

Jill Abernathy

From: Richard Howell <opra+request-84313-f978a96f@requests.opramachine.com>
Sent: Sunday, December 14, 2025 9:37 PM
To: clerkforms
Subject: OPRA request - Time Off Abuse by PBA President Alexander

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You don't usually receive emails from this address.
Make sure you trust this sender before taking any actions.

Dear Howell Township,

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-6(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records requested:

All entries made into the police computer attendance program DURING 2024 and 2025 for police employee James Alexander (#623) to include the following :

1.All "illness" or "sick" time utilized during 2024 and 2025

2.All "union" days, including specific dates, approved during 2024 and 2025.

3. Pertaining to 2., reason why the Union day was requested as outlined in the current employment contract. The reason would have been entered into the attendance management system.

4. Daily Overtime Report for each of the "union" days utilized. This will be used to determine the amount of overtime created as a result of the union days utilized

5. Please provide a summary of the amount of "admin" or "administration" days utilized/approved for James Alexander during 2024 and 2025.

6. Overtime report as a result of the days James Alexander was on administrative leave.

7. Policy, either police or township, for placing an employee on administrative leave.

8. Township policy on abuse of personal time off

9. As per the current employment agreement, please provide the "special" report James Alexander submitted listing his "shift selection" for 2024 and 2025.

10. Current copy of the collective bargaining agreement for the Howell PBA

11. Current salary, pension and fringe benefits provided to James Alexander.

This release of this information would not qualify for a security or safety exemption as it is in the past.

The public has a right to know what activity this employee is engaging in.

My preferred delivery method for response(s) to this request is by E-mail as attachments. Please confirm you have received this request. If you are not the custodian of records, please forward my request to that person and provide their email address to me for future reference.

Yours faithfully,

Richard Howell

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:

opra+request-84313-f978a96f@requests.opramachine.com

Is clerkforms@twp.howell.nj.us the wrong address for OPRA requests to Howell Township? If so, please contact us using this form:

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Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.

"OPRAmachine's mission is to give people easy and affordable access to New Jersey public records.

For more information, contact us at: (732) 707-1628 or PO Box 3180, New Brunswick, NJ 08903."
