

**TOWNSHIP OF ANDOVER,
COUNTY OF SUSSEX, STATE OF NEW JERSEY**

RESOLUTION #R2023-65

2023 SALARY RESOLUTION

BE IT RESOLVED by the Township Committee of the Township of Andover, County of Sussex, and State of New Jersey, that the following officers and employees of the Township of Andover be compensated as follows for calendar year 2023. All salaries set forth below shall be retroactive to January 1, 2023, unless otherwise indicated:

<u>POSITION</u>	<u>ANNUAL SALARY</u>
MAYOR	\$ 4,590.00
TOWNSHIP COMMITTEE	\$ 3,605.63
ADMINISTRATOR	\$ 28,327.39
MUNICIPAL CLERK	\$ 72,100.08
ASSISTANT MUNICIPAL CLERK/REGISTRAR	\$ 60,000.00
CLEAN COMMUNITIES COORDINATOR	\$ 2,575.00
RECYCLING COORDINATOR	\$ 2,575.00
CFO/TREASURER	\$ 74,645.58
QPA	\$ 2,575.00
CFO/QPA SHARED SERVICE	\$ 25,671.39
PRINCIPAL ACCOUNT CLERK/DEPUTY TREASURER	\$ 52,530.00
TAX COLLECTOR/TAX SEARCH OFFICIAL	\$ 66,876.94
TAX COLLECTOR/SHARED SERVICE	\$ 9,009.44
TAX COLLECTOR/LAKE LENAPE DAM ASSESSMENT	\$ 7,772.34
TAX ASSESSOR	\$ 40,629.17
ASSISTANT ZONING/CODE ENFORCEMENT OFFICER (effective 04/01/23)	\$ 12,000.00
JUDGE/JOINT MUNICIPAL COURT	\$ 50,000.00
COURT ADMINISTRATOR/JOINT MUNICIPAL COURT	\$ 85,000.00
DEPUTY COURT ADMINISTRATOR/JOINT MUNICIPAL COURT	\$ 50,000.00

POSITION**ANNUAL SALARY**

SUPERVISOR – DEPARTMENT OF PUBLIC WORKS (effective 02/01/23)	\$ 80,000.00
• BUILDINGS/GROUNDS/SPECIAL PROJECTS SUPERVISOR	\$ 12,000.00
• DEPUTY STORMWATER COORDINATOR	\$ 3,000.00
PUBLIC WORKS FLEET MANAGER	\$ 73,298.55
PUBLIC WORKS FLEET MANAGER STIPEND	\$ 3,873.54

BUILDINGS & GROUNDS CLEANING (NON-PENSIONABLE STIPENDS)

• POLICE/DISPATCH BUILDING	\$250.00 WEEKLY
• MUNICIPAL OFFICES	\$250.00 WEEKLY
• COURT OFFICES/MEETING ROOM	\$200.00 WEEKLY
• DPW BUILDING	\$150.00 WEEKLY
• HILLSIDE BARN	\$150.00 PER CALLOUT
• HILLSIDE HOUSE	\$100.00 PER CALLOUT

POLICE CHIEF	\$146,943.13
POLICE SECRETARY	\$ 62,381.13

EMERGENCY MANAGEMENT COORDINATOR	\$ 2,500.00
DEPUTY EMERGENCY MANAGEMENT COORDINATOR	\$ 1,500.00

SMOKE DETECTOR/CARBON MONOXIDE/FIRE EXTINGUISHER INSPECTOR	Per Inspection Type
	\$25.00/\$40.00/\$50.00/\$100.00

SECTION 2. The following officers and employees shall be paid compensation at an hourly basis and shall be subject to the overtime provision of Chapter 5, Section 5-6.1, Revised General Ordinances of the Township of Andover. The Township Committee, in consultation with the Administrator, Police and Public Works Department Supervisors, may authorize compensatory time off in lieu of overtime pay, pursuant to Chapter 5-5.4(d). Seasonal employees shall receive straight time for all hours worked and shall not be subject to overtime provisions.

POSITION**HOURLY RATES**

CLERK 1 - TAX	\$19.22
CLERK TYPIST	\$17.57
COURT SECURITY	\$25.00
PART TIME LABORER	\$20.71
PART TIME WINTER STORM EMPLOYEE	\$20.00

SECTION 3. The Administration has recommended certain salary guidelines to be fair compensation for all part-time dispatchers based on years of service with Andover Township, the following salary guidelines are hereby established:

POSITION: Part Time Dispatchers

HOURLY RATES

0 – 12 MONTHS	\$15.00
12 – 24 MONTHS	\$18.00
24 – 36 MONTHS	\$21.00
36 – 48 MONTHS	\$24.00
48 – 60 MONTHS	\$26.00
60 + MONTHS	\$30.00

****EFFECTIVE ON ANNIVERSARY DATE**

PER SESSION/MEETING/CALL OUT/PER HOUR

MUNICIPAL COURT ADMINISTRATOR/ DEPUTY COURT ADMINISTRATOR	\$60.00 PER CALL OUT
MUNICIPAL COURT ON-CALL RECEPTIONIST/ COURT SESSIONS ONLY	\$25.00 PER HOUR
PUBLIC DEFENDER/CONFLICT PUBLIC DEFENDER JOINT MUNICIPAL COURT	\$200.00 PER CASE
BOARD/COMMISSION SUBSTITUTE SECRETARY	\$100.00 PER MEETING

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer and Township Auditor for their records.

CERTIFICATION

I, Patricia Bussow, Clerk/Administrator of the Township of Andover, in the County of Sussex in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Andover Township Committee at its meeting on April 6, 2023.



Patricia Bussow, RMC
Administrator/Municipal Clerk