

# TOWNSHIP OF WOODBRIDGE DRAWDOWN VOUCHER

WOODBRIDGE, N.J. 07095  
ONE MAIN STREET

|                    |          |
|--------------------|----------|
| PURCHASE ORDER NO. | 23-02148 |
| DATE               | 10-25-22 |
| PAYMENT NO.        | 1        |
| CHECK NO.          |          |
| CHECK DATE         |          |

VENDOR NO. TH 0004

TH 0004  
550 Township Ave  
Suite 100  
Blue Bell, PA

PAYMENT DESCRIPTION

THV 14305-  
Prof. Services  
through Sept 30, 2022

AMOUNT OF THIS PAYMENT \$ 5850.00

ATTACH  
ALL  
INVOICES

|                    |              |
|--------------------|--------------|
| ORDER AMOUNT       | \$ 14,500.00 |
| TOTAL PAID TO DATE | \$ 0         |
| BALANCE            | \$ 14,500.00 |
| LESS THIS PAYMENT  | \$ 5850.00   |
| BALANCE            | \$ 18,650.00 |

## OFFICER'S CERTIFICATION

I, having knowledge of the facts certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

10-25-22 X [Signature]  
DATE SIGNATURE

I CERTIFY TO MY BEST KNOWLEDGE AND BELIEF THAT THE ITEMS OR SERVICES RENDERED ABOVE WERE RECEIVED AS SPECIFIED.

BUYER'S SIGNATURE

DATE

SIGNATURE

DATE



# DRAWDOWN VOUCHER TOWNSHIP OF WOODBRIDGE

ONE MAIN STREET  
WOODBIDGE, N.J. 07095

VENDOR NO. TH 0004

**VENDOR**  
THA Consulting  
550 Township Line Rd  
Suite 100  
Blue Bell, PA

|                    |          |
|--------------------|----------|
| PURCHASE ORDER NO. | 23-02148 |
| DATE               | 10-25-22 |
| PAYMENT NO.        | 1        |
| CHECK NO.          |          |
| CHECK DATE         |          |

| PAYMENT DESCRIPTION   |
|-----------------------|
| INV. 14305-           |
| Prof. Services        |
| through Sept 30, 2022 |
|                       |
|                       |
|                       |
|                       |

AMOUNT OF THIS PAYMENT \$ 5850.00

|                                |              |
|--------------------------------|--------------|
| ORIGINAL PURCHASE ORDER AMOUNT | \$ 19,500.00 |
| TOTAL PAID TO DATE             | \$ 0         |
| BALANCE                        | \$ 19,500.00 |
| LESS THIS PAYMENT              | \$ 5850.00   |
| BALANCE                        | \$ 13650.00  |

## ATTACH ALL INVOICES

### OFFICER'S CERTIFICATION

I, having knowledge of the facts certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

10-25-22 X *Rose Luwib*

DATE

SIGNATURE

TITLE

I CERTIFY TO MY BEST KNOWLEDGE AND BELIEF THAT THE ITEMS OR SERVICES RENDERED ABOVE WERE RECEIVED AS SPECIFIED.

PURCHASING AGENT

## RUVOLO, ROSE

---

**From:** EHRlich, CAROLINE  
**Sent:** Tuesday, October 25, 2022 1:29 PM  
**To:** 'Andrew Scott'; RUVOLO, ROSE  
**Cc:** Jim Zullo  
**Subject:** RE: Berkely site analysis - billing

ok

Caroline Ehrlich  
Chief of Staff, Woodbridge Township  
Executive Director  
Woodbridge Township Redevelopment Agency  
1 Main Street  
Woodbridge, NJ 07095  
732-602-6015  
[Caroline.ehrlich@twp.woodbridge.nj.us](mailto:Caroline.ehrlich@twp.woodbridge.nj.us)

---

**From:** Andrew Scott <[ascott@tha-consulting.com](mailto:ascott@tha-consulting.com)>  
**Sent:** Tuesday, October 25, 2022 1:22 PM  
**To:** EHRlich, CAROLINE <[Caroline.Ehrlich@twp.woodbridge.nj.us](mailto:Caroline.Ehrlich@twp.woodbridge.nj.us)>; RUVOLO, ROSE <[rose.ruvolo@twp.woodbridge.nj.us](mailto:rose.ruvolo@twp.woodbridge.nj.us)>  
**Cc:** Jim Zullo <[jzullo@tha-consulting.com](mailto:jzullo@tha-consulting.com)>  
**Subject:** RE: Berkely site analysis - billing

Hi Caroline and Rose,

Please find the attached revised invoice for our September services.

Thank you,  
Andrew



**Andrew Scott**  
**Accountant**

T 484.342.0200 Ext.130  
C 484.919.6742  
E [ascott@tha-consulting.com](mailto:ascott@tha-consulting.com)  
[www.tha-consulting.com](http://www.tha-consulting.com)

---

**From:** Jim Zullo <[jzullo@tha-consulting.com](mailto:jzullo@tha-consulting.com)>  
**Sent:** Tuesday, October 25, 2022 1:05 PM  
**To:** Caroline Ehrlich ([caroline.ehrlich@twp.woodbridge.nj.us](mailto:caroline.ehrlich@twp.woodbridge.nj.us)) <[caroline.ehrlich@twp.woodbridge.nj.us](mailto:caroline.ehrlich@twp.woodbridge.nj.us)>  
**Cc:** Andrew Scott <[ascott@tha-consulting.com](mailto:ascott@tha-consulting.com)>  
**Subject:** Berkely site analysis - billing

Caroline,

**Invoice**

THA Consulting, Inc.  
(fdb Timothy Haahs and Associates, Inc.)  
144 Livingston Avenue  
New Brunswick, NJ 08901

Ms. Caroline Ehrlich  
Township of Woodbridge  
One Main Street  
Woodbridge, NJ 07095

October 8, 2022

Project No: NBR22123.00

Invoice No: 0014305

Project NBR22123.00 Woodbridge Berkeley College Site Planning Study

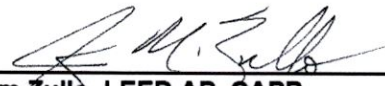
**Professional Services through September 30, 2022**

**Fee**

| Billing Phase      | Fee       | Percent Complete | Earned   | Previous Fee Billing | Current Fee Billing |
|--------------------|-----------|------------------|----------|----------------------|---------------------|
| Consultation       | 19,500.00 | 30.00            | 5,850.00 | 0.00                 | 5,850.00            |
| Total Fee          | 19,500.00 |                  | 5,850.00 | 0.00                 | 5,850.00            |
| Total Fee          |           |                  |          |                      | 5,850.00            |
| Total this Invoice |           |                  |          |                      | \$5,850.00          |

**Billings to Date**

|        | Current  | Prior | Total    |
|--------|----------|-------|----------|
| Fee    | 5,850.00 | 0.00  | 5,850.00 |
| Totals | 5,850.00 | 0.00  | 5,850.00 |

  
\_\_\_\_\_  
Jim Zullo, LEED AP, CAPP  
President

Please Remit and Make Payable To:  
THA Consulting, Inc.  
550 Township Line Road, Suite 100  
Blue Bell, PA 19422





# TOWNSHIP OF WOODBRIDGE DRAWDOWN VOUCHER

WOODBRIDGE, N.J. 07092  
ONE MAIN STREET

|                    |          |
|--------------------|----------|
| PURCHASE ORDER NO. | 84120-88 |
| DATE               | 10-11-22 |
| PAYMENT NO.        | 1        |
| CHECK NO.          |          |
| CHECK DATE         |          |

|                      |         |
|----------------------|---------|
| VENDOR NO.           | TH 0004 |
| THA Consulting       |         |
| 550 Township Line Rd |         |
| Suite 100            |         |
| Blue Bell, PA        |         |

| PAYMENT DESCRIPTION         |
|-----------------------------|
| Inv. 14305 - Prof. Services |
| through 8/30/2022           |

|                        |           |
|------------------------|-----------|
| AMOUNT OF THIS PAYMENT | \$9150.00 |
|------------------------|-----------|

ATTACH  
ALL  
INVOICES

|                                |            |
|--------------------------------|------------|
| ORIGINAL PURCHASE ORDER AMOUNT | \$19500.00 |
| TOTAL PAID TO DATE             | 0          |
| BALANCE                        | \$19500.00 |
| LESS THIS PAYMENT              | \$9150.00  |
| BALANCE                        | \$9150.00  |

## OFFICER'S CERTIFICATION

I, having knowledge of the facts certify that the materials and supplies have been received for the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

DATE: 10-11-22  
SIGNATURE: X [Signature]

I CERTIFY TO MY BEST KNOWLEDGE AND BELIEF THAT THE ITEMS OR SERVICES RENDERED ABOVE WERE RECEIVED AS SPECIFIED.

PURCHASING AGENT



# DRAWDOWN VOUCHER TOWNSHIP OF WOODBRIDGE

ONE MAIN STREET  
WOODBIDGE, N.J. 07095

VENDOR NO. TH 0004

**VENDOR**  
THA Consulting  
550 Township Line Rd.  
Suite 100  
Blue Bell, PA

|                    |          |
|--------------------|----------|
| PURCHASE ORDER NO. | 23-02148 |
| DATE               | 10-19-22 |
| PAYMENT NO.        | 1        |
| CHECK NO.          |          |
| CHECK DATE         |          |

| PAYMENT DESCRIPTION                                   |
|-------------------------------------------------------|
| INV. 14305 - Prof. Services<br>through Sept. 30, 2022 |
|                                                       |
|                                                       |
|                                                       |
|                                                       |
|                                                       |

|                        |           |
|------------------------|-----------|
| AMOUNT OF THIS PAYMENT | \$9750.00 |
|------------------------|-----------|

|                                |             |
|--------------------------------|-------------|
| ORIGINAL PURCHASE ORDER AMOUNT | \$ 19500.00 |
| TOTAL PAID TO DATE             | \$ 0        |
| BALANCE                        | \$ 19500.00 |
| LESS THIS PAYMENT              | \$ 9750.00  |
| BALANCE                        | \$ 9750.00  |

## ATTACH ALL INVOICES

### OFFICER'S CERTIFICATION

I, having knowledge of the facts certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

10-19-22 X *[Signature]*

I CERTIFY TO MY BEST KNOWLEDGE AND BELIEF THAT THE ITEMS OR SERVICES RENDERED ABOVE WERE RECEIVED AS SPECIFIED.

PURCHASING AGENT

## RUVOLO, ROSE

---

**From:** LAMOTTA, HEATHER  
**Sent:** Monday, October 17, 2022 11:27 AM  
**To:** RUVOLO, ROSE  
**Cc:** EHRlich, CAROLINE  
**Subject:** FW: September Professional Services Invoices - Woodbridge  
**Attachments:** NBR22114.00 Invoice 14304.pdf; NBR22123.00 Invoice 14305.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Please see the attached invoices. They are OK to pay as per Caroline.  
Invoice # 14304 – Resolution # 13  
Invoice # 14305 – Resolution # 39

Thank you!  
Heather

### *Heather LaMotta*

Deputy Director, Redevelopment Agency  
Office of the Business Administrator  
Township of Woodbridge  
(o) 732-634-4500 X6492  
(c) 848-200-9795

**From:** EHRlich, CAROLINE <Caroline.Ehrlich@twp.woodbridge.nj.us>  
**Sent:** Friday, October 14, 2022 2:50 PM  
**To:** LAMOTTA, HEATHER <heather.lamotta@twp.woodbridge.nj.us>  
**Subject:** Fwd: September Professional Services Invoices - Woodbridge

Caroline Ehrlich  
Chief of Staff, Woodbridge Township  
Executive Director  
Woodbridge Township Redevelopment Agency  
1 Main Street  
Woodbridge, NJ 07095  
732-602-6015  
[Caroline.ehrlich@twp.woodbridge.nj.us](mailto:Caroline.ehrlich@twp.woodbridge.nj.us)

Begin forwarded message:

**From:** Andrew Scott <[ascott@tha-consulting.com](mailto:ascott@tha-consulting.com)>  
**Date:** October 14, 2022 at 2:49:03 PM EDT  
**To:** "EHRlich, CAROLINE" <[Caroline.Ehrlich@twp.woodbridge.nj.us](mailto:Caroline.Ehrlich@twp.woodbridge.nj.us)>

**Invoice**

THA Consulting, Inc.  
(fdba Timothy Haahs and Associates, Inc.)  
144 Livingston Avenue  
New Brunswick, NJ 08901

Ms. Caroline Ehrlich  
Township of Woodbridge  
One Main Street  
Woodbridge, NJ 07095

October 8, 2022

Project No: NBR22123.00

Invoice No: 0014305

Project NBR22123.00 Woodbridge Berkeley College Site Planning Study

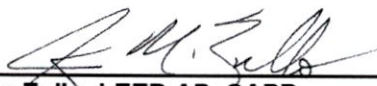
**Professional Services through September 30, 2022**

**Fee**

| Billing Phase | Fee              | Percent Complete | Earned                    | Previous Fee Billing | Current Fee Billing |
|---------------|------------------|------------------|---------------------------|----------------------|---------------------|
| Consultation  | 19,500.00        | 50.00            | 9,750.00                  | 0.00                 | 9,750.00            |
| Total Fee     | 19,500.00        |                  | 9,750.00                  | 0.00                 | 9,750.00            |
|               | <b>Total Fee</b> |                  |                           |                      | <b>9,750.00</b>     |
|               |                  |                  | <b>Total this Invoice</b> |                      | <b>\$9,750.00</b>   |

**Billings to Date**

|               | Current         | Prior       | Total           |
|---------------|-----------------|-------------|-----------------|
| Fee           | 9,750.00        | 0.00        | 9,750.00        |
| <b>Totals</b> | <b>9,750.00</b> | <b>0.00</b> | <b>9,750.00</b> |

  
Jim Zullo, LEED AP, CAPP  
President

Please Remit and Make Payable To:  
THA Consulting, Inc.  
550 Township Line Road, Suite 100  
Blue Bell, PA 19422







TOWNSHIP OF WOODBRIDGE  
1 MAIN STREET  
WOODBIDGE, NJ 07095  
Phone: (732)634-4500  
Fax: (732)602-6035

### SHIP TO

BUILDINGS & GROUNDS  
TOWNSHIP OF WOODBRIDGE  
1 MAIN STREET  
WOODBIDGE, NJ 07095

### VENDOR

Vendor #: TH0004

THA CONSULTING, INC.  
550 TOWNSHIP LINE ROAD  
SUITE 100  
BLUE BELL, PA 19422

Phone #:

Fax #:

## Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
PACKING LISTS, CORRESPONDENCE, ETC.

NO. 23-02148

ORDER DATE: 09/12/22

REQUISITION NO:

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

VENDOR ACCT NUM:

### PAYMENT RECORD

CHECK NO.

DATE PAID

NOTICE: TAX EXEMPT - TAX ID: 22-6002416

| QUANTITY | DESCRIPTION                                                                                                            | ACCOUNT NO                                         | UNIT PRICE  | TOTAL     |
|----------|------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|-------------|-----------|
| 1.00     | PROFESSIONAL PARKING PLANNING<br>FOR WOODBRIDGE DOWNTOWN REDEVELOPMENT<br><br>PER RESO DATED AUGUST 23, 2022 RDA 22-39 | 3-22-850-8000-0000-4895<br>Professional Svc- Other | 19,500.0000 | 19,500.00 |
|          |                                                                                                                        |                                                    | TOTAL       | 19,500.00 |

### VENDOR'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any; person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

*Changrak*  
SIGNATURE

10/3/22  
DATE

Accounting Manager  
TITLE

23-2756408  
TAX ID OR SSN

### INSTRUCTIONS TO VENDOR

1. Vendor must sign and return this voucher for Payment.
2. Submit or E-mail Voucher and Invoice to:

Township of Woodbridge  
Comptroller's Office  
1 Main Street  
Woodbridge, NJ 07095

ap@twp.woodbridge.nj.us

VOUCHER COPY - SIGN AT X AND RETURN FOR PAYMENT

|             |       |   |
|-------------|-------|---|
| GRAND TOTAL | 19500 | - |
|-------------|-------|---|



**RESOLUTION**

**WHEREAS**, the Municipal Council of the Township of Woodbridge has commenced the process of redevelopment pursuant to N.J.S.A 40A:12A-1 et seq. and;

**WHEREAS**, the Township has designated certain areas of the Township as areas in need of redevelopment, adopted redevelopment plans and designated the Redevelopment Agency as the entity responsible for the redevelopment of the subject properties, and;

**WHEREAS** the Township of Woodbridge and the Woodbridge Redevelopment Agency has a need for professional parking planning and design services;

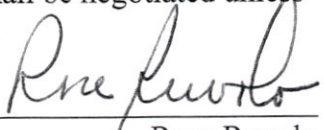
**WHEREAS**, the Woodbridge Redevelopment Agency received a proposal pursuant to a fair and open process for said professional parking planning and design services from THA Consulting. THA will provide parking planning and design services in association with the Woodbridge Downtown Redevelopment; and

**NOW, THEREFORE, BE IT RESOLVED BY THE WOODBRIDGE REDEVELOPMENT AGENCY THAT;**

The Executive Director of the Redevelopment Agency is hereby authorized and directed to enter into an agreement with THA Consulting, for professional parking planning and design services related to Downtown Redevelopment at cost not to exceed \$19,500 as stated in their proposal dated August 19, 2022, in the form substantially similar to that attached hereto.

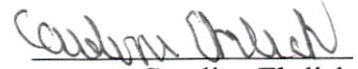
**CERTIFICATION AND AVAILABILITY OF FUNDS**

I certify that subject to the Redevelopment Agency appropriating same in the FY 2023 Budget, funds will be committed and encumbered for the above items under Account # 3-22-850-8000-0000-4895. No items, more or less, shall be negotiated unless funds are available and approved by the Redevelopment Agency.

  
\_\_\_\_\_  
Rose Ruvolo  
Certifying Officer  
Redevelopment Agency  
Township of Woodbridge

**ADOPTED: AUGUST 23, 2022**

I hereby certify that the above is a true and exact copy of the Resolution adopted by the Woodbridge Redevelopment Agency at their meeting held on August 23, 2022.

A handwritten signature in dark ink, appearing to read "Caroline Ehrlich", is written over a horizontal line.

Caroline Ehrlich  
Executive Director  
Redevelopment Agency  
Township of Woodbridge