

TOWN OF WESTFIELD
Maureen Lawshe, Town Clerk
Custodian of Records
MUNICIPAL BUILDING
425 EAST BROAD STREET
WESTFIELD, NEW JERSEY 07090
908-789-4030
www.westfieldnj.gov

REQUEST FOR GOVERNMENT RECORDS
(N.J.S.A. 47:1A – 1, et seq.)
GOVERNMENT RECORDS REQUEST RESPONSE

TO: Charlie Kratovil
opra+request-67546-a510501a@requests.opramachine.com

DATE: October 2, 2024

The Town of Westfield received your Open Public Records (OPRA) request on October 2, 2024, for which you sought access to the following:

- Please provide a copy of your most recent contract with THA Consulting (144 Livingston Avenue, New Brunswick, NJ 08901), formerly known as Timothy Haahs & Associates. Please also provide all submissions, solicitations, letters of interest, proposals, or other documentation submitted while they were seeking the contract. Please also provide copies of all bills, invoices, or receipts from THA Consulting, and any reports or other publications they produced for you in the course of their work.

The following records are being provided in their entirety and are responsive to your request:

1. Town of Westfield Notice of Award Letter dated January 3, 2024 (1 page)
2. Town of Westfield Resolution No. 29-2024 dated January 2, 2024 (1 page)
3. Town of Westfield Purchase Order No. 23-01191-05 (1 page)
4. THA Consulting Inc. Invoice No. 0015166 (2 pages)
5. Town of Westfield Purchase Order No. 24-03148 (1 page)
6. THA Consulting Inc. Invoice No. 0015772 (1 page)

The following records are being provided with redactions and are responsive to your request:

1. Town of Westfield Request for Proposals/Qualifications for THA Consulting dated December 13, 2023 (55 pages)

Redactions to the above listed records have been made pursuant to the following authorities:

- Pursuant to N.J.S.A. 47:1A-1 Exemption No. 20, personal identifying information [is exempt from disclosure under OPRA]. Specifically, tax identification numbers. These redactions are noted as “PII” (personal identifying information) within the documents.

Please be advised there are no records responsive to your request for “any reports or other publications they produced for you in the course of their work”.

This response is being provided to you via email as per your request.

If your request for access to a government record has been denied or unfilled within seven (7) business days required by law, you have a right to challenge the decision by the Town of Westfield to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.



Dated: October 2, 2024

Maureen Lawshe, RMC
Town Clerk