

**TOWNSHIP OF ANDOVER  
COUNTY OF SUSSEX, STATE OF NEW JERSEY**

**RESOLUTION #R2024-68**

**2024 SALARY RESOLUTION**

***BE IT RESOLVED*** by the Township Committee of the Township of Andover, County of Sussex, and State of New Jersey, that the following officers and employees of the Township of Andover be compensated as follows for calendar year 2024. All salaries set forth below shall be retroactive to January 1, 2024, unless otherwise indicated:

| <b><u>POSITION</u></b>                              | <b><u>ANNUAL SALARY</u></b> |
|-----------------------------------------------------|-----------------------------|
| MAYOR                                               | \$ 4,590.00                 |
| TOWNSHIP COMMITTEE                                  | \$ 3,605.63                 |
| ADMINISTRATOR                                       | \$ 45,327.39                |
| MUNICIPAL CLERK                                     | \$ 72,100.08                |
| ASSISTANT MUNICIPAL CLERK/REGISTRAR                 | \$ 61,800.00                |
| CLEAN COMMUNITIES COORDINATOR                       | \$ 5,075.00                 |
| RECYCLING COORDINATOR                               | \$ 5,075.00                 |
| CFO/TREASURER                                       | \$ 62,400.00                |
| PRINCIPAL ACCOUNT CLERK/DEPUTY TREASURER            | \$ 54,105.90                |
| FINANCE CLERK                                       | \$ 50,000.00                |
| TAX COLLECTOR/TAX SEARCH OFFICIAL                   | \$ 68,883.25                |
| TAX COLLECTOR SHARED SERVICE                        | \$ 9,279.72                 |
| TAX COLLECTOR/LAKE LENAPE DAM ASSESSMENT            | \$ 8,005.51                 |
| TAX ASSESSOR                                        | \$ 41,848.05                |
| ASSISTANT ZONING/CODE ENFORCEMENT OFFICER           | \$ 7,572.53                 |
| JUDGE/JOINT MUNICIPAL COURT                         | \$ 97,500.00                |
| MUNICIPAL COURT ADMINISTRATOR/JOINT MUNICIPAL COURT | \$ 95,000.00                |
| DEPUTY COURT ADMINISTRATOR/JOINT MUNICIPAL COURT    | \$ 55,000.00                |
| VIOLATIONS CLERK/JOINT MUNICIPAL COURT              | \$ 45,000.00                |
| SUPERVISOR – DEPARTMENT OF PUBLIC WORKS             | \$ 82,490.00                |
| • BUILDINGS/GROUNDS/SPECIAL PROJECTS SUPERVISOR     | \$ 12,360.00                |
| • DEPUTY STORMWATER COORDINATOR                     | \$ 3,000.00                 |
| PUBLIC WORKS FLEET MANAGER                          | \$ 75,497.51                |
| PUBLIC WORKS FLEET MANAGER STIPEND                  | \$ 3,989.75                 |

**POSITION****ANNUAL SALARY****BUILDINGS & GROUNDS CLEANING (NON-PENSIONABLE STIPEND)**

- POLICE/DISPATCH BUILDING \$250.00 WEEKLY
- MUNICIPAL/COURT OFFICES \$350.00 WEEKLY
- DPW BUILDING \$150.00 WEEKLY

POLICE CHIEF \$145,488.25  
POLICE SECRETARY \$ 64,252.56

EMERGENCY MANAGEMENT COORDINATOR \$ 2,500.00  
DEPUTY EMERGENCY MANAGEMENT COORDINATOR \$ 1,500.00

SMOKE DETECTOR/CARBON MONOXIDE/FIRE EXTINGUISHER INSPECTOR  
Per Inspection Type: \$25.00 / \$40.00 / \$50.00 / \$100.00

**SECTION 2.** The following officers and employees shall be paid compensation at an hourly basis and shall be subject to the overtime provision of Chapter 5, Section 5-6.1, Revised General Ordinances of the Township of Andover. The Township Committee, in consultation with the Administrator, Police and Public Works Department Supervisors, may authorize compensatory time off in lieu of overtime pay, pursuant to Chapter 5-5.4(d). Seasonal employees shall receive straight time for all hours worked and shall not be subject to overtime provisions.

**POSITION****HOURLY RATES**

CLERK 1 - TAX \$19.80  
CLERK TYPIST \$18.10  
COURT SECURITY \$35.00  
PART TIME LABORER \$23.91  
PART TIME WINTER STORM EMPLOYEE \$23.91

**SECTION 3.** The Administration has recommended certain salary guidelines to be fair compensation for all part-time dispatchers based on years of service with Andover Township, the following salary guidelines are hereby established:

**POSITION: Part Time Dispatchers****HOURLY RATES**

0 – 12 MONTHS \$15.00  
12 – 24 MONTHS \$18.00  
24 – 36 MONTHS \$21.00  
36 – 48 MONTHS \$24.00  
48 – 60 MONTHS \$26.00  
60 + MONTHS \$30.00

**\*\*EFFECTIVE ON ANNIVERSARY DATE**

PER SESSION/MEETING/CALL OUT/PER HOUR

MUNICIPAL CLERK COURT ADMINISTRATOR/  
DEPUTY COURT ADMINISTRATOR

\$60.00 PER CALL OUT

MUNICIPAL COURT ON-CALL RECEPTIONIST/  
COURT SESSIONS ONLY

\$25.00 PER HOUR

PUBLIC DEFENDER/CONFLICT PUBLIC DEFENDER  
JOINT MUNICIPAL COURT

\$200.00 PER CASE

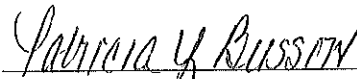
BOARD/COMMISSION SUBSTITUTE SECRETARY

\$100.00 PER MEETING

*BE IT FURTHER RESOLVED*, that a certified copy of this resolution be forwarded to the Chief Financial Officer and Township Auditor for their records.

CERTIFICATION

I, Patricia L. Bussow, Municipal Clerk of the Township of Andover, in the County of Sussex in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Andover Township Committee at its meeting held on May 2, 2024.



Patricia L. Bussow, RMC  
Administrator/Municipal Clerk