
E-mail: jhubbs@heinkelusa.com
Internet: www.heinkelusa.com



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From: Meghan Jack [mailto:mjack@riversidetwp.org]
Sent: Wednesday, December 19, 2018 9:23 AM
To: 'Chuck McSweeney' <chuck@emscs.com>
Cc: Josephine Hubbs <jhubbs@heinkelusa.com>
Subject: RE: Delran Emergency Squad
Importance: High

Good Morning Mr. McSweeney,

The Riverside Township Committee authorized an agreement with the Squad at its meeting on Monday night. I am currently finalizing the contract, which I will send to you both for review and comment as well.

The Township Committee has asked that you, Ms. Hubbs and the other Board members attend the Work Session Meeting on January 7, 2019 at 6:00 p.m. at 237 S. Pavilion Avenue. Please advise if you are able to attend.

Thank you.

Meghan Jack

From: Chuck McSweeney [<mailto:chuck@emscs.com>]

Sent: Tuesday, December 18, 2018 7:39 PM

To: mjack@riversidetwp.org

Cc: Josephine Hubbs <jhubbs@heinkelusa.com>; Chuck McSweeney <chuck@emscs.com>

Subject: Delran Emergency Squad

Good evening Ms. Jack,

I wanted to touch base with you regarding Delran Emergency Squad. The Delran Council presented the squad with a contract and we are working on a few clarifications on words choices but see no obstacles and we are moving forward. Jeff Hatcher has made notification to our partner communities that have been covering us and informed them of the 30-day requirement to end their services. We will be ready to move forward within the next two to three weeks.

I would like to know if you need anything from the squad so we can continue to provide services to Riverside Township also. If you could, please let me know and I will get the information to you ASAP. All of my contact information is below.

I look forward to working with you.

Respectfully,

Chuck

CHUCK MCSWEENEY, MPS, NRP, CCEMT-P, CMTE

Owner, EMS Consulting Services

120 S. White Horse Pike, Suite 170

Hammonton, NJ 08037

Chuck@EMSCS.com

www.EMSCS.com

Direct: 609-481-8742

Office: 866-476-1702

Fax: 609-654-2106

mjack@riversidetwp.org

From: Meghan Jack <mjack@riversidetwp.org>
Sent: Tuesday, January 8, 2019 9:35 AM
To: 'chuck@emscs.com'
Cc: 'Josephine Hubbs'
Subject: RE: DES Contract

Hi Chuck,

Thank you for coming in last night. It was a very good exchange and I think there is a great comfort level moving forward. I have no objections to the changes you requested. Josephine, can you convert the document for me when you have a chance? Let me know.

Thank you.

Meghan

From: chuck@emscs.com [mailto:chuck@emscs.com]
Sent: Tuesday, January 08, 2019 9:33 AM
To: 'Meghan Jack' <mjack@riversidetwp.org>
Cc: Josephine Hubbs <jhubbs@heinkelusa.com>; chuck@emscs.com
Subject: DES Contract

Good morning Meghan,

Thank you for last night. I felt it was very position and demonstrated the commitment the township committee has to providing the highest quality EMS services to the township.

I have reviewed the contract and would like to ask a few questions.

Section 2 (I) Compensation states..."DES will not bill any patients for services rendered in pursuit of this Agreement." Would you be open to adjusting the language to state something like "DES will use billing practices that are in compliance with Federal Medicare rules and regulations. DES shall not use aggressive collection tactics or place any resident in any type of collection agency activity. Residents with balances after normal billing practices shall be written off to a township account."

Section 2 (O) can you just remove the Defibrillator (EMT-D) and have it just as Emergency Medical Technician. This is the current terminology for the certification.

Section 7 (G) can you remove Donald Horner and just use Squad President in that space as the signer.

Then the only other thing I think or would ask is that the contract should be on township letterhead. Right now it is on Squad letterhead. I am not sure if that is correct or not. Delran is on theirs so to be consistent it may make sense. Up to you. Please let me know about the other comments above.

Thank you again for last evening. It was nice to be in a meeting with smiling faces.

Let me know if you need anything!

Chuck

Chuck McSweeney, MPS, NRP, CCEMT-P, CMTE

Owner - EMS Consulting Services

Broadway Square Plaza

120 S. White Horse Pike, Suite 170

Hammonton, New Jersey 08037-1804

(866) 476-1702 Toll Free

(609) 481-8742 Cell

(609) 654-2106 Fax

Chuck@EMSCS.com

WWW.EMSCS.com

mjack@riversidetwp.org

From: Meghan Jack <mjack@riversidetwp.org>
Sent: Tuesday, February 19, 2019 12:54 PM
To: 'chuck@emscs.com'
Subject: RE: Meeting

Hi Chuck,
How about 11 this Friday? Let me know.
Thank you.
Meghan

From: chuck@emscs.com [mailto:chuck@emscs.com]
Sent: Tuesday, February 19, 2019 12:10 PM
To: 'Meghan Jack' <mjack@riversidetwp.org>
Subject: RE: Meeting

I can be flexible. Do you have a particular time that would work?

Chuck McSweeney, MPS, NRP, CCEMT-P, CMTE
Owner - EMS Consulting Services
Broadway Square Plaza
120 S. White Horse Pike, Suite 170
Hammonton, New Jersey 08037-1804
(866) 476-1702 Toll Free
(609) 481-8742 Cell
(609) 654-2106 Fax
Chuck@EMSCS.com
WWW.EMSCS.com

From: Meghan Jack <mjack@riversidetwp.org>
Sent: Tuesday, February 19, 2019 09:06
To: chuck@emscs.com
Subject: Meeting
Importance: High

Hi Chuck,
Please advise as to when we can meet.
Thank you.
Meghan

mjack@riversidetwp.org

From: Meghan Jack <mjack@riversidetwp.org>
Sent: Monday, May 20, 2019 8:47 AM
To: 'chuck@emscs.com'
Subject: FW: Delran Emergency Squad

Hi Chuck,

Please see the email from the Mayor below. Are you able to put together a summary like the one I sent over to you? Please advise.

Thank you.

Meghan

-----Original Message-----

From: lhatcher [mailto:lhatcher@riversidetwp.org]
Sent: Friday, May 17, 2019 4:46 PM
To: mjack@riversidetwp.org
Subject: Re: Delran Emergency Squad

Yes this is a lot of information but still not what I was looking for. I believe you had shown Mr McSweeney what we were looking for? Something simple with the breakdown that I can read into record.

Sent from my iPhone

> On May 17, 2019, at 3:27 PM, <mjack@riversidetwp.org>
<mjack@riversidetwp.org> wrote:

>

>

>

>

>> -----Original Message-----

>> From: Chuck McSweeney <chuck@emscs.com>

>> To: Jeffrey Hatcher <jhatcher@delrantownship.org>,
> Meghan Jack <mjack@riversidetwp.org>, Chief William T. Eliason
> <weliason@riversidepolicej.org>
>> Cc: Hubbs, Josephine <jhubbs@delranems.org>,
> Matzer, Mary <mmatzer@delranems.org>, Chuck McSweeney
> <chuck@emscs.com>
>> Subject: Delran Emergency Squad
>> Sent: May 17 '19 14:30
>>
>> Good afternoon,
>>
>> Please find attached the monthly activity report for the
> squad with
>> details of activity up to April 30, 2019. In addition, the
> second
>> attachment is our monthly financial report for the
> period ending April
>> 30, 2019. The third attachment is our current riding
> list.
>>
>> Please let me know if there is anything else that is
> required.
>>
>> Chuck
>>
>> Chuck McSweeney, MPS, NR/CC-EMT-P, CMTE Owner - EMS
Consulting
>> Services
>> 120 White Horse Pike, Suite B-1
>> Hammonton, New Jersey 08037
>> Phone: 866-476-1072
>> Cell: 609-481-8742

>> Email: Chuck@EMSCS.com

>> Web: www.EMSCS.com

>>

>>

>

> <DES Financials 4.2019.pdf>

> <Delran Emergency Squad Statistics 2019.xlsx> <Riding List 5.2019.pdf>

mjack@riversidetwp.org

From: mjack@riversidetwp.org
Sent: Monday, October 7, 2019 9:49 AM
To: 'Chuck McSweeney'; 'Josephine Hubbs'
Cc: 'Chief William T. Eliason'
Subject: Riverside Township

Importance: High

Good Morning Chuck and Josephine,
I just wanted to let you both know that the Township Committee has considered your request, but has decided to move forward with the agreement with the PAA.

Thank you.

Meghan Jack

Meghan O Jack
Township Administrator
Riverside Township
PO Box 188
Riverside, NJ 08075
mjack@riversidetwp.org
856-461-1460 x4

mjack@riversidetwp.org

From: Meghan Jack <mjack@riversidetwp.org>
Sent: Wednesday, September 11, 2019 6:35 PM
To: 'Chuck McSweeney'; 'jhubbs@delranems.org'
Cc: 'Jeffrey Hatcher'; 'Bill Eliason'
Subject: RE: Riverside Township Correspondence - Contract Termination

Importance: High

Good Evening Chuck,
I am happy to request a meeting with the Governing Body to discuss their decision. I will reach out to the Mayor tomorrow and get back to you.
Thank you.
Meghan

From: Chuck McSweeney [mailto:chuck@emscs.com]
Sent: Wednesday, September 11, 2019 4:41 PM
To: Meghan Jack <mjack@riversidetwp.org>; jhubbs@delranems.org
Cc: 'Jeffrey Hatcher' <jhatcher@delrantownship.org>; 'Bill Eliason' <weliason@riversidepolicenj.org>; Chuck McSweeney <chuck@emscs.com>
Subject: Re: Riverside Township Correspondence - Contract Termination

Good afternoon Meghan,

I am very surprised by the letter from your attorney and shocked as there has been no additional communication or correspondence since our last face-to-face meeting. I would like to schedule a meeting to discuss the activities that resulted in this decision. Even more just to have a better understanding of why.

Can you please give me a call or respond and let me know when you and other representatives would be available to discuss this matter.

I look forward to hearing from you.

Chuck

From: Meghan Jack <mjack@riversidetwp.org>
Sent: Wednesday, September 11, 2019 15:40
To: jhubbs@delranems.org <jhubbs@delranems.org>
Cc: Chuck McSweeney <chuck@emscs.com>; 'Jeffrey Hatcher' <jhatcher@delrantownship.org>; 'Bill Eliason' <weliason@riversidepolicenj.org>
Subject: Riverside Township Correspondence - Contract Termination

Good Afternoon Josephine,
Please see the attached correspondence from the Riverside Township Municipal Attorney regarding the termination of the EMS contract.
Thank you.
Sincerely,

Meghan Jack

mjack@riversidetwp.org

From: Meghan Jack <mjack@riversidetwp.org>
Sent: Wednesday, May 8, 2019 8:42 AM
To: 'Chuck McSweeney'; 'Jeffrey Hatcher'
Cc: 'Josephine Hubbs'
Subject: RE:

Thank you!

From: Chuck McSweeney [mailto:chuck@emscs.com]
Sent: Tuesday, May 07, 2019 5:14 PM
To: mjack@riversidetwp.org; Jeffrey Hatcher <jhatcher@delrantownship.org>
Cc: Josephine Hubbs <jhubbs@heinkelusa.com>; Chuck McSweeney <chuck@emscs.com>
Subject:

Good afternoon Jeff & Meghan,

Just wanted to let you know that Don Horner's conviction was plead on Monday and hit social media today. Just an FYI.

https://m.facebook.com/story.php?story_fbid=2515340028500432&id=523259057708549

Chuck McSweeney, MPS, NRP, CCENT-P, CMTE
Owner, EMS Consulting Services
120 S. White Horse Pike, Suite 170
Hammonton, New Jersey 08037
Office: 866-476-1702
Cell: 609-481-8742
Fax: 609-654-2106
Email: Chuck@emscs.com
www.EMSCS.com

mjack@riversidetwp.org

From: Meghan Jack <mjack@riversidetwp.org>
Sent: Monday, January 7, 2019 8:37 AM
To: 'Chuck McSweeney'
Subject: RE: EMS

Hi Mr. McSweeney,

Yes, you are confirmed. You do not need to bring anything with you. This will be more like a Meet and Greet, and a chance for the Committee to ask questions.

Thank you.

Meghan

From: Chuck McSweeney [mailto:chuck@emscs.com]
Sent: Sunday, January 06, 2019 3:46 PM
To: mjack@riversidetwp.org
Subject: EMS

Good afternoon Ms. Jack,

I just wanted to confirm tomorrow night (Monday) and wanted to see if we needed to bring anything with us or prepare anything for your committee. Could you please let me know.

Thank you and look forward to seeing you.

Chuck

Chuck McSweeney, MPS, NRP, CCEMT-P, CMTE

Owner, EMS Consulting Services

120 S. White Horse Pike, Suite 170

Hammonton, New Jersey 08037

Office: 866-476-1702

Cell: 609-481-8742

Fax: 609-654-2106

Email: Chuck@emscs.com

[www. EMSCS.com](http://www.EMSCS.com)

mjack@riversidetwp.org

From: Meghan Jack <mjack@riversidetwp.org>
Sent: Thursday, January 17, 2019 9:52 AM
To: 'Chuck McSweeney'
Subject: RE: Delran Emergency Squad

Thanks Chuck,
I will have the agreement over to you tomorrow.
Thank you.
Meghan

From: Chuck McSweeney [mailto:chuck@emscs.com]
Sent: Wednesday, January 16, 2019 2:50 PM
To: Jeffrey Hatcher <jhatcher@delrantownship.org>; Meghan Jack <mjack@riversidetwp.org>
Subject: Delran Emergency Squad

Good afternoon,

Just wanted to reach out to the both of you and let you know the State Department of Health just left and everything is in proper order and the vehicles all passed inspection. That was out last hurdle and we are on target for starting providing services on Monday at 6am.

Please let me know if you have any questions or concerns.

Chuck

Chuck McSweeney, MPS, NR/CC-EMT-P, CMTE
Owner - EMS Consulting Services
120 White Horse Pike, Suite B-1
Hammonton, New Jersey 08037
Phone: 866-476-1072
Cell: 609-481-8742
Email: Chuck@EMSCS.com
Web: www.EMSCS.com

mjack@riversidetwp.org

From: Meghan Jack <mjack@riversidetwp.org>
Sent: Tuesday, January 22, 2019 10:14 AM
To: 'Chuck McSweeney'
Subject: RE: Delran Emergency Squad

Importance: High

Good Morning Chuck,

I was advised yesterday that you went back into service. While I understand that our agreement is dated for the 21st, I was not aware that you received a signed contract from Delran to proceed accordingly. Going forward it is imperative that I be given more notification on these items. I understand that I have allowed Delran to take the lead, but we have a separate agreement with the EMS, so I would like to be kept abreast of developments sooner rather than later. To that end, I would like to schedule a meeting with you, me, my Chief of Police and the EMS individuals that are going to be on the Board (ie Josephine, Jim, etc.) Please let me know availability on your end.

I will also be sending you our contract today for final review, as I have added a section regarding the loan. Please review at your earliest availability.

Thank you.

Meghan

From: Chuck McSweeney [mailto:chuck@emscs.com]
Sent: Monday, January 21, 2019 7:06 AM
To: Jeffrey Hatcher <jhatcher@delrantownship.org>; Meghan Jack <mjack@riversidetwp.org>
Cc: Josephine Hubbs <jhubbs@heinkelusa.com>
Subject: Delran Emergency Squad

Good morning,

I just want to confirm that we went into service this morning at 6am and also had our first call within a minute of going in-service.

Thank you both for the support to make this happen.

Chuck McSweeney, MPS, NR/CC-EMT-P, CMTE
Owner - EMS Consulting Services
120 White Horse Pike, Suite B-1
Hammonton, New Jersey 08037
Phone: 866-476-1072
Cell: 609-481-8742
Email: Chuck@EMSCS.com
Web: www.EMSCS.com

mjack@riversidetwp.org

From: Meghan Jack <mjack@riversidetwp.org>
Sent: Wednesday, January 23, 2019 10:40 AM
To: 'Chuck McSweeney'
Cc: 'Josephine Hubbs'
Subject: RE: Contract
Attachments: Delran EMS Agreement 2019.docx

Good Morning,
Please see the attached. If you could kindly execute two copies and drop them to me on Monday, I will have them signed at our meeting on Monday night.
Please let me know.
Thank you.
Meghan

From: Chuck McSweeney [mailto:chuck@emscs.com]
Sent: Friday, January 11, 2019 10:11 AM
To: Meghan Jack <mjack@riversidetwp.org>
Cc: Chuck McSweeney <chuck@emscs.com>; Josephine Hubbs <jhubbs@heinkelusa.com>
Subject: Contract

Good morning Meghan,

I am attaching the contract for your review. I highlighted the sections that I added per our discussion along with the same paragraph about the NJ DOH Settlement Agreement that puts EMSCS in charge of DES for the next year.

Please let me know if you have any questions.

Chuck

Chuck McSweeney, MPS, NR/CC-EMT-P, CMTE
Owner - EMS Consulting Services
120 White Horse Pike, Suite B-1
Hammonton, New Jersey 08037
Phone: 866-476-1072
Cell: 609-481-8742
Email: Chuck@EMSCS.com
Web: www.EMSCS.com

SERVICE AGREEMENT

THIS AGREEMENT is made and entered into this 21st day of January 2019 by and between Riverside Township, a New Jersey municipal corporation (Hereinafter referred to as "Township") and Delran Emergency Squad, Inc, a New Jersey non-profit corporation (hereinafter referred to as "DES"). The Township and DES may from time to time be collectively referred to as the "Parties".

WITNESSETH

WHEREAS, DES is an ambulance organization consisting of emergency medical technicians whom provides basic life support services and emergency medical transport (hereinafter "EMT") within the boundaries of Delran Township and other municipalities of Burlington County; and

WHEREAS, the Township is in need of twenty-four (24) hours per day, seven (7) days per week Emergency Medical Services to meet the health, safety and welfare of its residents; and

WHEREAS, DES desires to assist the Township by supplying its ambulance organization in an effort to contain costs and promote the health and welfare of the community; and

WHEREAS, it is believed that the health, safety and welfare of the residents of Riverside Township will benefit from this Agreement; and

WHEREAS, DES has expressed a desire to provide Emergency Medical Services coverage under this Agreement; and

WHEREAS, DES agrees to perform such services as proposed, in compliance with all applicable laws, regulations, licensure standards, in addition to the terms and conditions as set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

1. RELATIONSHIP OF THE PARTIES

- a. Independent Contracting Parties: This is an agreement for services only. The parties further understand that DES in the herein Agreement is an independent contractor, and all of the personnel assigned by DES to the Township's business in order to fill relevant job position(s) are members of DES and only of DES. The personnel are not Township employees, and the DES expressly indemnifies the Township from such claims. DES acknowledges that it is responsible for any and all matters related to the payment of federal, state and local payroll taxes, Worker's Compensation Insurance, salaries and fringe benefits for its employees and members. Neither party is the principal, agent or representative of the other party. Nothing contained in this Agreement will be construed to create a partnership, joint venture, agency or employment relationship between the parties. DES shall indemnify and hold the Township harmless for any penalty, claim, liability, deficiency or damages arising as a result of DES' failure to fulfill its duties as set forth in the preceding sentences. While the Township may be called up by DES to assist in evaluating or making supervisory decisions regarding DES members, DES shall nevertheless retain

ultimate control over such matters.

2. OBLIGATIONS OF PARTIES

- a. Services: DES shall perform its services and obligations in accordance with the terms of this Agreement and shall comply with all applicable laws, regulations and licensure standards governing the reimbursement, transportation and care of patients.
- b. Designation: The Township designates DES as the supplier of EMS Services.
- c. Facilities: DES shall provide its own adequate facilities, including appropriate space for personnel and the storage of necessary supplies and vehicles.
- d. Vehicle: DES shall supply a licensed ambulance unit that meets all federal, state and local standards for licensure. Additionally, DES shall be permitted to use, at the authorization and direction of the Township, the following vehicles owned by the Township: 2009 Ford Expedition (identified as vehicle #EMS23) and 2009 Ford Expedition (identified as vehicle #EMS2390) and a 2012 Mercedes Ambulance (identified as vehicle #2392).
- e. Insurance and Fuel: Riverside Township will insure the vehicles listed in Paragraph D and provide fuel for those vehicles.
- f. Maintenance: DES shall provide maintenance, directly or through a cooperative arrangement with other parties, for those ambulances, which are used for performing the services required by this Agreement.
- g. Readiness: It is the sole responsibility of DES to ensure that all ambulances provided by DES shall be in sound mechanical condition and properly supplied, in accordance with their purpose and need. In the event that the ambulance is rendered inoperative, DES must, directly or through a cooperative arrangement with other parties, correct the deficiencies or replace the vehicle with a back-up ambulance, which is similarly supplied and equipped.
- h. Inspection: The Township shall have the right to inspect the ambulance utilized by DES and to make recommendations as to supplies, repair, maintenance or upgrade which are necessary for the performance by DES of the services required by this Agreement.
- i. Compensation: The Township agrees to compensate DES in accordance with the terms outlined herein.
 - i. DES will use billing practices that are in compliance with Federal Medicare rules and regulations. DES shall not use aggressive collection tactics or place any resident in any type of collection agency activity. Residents with balances after normal billing practices shall be written off to a township account.
 - ii. Upon execution of this Agreement by the parties, the Township shall provide DES with a loan of \$14,000. DES shall repay the same to the Township without interest no later than December 31, 2019.
- j. Disposable Medical Supplies: DES will, at the expense of DES, directly or through a cooperative arrangement with other parties, provide, and replenish as needed, all necessary disposable and/or consumable medical supplies.

- k. Hours of Service: The necessary vehicles provided by DES will be staffed by DES twenty-four (24) hours per day, seven (7) days a week. The hours may be altered if the volume of calls changes to other hours, upon written agreement of the parties.
- l. Coverage: DES agrees to have available during the times agreed upon, a properly trained crew to operate the ambulance provided by DES to respond to the Township's EMS calls.
- m. Employees Licensure and Certifications: DES will be responsible to ensure its members maintain appropriate licenses and certifications and meet the requirements of all applicable Federal, State and Local laws, regulations, licensure and certification standards for the operation of ambulances and emergency medical services.
- n. Vehicle Operators: All ambulance operators provided hereunder will possess a valid driver's license and shall be at least twenty-one (21) years of age and satisfy all other reasonable conditions which are mutually agreed upon by the parties.
- o. Staff and Personnel: All ambulances will be staffed with personnel who will, at the least, be certified to the level of Emergency Medical Technician and will be familiar with the geography and routes of the region.
- p. Appearance: All personnel shall wear a uniform, supplied by DES, an identification badge which identifies them as representing DES, and shall perform their duties in a professional courteous and caring manner.
- q. Infectious Control Management: DES shall be responsible to comply with all standards, practices and regulations governing the management, treatment and environmental control of patients, personnel and equipment to prevent exposure or transmission of infectious disease.
- r. Non-Discrimination: DES agrees not to differentiate or discriminate in the delivery of its services to individuals because of race, color, national origin, ancestry, religion, sex, marital status, sexual preference, age, financial ability or disability; and agrees to render treatment and care to all persons in the same manner.
- s. Quality Assurance: DES agrees to conduct, in cooperation with the Township, periodic audits of the service rendered to residents of Riverside Township. The Township may audit DES at the Township's own expense and upon seven days written notice to DES. Such audit shall be conducted during daytime hours of 9:00 a.m. to 5:00 p.m.
- t. Complaints: DES will respond to any complaints made against it within a time frame acceptable to both parties. DES will respond to the Township in a prompt manner and will list the nature of the complaint, its investigative findings and, if necessary, a plan of corrective action.
- u. Solicitation of Donations: DES shall be allowed and shall be the only party allowed herein to solicit and otherwise request the donation of funds from individual residents and businesses located within Riverside Township for the purpose of supporting

Emergency Medical Services within the Township.

3. INSURANCE/INDEMNIFICATION

- a. The parties to this agreement specifically reserve the issue of the responsibility of the provision of insurance for future discussion and, if necessary, an addendum to this agreement. The Township shall also provide certificates of insurance evidencing coverage of the vehicles owned and utilized under this Service Agreement, and currently identified as vehicle #EMS23, vehicle #EMS2390 and vehicle #2392 under Paragraph 2(D) above. Such Certificate shall be identified as an Exhibit and will be attached hereto and made a part hereof. Moreover, such insurance policies shall require thirty (30) days prior written notice of any cancellation or change, which would affect the coverage, required herein.
- b. Indemnification. DES shall indemnify, hold harmless and defend the Township from and against any and all costs, expenses, (including reasonable counsel fees), liabilities, losses, damages, suits, actions, fines, penalties, claims or demands of any kind asserted by or on behalf of any person or governmental authority arising out of or in any way connected with their performance under this Agreement, and the Township shall not be liable on Account of:
 - i. Any failure by DES to perform any of the Agreement's terms, covenants or conditions required to be performed by DES;
 - ii. Any failure by DES to comply with any statutes, ordinances, regulations or orders of any governmental authority, or
 - iii. Any accident, death or personal injury or damage to or loss or theft of property which shall occur wholly or in part by reason of any act or omission of DES, its agents, contractors, invitees, members or employees.

4. TERM AND TERMINATION

- a. This Agreement shall commence immediately, and continue, unless terminated by either party, until December 31, 2019. Thereafter, this Agreement shall automatically renew for successive one-year terms (each a "Renewal Term"). The terms of compensation and any new terms and conditions under a Renewal Term shall be renegotiated prior to the commencement of the Renewal Term. Either party may terminate this Agreement at any time for any reason by providing the non-terminating party within sixty (60) days advance written notice of their intent to terminate the Agreement.

5. HIRING

- a. For so long as this Agreement shall remain in effect, the Township shall not hire any person to perform services similar or identical to those performed for the Township by DES members. However, the Township may hire employees to perform necessary services which differ substantially from those performed for the Township by DES members.
- b. For as long as this as this Agreement is in effect, the Township shall not hire or

attempt to hire any of the DES members or employees, whether providing services to the Township under this Agreement or otherwise, without the express written consent of DES. Should the Township breach this provision, DES may seek damages.

- c. DES shall have the final determination with regard to all hiring and termination decisions of DES members. At the time of this contract, the responsibility of insurance is not resolved, and if insurance coverage becomes the responsibility of the Township, the parties agree to revisit this issue.

6. OBSERVANCE OF VACATION, HOLIDAYS, SICK DAYS AND PERSONAL DAYS

- a. Any applicable vacation periods, sick days, personal days and paid holidays to be provided by DES to said members shall be done in accordance with DES policies and procedures. The Township acknowledges and agrees to honor, as reasonable, all vacation periods, sick days, personal days and paid holidays on behalf of DES members. The payment of any and all wages and benefits shall be the sole responsibility of DES. No employee or volunteer of DES shall bring any claim for wages to the Township, and the Township will be indemnified by DES against the same.

7. GENERAL PROVISIONS

- a. Access to Records: DES shall maintain its own books and records and shall permit access to such books and records as required by law, including but not limited to Section 952 of the Omnibus Reconciliation Acts of 1980 and shall impose the same requirements on any and all independent contractors, subcontractors, associates or agent that render services pursuant to this Agreement.
- b. Modification or Waiver: A modification or waiver of any of the provisions of this Agreement shall be effective only if made in writing and executed with the same formality as this Agreement. The failure of either party to insist upon strict performance of any of the provisions of this Agreement shall not be construed as a waiver of any subsequent default of the same or similar nature.
- c. Assignment: This Agreement may not be assigned by any party hereto, nor shall the performance of any of the duties hereto be delegated by any party without the written consent of all the other parties. Consent not to be reasonably withheld.
- d. Arbitration: Any controversy, dispute or disagreement arising out of or relating to this Agreement, or the breach thereof, shall be settled by Arbitration, which shall be conducted in New Jersey in, accordance with the American Health Lawyers Association Alternative Dispute Resolution Services Rules of Procedure for Arbitration, and judgment on the award rendered by the arbitrator maybe entered into any court having jurisdiction thereof.
- e. Compliance with Laws: Both DES and the Township shall comply with any and all applicable labor laws and laws regarding equal employment opportunities, whether federal, state or local. Neither the Township nor DES shall discriminate on the basis of national origin, race, color, religion, age, sexual orientation or gender. The parties

further agree to cooperate to modify this Agreement as needed to comply with any and all laws, including but not limited to, anti-referral laws, anti-kickback laws and/or tax laws.

- f. Severability: In the event that any provision or portion of this Agreement shall be determined to be invalid unenforceable for any reason, the remaining provisions of this Agreement shall remain in full force and effect to the fullest extent permitted by law, unless the Agreement, as so construed, would substantially frustrate the purpose of the parties in entering into this Agreement.
- g. Notices: Any notice required to be given under this Agreement shall be deemed given if it is in writing and sent by certified mail, return receipt requested, to the Township and/or DES as the case may be, at the offices specified as follows:

If to Township:
Riverside Township
Attn: Township Clerk
Municipal Bldg.
1 West Scott St.
PO Box 188
Riverside NJ 08075

If to DES:
Delran Emergency Squad
Attn: Squad President
900 S. Chester Ave
Delran, NJ 08075

- h. Governing Law: This Agreement shall be governed by the internal laws, not the laws pertaining to choose of laws of conflicts of laws, of the State of New Jersey.
- i. Entire Agreement: This Agreement contains the entire understanding of the parties. It may not be changed orally, but only by an agreement that is in writing and signed by the party against whom enforcement of any change, modification, extension or discharge is sought.
- j. Subject to NJ DOH Settlement Agreement: The parties acknowledge this Agreement is conditioned upon DES's successful compliance with the terms of the December 14, 2018 Settlement Agreement executed by DES and NJ DOH. DES shall operate under the supervision and Basic Life Support Agency License of EMS Consulting Services for a period of twelve (12) months, starting with the date DES commences operations. The parties further acknowledge that DES shall operate under a Basic Life Support Agency license issued to it by NJ DOH after the expiration of the initial twelve (12) months. DES shall provide proof of both licenses to Township upon its receipt of the same. DES shall notify the Township of any temporary/permanent suspension or revocation of its license or its permission to operate under the EMS Consulting Services' license due to enforcement and/or compliance actions taken by NJ DOH or any other state or federal regulatory agency.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

ATTEST:

Riverside Township

Lorraine M. Hatcher, Mayor

ATTEST:

DELRAN EMERGENCY SQUAD, INC.

Josephine Hubbs, President

mjack@riversidetwp.org

From: Meghan Jack <mjack@riversidetwp.org>
Sent: Tuesday, February 19, 2019 12:59 PM
To: 'Chuck McSweeney'
Subject: RE: Meeting

Great. Thank you.

From: Chuck McSweeney [mailto:chuck@emscs.com]
Sent: Tuesday, February 19, 2019 12:58 PM
To: Meghan Jack <mjack@riversidetwp.org>
Subject: Re: Meeting

That works for me. See you Friday morning.

Chuck McSweeney, MPS, NRP, CCEMT-P, CMTE
Owner, EMS Consulting Services
120 S. White Horse Pike, Suite 170
Hammonton, New Jersey 08037
Office: 866-476-1702
Cell: 609-481-8742
Fax: 609-654-2106
Email: Chuck@emscs.com
www.EMSCS.com

From: Meghan Jack <mjack@riversidetwp.org>
Sent: Tuesday, February 19, 2019 12:55
To: chuck@emscs.com
Subject: RE: Meeting

Hi Chuck,
How about 11 this Friday? Let me know.
Thank you.
Meghan

From: chuck@emscs.com [mailto:chuck@emscs.com]
Sent: Tuesday, February 19, 2019 12:10 PM
To: 'Meghan Jack' <mjack@riversidetwp.org>
Subject: RE: Meeting

I can be flexible. Do you have a particular time that would work?

Chuck McSweeney, MPS, NRP, CCEMT-P, CMTE
Owner - EMS Consulting Services
Broadway Square Plaza
120 S. White Horse Pike, Suite 170
Hammonton, New Jersey 08037-1804
(866) 476-1702 Toll Free

(609) 481-8742 Cell
(609) 654-2106 Fax
Chuck@EMSCS.com
WWW.EMSCS.com

From: Meghan Jack <mjack@riversidetwp.org>
Sent: Tuesday, February 19, 2019 09:06
To: chuck@emscs.com
Subject: Meeting
Importance: High

Hi Chuck,
Please advise as to when we can meet.
Thank you.
Meghan

mjack@riversidetwp.org

From: Meghan Jack <mjack@riversidetwp.org>
Sent: Thursday, February 21, 2019 9:23 AM
To: 'Chuck McSweeney'
Subject: RE: Fuel Pump

Thanks Chuck.

From: Chuck McSweeney [mailto:chuck@emscs.com]
Sent: Wednesday, February 20, 2019 1:25 PM
To: Meghan Jack <mjack@riversidetwp.org>
Subject: Fuel Pump

Good afternoon Meghan,

I was just told that the gasoline pump gauge is not working so they are not able to document the number of gallons they obtained. Just FYI.

Thanks, see you tomorrow.

Chuck

Chuck McSweeney, MPS, NR/CC-EMT-P, CMTE
Owner - EMS Consulting Services
120 White Horse Pike, Suite B-1
Hammonton, New Jersey 08037
Phone: 866-476-1072
Cell: 609-481-8742
Email: Chuck@EMSCS.com
Web: www.EMSCS.com

mjack@riversidetwp.org

From: Meghan Jack <mjack@riversidetwp.org>
Sent: Friday, May 17, 2019 2:00 PM
To: 'Chuck McSweeney'
Cc: 'Matzer, Mary'; 'Hubbs, Josephine'
Subject: RE: EMS Loan
Attachments: DEMS Report.pdf

Importance: High

Hi Chuck,

As long as you have a report to me for Monday's meeting, they Committee will release the loan funds. This is what we used to get, which will suffice. The Mayor also wants to know how many calls for which you have tapped out mutual aid.

Thank you.

Meghan

From: Chuck McSweeney [mailto:chuck@emscs.com]
Sent: Friday, May 17, 2019 1:50 PM
To: Meghan Jack <mjack@riversidetwp.org>
Cc: Matzer, Mary <mmatzer@delranems.org>; Hubbs, Josephine <jhubbs@delranems.org>
Subject: EMS Loan

Good afternoon Meghan,

I am following up with you as I just reviewed our financials with our treasure and would like to see what you need us to do to obtain the loan in our agreement with Riverside. We are on the correct path with our financials to continue operations and see no issues repaying the loan within 12 months. Can you please let me know if there is anything else you need.

I look forward to hearing from you. Have a great weekend.

Chuck

Chuck McSweeney, MPS, NR/CC-EMT-P, CMTE
Owner - EMS Consulting Services
120 White Horse Pike, Suite B-1
Hammonton, New Jersey 08037
Phone: 866-476-1072
Cell: 609-481-8742
Email: Chuck@EMSCS.com
Web: www.EMSCS.com

mjack@riversidetwp.org

From: Meghan Jack <mjack@riversidetwp.org>
Sent: Friday, June 21, 2019 11:29 AM
To: 'Chuck McSweeney'
Cc: 'Chief William T. Eliason'
Subject: RE: Meeting

Hi Chuck,
How about July 1st in the evening?
Thank you.
Meghan

From: Chuck McSweeney [mailto:chuck@emscs.com]
Sent: Tuesday, June 18, 2019 11:42 AM
To: Meghan Jack <mjack@riversidetwp.org>
Cc: Chief William T. Eliason <WEliason@riversidepolice.nj.org>
Subject: Re: Meeting

Good morning Meghan,

I am flexible, just let me know what works for you.

Chuck McSweeney, MPS, NR/CC-EMT-P, CMTE
Owner - EMS Consulting Services
120 White Horse Pike, Suite B-1
Hammonton, New Jersey 08037
Phone: 866-476-1072
Cell: 609-481-8742
Email: Chuck@EMSCS.com
Web: www.EMSCS.com

On Tue, Jun 18, 2019 at 10:51 AM Meghan Jack <mjack@riversidetwp.org> wrote:

Good Morning Chuck,

The Mayor has asked that I schedule a meeting to discuss the squad, as the Township Committee has questions and concerns that they would like to share. Please advise as to your availability.

Thank you.

Meghan

mjack@riversidetwp.org

From: Meghan Jack <mjack@riversidetwp.org>
Sent: Monday, June 24, 2019 8:49 AM
To: 'Chuck McSweeney'
Cc: 'Chief William T. Eliason'
Subject: RE: Meeting

Good Morning,
How about 6 pm?
Thank you.
Meghan

From: Chuck McSweeney [mailto:chuck@emscs.com]
Sent: Friday, June 21, 2019 2:10 PM
To: Meghan Jack <mjack@riversidetwp.org>
Cc: 'Chief William T. Eliason' <weliason@riversidepolice.nj.org>
Subject: Re: Meeting

Yes. What time would you like?

Chuck McSweeney, MPS, NRP, CCEMT-P, CMTE
Owner, EMS Consulting Services
120 S. White Horse Pike, Suite 170
Hammonton, New Jersey 08037
Office: 866-476-1702
Cell: 609-481-8742
Fax: 609-654-2106
Email: Chuck@emscs.com
www.EMSCS.com

From: Meghan Jack <mjack@riversidetwp.org>
Sent: Friday, June 21, 2019 11:28:53 AM
To: 'Chuck McSweeney'
Cc: 'Chief William T. Eliason'
Subject: RE: Meeting

Hi Chuck,
How about July 1st in the evening?
Thank you.
Meghan

From: Chuck McSweeney [mailto:chuck@emscs.com]
Sent: Tuesday, June 18, 2019 11:42 AM
To: Meghan Jack <mjack@riversidetwp.org>
Cc: Chief William T. Eliason <WEliason@riversidepolice.nj.org>
Subject: Re: Meeting

Good morning Meghan,

I am flexible, just let me know what works for you.

Chuck McSweeney, MPS, NR/CC-EMT-P, CMTE
Owner - EMS Consulting Services
120 White Horse Pike, Suite B-1
Hammonton, New Jersey 08037
Phone: 866-476-1072
Cell: 609-481-8742
Email: Chuck@EMSCS.com
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Good Morning Chuck,

The Mayor has asked that I schedule a meeting to discuss the squad, as the Township Committee has questions and concerns that they would like to share. Please advise as to your availability.

Thank you.

Meghan

mjack@riversidetwp.org

From: Meghan Jack <mjack@riversidetwp.org>
Sent: Friday, September 20, 2019 9:13 AM
To: 'Chuck McSweeney'
Cc: 'Josephine Hubbs'
Subject: RE: Riverside Township Correspondence - Contract Termination

Hi Chuck,

I am happy to meet next week. I am available Monday, Wednesday or Friday next week between 8:30 am and 4:00 pm and I usually take lunch between 12 and 1. Please let me know what works best for the two of you and where you would like to meet.

Thank you.

Meghan

-----Original Message-----

From: Chuck McSweeney [mailto:chuck@emscs.com]
Sent: Wednesday, September 18, 2019 8:50 PM
To: mjack@riversidetwp.org
Cc: Chuck McSweeney <chuck@emscs.com>; Josephine Hubbs <jhubbs@heinkelusa.com>
Subject: RE: Riverside Township Correspondence - Contract Termination

Thank you Meghan, I would like the opportunity to come in and discuss this issue with you. I also understand that you are not the decision maker of this decision, but would like to have an understanding of where Riverside believes Delran Emergency lacks in the delivery of emergency medical services. This is a critical element of any municipality and I want to make sure our membership understands this decision. This is a long time relationship and we want to make sure we have done everything possible and also how to improve. I am pretty much flexible next week but would also like to include Josephine Hubbs if possible.

I look forward to hearing from you. I thank you for the opportunity to speak with you.

Chuck

-----Original Message-----

From: mjack@riversidetwp.org <mjack@riversidetwp.org>

Sent: Wednesday, September 18, 2019 08:57

To: Chuck McSweeney <chuck@emscs.com>

Cc: Chief William Eliason <WEliason@RiversidePoliceNJ.org>

Subject: Re: Riverside Township Correspondence - Contract Termination

Good Morning Chuck,

The Township Committee discussed your request at their meeting last night, as the Mayor had deferred to the majority. The members have advised that they are not interested in meeting at this time. I, however, am available to speak or meet at your convenience. Let me know.

Thank you.

Meghan

> -----Original Message-----

> From: Chuck McSweeney <chuck@emscs.com>

> To: Meghan Jack <mjack@riversidetwp.org>, jhubbs@delranems.org
><jhubbs@delranems.org>

> Cc: 'Jeffrey Hatcher' <jhatcher@delrantownship.org>, 'Bill Eliason'
><weliason@riversidepolicenj.org>, Chuck
McSweeney <chuck@emscs.com>

> Subject: Re: Riverside Township Correspondence - Contract
Termination

> Sent: Sep 11 '19 16:41

>

>

> Good afternoon Meghan,

>

> I am very surprised by the letter from your attorney and shocked as

> there has been no additional communication or correspondence since

>our

> last face-to-face meeting. I would like to schedule a meeting to

> discuss the activities that resulted in this decision. Even more just

> to have a better understanding of why.

>

> Can you please give me a call or respond and let me know when you

and

> other representatives would be available to discuss this matter.

>

> I look forward to hearing from you.

>

> Chuck

>

> -----

>

> FROM: Meghan Jack <mjack@riversidetwp.org>

> SENT: Wednesday, September 11, 2019 15:40

> TO: jhubbs@delranems.org <jhubbs@delranems.org>

> CC: Chuck McSweeney <chuck@emscs.com>; 'Jeffrey Hatcher'

> <jhatcher@delrantownship.org>; 'Bill Eliason'

> <weliason@riversidepolicenj.org>

> SUBJECT: Riverside Township Correspondence - Contract Termination

>

> Good Afternoon Josephine,

>

> Please see the attached correspondence from the Riverside Township

> Municipal Attorney regarding the termination of the EMS contract.

>
> Thank you.
>
> Sincerely,
>
> Meghan Jack

mjack@riversidetwp.org

From: mjack@riversidetwp.org
Sent: Tuesday, September 24, 2019 8:34 AM
To: 'Chuck McSweeney'
Subject: RE: Riverside Township Correspondence - Contract Termination

Hi Chuck,
Monday the 30th at 11 will work for me. Please advise as to location.
Thank you.
Meghan

Meghan OJack
Township Administrator
Riverside Township
PO Box 188
Riverside, NJ 08075
mjack@riversidetwp.org
856-461-1460 x4

From: Chuck McSweeney <chuck@emscs.com>
Sent: Monday, September 23, 2019 11:38 PM
To: mjack@riversidetwp.org; Josephine Hubbs <jhubbs@heinkelusa.com>
Subject: Re: Riverside Township Correspondence - Contract Termination

Meghan,

Josie and I are both available late Monday morning to meet with you. Would you have time, say 11am? Please let us know. Thank You!

Respectfully,

Chuck McSweeney, MPS, NR/CC-EMT-P, CTME
Owners, EMS Consulting Services
120 S. White Horse Pike, Suite 170
Hammonton, NJ 08037
866-476-1702 Office
609-481-8742 Cell
609-654-2106 Fax
Chuck@EMSCS.com
www.EMSCS.com

From: mjack@riversidetwp.org <mjack@riversidetwp.org>
Sent: Monday, September 23, 2019 9:58:30 AM

To: Josephine Hubbs <jhubbs@heinkelusa.com>
Cc: Chuck McSweeney <chuck@emscs.com>
Subject: Re: Riverside Township Correspondence - Contract Termination

Good Morning,
Friday will work for me. How about 10 am? Please let me know.
Thank you.
Meghan

> -----Original Message-----

> From: Josephine Hubbs <jhubbs@heinkelusa.com>
> To: Meghan Jack <mjack@riversidetwp.org>
> Cc: Chuck McSweeney <chuck@emscs.com>
> Subject: Re: Riverside Township Correspondence - Contract Termination
> Sent: Sep 23 '19 08:25

>

> Hi Mrs Jack,

>

> Friday morning works best for me.

>

> Josie

> Sent from my iPhone

>

> > On Sep 20, 2019, at 9:16 AM, Meghan Jack <mjack@riversidetwp.org> wrote:

> >

> > Hi Chuck,

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> >

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> > From: Chuck McSweeney [mailto:chuck@emscs.com]

> > Sent: Wednesday, September 18, 2019 8:50 PM

> > To: mjack@riversidetwp.org

> > Cc: Chuck McSweeney <chuck@emscs.com>; Josephine Hubbs <jhubbs@heinkelusa.com>

> > Subject: RE: Riverside Township Correspondence - Contract Termination

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> >

> >

> > -----Original Message-----

> > From: mjack@riversidetwp.org <mjack@riversidetwp.org>

> > Sent: Wednesday, September 18, 2019 08:57

> > To: Chuck McSweeney <chuck@emscs.com>

> > Cc: Chief William Eliason <WEliason@RiversidePoliceNJ.org>

> > Subject: Re: Riverside Township Correspondence - Contract Termination

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> > Good Morning Chuck,

> > The Township Committee discussed your request at their meeting last night, as the Mayor had deferred to the majority. The members have advised that they are not interested in meeting at this time. I, however, am available to speak or meet at your convenience. Let me know.

> > Thank you.

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> >> -----Original Message-----

> >> From: Chuck McSweeney <chuck@emscs.com>

> >> To: Meghan Jack <mjack@riversidetwp.org>, jhubbs@delranems.org

> >> <jhubbs@delranems.org>

> >> Cc: 'Jeffrey Hatcher' <jhatcher@delrantownship.org>, 'Bill Eliason'

> >> <weliason@riversidepolicenj.org>, Chuck

> > McSweeney <chuck@emscs.com>

> >> Subject: Re: Riverside Township Correspondence - Contract Termination

> >> Sent: Sep 11 '19 16:41

> >>

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> >> Good afternoon Meghan,

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> >> I am very surprised by the letter from your attorney and shocked as

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> >> CC: Chuck McSweeney <chuck@emscs.com>; 'Jeffrey Hatcher'

> >> <jhatcher@delrantownship.org>; 'Bill Eliason'

> >> <weliason@riversidepolicenj.org>

> >> SUBJECT: Riverside Township Correspondence - Contract Termination

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> >> Please see the attached correspondence from the Riverside Township
> >> Municipal Attorney regarding the termination of the EMS contract.
> >>
> >> Thank you.
> >>
> >> Sincerely,
> >>
> >> Meghan Jack
> >
>

mjack@riversidetwp.org

From: mjack@riversidetwp.org
Sent: Tuesday, September 24, 2019 9:10 AM
To: 'Chuck McSweeney'
Subject: RE: Riverside Township Correspondence - Contract Termination

Hi Chuck,
We can meet here. See you Monday.
Thank you.
Meghan

Meghan O Jack
Township Administrator
Riverside Township
PO Box 188
Riverside, NJ 08075
mjack@riversidetwp.org
856-461-1460 x4

From: Chuck McSweeney <chuck@emscs.com>
Sent: Tuesday, September 24, 2019 9:04 AM
To: mjack@riversidetwp.org
Subject: Re: Riverside Township Correspondence - Contract Termination

Perfect. Thank You! We can come to you or meet at a location of your desire. Just let me know. Thank You again for agreeing to meet us.

Respectfully,

Chuck McSweeney, MPS, NR/CC-EMT-P, CTME
Owners, EMS Consulting Services
120 S. White Horse Pike, Suite 170
Hammonton, NJ 08037
866-476-1702 Office
609-481-8742 Cell
609-654-2106 Fax
Chuck@EMSCS.com
www.EMSCS.com

From: mjack@riversidetwp.org <mjack@riversidetwp.org>
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To: Chuck McSweeney <chuck@emscs.com>
Subject: RE: Riverside Township Correspondence - Contract Termination

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Meghan

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Township Administrator
Riverside Township
PO Box 188
Riverside, NJ 08075
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Subject: Re: Riverside Township Correspondence - Contract Termination

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Chuck McSweeney, MPS, NR/CC-EMT-P, CTME
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Hammonton, NJ 08037
866-476-1702 Office
609-481-8742 Cell
609-654-2106 Fax
Chuck@EMSCS.com
www.EMSCS.com

From: mjack@riversidetwp.org <mjack@riversidetwp.org>
Sent: Monday, September 23, 2019 9:58:30 AM
To: Josephine Hubbs <jhubbs@heinkelusa.com>
Cc: Chuck McSweeney <chuck@emscs.com>
Subject: Re: Riverside Township Correspondence - Contract Termination

Good Morning,
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> Subject: Re: Riverside Township Correspondence - Contract Termination

> Sent: Sep 23 '19 08:25

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> > From: Chuck McSweeney [mailto:chuck@emscs.com]

> > Sent: Wednesday, September 18, 2019 8:50 PM

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> > Cc: Chuck McSweeney <chuck@emscs.com>; Josephine Hubbs <jhubbs@heinkelusa.com>

> > Subject: RE: Riverside Township Correspondence - Contract Termination

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> >

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> > From: mjack@riversidetwp.org <mjack@riversidetwp.org>

> > Sent: Wednesday, September 18, 2019 08:57

> > To: Chuck McSweeney <chuck@emscs.com>

> > Cc: Chief William Eliason <WEliason@RiversidePoliceNJ.org>

> > Subject: Re: Riverside Township Correspondence - Contract Termination

> >

> > Good Morning Chuck,

> > The Township Committee discussed your request at their meeting last night, as the Mayor had deferred to the majority. The members have advised that they are not interested in meeting at this time. I, however, am available to speak or meet at your convenience. Let me know.

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> >> From: Chuck McSweeney <chuck@emscs.com>

> >> To: Meghan Jack <mjack@riversidetwp.org>, jhubbs@delranems.org

> >> <jhubbs@delranems.org>

> >> Cc: 'Jeffrey Hatcher' <jhatcher@delrantownship.org>, 'Bill Eliason'

> >> <weliason@riversidepolicenj.org>, Chuck

> > McSweeney <chuck@emscs.com>

> >> Subject: Re: Riverside Township Correspondence - Contract Termination

> >> Sent: Sep 11 '19 16:41

> >>

> >>

> >> Good afternoon Meghan,

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> >> I am very surprised by the letter from your attorney and shocked as
> >> there has been no additional communication or correspondence since
> >> our

> >> last face-to-face meeting. I would like to schedule a meeting to
> >> discuss the activities that resulted in this decision. Even more just
> >> to have a better understanding of why.

> >>

> >> Can you please give me a call or respond and let me know when you and
> >> other representatives would be available to discuss this matter.

> >>

> >> I look forward to hearing from you.

> >>

> >> Chuck

> >>

> >> -----

> >>

> >> FROM: Meghan Jack <mjack@riversidetwp.org>

> >> SENT: Wednesday, September 11, 2019 15:40

> >> TO: jhubbs@delranems.org <jhubbs@delranems.org>

> >> CC: Chuck McSweeney <chuck@emscs.com>; 'Jeffrey Hatcher'

> >> <jhatcher@delrantownship.org>; 'Bill Eliason'

> >> <weliason@riversidepolicenj.org>

> >> SUBJECT: Riverside Township Correspondence - Contract Termination

> >>

> >> Good Afternoon Josephine,

> >>

> >> Please see the attached correspondence from the Riverside Township
> >> Municipal Attorney regarding the termination of the EMS contract.

> >>

> >> Thank you.

> >>

> >> Sincerely,

> >>

> >> Meghan Jack
> >
>

mjack@riversidetwp.org

From: mjack@riversidetwp.org
Sent: Wednesday, October 2, 2019 8:34 AM
To: 'Chuck McSweeney'
Subject: Meeting

Importance: High

Hi Chuck,

I apologize, but I need to push our meeting to tomorrow. Please let me know if 1 o'clock tomorrow will work for you. Thank you.

Meghan

Meghan O Jack
Township Administrator
Riverside Township
PO Box 188
Riverside, NJ 08075
mjack@riversidetwp.org
856-461-1460 x4

mjack@riversidetwp.org

From: mjack@riversidetwp.org
Sent: Wednesday, October 2, 2019 8:57 AM
To: 'Chuck McSweeney'
Subject: RE: Meeting

Great. Thank you.

Meghan O Jack
Township Administrator
Riverside Township
PO Box 188
Riverside, NJ 08075
mjack@riversidetwp.org
856-461-1460 x4

From: Chuck McSweeney <chuck@emscs.com>
Sent: Wednesday, October 2, 2019 8:58 AM
To: mjack@riversidetwp.org
Subject: Re: Meeting

Not a problem. 1pm works fine for me.

Respectfully,

Chuck McSweeney, MPS, NR/CC-EMT-P, CTME
Owners, EMS Consulting Services
120 S. White Horse Pike, Suite 170
Hammonton, NJ 08037
866-476-1702 Office
609-481-8742 Cell
609-654-2106 Fax
Chuck@EMSCS.com
www.EMSCS.com

From: mjack@riversidetwp.org <mjack@riversidetwp.org>
Sent: Wednesday, October 2, 2019 8:34:10 AM
To: Chuck McSweeney <chuck@emscs.com>
Subject: Meeting

Hi Chuck,

I apologize, but I need to push our meeting to tomorrow. Please let me know if 1 o'clock tomorrow will work for you. Thank you.

Meghan

Meghan OJack
Township Administrator
Riverside Township
PO Box 188
Riverside, NJ 08075
mjack@riversidetwp.org
856-461-1460 x4

mjack@riversidetwp.org

From: lhatcher <lhatcher@riversidetwp.org>
Sent: Friday, May 17, 2019 4:46 PM
To: mjack@riversidetwp.org
Subject: Re: Delran Emergency Squad

Yes this is a lot of information but still not what I was looking for. I believe you had shown Mr McSweeney what we were looking for? Something simple with the breakdown that I can read into record.

Sent from my iPhone

> On May 17, 2019, at 3:27 PM, <mjack@riversidetwp.org>
<mjack@riversidetwp.org> wrote:

>
>
>
>

>> -----Original Message-----

>> From: Chuck McSweeney <chuck@emscs.com>

>> To: Jeffrey Hatcher <jhatcher@delrantownship.org>,

> Meghan Jack <mjack@riversidetwp.org>, Chief William T. Eliason

> <weliason@riversidepolice.nj.org>

>> Cc: Hubbs, Josephine <jhubbs@delranems.org>,

> Matzer, Mary <mmatzer@delranems.org>, Chuck McSweeney

> <chuck@emscs.com>

>> Subject: Delran Emergency Squad

>> Sent: May 17 '19 14:30

>>

>> Good afternoon,

>>

>> Please find attached the monthly activity report for the

> squad with
>> details of activity up to April 30, 2019. In addition, the
> second
>> attachment is our monthly financial report for the
> period ending April
>> 30, 2019. The third attachment is our current riding
> list.
>>
>> Please let me know if there is anything else that is
> required.
>>
>> Chuck
>>
>> Chuck McSweeney, MPS, NR/CC-EMT-P, CMTE Owner - EMS
Consulting
>> Services
>> 120 White Horse Pike, Suite B-1
>> Hammonton, New Jersey 08037
>> Phone: 866-476-1072
>> Cell: 609-481-8742
>> Email: Chuck@EMSCS.com
>> Web: www.EMSCS.com
>>
>>
>
> <DES Financials 4.2019.pdf>
> <Delran Emergency Squad Statistics 2019.xlsx> <Riding List 5.2019.pdf>

mjack@riversidetwp.org

From: Meghan Jack <mjack@riversidetwp.org>
Sent: Monday, May 20, 2019 4:17 PM
To: 'lhatcher@riversidetwp.org'
Subject: FW: Delran Emergency Squad

FYI. Nothing back yet.

-----Original Message-----

From: Meghan Jack [mailto:mjack@riversidetwp.org]
Sent: Monday, May 20, 2019 8:47 AM
To: 'chuck@emscs.com' <chuck@emscs.com>
Subject: FW: Delran Emergency Squad

Hi Chuck,

Please see the email from the Mayor below. Are you able to put together a summary like the one I sent over to you? Please advise.

Thank you.

Meghan

-----Original Message-----

From: lhatcher [mailto:lhatcher@riversidetwp.org]
Sent: Friday, May 17, 2019 4:46 PM
To: mjack@riversidetwp.org
Subject: Re: Delran Emergency Squad

Yes this is a lot of information but still not what I was looking for. I believe you had shown Mr McSweeney what we were looking for? Something simple with the breakdown that I can read into record.

Sent from my iPhone

> On May 17, 2019, at 3:27 PM, <mjack@riversidetwp.org>
<mjack@riversidetwp.org> wrote:

>
>
>
>

>> -----Original Message-----

>> From: Chuck McSweeney <chuck@emscs.com>

>> To: Jeffrey Hatcher <jhatcher@delrantownship.org>,

> Meghan Jack <mjack@riversidetwp.org>, Chief William T. Eliason

> <weliason@riversidepolice.nj.org>

>> Cc: Hubbs, Josephine <jhubbs@delranems.org>,

> Matzer, Mary <mmatzer@delranems.org>, Chuck McSweeney

> <chuck@emscs.com>

>> Subject: Delran Emergency Squad

>> Sent: May 17 '19 14:30

>>

>> Good afternoon,

>>

>> Please find attached the monthly activity report for the

> squad with

>> details of activity up to April 30, 2019. In addition, the

> second

>> attachment is our monthly financial report for the

> period ending April

>> 30, 2019. The third attachment is our current riding

> list.

>>

>> Please let me know if there is anything else that is

> required.

>>

>> Chuck

>>
>> Chuck McSweeney, MPS, NR/CC-EMT-P, CMTE Owner - EMS
Consulting
>> Services
>> 120 White Horse Pike, Suite B-1
>> Hammonton, New Jersey 08037
>> Phone: 866-476-1072
>> Cell: 609-481-8742
>> Email: Chuck@EMSCS.com
>> Web: www.EMSCS.com
>>
>>
>
> <DES Financials 4.2019.pdf>
> <Delran Emergency Squad Statistics 2019.xlsx> <Riding List 5.2019.pdf>

mjack@riversidetwp.org

From: Jeffrey Hatcher <jhatcher@delrantownship.org>
Sent: Thursday, January 17, 2019 9:26 AM
To: mjack@riversidetwp.org
Subject: EMS

Meaghan,

I just wanted to clarify something, our agreement with EMS only provides for the payment we are responsible for with their start up costs \$26,000. Your agreement should include the remaining \$14,000. We can only pay the amount authorized in our agreement with them.

Jeff

Jeffrey S. Hatcher, Business Administrator
900 Chester Avenue
Delran, N.J. 08075
856 461 7734 extension 113
jhatcher@delrantownship.org

Jeffrey S. Hatcher, Business Administrator
900 Chester Avenue
Delran, N.J. 08075
856 461 7734 extension 113
jhatcher@delrantownship.org

mjack@riversidetwp.org

From: Jeffrey Hatcher <jhatcher@delrantownship.org>
Sent: Monday, January 21, 2019 9:13 AM
To: mjack@riversidetwp.org
Subject: FW: Filing Charges against Chuck McSweeney

Meaghan,

Just realized he didn't forward to you last week.

Jeff

-----Original Message-----

From: Christopher Bruder <cmb991@gmail.com>
Sent: Friday, January 18, 2019 12:46 AM
To: catrambone@comcast.net; Jeffrey Hatcher <jhatcher@delrantownship.org>; K Paris <kparis1@delrantownship.org>; Councilman Tyler Burrell <tburrell@delrantownship.org>
Subject: Filing Charges against Chuck McSweeney

Tonight's meeting at Delran Emergency Squad, Chuck McSweeney made the comment about needing a letter or death certificate from the former IT Administrator to get access to some stuff. Then he mentioned in front of 30 members "A death certificate might be easier". I will be filling charges with Delran Police tomorrow with 9 witnesses to it and will be alerting the local news.

Great choice on the guy for Delran Emergency Squad.

Chris

Sent from my iPhone

mjack@riversidetwp.org

From: Jeffrey Hatcher <jhatcher@delrantownship.org>
Sent: Wednesday, February 13, 2019 4:56 PM
To: mjack@riversidetwp.org
Subject: JIF Cyber

Meaghan and Richard,

Just wanted you two to be aware of my thoughts on this issue.

Jeff

Jeffrey S. Hatcher, Business Administrator
900 Chester Avenue
Delran, N.J. 08075
856 461 7734 extension 113
jhatcher@delrantownship.org

From: Jeffrey Hatcher
Sent: Wednesday, February 13, 2019 4:27 PM
To: 'Paul Forlenza' <Paul_Forlenza@ajg.com>
Subject: RE: Technology Risk Services Director

Paul,

I have to admit the salary request for this position causes me to reevaluate my input on the decision to move forward. I have a concern about awarding a contract like that with as little discussion as we have had and without having formulated a more precise definition of his duties and the outcome or basis for evaluating his performance at year end. I feel a lot less comfortable moving forward in this regard and believe it needs further consideration, at least from my perspective. I agree that the cyber liability is a huge issue and we have tremendous exposure but is this expenditure of funds going to get us closer to resolving those issues? Just my .02 cents.

Jeff

Jeffrey S. Hatcher, Business Administrator
900 Chester Avenue
Delran, N.J. 08075
856 461 7734 extension 113
jhatcher@delrantownship.org

From: Paul Forlenza <Paul_Forlenza@ajg.com>

Sent: Wednesday, February 13, 2019 3:15 PM

To: Meghan Jack (mjack@riversidetwp.org) <mjack@riversidetwp.org>; Glenn <glenn@chesterfieldtwp.com>; Jeffrey Hatcher <jhatcher@delrantownship.org>; Robert Law <rlaw@Woodbury.nj.us>; Michael Razze <MichaelR@mcmahonagency.com>; Douglas Hogate <fiveo_1712@yahoo.com>

Cc: Paul Miola <Paul_Miola@ajg.com>; Megan Matro <Megan_Matro@ajg.com>; David DeWeese (david@deweeseelawfirm.com) <david@deweeseelawfirm.com>

Subject: Technology Risk Services Director

Good Afternoon:

As a follow up to our telephone discussions last week regarding appointing Lou Romero as the Fund's Technology Risk Services Director, I wanted to bring everyone up to speed on where we stand.

Yesterday, Paul & I met with Lou Romero to flesh out his proposal. Based upon our conversation, it appears we are all on the same page with the services that Lou will provide to the membership. I am in the process of drafting the Scope of Services for his professional services contract with the Funds based upon our discussions and clarification of a few items in his proposal.

I have already drafted the appointing resolutions and sent them to Dave DeWeese to review and edit as he deems necessary. The appointing resolutions are effective March 1, 2019 through December 31, 2019 and will be considered at each Fund's February Executive Committee meetings. Unfortunately, the appointing resolution did not make the BURLCO agenda packet for this month; however, the resolution will be in the TRICO agenda packet. I will be prepared to answer any questions the members might have at the meetings.

As we discussed, as with any Fund Professional, as we begin to formulate the 2020 budget, we can evaluate the services that Lou is providing and decide if you want to continue the relationship and make adjustments to the contract as deemed necessary.

As for compensation, Lou requested \$1,650 per member per year which equates to \$44,550 in BURLCO and \$61,050 in TRICO. Prorated for the remainder of 2019 equates to \$50,875 in TRICO and \$37,125 in BURLCO. These fees are slightly higher than what we pay the Wellness Director which is the fee arrangement we were shooting for when we started these conversations. Due to the technical nature of this work, both Paul and I are comfortable with this fee arrangement. Both JIFs have plenty of funds in their budget to pay for these services through the end of 2019.

Thank you for your attention to this matter.

Please do not hesitate to contact me if you have any questions.

Paul A. Forlenza, MGA, Area Vice President



Gallagher

Insurance | Risk Management | Consulting

mobile: 609.405.3033 | direct: 856.446.9135

Paul_Forlenza@ajg.com

www.ajg.com

6000 Sagemore Drive, Suite 6203, Marlton, NJ 08053



I would like to emphasize that the discussion set forth above is only an insurance/risk management perspective and is **NOT** legal advice. We do not provide legal advice and I highly recommend that you seek the advice of legal counsel in order to become fully apprised of the legal implications related to these issues. All comments made regarding contract or specification review is limited to an insurance/risk management perspective and is not legal advice. Any discussion regarding coverage is designed to make the reader aware of the terms and conditions of the applicable coverage document, which may apply to the situation described. All determinations of coverage are subject to the facts of the actual case, the coverage document itself, the determination of the TPA, and the JIF itself. We recommend that you always discuss these issues with legal counsel before moving forward.

Jeffrey S. Hatcher, Business Administrator
900 Chester Avenue
Delran, N.J. 08075
856 461 7734 extension 113
jhatcher@delrantownship.org

mjack@riversidetwp.org

From: Jeffrey Hatcher <jhatcher@delrantownship.org>
Sent: Wednesday, May 8, 2019 8:43 AM
To: Meghan Jack
Subject: Automatic reply:

I will be out of the office until Monday December 10, 2018. If need immediate attention please contact the Township Clerk Jamey Eggers at jeggars@delrantownship.org

mjack@riversidetwp.org

From: Meghan Jack <mjack@riversidetwp.org>
Sent: Tuesday, December 11, 2018 2:27 PM
To: 'Jeffrey Hatcher'
Subject: RE: Work session

Thanks Jeff!

From: Jeffrey Hatcher [mailto:jhatcher@delrantownship.org]
Sent: Tuesday, December 11, 2018 9:24 AM
To: mjack@riversidetwp.org
Subject: FW: Work session

Meghan,

Here is the information that we received from the consultant.

Jeff

Jeffrey S. Hatcher, Business Administrator
900 Chester Avenue
Delran, N.J. 08075
856 461 7734 extension 113
jhatcher@delrantownship.org

From: Chuck McSweeney <chuck@emscs.com>
Sent: Sunday, December 2, 2018 6:21 PM
To: Jeffrey Hatcher <jhatcher@delrantownship.org>; Jamey Eggers <jeggers@delrantownship.org>
Cc: Josephine Hubbs <jhubbs@heinkelusa.com>; Chuck McSweeney <chuck@emscs.com>
Subject: Re: Work session

Good evening Jeff,

I hope the weekend is finding you well as I know you are traveling. I apologize for the delay in getting this information to you, but I have been sick since Thursday and I wanted to double check all of our numbers and documents prior to providing them to the counsel. Attached are a number of documents that you requested. I have also tried to provide a brief explanation/justification as requested.

First concern, nepotism. I am attaching our employee handbook that we will be using at Delran Emergency Squad and this will apply to volunteer and career members. This is the final draft and I have noted a few modifications that will need to be made in regard to fonts and justifications. The material is up-to-date and includes all recent statues and regulations an EMS organization needs to follow. I have reviewed the Township's ordinance and believe that we can demonstrate on page 14 of the employee handbook meets your expectation.

Since we have been engaged with Delran Emergency Squad for the past two months, I am already in the process of making modification to the organization's rank and file. The executive board will be four positions (President,

Vice President, Treasure, and Secretary) while the lines officers will be reduced to three positions (Chief, Assistant Chief, and Captain). Titles may change, but the need for significant number of officers is not needed.

At no time may a career personnel have an executive or line officer position for the organization. Anyone being paid for their responsibilities as an EMT will be a career member of the organization and have no rights to vote or hold another type of position. This is a volunteer-based organization and only volunteers shall hold elected positions. We plan on revising the constitution and bylaws to reflect above statements.

I think those changes should address the nepotism issues at Delran Emergency Squad that we identified when reviewing the organization. Please let us know if there is anything you would like us to add.

Second concern is the insurance coverage for the organization. The \$215,280 is based on our budget. I did take the opportunity to crunch the numbers again and I have attached the Budgeted EMS Salaries for review. Depending on how much the volunteers pick up and the less we have to rely on the career members for coverage, this number may fluctuate. I would use \$300,000 as a more solid number. This does include the power truck which would provide a second ambulance for high call volume hours. We do not anticipate the power truck being in place when we first return to service.

In my opinion, at this time there is no requirement for a full-time Chief. EMS Consulting Services will be functioning in that role for the next two years and all of our salaries are not included, nor need to be included with the EMT salaries. EMS Consultant Services maintains our own insurance coverage and Delran Township will become a certificate holder as long as we are engaged with Delran Emergency Squad. We are transparent with our operations to the townships we work with. I am also including a copy of the executed contract with Delran Emergency Squad as you requested. Please remember that this is based on the Settlement Agreement with the NJ Department of Health. It is also similar in nature to the scope of work we are performing in Southampton Township.

Third concern is personnel and their positions. This will be simple. We have reviewed what the career EMTs were making and compared those rates to surrounding areas. We will offer all career EMTs that were laid off positions on the first wave of hiring. The salaries will be adjusted accordingly, there will be no benefits and there will be no full-time status when we first return to service. Once this is completed and we feel we need additional staff for coverage purposes, we will recruit through the normal advertising channels. It would be the hope of the organization after 6 to 12 months of being back in-service and rebuilding funds that we would be able to offer a few full-time positions to staff. As with the lay-offs, there will be a written plan with specifications on how these positions will be determined.

Please remember that scheduling of shifts is given priority to the volunteer members first, and the career members will backfill the vacancies on the schedule. We do anticipate 20-25 career members. I did attach an organizational chart that we will use when we start operations back up. This is always subject to change, but I am confident that it shall pretty much remain the same as the organization reviews forthcoming changes in accountability.

Fourth concern was the dumpster. Since we have engaged with Delran Emergency Squad, we have been trying to cancel the contract with the vendor. We see this as an unnecessary financial burden at this time and will follow the townships rules for waste disposal. We do not mind using the township facility as directed.

Please let me know if you need anything else.

Respectfully,

Chuck

CHUCK MCSWEENEY, MPS, NRP, CCEMT-P, CMTE
Owner, EMS Consulting Services
120 S. White Horse Pike, Suite 170
Hammonton, NJ 08037
Chuck@EMSCS.com
www.EMSCS.com
Direct: 609-481-8742
Office: 866-476-1702
Fax: 609-654-2106

From: Jeffrey Hatcher <jhatcher@delrantownship.org>
Date: Wednesday, November 28, 2018 at 10:53
To: Chuck McSweeney <chuck@emscs.com>
Subject: RE: Work session

Chuck,

I presented the information that you provided concerning the plans for the Delran Emergency Squad, however there were several things that were not answered and or that they wanted additional information about in order to move forward. Please understand that given the issues that took place previously they want to make sure that they do their due diligence prior to moving forward and to insure that the structure that is in place does not allow the problems to reoccur. In addition the Township Council is obviously under financial constraints given the 2% budget caps on municipalities and wants to make sure exactly what their financial obligations are going to be moving forward. Therefore these are the questions that I need to get responses to as quickly as you can provide.

1. The Township would like see the nepotism policy that will be put into place. They feel very strongly about this issue. I am providing a copy of the Township nepotism policy for your information.
2. You provided in your plan that you will reemploy about 25 paid members and you have in your budget \$215,280 for salary. I am providing this figure to the JIF for an estimate of the cost of payroll for workers comp coverage. Is this a good number? Is your consulting fee in that number? The Council would like to see the consulting contract and fee for that service. Council wants to see what the insurance costs are going to be and I should have a figure by the end of the week.
3. The Township Council wants to see the organizational structure that will be in place. Are there going to be any full time employees? Full time paid Chief? They would like to see the organizational chart for the squad moving forward.

4 Finally, at one point the squad used to take their trash back to our dumpster in the public works yard and at some point ordered their own dumpster. There would be no additional charge to the Township if you could go back to utilizing our dumpsters, otherwise the Township will incur additional costs. Would this work for the squad? I think if we can get this information ASAP the Township Council can move forward at their next meeting. If we could get the info by Friday it would be most helpful. For your information I will be going on vacation tomorrow but will be monitoring my emails remotely. I would suggest that you respond to my email but it would be helpful if you could copy jeggers@delrantownship.org as she is the Township Clerk and can get the info on the agenda packets for Friday as I will be in a different time zone which might cause delays.

Jeff

Jeffrey S. Hatcher, Business Administrator
900 Chester Avenue

Delran, N.J. 08075
856 461 7734 extension 113
jhatcher@delrantownship.org

From: Chuck McSweeney <chuck@emscs.com>
Sent: Tuesday, November 27, 2018 4:32 PM
To: Jeffrey Hatcher <jhatcher@delrantownship.org>
Cc: Josephine Hubbs <jhubbs@heinkelusa.com>
Subject: Work session

Good evening Jeff,

Just wanted to touch base and make sure you have what you need from EMS for tonight? I will be there so if you have any questions or need anything, let me know.

I think I can speak on behalf of the membership as they want to move forward and provide the best service to the township. The actions of one or two people should not negate the organization's success over the years.

Please let me know if you need anything.

Chuck

Chuck McSweeney, MPS, NRP, CCCEMT-P, CMTE
Owner, EMS Consulting Services
120 S. White Horse Pike, Suite 170
Hammonton, New Jersey 08037
Office: 866-476-1702
Cell: 609-481-8742
Fax: 609-654-2106
Email: Chuck@emscs.com
www.EMSCS.com

mjack@riversidetwp.org

From: Meghan Jack <mjack@riversidetwp.org>
Sent: Thursday, January 17, 2019 9:45 AM
To: 'Jeffrey Hatcher'
Subject: RE: EMS

Hi Jeff,
Not a problem. I will put it in our agreement.
Thank you.
Meghan

From: Jeffrey Hatcher [mailto:jhatcher@delrantownship.org]
Sent: Thursday, January 17, 2019 9:26 AM
To: mjack@riversidetwp.org
Subject: EMS

Meaghan,

I just wanted to clarify something, our agreement with EMS only provides for the payment we are responsible for with their start up costs \$26,000. Your agreement should include the remaining \$14,000. We can only pay the amount authorized in our agreement with them.

Jeff

Jeffrey S. Hatcher, Business Administrator
900 Chester Avenue
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856 461 7734 extension 113
jhatcher@delrantownship.org

Jeffrey S. Hatcher, Business Administrator
900 Chester Avenue
Delran, N.J. 08075
856 461 7734 extension 113
jhatcher@delrantownship.org

mjack@riversidetwp.org

From: Meghan Jack <mjack@riversidetwp.org>
Sent: Thursday, May 30, 2019 8:17 AM
To: 'Jeffrey Hatcher'
Subject: FW: N Chester Avenue estimates
Attachments: Engineer's Estimate RSPTX19003.pdf; Engineer's Estimate N Chester.pdf

Hi Jeff,
Attached is the information we discussed yesterday. Give me a call with any questions.
Thank you.
Meghan

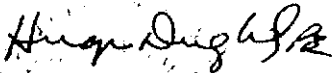


515 Grove Street
Suite 18
Haddon Heights, NJ 08035
T: 856-547-0505
F: 856-547-9174
www.pennoni.com

RSTPX 19003

Township of Riverside
North Chester Avenue Sump Header Improvement
Riverside Township, Burlington County, NJ

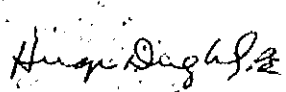
March, 2019

BID ITEM				Engineer's Estimate	
Item #	Description	Quantity	Unit Price	Total	
North Chester Avenue					
1	6" HDPE Sump Header with Stone Bedding and Fittings	621 LF	\$35.00	\$21,735.00	
2	Lateral with Cleanout	7 EA	\$1,000.00	\$7,000.00	
3	Header Cleanout in Pavement	5 EA	\$500.00	\$2,500.00	
4	Paved Trench Restoration (6" Thick DGA, 3" Thick HMA 12.5M64 Surface Course)	150 SY	\$75.00	\$11,250.00	
5	Concrete Swale	1,430 SF	\$6.00	\$8,580.00	
				PROJECT TOTAL	\$51,065.00
					
Hugh J. Dougherty, P.E. Township Engineer NJ Registered Professional Engineer No. 34634					

RSTPX 18000

Township of Riverside
NJDOT FY2019 MUNICIPAL AID
N. Chester Avenue Improvements
ENGINEER'S ESTIMATE OF PROBABLE PROJECT COSTS

October 2, 2018

BID ITEM		Engineer's Estimate		
Item #	Description	Quantity	Unit Price	Total
N. Chester Avenue Improvements				
1	Roadway Excavation (Unclassified)	2,100 CY	\$15.00	\$31,500.00
2	HMA 9.5M64 Surface Course, 1-1/2" Thick	8,500 SY	\$14.00	\$119,000.00
3	HMA 19M64 Base Course, 3" Thick	8,500 SY	\$17.00	\$144,500.00
4	Dense Graded Aggregate, 4" Thick	8,500 SY	\$11.00	\$93,500.00
5	Concrete Curb (Remove and Replace, If and where directed)	4,800 LF	\$35.00	\$168,000.00
6	Concrete Driveway Apron, 6" Thick	4,400 SF	\$15.00	\$66,000.00
7	Concrete Gutter	4,600 LF	\$35.00	\$161,000.00
8	Concrete Swale	8,000 SF	\$35.00	\$280,000.00
9	Handicap Ramp with Brick Inserts, Complete (Includes removal, replacement, curbs, sidewalks, and restorations)	18 UN	\$3,500.00	\$63,000.00
10	Tree Removal	5 UN	\$1,000.00	\$5,000.00
11	24" White Thermoplastic Stop Bar	9 UN	\$225.00	\$2,025.00
12	Thermoplastic Traffic Striping, 4" wide	600 LF	\$3.00	\$1,800.00
13	Thermoplastic Traffic Markings (railroad)	200 SF	\$8.00	\$1,600.00
14	24" HDPE (RCP)	2,200 LF	\$95.00	\$209,000.00
15	Type "B" Inlet with "ECO" Head and Bicycle-Safe Grate	23 UN	\$3,500.00	\$80,500.00
16	Sump Collector Header (6" PVC) intersections	4,400 LF	\$45.00	\$198,000.00
17	Soil Erosion and Sediment Control	1 LS	\$5,000.00	\$5,000.00
18	Allowance for Asphalt Price Adjustment for Hot Mix Asphalt, if needed	1 LS	\$1,500.00	\$1,500.00
SUBTOTAL				\$1,630,925.00
PROJECT SUBTOTAL				\$1,630,925.00
10% Contingency				\$163,092.50
Total Construction Cost				\$1,794,017.50
15% Construction Inspection				\$269,102.63
Total Eligible for NJDOT Participation				\$2,063,120.13
10% Engineering, Design, Permits				\$179,401.75
Funding Previously Received				\$0.00
Total Project Cost				\$2,242,521.88
 Hugh J. Dougherty, P.E. Township Engineer (NJ) Registered Professional Engineer No. 34634				

mjack@riversidetwp.org

From: Meghan Jack <mjack@riversidetwp.org>
Sent: Thursday, August 29, 2019 12:54 PM
To: 'Jeffrey Hatcher'
Subject: EMS Vehicles

Hi Jeff,
The following vehicles are under Riverside's coverage:
Two 209 Ford Expeditions (last 4 of vin 7028 & 7029
One 2011 Mercedes Benz (last 4 of vin 9351)
Thank you.
Meghan