
TITLE: TRADESMAN - MASONRY

QUALIFICATIONS:

1. High School Diploma or Equivalent
2. Be clean and neat in appearance
3. Ability to read architectural and engineering blueprints for system evaluation
4. Possess a valid New Jersey Driver's License
5. Three years' masonry or bricklaying experience; OR, Completion of a three year federally approved technical training program in masonry or bricklaying; OR, Any equivalent combination of experience and/or education from which comparable knowledge, skills and abilities have been achieved.
6. Ability to operate all required power tools, demonstrate proficiency in masonry techniques, knowledge of materials and/or equipment Skill in the construction, alteration, repair, and maintenance of masonry structures and surfaces
7. Ability to estimate materials for proper completion of task as well as establishing time requirements and proper staffing for project.
8. Must have good manual dexterity and hand-eye coordination. Strong decision-making, problem-solving and analytical skills are helpful for troubleshooting maintenance issues and resolving emergencies and malfunctions on the job. In addition, proficiency in math, science and electrical wiring are beneficial
9. Ability to meet Essential Job Task requirements.
10. Ability to operate required power tools and or equipment including power washing equipment and other equipment deemed necessary for building maintenance, such as exterior environmental cleaning, sidewalks, etc..
11. Basic computer knowledge, including entering WOID information from start up to completion.
12. Require criminal history background check and proof of U.S. citizenship or legal resident alien status is required.

REPORTS TO: Maintenance foreman, District Engineer, Superintendent and or his/her designee

JOB GOAL: To provide a safe and lasting repairs with respect to exterior and interior work involving the masonry trade and make safe comfortable educational environment compliant with district, state, and federal regulations.

PERFORMANCE RESPONSIBILITIES:

1. Must be employed on a twelve (12) month basis with work day schedule as jointly determined by Maintenance foreman and Superintendent and or his/her designee.
2. Shall perform in accordance with the negotiated agreement between the Board of Education and the Teamsters Local No. 97 and adherence to all district policies.
3. Shall perform all duties in the most efficient manner possible and cooperate with any/all facilities supervisors and co-workers in the interest of the school system.

4. Shall wear uniform and badge provided by the Board of Education.
5. Lays building materials, including concrete and brick, and constructs or repairs surfaces or structures. Working conditions include restricted movement, dirty environment, extreme temperatures, lifting or carrying heavy objects.
6. Diagnoses cause of problems and/or failures in security systems for the purpose of identifying equipment and/or systems repair and/or replacement needs.
7. Informs personnel regarding procedures and/or status of work orders for the purpose of providing necessary information for making decisions, taking appropriate action and/or complying with building and safety regulations.
8. Maintains vehicle, tools and equipment for the purpose of ensuring availability in safe operating condition.
9. Participates in meetings, workshops, training, and seminars for the purpose of conveying and/or gathering information required to perform job functions as requested.
10. Prepares written materials (e.g. repair status, activity logs, etc.) for the purpose of documenting activities and/or conveying information.
11. Prepares surfaces prior to beginning work.
12. Fabricates, alters, repairs, and maintains walls, sidewalks, street curbs, floors, bathroom showers, sink counters, partitions, manholes, and other related structures or surfaces.
13. Lays blocks or bricks following blueprints, plans, or drawings.
14. Determines work requirements and sequence of masonry/tile assignments through review of work orders, plans, or drawings.
15. Ability to laying out work using chalk lines, plumb bobs, tapes, squares, and levels.
16. Ability to mix cement using hoes, cement-mixing equipment, and/or hand tools.
17. Cuts or breaks bricks and concrete using hammers, powered abrasive saws, paving breakers, drills, and/or hand tools.
18. Molds expansion joints and edges using edging tools, jointers, and straightedge.
19. Operates equipment, such as forklift, dump truck, and flatbed.
20. Estimates materials and labor
21. Requests equipment and supplies for the purpose of maintaining inventory and ensuring availability of items required to complete the necessary installation and/or repair.
22. Transports a variety of tools, equipment and supplies for the purpose of ensuring the availability of materials required at job site.
23. Responds to emergency situations during or after hours for the purpose of resolving immediate safety concerns including fencing/ blocking off areas, barricading etc.
24. Shall perform duties assigned but not limited to:
 - a. Removal of existing masonry materials for work
 - b. Forming out of work to be performed.
 - c. Pouring of concrete slabs for sidewalks, catch basin repair, curbing, laying bricks, painting steel lintels, installation of bond beams, making concrete retaining walls,
 - d. Install tile walls and floors, mix cement for patching and repairs

- e. Review sites during typical day and identify areas for potential work or correction or improvement and report same to foreman, District Engineer or Superintendent and or his/her designee.
- f. Demolition of work as required to perform new work
- g. Basic Electrical knowledge to be able to identify unsafe conditions
- h. Lay out job assigned and completed same in a professional manner

25. Assists with snow operations within winter months as necessary.

26. Perform any other tasks assigned by the Maintenance foreman, District Engineer, Superintendent and or his/her designee including work with other tradesmen within the Maintenance Department to address immediate needs as they may arise.

27. Perform any other tasks assigned by the, Superintendent of Schools, Assistant Superintendent of Schools, Business Administrator or their designee, where circumstances prevent assignment through the chain of command described herein.

ANNUAL EVALUATION: Performance of this job will be evaluated annually in accordance with New Jersey State law and the provision of the board's policy on evaluation of non-certified staff.

Adopted by: Toms River Regional Schools

Date:

Revision: February 21, 2018