



Town of Westfield

RFQ FOR 2024 ON-CALL REDEVELOPMENT
PARKING CONSULTING SERVICES

December 13, 2023

Prepared By:

THA Consulting, Inc.

144 Livingston Avenue
New Brunswick, NJ 08901





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SECTION **1**

Cover Letter

December 13, 2023

James Gildea
Town Administrator
Town of Westfield
425 E. Broad Street | Westfield, NJ 07090
(908) 789-4041 | administrator@westfieldnj.gov

RE: Town of Westfield – On-Call Parking Consulting Services

Dear Mr. Gildea,

THA Consulting, Inc. (THA) looks forward to the opportunity of working with the Town of Westfield to provide parking consulting services to assist in the identification, evaluation, and development of parking planning, utilization, and development strategies to support Westfield's exciting redevelopment initiatives.

THA has significant experience in the provision of parking consulting services for municipalities, downtown and transit-oriented development projects, and in the management and operation of municipal parking systems. THA has completed over 1000 parking projects and 1,000,000 parking spaces in the past 29 years. We provide exceptional service and practical solutions to complex parking issues for a variety of clients, including municipalities, developers, universities, hospitals, transit agencies and more.



THA recognizes the importance of effective parking planning, policy, design, and management for the redevelopment projects in downtown Westfield, and we have the expertise and capabilities to assist Westfield, its redevelopment professionals, and its designated redeveloper in the evaluation and development of parking strategies to achieve the desired parking, mobility, and access goals for the redevelopment projects. Our team has provided parking consulting to dozens of municipalities throughout New Jersey and the Northeast, and we will use our practical knowledge and experience to evaluate and identify parking strategies and best practices to successfully support Westfield's redevelopment objectives.

Outlined below is a framework of the parking consulting services that we can provide to assist the Town of Westfield with regard to its redevelopment initiatives.

SCOPE OF SERVICES

On-Call Parking Consulting Services

We can provide any of the following parking consulting services and work with the Town of Westfield to evaluate and identify parking and mobility strategies, systems, and methodologies to best accomplish its goal of providing adequate parking to support Westfield's downtown redevelopment initiatives.

1. **Review Plans and Documents Pertaining to The Redevelopment and Parking** - Review the redevelopment plans, the selected developer's plan and program, parking studies related to the project and downtown, the updated

master Plan, and any other relevant reports, data or information associated with the redevelopment area and parking.

2. **Evaluate Utilization of Existing Parking Facilities** - Work with Westfield and its professionals to obtain and confirm a comprehensive inventory of parking in the areas to be impacted by the redevelopment plans including public on-street parking, public off-street parking, and the private off-street parking. The inventory will include number of spaces, location, time limit, fee/free, and hours of operation, etc. Work with Westfield to understand and confirm the supply, its users, and any unique issues associated with both on- and off-street parking.
3. **Parking Demand Analysis** - Review, evaluate or conduct parking demand assessments in the redevelopment areas. The purpose of demand assessments is to understand the existing utilization of parking in the redevelopment areas on a typical busy day, evening, and weekend to understand the pattern of parking utilization throughout the day and identify extent to which parking can be shared for public use.
4. **Development Program Analysis** - To assess future parking demand for the redevelopment areas, we will obtain a complete understanding of future development programs contemplated in terms of the anticipated new development by square footages by land use, tenant mix, number of units, etc. We then can review developer estimates of the potential parking demand associated with the proposed development to confirm / determine the probable parking needs based on the redevelopment area parking requirements and our familiarity with parking requirements for similar downtown areas with access to mass transit, walkable amenities, similar densities, etc. We will also evaluate the amount of parking to be provided for the project by the redeveloper to confirm adequacy.
5. **Shared Parking Analysis** – Evaluate or undertake a shared parking analysis understanding that the anticipated mixed-use nature of the redevelopment projects to confirm / identify the extent to which the parking resources can serve two or more individual land-uses without conflict. Evaluate opportunities presented by the redeveloper to share parking resources to “right size” the amount of new parking to support redevelopment. Evaluate the phased parking impacts of the redevelopment plans including the preparation of shared demand parking models depicting the projected utilization of parking from the appropriate parking user groups, on an hour-by-hour basis, through a typical weekday and Saturday.
6. **Parking Management and Technology** - A major component of parking management to support new development is the use of parking control equipment and technology to enhance efficiency, shared parking, revenue control, operations, and customer service. THA will evaluate and / or recommend parking payment, and management equipment and the associated technologies to support the parking components of the projects. THA will also work with the City’s parking professionals to understand what “best practice” strategies to maximize the utilization and sharing of parking in the redevelopment areas and recommend appropriate strategies where necessary. We will review existing practices and provide guidance with regards to the management of the parking in the redevelopment areas including operations, pricing, TDM strategies, and the implementation of any beneficial best parking management practices.
7. **Financial Assessment and Analysis** - Assist Westfield and its financial advisor to review and evaluate anticipated parking facility capital costs, operating revenues and expenses, and long-term capital maintenance cost associated with parking development for the redevelopment projects. Conduct financial analysis, budgeting, revenue and expense projections, and pricing strategies related to parking development and management.
8. **Parking Communications** - Assist in evaluating / developing strategies to promote the parking system and inform residents, merchants, employees, shoppers, and the public about parking system operations, locations, policies, and

updates. The goal of the communications efforts is to communicate parking related information effectively so that more residents are aware about the availability of parking resources within the redevelopment areas.

9. ***Parking Facility Design Services*** - To assess the functionality, efficiency, level of comfort and adherence to best design practices related to any proposed parking facilities serving the redevelopment area, we will provide parking facility design services to evaluate the following:
 - a. Evaluate / identify locations of new parking facilities serving the redevelopment areas
 - b. Internal traffic flow, geometrics, and user comfort
 - c. Parking efficiency in terms of square footage per space
 - d. Pedestrian connections to primary destinations
 - e. Proximity to primary destinations and new development
 - f. Cost (order of magnitude)
 - g. Impact on adjacent properties
10. ***Attend meetings as requested.***
11. ***Other Parking Consulting Services*** – THA can provide other parking services as outlined in the Parking Study Brochure attached hereto.

On behalf of THA, I thank you for the opportunity to submit our proposal and look forward to the opportunity of working with you and the Town of Westfield on this exciting and transformative project.

Please contact me with any questions, comments, or should you need additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "J. M. Zullo". The signature is fluid and cursive, with a large loop at the end.

James M. Zullo, AICP, CAPP
President



SECTION **2**

Request for Qualifications Checklist

REQUEST FOR PROPOSALS CHECKLIST

THIS CHECKLIST MUST BE COMPLETED, INITIALED, SIGNED AND SUBMITTED WITH YOUR PROPOSAL. A PROPOSAL SUBMITTED WITHOUT THE FOLLOWING DOCUMENTS IS CAUSE FOR REFUSAL .

INITIAL BELOW

- A. One (1) original printed signed copy and one (1) photocopy of your completed proposal
- B. One (1) PDF file delivered on PC compatible data storage (CD, flash drive)
- C. Non-Collusion Affidavit properly notarized
- D. Owners Disclosure Statement, properly notarized, listing the names of all persons owning ten (10) percent or more of the proposing entity.
- E. Authorized signatures on all forms.
- F. W9
- G. Disclosure Statement
- H. Affirmative Action Statement
- I. Disclosure of Investment Activities in Iran

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Note: N.J.S.A 52:32-44 provides that the Town shall not enter into a contract for goods or services unless the other party to the contract provides a copy of its business registration certificate and the business registration certificate of any subcontractors prior to an award of contract. The contracting party must also collect the state use tax where applicable.

THE UNDERSIGNED HEREBY ACKNOWLEDGES THE ABOVE LISTED REQUIREMENTS.

NAME OF PROPOSER:

THA Consulting, Inc.

Person, Firm or Corporation

Jim Zullo
BY: (NAME)

Jim Zullo, President

President
(TITLE)

Qualifications Statement



STATEMENT OF QUALIFICATIONS

a. **Name of Respondent**

Jim Zullo

THA Consulting, Inc.

(732) 253-0690

jzullo@tha-consulting.com

Principal Place of Business

470 Norristown Road, Suite 200

Blue Bell, PA 19422

Office Providing Services

144 Livingston Ave.

New Brunswick, NJ 08901

- b. THA is a multi-disciplined engineering, design, and consulting firm specializing in the planning and design of parking and mixed-use facilities. THA has completed close to 1,000 parking projects and 1,000,000 parking spaces. We provide exceptional service and practical solutions to complex parking issues for a variety of clients, including municipalities, universities, developers, hospitals, transit agencies and more. THA has successfully provided similar services for numerous municipalities and public agencies throughout New Jersey and are authorized in the State to provide the full scope of the requested services.

Our approach to parking planning and design is to integrate the parking solution with the pedestrian experience – creating active and vibrant “people places” contributing to a sense of place. Our parking planning approach extends far beyond the four walls of the structure, contemplating how users will access and depart the site, the paths and destinations of pedestrians, and how people will move throughout the area and interact with adjacent uses. Our experience demonstrates that THA has outstanding capabilities to serve the Town of Westfield (the Town). The goal of our firm is to provide creative yet practical, cost-effective design solutions that satisfy all project objectives in a timely and professional manner.

THA provides a wide array of parking consulting and parking structure planning and design services. THA can offer the following services for the Town:

Parking Consulting Services

- Functional Design Studies
- Parking Master Planning
- Site Analysis Studies
- Supply/Demand Analysis
- Feasibility Studies
- Shared Parking Analysis
- Parking Operations and Management Analysis
- Due Diligence Reports

Parking Structure Design Services

- Project Design Management
- Functional Design
- Façade & Facility Aesthetic Design
- Structural Engineering



- Durability and Waterproofing Design
- Parking Equipment Specifications
- 3-D CAD Modeling/Revit/3-D Rendering
- Parking Graphics/Wayfinding Systems
- Life Cycle Cost Analysis
- Sustainable Design
- LEED Accredited Professionals
- Parksmart Certified Advisors

Design/Build Services

- Owner Representation
- Preparation of Scope Document Bid Packages
- Preliminary Design

Restoration Engineering

- Condition Appraisals
- Construction Documentation
- Construction Administration Services
- Preparation of Maintenance Manuals

Please see Resumes of the key personnel assigned to provide services attached in Section 4.

- c. The Town of Westfield seeks an experienced firm to perform On-Call Redevelopment Parking Consulting Services. THA understands the Town's need to expand and maintain its infrastructure to meet current and anticipated parking demand for residents, businesses, employees, commuters, and visitors, including but not limited to identifying the need for parking facilities. THA Consulting, Inc. (THA) is excited to respond to this opportunity and clearly understands the important role smart parking strategies play in supporting the economic vibrancy and development of downtown districts.

THA recognizes the importance of effective parking planning, policy, design, and management for the redevelopment projects in downtown Westfield. We have the expertise and capabilities to assist Westfield, its redevelopment professionals, and its designated redeveloper in the evaluation and development of parking strategies to achieve the desired parking, mobility, and access goals for the redevelopment projects. Our team has provided parking consulting to dozens of municipalities throughout New Jersey and the Northeast, and we will use our practical knowledge and experience to evaluate and identify parking strategies and best practices to successfully support Westfield's redevelopment objectives.

THA understands the Town may request us to perform some or all of the following types of services:

- Attend meeting with Town officials, the public, and potential or designated redevelopers, when directed by the Town.
- Attending meetings of the Planning Board and the Town Council when directed by the Town.
- Preparation and amendment of redevelopment plans, peer review of traffic impact studies and preparation of public parking plans, pricing and management strategies.
- Preparation of preliminary investigation reports or other studies as may be required prior to the designation of areas in need of redevelopment or rehabilitation.

- d. THA presently serves as an on-call parking consultant for the Town of Westfield.
- e. Please see information pertaining to our relevant experience and associated references within the past five (5) years attached in **Section 5**.



- f. Please refer to **Section 5** for examples of relevant redevelopment planning services provided by our firm.
- g. THA Consulting, Inc., is not, nor are any individuals assigned to this engagement, suspended or otherwise prohibited from professional practice by any federal, state or local agency.
- h. THA Consulting, Inc. Principals have no immediate relatives who are employees or elected officials of the Town of Westfield.
- i. THA Consulting, Inc. agrees to comply with the General Terms and Conditions required by the Town and enter into the Town's standard Professional Services Contract.
- j. Please see the signed Affirmative Action Statement accompanied by THA Affirmative Action and Equal Opportunity language attached in **Section 6**.

Please see items k-n attached in Section 7.

SECTION 4

Resumes



JAMES M. ZULLO, AICP, CAPP, LEED AP

President, Principal In Charge

RELEVANT PROJECT EXPERIENCE

Town of Westfield On-Call Parking Consulting Services Westfield, NJ

Project Manager. THA was retained by the Town of Westfield to provide parking consulting services to assist the Town with the identification, evaluation, and development of parking planning, utilization, and development strategies to support redevelopment initiatives. THA evaluated the pre-COVID and existing parking utilization and redistributed the proposed parking supply to different user groups based on the projected parking demand. THA also proposed different strategies to reduce the parking demand to fit the Town's goal for the future development project.

Westfield Master Plan Westfield, NJ

Project Manager. THA developed the Parking Plan Element of the Master Plan Reexamination for the City of Westfield. THA participated in meetings with Westfield Representatives, reviewed any related parking information as it pertained to the development of the Parking Plan, and attended community meetings. THA's analysis for Westfield's Master Plan Reexamination identifies smart growth parking planning, management strategies, and practices to "right size" the amount of parking for new development, as well as effectively utilize and manage existing parking assets.

Town of Westfield Comprehensive Parking Plan Westfield, NJ

Project Manager. THA was retained to conduct a parking requirement review, and recommend any appropriate modifications to the Town of Westfield's Central Business District (CBD) Zone, specific to residential, commercial, retail and restaurant requirements. The Town of Westfield intended to promote Transit-Oriented Development (TOD) in the CBD, and our analysis examined present parking requirements for residential, commercial and retail development in the CBD Zone, the actual utilization of TOD projects in Westfield along with similar transit oriented projects in other similar municipalities, and the presence of current and future alternative mobility strategies and services that impact parking utilization.

Rahway Downtown Parking Study Rahway, NJ

Principal in Charge. For the Rahway Parking Authority, THA performed a downtown parking assessment, design study, and feasibility analysis. The study included a supply/demand analysis, future demand analysis, evaluation of vertical expansion of an existing parking structure, and evaluation of the financial and site feasibility of a new structure. The study also analyzed the diversity of users in the area, and the potential increase due to expansion. The study also identified strategies to meet future demand to ensure that the City's parking system continues to support downtown development and revitalization.

City of Malden Downtown Parking Study Malden, NJ

Project Manager. For the City of Malden, THA provided parking consulting services as a sub consultant to Weston & Sampson to undertake a Parking Adequacy Study; Parking Operations Review; Parking Site Feasibility Study; and Existing Parking Facilities Façade Enhancement. The parking adequacy study included an analysis for the existing parking supply in the study area and the identification of strategies to reduce on-street parking utilization and increase overall garage usage. This assessment looked at existing parking conditions, as well as anticipated parking demand associated with proposed future developments.

City of Perth Amboy On Call Consulting and Parking System Review Perth Amboy, NJ

Project Manager. For the City of Perth Amboy, THA continues to serve as an on call parking operations and parking system improvement consultant. THA performed an assessment of the City's current parking operations and management. THA also provided recommendations to enhance the parking system to support local businesses, residents, and future economic development effectively, as well as generate adequate revenue to cover operating and capital maintenance costs. THA evaluated the City's current parking conditions, including existing supply and anticipated demand.

YEARS OF EXPERIENCE

35 Years

EDUCATION

Tulane University,
Bachelor of English and Communications,
1983

New York University, Real Estate Institute,
Diploma in Real Estate,
Investment Analysis Concentration, 1989

Rutgers University,
Master of City and Regional Planning, 1996

CERTIFICATIONS

American Institute of Certified Planners
(AICP)
Certified Administrator of Public Parking
(CAPP)
Leadership in Energy and Environmental
Design
(LEED)
New Jersey Certified Professional Planner
(PP)

PROFESSIONAL AFFILIATIONS

American Planning Association
International Parking & Mobility Institute
New Jersey Parking Institute
New York State Parking and Transportation
Association
Urban Land Institute

PUBLICATIONS

Structured Parking for Transit-Oriented
Development, UrbanLand, April 2009



YEARS OF EXPERIENCE

23 Years

EDUCATION

University of Florida,
Bachelor of Business Administration, 1997

University of South Florida,
Master of Business Administration, 2000

PROFESSIONAL AFFILIATIONS

Florida Parking and Transportation
Association
American Planning Association
CPP, Certified Parking Professional

CERTIFICATIONS

Certified Administrator of Public Parking
(CAPP)
LEED Accredited Professional
Certified Parking Professional
(National Parking Association)
VEFS (SAE)

PUBLICATIONS

How to Create Quality Linkages, The
Parking Professional, March 2011

Win-Win Parking Strategies, Planning
Magazine, May/June 2010

Are These Tough Economic Times an
Opportunity to Make Much-Needed
Changes to Parking?
The Parking Professional,
February 2010

The Price is Right – A Wrap up of Parking
Trends, from Pricing to Sharing, Planning
Magazine, May 2008

VICKY M. GAGLIANO, MBA, CAPP, LEED AP, PARKSMART Director of Parking Studies

RELEVANT PROJECT EXPERIENCE

Borough of Metuchen Downtown Parking Assessment Metuchen, NJ

Parking Specialist. *THA* performed a parking assessment to plan for the future growth of the downtown area. *THA* analyzed the current parking supply, its users, and unique issues associated with the Borough's various facilities. *THA* also performed occupancy counts for all spaces within the study area, and identified areas of shortages and the number of new spaces required to meet them.

Rahway Downtown Parking Study Rahway, NJ

Project Manager. For the Rahway Parking Authority, *THA* performed a downtown parking assessment, design study, and feasibility analysis. The study included a supply/demand analysis, future demand analysis, evaluation of vertical expansion of an existing parking structure, and evaluation of the financial and site feasibility of a new structure. The study also analyzed the diversity of users in the area, and the potential increase due to expansion. The study also identified strategies to meet future demand to ensure that the City's parking system continues to support downtown development and revitalization.

Croton-on-Hudson License Plate Recognition Study Croton-on-Hudson, NY

Project Manager. The Village of Croton-on-Hudson retained *THA* to research and evaluate the implementation of a License Plate Recognition (LPR) system for parking enforcement and management of the 2000-space Croton Harmon Station parking facility. The Village sought to eliminate all physical permits displayed in vehicle windows. *THA* researched and evaluated four potential vendors, provided a comparison of vendors and LPR solutions, and recommended a solution that would help the Village increase efficiency, improve enforcement, and ultimately provide significant annual cost savings.

West Windsor Princeton Junction Master Plan West Windsor, NJ

Project Manager. The Township of West Windsor is in the process of creating a plan to revitalize the area surrounding Princeton Junction Train Station. For this project, the West Windsor community participated in design charettes to determine best practices and solutions for development around the train station. *THA* played a significant role in the West Windsor Princeton Master Plan process, including providing consulting on critical issues such as parking layout and design. *THA* worked alongside the residents of West Windsor to determine which options and opportunities are best for their community.

Sussex County Judicial Center Parking Garage PARCS Study Sussex County, NJ

Project Manager. For the County of Sussex, NJ, *THA* provided a feasibility study for the implementation of an automated PARCS system for the County's Judicial Center parking garage. *THA* provided the County with solutions for implementing a financially self-sufficient system that provided increased access control, facility management, and security. The system was designed to accommodate monthly parkers, daily and hourly parkers, and provide an automated validation system for jurors.

Glassboro Downtown Parking Management Plan Glassboro, NJ

Project Manager. For Sora Holdings, LLC, *THA* developed a downtown parking management plan for the Borough of Glassboro, NJ. *THA* reviewed the parking assets surrounding the proposed Rowan Boulevard mixed-use project. *THA* provided recommendations as to how the Borough should manage its parking assets, and discussed the impact these assets will have on the proposed development. The Borough will use this parking management plan as a tool to manage its parking assets to encourage patrons to park in the proposed garage, rather than on-street. *THA* also developed a residential parking permit program for the Borough.



YEARS OF EXPERIENCE

25 Years

EDUCATION

Howard University
Bachelor of Architecture,
1997

RA REGISTRATIONS

New Jersey

PROFESSIONAL AFFILIATIONS

American Institute of Architects (AIA)

REGINALD B. PIGGEE JR., RA Architect

PROJECT ROLE Project Designer

RELEVANT PROJECT EXPERIENCE

Asbury Park CBD Parking Structure Asbury Park, NJ

Project Manager. For the City of Asbury Park, NJ, THA was engaged as the prime design firm to provide the parking design and consulting services for the Asbury Park Central Business District (CBD) Parking Structure. Specifically, THA is providing parking planning and design (schematic design 30%) and the preliminary financial / break-even analysis. The Asbury Park CBD Parking Structure will be located at the Municipal / Transportation Complex Site in the Main Street Redevelopment Plan (MSRP) Zone. The six-tier, precast garage will include 500 +/- parking spaces to primarily serve the needs of the existing Municipal Complex and Transportation Center, the increasing parking demand associated with the Central Business District, and provide long-term parking solutions to support future redevelopment of the Municipal Complex Site and surrounding areas. The Asbury Park CBD Parking Structure includes a number of design elements to maximize efficiency while providing safe and efficient traffic flow within the structure.

133 River Street Redevelopment Hackensack, NJ

Project Manager. For the County of Bergen, THA was retained as the prime design firm to provide the parking design and engineering services for the redevelopment of 133 River Street in Hackensack, NJ. The County of Bergen redeveloped the site formerly known as the "Probation Site". The redevelopment plan for the site was to capitalize on the property's prime location and proximity to the New Jersey Regional Bus Station, the two New Jersey Transit Train Stations (Essex and Anderson Street), and to the major transportation networks including Route 4, 46, 17, Interstate 80 and the Garden State Parkway. The project consists of county offices, residential development, structured parking, and the integration of the NJ Transit Bus Station. THA provided parking and bus facility design services for the project, structural engineering for the office component and residential podium and coordinated with Netta Architects (Office Component) Kitchen Associates, (Residential Component) and AKF (MEP) related to the project.

Hudson County Courthouse Garage Jersey City, NJ

Project Manager. THA worked as part of a design-build team to provide parking planning, consulting, design, engineering and documentation services for the 6-level, 459-space Hudson County Courthouse Garage. The precast structure offers nested parking for municipal officials and employee/public parking for the Justice Center. THA served as the Architect and Engineer of Record as well as the Structural Engineer of Record for the superstructure.

City of Yonkers Cacace Justice Center Garage Yonkers, NY

Project Manager. THA was retained by the City of Yonkers to undertake various parking consulting, design and engineering services related to the development of the Cacace Justice Center Complex Parking Structure. THA's services include taking the documentation from design development into construction documents through project completion based on the approved schematic design package. The structure will primarily serve the needs of the existing Cacace Justice Center and City Hall, and provide a long-term parking opportunity to support future redevelopment.

Government Center Garage Aesthetic Enhancements Yonkers, NY

Project Manager. THA prepared a comprehensive facility restoration and aesthetic improvement plan to a 1970's era garage. The enhancement program included significant upgrades to the facade, the interior stair and elevator vestibule and interior and exterior lighting enhancement.

Yankee Doodle Garage Aesthetic Enhancements Norwalk, CT

Project Manager. THA was engaged by the City of Norwalk to develop facade enhancement concepts to aesthetically improve the exterior of the Yankee Doodle Garage. The improvements were intended to enliven the facility and its contribution to the area's streetscape and urban realm.



YEARS OF EXPERIENCE

21 Years

EDUCATION

Philadelphia University
BA in Architecture, 2002

JONATHAN M. SHISLER, PARKSMART Director of Design

RELEVANT PROJECT EXPERIENCE

Somerville TOD Mixed-Use Parking Design Somerville, NJ

Project Manager. THA designed a 533-space precast parking garage to service the existing Somerville train station users as well as the adjacent Avalon Bay Community residential development. The structure is designed as a single threaded helix ramp design with six (6) levels of parking. There are dedicated parking stalls for the residents as well as direct connections to the units at each floor.

South Orange Third & Valley Redevelopment South Orange, NJ

Project Designer. THA is working with developer Jonathan Rose Companies on the Third & Valley redevelopment project in South Orange, New Jersey. The mixed-use, transit-oriented development project will include a combination of residential units, retail space, and structured parking adjacent to the New Jersey Transit South Orange Train Station. THA is designing a 522-space parking facility, which will be wrapped on two sides by the residential development. The project will include two architectural treatments.

Wellness Plaza Parking Garage New Brunswick, NJ

Lead Designer. For the 1200-space Wellness Plaza parking garage, THA provided parking garage design, parking planning, and consulting services. On the facility's ground level is the Fresh Grocer grocery store and the Robert Wood Johnson Fitness and Wellness Center is primarily found on the second floor. The project includes a significant tower element comprised of stairs, elevators, and a walkway connector to the New Brunswick Train Station northbound platform. The structure proved to be a design challenge as it included cast-in-place concrete helix ramp structure and aquatic facilities for the fitness center.

Novartis Oncology Consolidation Parking Garage East Hanover, NJ

Project Manager. For Novartis Pharmaceutical Company, THA provided structural engineering and parking consulting services for an 1800-space parking structure. The structure features 10 levels of parking, including three underground levels. It also includes corporate services like amenity space; a personal technology service center; and a two-level fitness center, serving as an inviting amenity for Novartis employees.

Air Products Corporate Campus Allentown, PA

Project Manager. THA worked with Architect L2 Partridge (L2P) to design a 2,000-space, 6-level parking facility which will serve the new Air Products Corporate Center Campus in Macungie, PA. The multi-level structure supports the new Corporate Campus, providing parking as well as amenity space on the top level in the form of an outdoor track and fitness center. The balance of the top level has a precast roof to shield vehicles from the element, support the photovoltaic array panels, and contribute to the corporate sustainability efforts of Air Products.

Cira South Parking Structure Philadelphia, PA

Project Designer. THA designed the 11-level, 1661-space parking structure at the Cira South development area in Philadelphia, PA. The parking structure is situated between two towers on Walnut and Chestnut Streets. In addition, the garage features retail frontage and serves the two towers which incorporate office, residential, hotel, restaurant, and retail elements. Office and residential structures bookend the parking structure, and are built over AMTRAK railroad tracks. The garage also includes provisions for a possible future green (LEED) roof.



KEVIN W. CARRIGAN, PE, SE

Director of Engineering & Restoration

RELEVANT EXPERIENCE

Princeton Downtown Redevelopment Project Princeton, NJ

Project Manager. For the Borough of Princeton, THA served as the Owner's Representative for the Princeton Downtown Redevelopment Project. The project included residential housing, retail, a parking garage, and a public park. THA reviewed the functional design layout, structural engineering, and parking access/revenue control specifications for the parking garage. This shared-use 500-space parking facility serves a public library, residential housing, local retail and restaurants. Housing fronts the parking structure facing the public park. Retail space is located on the ground level of the parking structure.

New Jersey Transit Ramsey Route 17 Station Garage Ramsey, NJ

Project Engineer. For New Jersey Transit, THA designed a parking structure to serve the Ramsey Route 17 Station. THA also designed train station vestibules and alcoves, as well as a pedestrian bridge that spans the train tracks and connects the station directly to the parking garage. The concrete walls on both the station and the stair towers of the garage, incorporate the stone aspect of these buildings. In addition, metal screening was also included on the garage to present a link between the concrete stone walls.

Union Station Garage Expansion Washington, DC

Senior Engineer. For the Union Station Redevelopment Corporation (USRC), THA performed prime design services for an approximately 1000-space expansion of the existing Union Station parking structure. THA's design added five levels, increasing the garage capacity to 2500 spaces. The project included a number of unique and complex elements, including performing construction over operating AMTRAK rail lines, as well as a number of local transportation lines, which lead under the station. A special 'netting' system installed during design kept tools and equipment from falling onto the active tracks.

New Brunswick Parking Authority Advisory Services New Brunswick, NJ

Project Manager. THA provides the New Brunswick Parking Authority with professional parking consulting and advisory services on a regular basis. THA represents and advises the Authority throughout design and construction of various parking related projects. Services begin in the preliminary schematic design phase and continue through the end of construction, including 11th month walkthroughs. THA also provides comprehensive Owner's Representative services, to protect the interests of the Authority during each phase of the planning, design and construction process.

18 Park Parking Facility Jersey City, NJ

Project Engineer. THA worked with Minno & Wasko to design a 230-space parking facility which will serve a new mixed-use development in Jersey City, NJ. The precast parking facility will be lined on four sides by retail, a Boys & Girls Club, townhouses, and residential units. The garage design provides for a roof plaza with swimming pool, sun deck, landscaping, terraces, and a wide range of other functions above the parking area.

Bristol-Myers Squibb Parking Structure Hopewell, NJ

Project Engineer. THA served Bristol-Myers Squibb as the prime designer for an employee parking structure at their Hopewell, New Jersey campus. This five-story, precast parking structure provides 1622 spaces for employees. The main stair/elevator tower accommodates a pedestrian bridge at the fourth level to connect to the adjacent office building currently under design. To allow users to feel more comfortable, the stair towers incorporate glass making the facility more architecturally appealing and increases the feeling of openness and safety.

YEARS OF EXPERIENCE

23 Years

EDUCATION

Pennsylvania State University
BS Architectural Engineering, 2000
MS Architectural Engineering, 2000

P.E. REGISTRATIONS

DC - PE922585
GA - PE046482, SE000269
MA - 55778
NJ - 24GE05646200
NY - 103911
PA - PE071883

PROFESSIONAL AFFILIATIONS

American Concrete Institute
American Society of Civil Engineers
Delaware Valley Association of
Structural Engineers

PUBLICATIONS

From Disaster to Opportunity – The Priceless Value of Proactive Parking Structure Maintenance, The Parking Professional, November 2009

Why Plan for Parking Structure Maintenance? The Parking Professional, November/December 2008

Integrating On-Street & Off-Street Revenue Control with Smart Technology, The Parking Professional, August 2004

SECTION 5

Relevant Project Experience and References



THA CONSULTING, INC.

MIAMI
ATLANTA
PHILADELPHIA
NEW BRUNSWICK

PARKING PLANNING & DESIGN

THA Consulting, Inc., understands the important role parking plays in development. THA is a multi-disciplined engineering, design, and mobility consulting firm specializing in the planning, design, operation, and restoration of parking and mixed-use facilities, as well as master planning for campuses, urban and high density areas, and transit related projects. Since our inception in 1994, we have completed close to 1,000 parking projects and almost 1,000,000 spaces. Our expertise has been cultivated by extensive experience with unique issues and requirements associated with parking facilities, including pedestrian connectivity, safety and security, and amenities. We provide exceptional service and strategic solutions for complex parking issues to a variety of clients.

Our approach to parking planning & design is to successfully integrate the parking facility with the overall project, campus, or downtown, thereby enhancing the pedestrian experience, user-comfort, and helping to create active and vibrant places. Our primary focus is to design efficient, user-friendly, and aesthetically enhanced parking facilities that serve as gateways to destinations and other development components. We think outside of the four walls of the garage to understand how the facility will integrate with other uses and how the use of the facility can be maximized to create efficiency and economy.

Our design and engineering experience has created value for our clients for the past 28 years through our considerable project experience and practical knowledge of these unique project types.

PROJECT AWARDS

**Miami Design District
Museum Garage, Miami, FL**
Best of Design of Mixed or Multi-Use Parking Transportation Facility, International Parking & Mobility Institute, 2019 Award of Excellence for Architecture, Florida Parking & Transportation Association, 2018

**Incyte Corporation
Parking Garage, Wilmington, DE**
Eastern Pennsylvania and Delaware Chapter of ACI, Mid-Rise Garage Category, 2019

**Miami Design District
City View Garage, Miami, FL**
Award for Excellence for Architectural Achievement, International Parking Institute, 2016

SERVICES

PLANNING FOR PARKING

- Master Planning
- Site Analysis
- Supply/Demand Analysis
- Feasibility Studies
- Shared Parking Analysis
- Due Diligence Reports
- Parking Consulting
- Financial Analysis

ENGINEERING & ARCHITECTURE

- Parking Structure Design
- Mixed-Use Structure Design
- Project Design Management
- Functional Design
- Facade & Aesthetic Design
- Structural Engineering
- Design Build Services
- Sustainable Design

ASSET MANAGEMENT

- Condition Appraisal
- Restoration Engineering
- Life Cycle Cost Analysis
- Operational Consulting
- Owner Representation
- Graphics & Wayfinding
- Maintenance Programs



PARKING STUDIES

THA Consulting, Inc. (THA) is aware of the importance of effective parking planning, management, and development for our clients, including universities, medical institutions, transit agencies, developers, and municipalities. THA regularly performs supply and demand analyses, functional design studies, financial feasibility studies, site analysis studies, shared parking analyses, and due diligence reports.

We provide our clients with parking study services to help "right size" new facilities, improve operations, identify opportunities to share parking, and perform site feasibility studies to name a few.

Furthermore, through these studies we can offer suggestions for improved financial success such as modified rate structures and other possible financing options.



We seek to provide our clients with these services to evaluate and support their parking systems, as well as provide recommendations for improvement.

In the changing world of parking and mobility, undertaking a parking study can help accurately identify parking needs. There are numerous types of studies meant to evaluate current parking situations and anticipate future needs. Parking studies are critical to the planning, management, and development of parking programs across all sectors including municipalities, real estate development, transit agencies, hospitals and medical centers, colleges and universities, etc.

The information gathered during these studies is vital to supporting parking systems and ensuring that there is convenient access to a variety of destinations, as well as providing recommendations for improvement. Here at THA we regularly provide parking studies for our clients, evaluate data to achieve a more efficient parking system, identify underutilized parking resources, improve financial success, and even modify rate structures. We tailor each of these projects to the specific needs and goals of our clients and make the recommendations to enhance their parking programs.

PARKING STUDIES

TYPICALLY PERFORMED STUDIES INCLUDE:

- Parking Supply/Demand
- Benchmark Rate Comparison
- Parking Marketing Analysis
- Operational & Management Audits
- Mobility & Transportation Demand Management
- Request for Proposal (RFP) & Invitation to Negotiate (ITN) Preparation, Evaluation, & Negotiation Services
- Wayfinding & Signage Audit & Recommendations
- Owner's Representative Services
- Review & Revision of Zoning Ordinances & Parking Policies
- Alternative Analysis
- Financial Feasibility
- Financial Breakeven & Market Capture Projections



THA SERVICES

Master Planning • Site Analysis • Supply/Demand Analysis • Feasibility Studies • Shared Parking Analysis • Due Diligence • Parking Consulting • Financial Analysis • Functional Design • Architectural Design • Structural Engineering • Design Build Services • Sustainable Design • Parking Structure Design • Mixed-Use Structure Design • Project Design Management • Condition Appraisal • Life Cycle Cost Analysis • Operational Consulting • Restoration Engineering • Owner Representation • Maintenance Programs • Graphics & Wayfinding

www.tha-consulting.com

Philadelphia : 484.342.0200
Miami : 305.592.7123
Atlanta : 770.850.3065
New Brunswick : 732.253.0690

NEW JERSEY PARKING STUDY EXPERIENCE

Westfield Comprehensive Plan	Westfield
Westfield Master Plan Re-examination	Westfield
51st Street Lot- Parking Study	West New York
Rahway PARCS Consulting	Rahway
Woodbridge Township Parking Study	Woodbridge
Woodbridge Township Parking Study Ph2	Woodbridge
East Brunswick Commuter Parking Demand	East Brunswick
Union County Master Plan/Demand Study	Elizabeth
Bloomfield Parking Study	Bloomfield
Union Township Parking Assessment	Union
Bergen County Parking Demand Study	Hackensack
Newark On-Street Meter Study	Newark
City of Summit Parking Consulting	Summit
Metuchen Parking Study	Metuchen
Rutgers University On-Call / Engineering Services	Newark
UCIA Parking Garage Shared Analysis	Plainfield
Plainfield The Green Building	Plainfield
Princeton University Lake Campus Garage Concepts	Princeton
Great Falls Parking Facility Feasibility	Paterson
East Orange Brick Church Shared Parking	East Orange
Hamilton Development Parking Analysis	Somerset
The District–Berkeley Heights Consulting	Berkeley Heights
Avalon West Windsor Parking Consulting	Princeton Junction
Asbury Park Parking Planning and Design	Asbury Park
Pier Place Mixed-Use Parking Structure	Long Branch
Newark Green St. Mixed-Use Parking Study	Newark
Woodbridge Twp Avenel Station Pkng Study	Woodbridge
NJIT Parking Adequacy/Financial Analysis	Newark
Centra Redevelopment Shared Pkg Analysis	Metropark
Fort Lee Guntzer Street Parking Study	Fort Lee
Springfield NJ Parking Assessment	Springfield
NJIT Financial Analysis Parking Study	Newark
West Windsor Surface Lot Feasibility	West Windsor
River Edge TOD	River Edge
Burlington County College Parking Study	Pemberton
Hoboken Univ Medical Center Parking Study	Hoboken
St. Michael's Medical Center Parking Study Update	Newark
Glassboro Downtown Parking Mgmt Plan	Glassboro
Sussex County Garage PARCS Feas. Study	Newton
Newark Airport Off-Site Lot Feas. Study	Carneys Point
St. Michael's Medical Center Pkng Study	Newark
Metuchen - The District Shared Parking Analysis	Metuchen



NEW JERSEY PARKING PLANNING & DESIGN EXPERIENCE

Westfield Comprehensive Plan	Westfield, NJ
Westfield Master Plan Re-examination	Westfield, NJ
Westfield On-Call Services	Westfield, NJ
Rahway Transportation Center	Rahway, NJ
Merck & Company	Rahway, NJ
18 Park Development	Jersey City, NJ
CRDA "The Wave" With Rooftop Solar Panels	Atlantic City, NJ
Fort Lee Parking Authority Guntzer Street	Fort Lee, NJ
Green Street Mixed-Use Development	Newark, NJ
New Brunswick Parking Authority Morris Street	New Brunswick, NJ
New Brunswick Performing Arts Center	New Brunswick, NJ
Wellness Plaza	New Brunswick, NJ
Princeton University East/Lake Campus	Princeton, NJ
Rowan University	Glasboro, NJ
Rutgers University	New Brunswick, NJ
Colgate Palmolive	Piscataway, NJ
LG Industries HQ	Englewood, NJ
Matrix Development Group Neilson Street	New Brunswick, NJ
Nexus Properties Pearl Street	Metuchen, NJ
Township of Millburn	Millburn, NJ
Trenton Parking Authority	Trenton, NJ
New Brunswick Parking Authority	New Brunswick, NJ
Gateway Transit Village	New Brunswick, NJ
Golden Triangle Commuter	East Brunswick, NJ
New Jersey Transit Hamilton Station	Hamilton, NJ
New Jersey Transit Ramsey Route 17 Station	Ramsey, NJ
South Orange Third & Valley TOD	South Orange, NJ
The Mills at Jersey Gardens	Elizabeth, NJ
Cooper University Hospital	Camden, NJ
Novartis Pharmaceutical	East Hanover, NJ
New Brunswick Parking Authority Plum Street	New Brunswick, NJ
Clara Maass Hospital	Belleville, NJ





Town of Westfield

On Call Parking Consulting Services

THA was retained by the Town of Westfield to provide parking consulting services to assist the Town with the identification, evaluation, and development of parking planning, utilization, and development strategies to support redevelopment initiatives.

THA evaluated the pre-COVID and existing parking utilization and redistributed the proposed parking supply to different user groups based on the projected parking demand. THA also proposed different strategies to reduce the parking demand to fit the Town's goal for the future development project.

CLIENT

Town of Westfield

LOCATION

Westfield, NJ

PROJECT DATES

September 2021 - Present

REFERENCE

Shelley Brindle

Mayor

Town of Westfield

(908) 789-4046

mayorbrindle@westfieldnj.gov

James Gildea

Town Administrator

Town of Westfield

(908) 789-4041

administrator@westfieldnj.gov



Westfield Master Plan

THA Consulting, Inc. (THA) developed the Parking Plan Element of the Master Plan Reexamination for the City of Westfield. THA participated in meetings with Westfield Representatives, reviewed any related parking information as it pertained to the development of the Parking Plan, and attended community meetings.

THA's analysis for Westfield's Master Plan Reexamination identifies smart growth parking planning, management strategies, and practices to "right size" the amount of parking for new development, as well as effectively utilize and manage existing parking assets. We provided recommendations to improve downtown parking operations and strategies with the intent of accomplishing the following:

- Centralizing parking operations into a single responsibility center to improve planning operations
- Maximizing the utilization of existing parking assets and sharing parking between complementary users to mitigate the amount of parking to be developed
- Providing increased convenience and a higher level of parking patron comfort with upgraded wayfinding, communication information and parking facility improvements
- Outlining developer mandated strategies to reduce parking requirements including unbundling parking fees, incorporation of car share services, and opportunities to implement bicycle or other alternative transportation options

CLIENT

H2M Architecture & Engineering

LOCATION

Westfield, NJ

PROJECT DATES

October 2018 - September 2019





Town of Westfield

CBD Parking Requirements Analysis

THA Consulting, Inc. (THA) was retained to conduct a parking requirement review, and recommend any appropriate modifications to the Town of Westfield's Central Business District (CBD) Zone, specific to residential, commercial, retail and restaurant requirements. The Town of Westfield intended to promote Transit-Oriented Development (TOD) in the CBD, and our analysis examined present parking requirements for residential, commercial and retail development in the CBD Zone, the actual utilization of TOD projects in Westfield along with similar transit oriented projects in other similar municipalities, and the presence of current and future alternative mobility strategies and services that impact parking utilization. Based on this information and analysis, THA made recommendations for residential, commercial, retail and restaurant parking requirements for the CBD Zone given its proximity and access to mass transit, the presence of other alternative modes of transportation, the availability of walkable amenities and the implementation of smart growth parking and mobility principles and strategies.

CLIENT

Town of Westfield

LOCATION

Westfield, NJ

PROJECT DATES

February 2020 - October 2020

REFERENCE

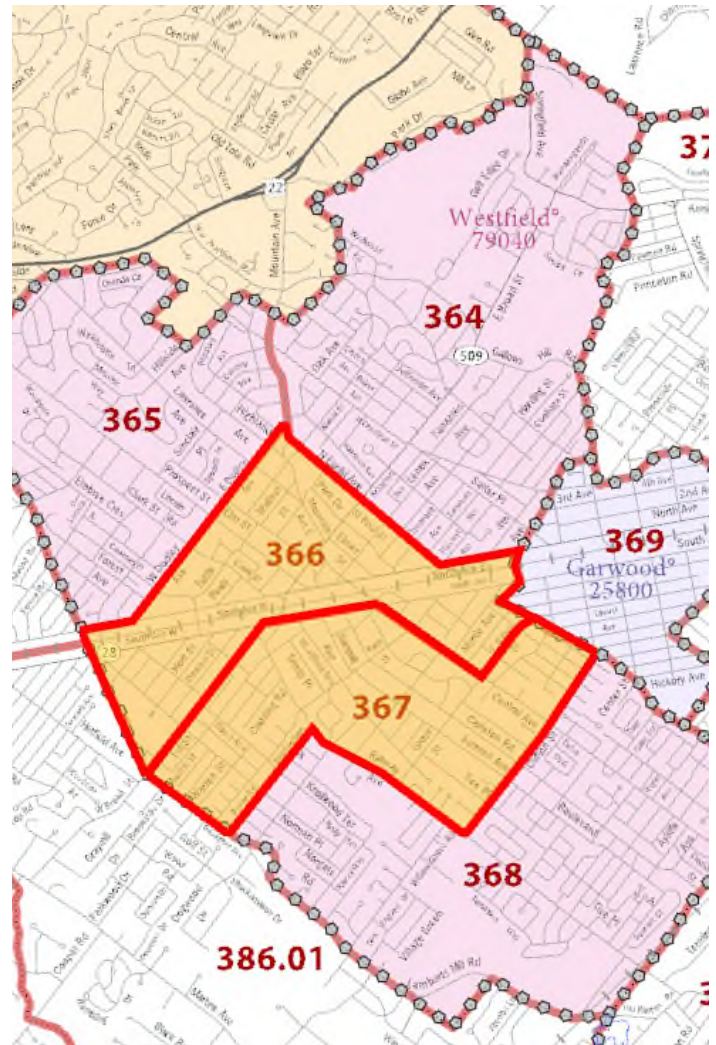
James Gildea

Town Administrator

Town of Westfield

(908) 789-4041

administrator@westfieldnj.gov





Bethlehem Parking Authority Walnut Street Site Feasibility Study

THA was retained by the Bethlehem Parking Authority (BPA) to perform a parking supply and demand assessment and a site feasibility study of the BPA's Walnut Street Garage, as well as the adjacent areas to understand the level of development that the site and any available adjacent property can accommodate.

The BPA is planning to redevelop the 770-space Walnut Street Parking Garage site and area. The garage is approximately 45 years old and has approached the end of its useful life. The BPA anticipates that it will demolish the garage and redevelop the site with other land uses (residential, hospitality, commercial, etc.) in conjunction with a new parking structure.

THA was engaged by the BPA to undertake parking master planning and develop concepts for a new parking structure "right sized" to meet the area's present and future parking needs and to illustrate other potential development that could occur on the remainder of the old garage site. In addition to master planning the site for both the parking structure and other development, THA prepared a preliminary financial analysis related to the capital and operating costs of the new parking structure, worked with the BPA to develop a draft interim parking plan to accommodate displaced parkers during construction, and identified opportunities to enhance the study area through placemaking and creating an active, vibrant connection to Main Street and downtown Bethlehem.

CLIENT

Bethlehem Parking Authority

LOCATION

Bethlehem, PA

PROJECT DATES

February 2022 - Present

REFERENCE

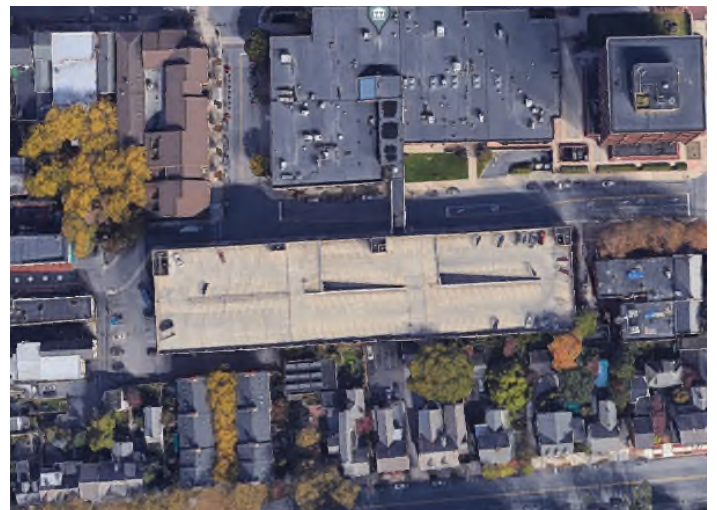
Steve Fernstrom

Executive Director

Bethlehem Parking Authority

(610) 865-7123

steve@bethpark.org





Avalon West Windsor Parking Consulting

Avalon Bay Communities undertook a mixed-use, transit oriented development project in West Windsor, NJ. To effectively plan, design and manage parking to support this project, Avalon engaged THA Consulting, Inc. (THA) to perform a Shared Parking Analysis. The intent was to identify the extent to which the amount of parking was required as per the Redevelopment Plan, could be reduced, given that some of the project's parking could be used to serve two or more individual land-uses without conflict.

THA reviewed the latest program details for the proposed development in order to determine the estimated number of parking spaces needed for the project. From the data gathered, THA applied the proposed parking ratios and parameters provided by Avalon to the development program and using a shared parking analysis, determined the total amount of parking for the project. Based on Avalon's Concept Plan, THA allocated parking demand between the two parking facilities given the development program, the proposed users, and to simplify operations. Accordingly, THA recommended designating one garage completely private and only accessible to users who possess appropriate credentials (residential tenant, hotel guest, etc.) and designating the other garage as both available to residents and open to the general public for retail and restaurant customers and employees, as well as commuters.

CLIENT

Looney Ricks Kiss Architects

LOCATION

Princeton Junction, NJ

PROJECT DATES

September 2018 - October 2018





Montclair PARCS Consulting

THA Consulting, Inc. (THA) was retained by Montclair Parking Utility to provide PARCS consulting services with regard to their existing 429 space parking facility owned by Montclair Parking Utility and operated by a third party parking operator. The facility provided hourly, daily and monthly permit parking and is a significant parking resource serving the city of Montclair.

The garage had a high level of utilization and the existing PARCS could no longer provide adequate needs. The PARCS operated at the time was a Federal APD system, which had been discontinued by its parent company 3M in 2014. And as a result, became a significant challenge to obtain spare parts for the system and the system was no longer Payment Card Industry Data Security Standard (PCI DSS) compliant.

CLIENT

Montclair Parking Utility

LOCATION

Montclair, NJ

PROJECT DATES

March 2018 - June 2018





Fort Lee Parking Authority Guntzer Street Parking Structure

For the Fort Lee Parking Authority (FLPA), THA Consulting, Inc. (THA) designed a 357-space, mixed-use parking garage to serve the residents, visitors, employees, and students of the surrounding Fort Lee neighborhood.

THA designed this facility with a strong understanding of the unique issues associated with situating a parking facility in an urban neighborhood. The structural design was crafted to accommodate a future vertical and horizontal expansion, in preparation for parking demand increases.

The parking structure will serve an adjacent liner building, which will house the local post office, tenant space, the FLPA office, Business District Alliance office, and Board of Education offices. This mixed-use design approach allowed for a multi-faceted solution to address the growing parking needs of the Fort Lee neighborhood.

CLIENT

Fort Lee Parking Authority

LOCATION

Fort Lee, NJ

PROJECT DATES

July 2015 - April 2019

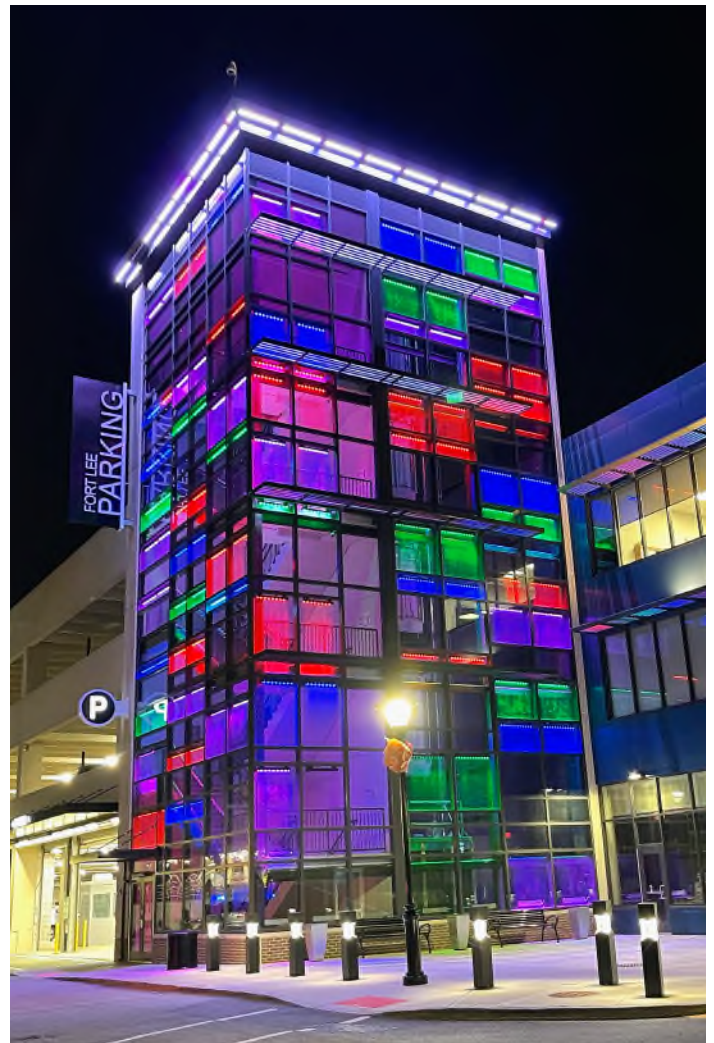
CONSTRUCTION COST

\$14,000,000

PROJECT VIDEO



SCAN & CLICK HERE FOR THE
PROJECT VIDEO HIGHLIGHT





City of Plainfield Master Planning Services

THA Consulting, Inc. (THA) was retained by H2M Architects & Engineers to provide consulting for the City of Plainfield's (The City) Master Plan. THA identified and outlined parking planning and management best practices, that would support the City's Master Planning and future smart growth/transit-oriented development (TOD).

THA's analyses for the City's 2020 Master Plan identified smart growth and TOD parking planning, management strategies, and best practices to "right-size" the amount of parking for new development, as well as effectively utilize and manage existing parking assets. Recommendations were provided to improve downtown parking operations and strategies as a component of the 2020 Master Plan with the intent of accomplishing the following:

- Centralizing parking operations into a single-responsibility center to improve planning operations to better accommodate existing downtown business activity and future growth
- Maximizing the utilization of existing parking assets and sharing parking between complementary users to mitigate the amount of parking to be developed
- Providing increased convenience and a higher level of parking patron comfort with upgraded wayfinding, communication information and parking facility improvements

CLIENT

H2M Architects & Engineers

LOCATION

Plainfield, NJ

PROJECT DATES

July 2019 - December 2019





Township of Woodbridge Parking Study & Financial Analysis

For the Township of Woodbridge, THA provided parking consulting services to undertake a Parking Adequacy Study; Parking Operations Review; Parking Facility Planning Study; and Preliminary Financial / Break Even Analysis.

The parking adequacy study included an analysis for the existing parking supply in the study area and the identification of strategies to maximize parking utilization. This assessment looked at existing parking conditions on a normal day, as well as anticipated parking demand associated with proposed future developments.

THA also evaluated two potential sites for possible development of a new parking facility. This assessment addressed a number of garage feasibility issues including size, cost, aesthetics, and feasibility of mixed-use integration.

In addition, the parking study included the development of a preliminary financial / break even analysis to estimate the potential project financing and operational costs for the new parking facility in the Township.

CLIENT

Township of Woodbridge

LOCATION

Woodbridge, NJ

REFERENCE

June 2017 - December 2017

REFERENCE

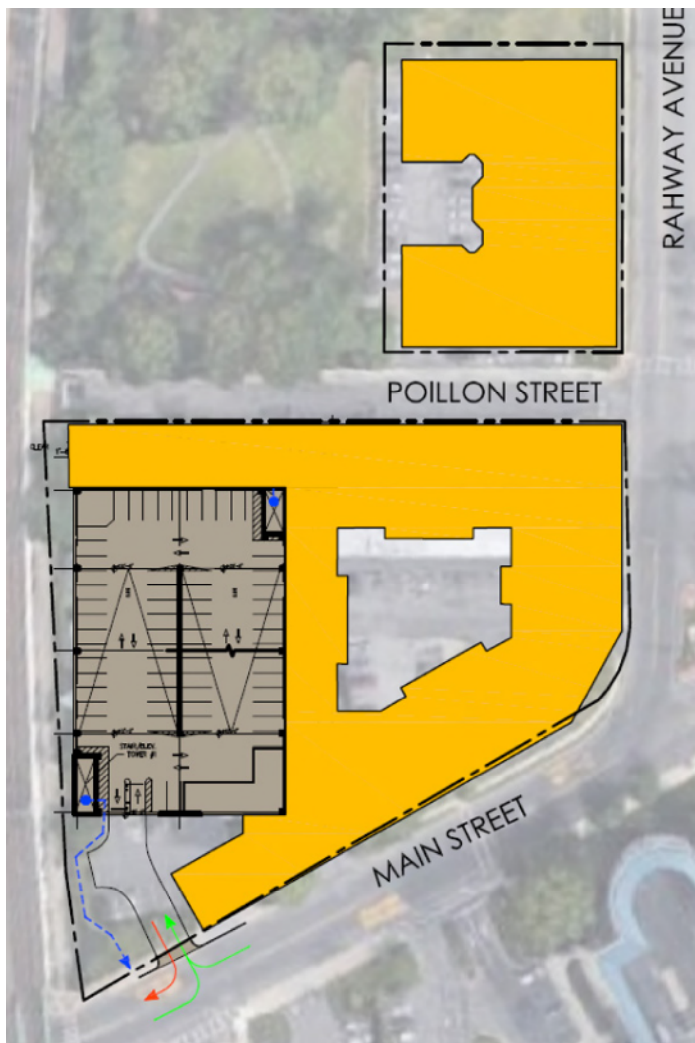
Caroline Ehrlich

Executive Director

Township of Woodbridge

(732) 602-6015

caroline.ehrlich@twp.woodbridge.nj.us





Union Township Downtown Parking Assessment

Union Township sought to redevelop its Center Business District in accordance with smart growth principles including mixed-use residential projects that will serve to revitalize the Center Business District area. Union Township retained THA to perform a Downtown Parking Assessment to evaluate the current parking inventory in the Center Business District study area and to make a projection of the future required parking.

THA reviewed and evaluated existing parking conditions and utilization in the downtown area. Projected future demand based on various redevelopment and downtown growth assumptions. THA provided recommendations to maximize utilization of existing assets to provide increased convenience and a higher level of parking patron comfort.

Recommendations were made to enhance the parking operations in order to support local businesses, the residential quality of life and future economic development. Smart parking strategies were also given to the township in order to support future developments.

CLIENT
Union Township

LOCATION
Union, NJ

PROJECT DATES
May 2019 - November 2019

REFERENCE
Michele Delisfort
Mayor
Union Township
(908) 851-8500
mdelisfort@uniontownship.com





Pearl Street Piazza Parking Garage Design

THA Consulting, Inc. (THA) designed a 764-space, 6-level parking structure for the New Jersey Future Smart Growth Award winning project, Woodmont Metro at Metuchen Station. Designed with a Transit-Oriented Development (TOD) approach, the garage features a number of unique elements including LED lighting, car charging stations, bike storage, and a parking office.

The project includes a significant residential development, which wraps the parking facility on two sides, as well as retail space. The garage is shared by Metuchen residents, NJT commuters, and retail patrons.

The façade incorporates architectural precast components with articulations and reveals to complement the architectural design of the residential building and the surrounding community.

CLIENT

Nexus Properties Group, Inc.

LOCATION

Metuchen, NJ

REFERENCE

Dante Germano

COO

Nexus Properties, Inc.

(609) 656-4429

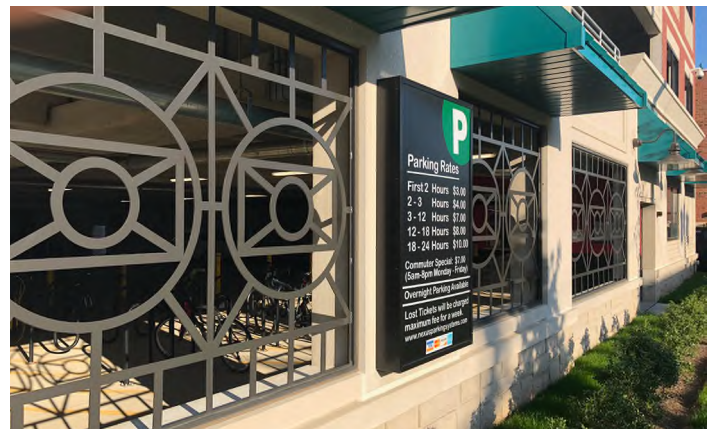
dgermano@nexusproperties.com

PROJECT DATES

July 2014 - May 2016

CONSTRUCTION COST

\$16,500,000





REFERENCES

Below is the contact information for recipients of similar services requested in this RFQ:

Mr. James Gildea
Town Administrator
Town of Westfield
425 E. Broad Street
Westfield, NJ 07090
(908) 789-4041
administrator@westfieldnj.gov

Ms. Caroline Ehrlich
Executive Director, Redevelopment Agency
Township of Woodbridge
One Main Street
Woodbridge, NJ 07095
(732) 602-6015
caroline.ehrlich@twp.woodbridge.nj.us

Ms. Amiris Perez
Senior Parking Liaison
Town of West New York
224 60th Street
West New York, NJ
(201) 295-1575
aperez@westnewyorknj.org

Mr. Steve Fernstrom
Executive Director
Bethlehem Parking Authority
85 W North Street
Bethlehem, PA 18018
(610) 865-7123
steve@bethpark.org

Mr. Harry Delgado
Director of Operations and Security
New Brunswick Parking Authority
106 Somerset Street
New Brunswick, NJ 08901
(732) 545-3118 x30
hdelgado@njbpa.org

SECTION 6

Affirmative Action Statement

(REVISED 4/10)

EXHIBIT A
MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
N.J.S.A. 10:5-31 et seq. (P.L.1975, c.127)
N.J.A.C. 17:27 et seq.

GOODS, GENERAL SERVICES, AND PROFESSIONAL SERVICES CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

EXHIBIT A (Cont)

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval;

Certificate of Employee Information Report; or

Employee Information Report Form AA-302 (electronically provided by the Division and distributed to the public agency through the Division's website at:
http://www.state.nj.us/treasury/contract_compliance.

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to N.J.A.C. 17:27-1.1 et seq.

COMPANY NAME: THA Consulting, Inc.

PRINT NAME: Jim Zullo

TITLE: President

SIGNATURE: 

Affirmative Action Plan

THA affirms its commitment to equal opportunity and has set in place an Affirmative Action Plan (AAP) for the purpose of maintaining that promise with particular emphasis on the minority workforce population and the utilization of Minority professional firms, consultants and/or suppliers.

THA will include the Equal Employment Opportunity statement in all recruiting materials and will use all resources to increase the flow of minority applicants. The company will consider minority applicants for all job classification in compliance with our established AAP policy. All positions will be filled without regard to race, color, religion, sex, age, or national origin.

An Equal Employment Opportunity policy will be maintained and communicated to all levels of management and consultation for hiring and training purposes offering promotions and advancement opportunities to all qualified minority employees.

The company will provide non-discriminating procedure for every employee to express complaint or concerns. All formal grievances should be made in writing, forwarded to Human Resources for immediate resolution. The Workplace Grievance Report form can be found at: <T:\Human Resources\30 HR Forms\5 HR Other Forms\Workplace Grievance Report.doc>.

MBE/DBE STATUS AND POLICY

THA is a certified Minority Business Enterprise with the Unified Certification Program (UCP) with various States, Cities, Municipalities, and other institutions. THA makes every effort to utilize qualified, expert small, minority, disadvantaged and women owned business enterprises on all of our projects and business leads.

Equal Employment Opportunity

THA is proud to be an Equal Employment Opportunity employer. The purpose of this policy is to affirm that we intend to ensure that all employment and personnel policies provide an Equal Employment Opportunity for everyone without distinction or discrimination because of race, color, religion, national origin, sex, age, disability, or veteran status.

The company is committed to ensuring that all employment placements, promotions, and transfers will be in accordance with equal employment opportunities, as outlined above.

- To ensure that this policy is enforced, the company will utilize diverse sources of applicants to offer equal consideration to qualified applicants from all segments of the community.
- Managers and supervisors are responsible for taking any action necessary to ensure that this policy is implemented, and that advancement will be on the basis of merit. Equal consideration will be given to all qualified individuals regarding employment, promotion, transfer, compensation, benefits, or training.
- The company will provide reasonable accommodation to qualified individuals with known disabilities, as required by law, unless the accommodation would be detrimental to THA's business.
- The company will not tolerate any type of discrimination. If you believe that you have been the subject of discrimination due to race, color, religion, national origin, sex, age, disability, or veteran status, notify Human Resources as soon as possible, so that the proper corrective action can be taken.
- Employees guilty of discrimination are subject to disciplinary action up to and including termination.
- The company will not permit any retaliation against any employee either during or after the complaint process, or for participating in an investigation.

CERTIFICATE OF EMPLOYEE INFORMATION REPORT
RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-FEB-2018** to **15-FEB-2025**

THA CONSULTING, INC.
550 TOWNSHIP LINE STE 100
BLUE BELL PA 19422



Elizabeth Maher Muoio

ELIZABETH MAHER MUOIO
State Treasurer

Forms and Disclosures

NON-COLLUSION AFFIDAVIT

STATE OF NEW JERSEY)

) ss:

COUNTY OF MIDDLESEX)

I, Jim Zullo of the City of New Brunswick

in the County of Middlesex and the State of New Jersey
of full age, being duly sworn according to the law on my oath depose and say that:

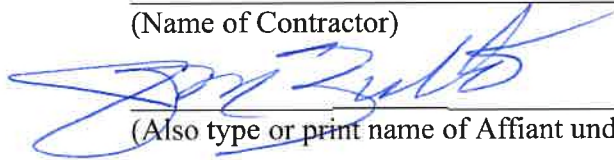
I am President of the firm of THA Consulting, Inc., the proposer making the Proposal for the above named project, and that I executed the said Proposal with full authority so to do; and that said bidder has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above project; and that all statements contained in said Proposal and in this Affidavit are true and correct, and made with full knowledge that the State of New Jersey relies upon the truth of the statements contained in said Proposal and in the statements contained in this Affidavit in awarding the contract for the said Project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by

THA Consulting, Inc.

(N.J.S.A. 52:34-15)

(Name of Contractor)



(Also type or print name of Affiant under signature)

Jim Zullo, President

Subscribed and sworn to before me this 13th
day of December, 2023

A Notary Public of
TANJA VRSALOVIC-ZULLO
Notary Public, State of New Jersey
My Commission Expires 10/13/2026



OWNER DISCLOSURE INFORMATION

Set forth below are the names and addresses of all owners of 10% or more of the proposing business entity.

Name: <u>Todd Helmer</u>	Name: <u>Janice Haahs</u>
Address: <u>2236 Locust Drive</u> <u>Lansdale, PA 19446</u>	Address: <u>1210 Kingsley Court</u> <u>Lower Gwynedd, PA 19002</u>
Name: _____	Name: _____
Address: _____	Address: _____
Name: _____	Name: _____
Address: _____	Address: _____
Name: _____	Name: _____
Address: _____	Address: _____

THA Consulting, Inc.

NAME OF BUSINESS ENTITY

SIGNATURE

President

TITLE

TANIA VERGALOVIC-ZULLO
Notary Public of
New Jersey, State of New Jersey
My Commission Expires 10/13/2026

My Commission Expires: _____, 20____

12/13/2023



DISCLOSURE STATEMENT

(To be submitted with proposal)

- (a) Is or was anyone in your firm or company a member of the Town governing body within the last calendar year or a member of his/her immediate family? If yes, then provide the name of the individual below and his/her relationship.

Yes _____

No X _____

Name

Position

Relationship

- (b) Has any principal/partner of your firm been convicted of a indictable offense? If yes, then please provide further explanation and copies of any relative documents.

Yes _____

No X _____

Name

Date

- (c) Has any individual who would provide service under this contract ever been sanctioned by the appropriate licensing board?

Yes _____

No X _____

Name

Position

Term

Reason for censure:

- (d) Has the firm been found liable for professional malpractice in the last 5 years?

Yes _____

No X _____

Reason for Action:

- (e) Has any member of your firm ever been barred from doing business with any state, town or municipal government? If yes, then please provide further written explanation including date and copies of relevant documentation.

Yes _____

No X _____

Name

State, Town or Municipality
Government

Date

- (f) Has your firm sued the Town of Westfield in the past five (5) years? If yes, then please identify the matter/case and provide further written explanation including date and copies of relevant documents.

Yes _____

No X _____

Name

Date

By 

Jim Zullo

Title President

TOWN OF WESTFIELD
PAY TO PLAY ADVISORY

Disclosure Requirement

P.L. 2005, Chapter 271, Section 3 Reporting

(N.J.S.A. 19:44A - 20.27)

Any business entity that has received \$50,000 or more in contracts from government entities in a calendar year will be required to file an annual disclosure report with ELEC.

The report will include certain contributions and contract information for the current calendar year.

At a minimum, a list of all business entities that file an annual disclosure report will be listed on ELEC's website at www.elec.state.nj.us.

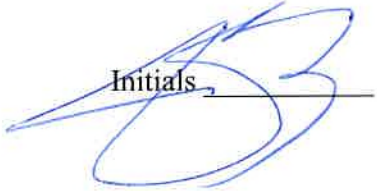
If you have any questions, please contact ELEC at:

1-888-313-ELEC (toll free in NJ) or

609-292-8700

An analyst from ELEC's Special Programs Section will assist you.

Initials



**TOWN OF WESTFIELD
APPENDIX N**

DRUG-FREE WORKPLACE

Preferences shall be given to businesses with drug-free workplace programs. Whenever two or more bids or proposals which are equal with respect to price, quality, and service are received by any political subdivision for the procurement of commodities or contractual services, a bid or proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug use in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid or proposal a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid or proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea or guilty or nolo contendere to, any violation of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.



Jim Zullo, President

Respondent's Name and Title

TOWN OF WESTFIELD

EXCERPTS FROM THE EEOC SEXUAL HARASSMENT GUIDELINES

PART 1604 -- GUIDELINES ON DISCRIMINATION BECAUSE OF SEX 1604.11

Sexual Harassment

- (a) Harassment on the basis of sex is a violation of Sec. 703 of Title VII (of the Civil Rights Act of 1964). Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment, (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual, or (3) such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment.
- (b) In determining whether alleged conduct constitutes sexual harassment, The Commission (EEOC) will look at the record as a whole and at the totality of the circumstances, such as the nature of the sexual advances and the context in which the alleged incidents occurred. The determination of the legality of a particular action will be made from the facts, on a case by case basis.
- (c) Applying general Title VII principles, an employer, employment agency, joint apprenticeship committee or labor organization (hereinafter collectively referred to as "employer") is responsible for its acts and those of its agents and supervisory employees with respect to sexual harassment regardless of whether the specific acts complained of were authorized or even forbidden by the employer and whether the employer knew or should have known of their occurrence. The Commission will examine the circumstances of the particular employment relationship and the job functions performed by the individual in determining whether an individual in determining whether an individual acts in either a supervisory or agency capacity.
- (d) With respect to conduct between fellow employees, employer is responsible for acts of sexual harassment in the workplace where the employer (or its agents or supervisory employees) knows or should have known of the conduct, unless it can be show that it took immediate and appropriate corrective action.
- (e) An employer may also be responsible for the acts of non-employees, with respect to sexual harassment of employees in the workplace, where the employer (or its agents or supervisory employees) knows or should have known of the conduct and fails to take immediate and appropriate corrective action. In reviewing these cases the Commission will consider the extent of the employer's control and any other legal responsibility, which the employer may have with respect to the conduct of such non-employees.

**STATE OF NEW JERSEY – DIVISION OF PURCHASE AND PROPERTY
DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN**

Quote Number: RFQ On-Call Redevelopment **Bidder/Offeror:** THA Consulting, Inc.

Parking Consulting

PART 1: CERTIFICATION

BIDDERS MUST COMPLETE PART 1 BY CHECKING EITHER BOX.

FAILURE TO CHECK ONE OF THE BOXES WILL RENDER THE PROPOSAL NON-RESPONSIVE.

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the Division's website at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Bidders must review this list prior to completing the below certification. **Failure to complete the certification will render a bidder's proposal non-responsive.** If the Director finds a person or entity to be in violation of law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party

PLEASE CHECK THE APPROPRIATE BOX:



I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed above nor any of the bidder's parents, subsidiaries, or affiliates is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. **I will skip Part 2 and sign and complete the Certification below.**

OR



I am unable to certify as above because the bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN

You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below.

EACH BOX WILL PROMPT YOU TO PROVIDE INFORMATION RELATIVE TO THE ABOVE QUESTIONS. PLEASE PROVIDE THOROUGH ANSWERS TO EACH QUESTION. IF YOU NEED TO MAKE ADDITIONAL ENTRIES, CLICK THE "ADD AN ADDITIONAL ACTIVITIES ENTRY" BUTTON.

Name _____ Relationship to Bidder/Offeror _____

Description of Activities _____

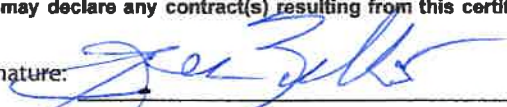
Duration of Engagement _____ Anticipated Cessation Date _____

Bidder/Offeror Contact Name _____ Contact Phone Number _____

ADD AN ADDITIONAL ACTIVITIES ENTRY

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge that the State of New Jersey is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the State to notify the State in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the State of New Jersey and that the State at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): Jim Zullo

Signature: 

Title: President

Date: 12/13/2023



SECTION 8

Attachments

**STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE AND ENTERPRISE SERVICES
SHORT FORM STANDING**

THA CONSULTING, INC.
0100775752

I, the Treasurer of the State of New Jersey, do hereby certify that the above-named Pennsylvania Foreign For-Profit Corporation was registered by this office on March 16, 1999.

As of the date of this certificate, said business continues as an active business in good standing in the State of New Jersey, and its Annual Reports are current.

I further certify that the registered agent and office are:

THA CONSULTING, INC.
144 LIVINGSTON AVENUE
NEW BRUNSWICK, NJ 08901



*IN TESTIMONY WHEREOF, I have
hereunto set my hand and affixed
my Official Seal at Trenton, this
28th day of August, 2023*

A handwritten signature in black ink, appearing to read "Elizabeth Maher Muoio".

Elizabeth Maher Muoio
State Treasurer

Certificate Number : 6146060974

Verify this certificate online at

https://www1.state.nj.us/TYTR_StandingCert/JSP/Verify_Cert.jsp

State Of New Jersey
New Jersey Office of the Attorney General
Division of Consumer Affairs

THIS IS TO CERTIFY THAT THE
Board of Prof. Engineers & Land Surveyors

HAS LICENSED

THA CONSULTING INC.
TODD JAMES HELMER
550 TOWNSHIP LINE RD. STE. 100
Blue Bell PA 19422

FOR PRACTICE IN NEW JERSEY AS A(N): Certificate of Authorization
Engineering

09/01/2022 TO 08/31/2024
VALID

24GA28071000
LICENSE/REGISTRATION/CERTIFICATION #

Signature of Licensee/Registrant/Certificate Holder

ACTING DIRECTOR

New Jersey Office of the Attorney General
Division of Consumer Affairs
THIS IS TO CERTIFY THAT THE
Board of Prof. Engineers & Land Surveyors
HAS LICENSED
THA CONSULTING INC.
Certificate of Authorization
Engineering

09/01/2022 TO 08/31/2024
VALID

24GA28071000
License/Registration/Certificate #

SIGNATURE
Cari Zain
ACTING DIRECTOR

PLEASE DETACH HERE
IF YOUR LICENSE/REGISTRATION/
CERTIFICATE ID CARD IS LOST
PLEASE NOTIFY:
Board of Prof. Engineers & Land Surveyors
P.O. Box 45015
Newark, NJ 07101

PLEASE DETACH HERE

THA CONSULTING INC.

YOUR LICENSE/REGISTRATION/CERTIFICATE NUMBER IS 24GA 28071000 . PLEASE USE IT IN ALL
CORRESPONDENCE TO THE DIVISION OF CONSUMER AFFAIRS. USE THIS SECTION TO REPORT ADDRESS
CHANGES. YOU ARE REQUIRED TO REPORT ANY ADDRESS CHANGES IMMEDIATELY TO THE ADDRESS NOTED
BELOW.

Board of Prof. Engineers & Land Surveyors
P.O. Box 45015
Newark, NJ 07101

PRINT YOUR NEW ADDRESS OF RECORD BELOW.
YOUR ADDRESS OF RECORD IS THE ADDRESS THAT WILL PRINT ON
YOUR LICENSE/REGISTRATION/CERTIFICATE AND IT MAY BE MADE
AVAILABLE TO THE PUBLIC.

HOME ☐
BUSINESS ☐

TELEPHONE
INCLUDE AREA CODE

PRINT YOUR NEW MAILING ADDRESS BELOW.
YOUR MAILING ADDRESS IS THE ADDRESS THAT WILL BE USED BY
THE DIVISION OF CONSUMER AFFAIRS TO SEND YOU ALL
CORRESPONDENCE.

HOME ☐
BUSINESS ☐

TELEPHONE
INCLUDE AREA CODE

If the law governing your profession requires the current license/registration/certificate to be displayed, it should be
within reasonable proximity of your original license/registration/certificate at your principal office or place of business.

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

THA Consulting, Inc.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☐ C Corporation

☒ S Corporation

☐ Partnership

☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

470 Norristown Rd., Suite 200

6 City, state, and ZIP code

Blue Bell, PA 19422

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - ____

or

Employer identification number

PII

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

JM Hall

Date ►

7/7/2023

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/8/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Fenner & Esler Agency, Inc 467 Kinderkamack Road P. O. Box 60 Oradell NJ 07649-0060	CONTACT NAME: Timothy P. Esler PHONE (A/C, No, Ext): (201)262-1200 E-MAIL ADDRESS: certs@fenner-esler.com FAX (A/C, No): (201)262-7810														
INSURED THA Consulting, Inc. 470 Norristown Rd. Suite 200 Blue Bell PA 19422	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A: Continental Casualty Company</td><td>20443</td></tr><tr><td>INSURER B: Nat'l Fire Ins. Co of Hartford</td><td>20478</td></tr><tr><td>INSURER C: American Casualty Co of Reading, PA</td><td>20427</td></tr><tr><td>INSURER D: Berkley Insurance Company</td><td>32603</td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Continental Casualty Company	20443	INSURER B: Nat'l Fire Ins. Co of Hartford	20478	INSURER C: American Casualty Co of Reading, PA	20427	INSURER D: Berkley Insurance Company	32603	INSURER E:		INSURER F:	
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INSURER D: Berkley Insurance Company	32603														
INSURER E:															
INSURER F:															

COVERAGES**CERTIFICATE NUMBER:** Master 23-24**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ includes contractual liability & XCU GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☒ LOC ☐ OTHER:			4024368244 coverage per policy terms & conditions Includes coverage within 50' of RR	12/31/2023	12/31/2024	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
B	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS			4024368258	12/31/2023	12/31/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☐ UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 0			B4024368339	12/31/2023	12/31/2024	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ N	N/A	WC 424368275	12/31/2023	12/31/2024	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Professional & Contractor's Pollution Liability			AEC-9068004-02 Per Claim Deductible: \$75k	6/30/2023	6/30/2024	Per Claim Limit \$5,000,000 Aggregate Limit \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Insured - Certificate Holder as respects general liability where required by written contract.
Cyber Liability, Policy No. H23NGP220769-01, Eff: 12/31/23-12/31/24; Tokio Marine HCC; Lim: \$2M. PL
Retroactive Date: March 24, 1994.

CERTIFICATE HOLDER**CANCELLATION**

Evidence of Coverage

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Timothy Esler/KATHY

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