

CERTIFICATION

January 9, 2017

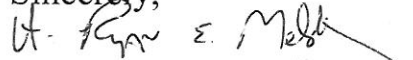
Hunterdon County Prosecutor's Office:

I am the Administrative Division Commander for the Clinton Township Police Department. In this capacity, I am responsible for updating and issuing all written directives.

In conformance with the Clinton Township Police Department's '*Annual Reporting Requirements*' general order at Volume 4, Chapter 7, Section I (C), this correspondence shall serve to confirm that the Clinton Township Police Department's written directive system (general orders, special orders, and memorandums) reflects all updates forwarded by the Hunterdon County Prosecutor's Office and/or Attorney General's Office for the year 2016 and, further, that each employee has reviewed and signed-off on said written directives.

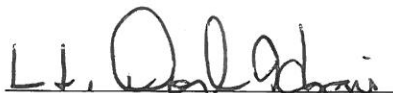
If you need any further information or verification, or should you have questions, feel free to contact me at any time.

Sincerely,



Lt. Ryan E. Melsky

Administrative Division Commander


Lt. Douglas Higgins, OIC

State of New Jersey
Mandated Training – Certification in:

DOMESTIC VIOLENCE TRAINING

Year: 2016

Name of Agency/Department: Clinton Township Police Dept.

Department Head/Chief: LT. Douglas Higgins OIC

The following sworn officers have received the Attorney General's mandated training in Domestic Violence. (Rank and Name)

- | | |
|---|--------------------------------------|
| 1. <u>LT. Ryan Melsky</u> | 14. <u>Ptl. Umair LATIF</u> |
| 2. <u>Ptl. Paul BATE</u> | 15. <u>Ptl. Joseph SanGiovanni</u> |
| 3. <u>LT. Douglas Higgins</u> | 16. <u>Ptl. David Formalarie</u> |
| 4. <u>Sgt. Thomas DeRest</u> | 17. <u>Ptl. Jennifer Petruzzillo</u> |
| 5. <u>Sgt. Marc Strauss (Spring only)</u> | 18. <u>Ptl. Andrew McCluskey</u> |
| 6. <u>Ptl. Thomas Hash</u> | 19. <u>Ptl. Matthew Murphy</u> |
| 7. <u>Sgt. Matthew Wilson</u> | 20. <u>Ptl. Sean Ross</u> |
| 8. <u>Ptl. Michael Akers</u> | 21. <u>Ptl. Brian Dickson</u> |
| 9. <u>Ptl. Peter Schlesier</u> | 22. <u>Ptl. Raffaella Vastola</u> |
| 10. <u>Ptl. John Tiger</u> | 23. <u>Spo. Alfonso Carasio</u> |
| 11. <u>Ptl. Drew MacQueen</u> | 24. <u>Spo. Richard Gimson</u> |
| 12. <u>Ptl. Jeffery Glennon</u> | 25. <u>Ptl. Harry Bugge</u> |
| 13. <u>Ptl. Lawrence Anther</u> | 26. _____ |

APPENDIX 1

STATE OF NEW JERSEY

Firearms Qualification Summary Sheet

Year: 2016

Name of Agency/Department: Clinton Township

Department Head/Chief: Lt. Douglas Higgins

1. Number of officers who satisfied firearm qualification requirements. 24

2. Name(s) of officers who did not satisfy qualification requirements.

a. N/A

b. N/A

3. Name(s) of officers who have qualified with, and are authorized to carry an automatic or semi-automatic assault-type rifle.

a. <u>PTM. Paul Bate</u>	h. <u>PTM. Drew MacQueen</u>
b. <u>PTM. Harry Bugal</u>	i. <u>PTM. Jeff Glennon</u>
c. <u>PTM. Tom Hash</u>	j. <u>PTM. Larry Anthes</u>
d. <u>Sgt. Matthew Wilson</u>	k. <u>PTM. Umar Latif</u>
e. <u>PTM. Mike Akers</u>	l. <u>PTM. Joe Gangiovanni</u>
f. <u>PTM. Pete Schlesier</u>	m. <u>PTM. David Formalasie</u>
g. <u>PTM. John Tiger</u>	n. <u>PTM. Jenn Petruzzello</u>
<u>PTM. Andy McCloskey</u>	<u>PTM. Matt Murphy</u>
<u>PTM. Sean Ross</u>	<u>PTM. Brian Dickson</u>

SUPPLEMENTARY PAGE APPENDIX 1

PTM. Raffaella Vastola

STATE OF NEW JERSEY

USE OF FORCE SUMMARY REPORT

Year: 2016

Name of Agency/Department: Clinton Township Police Department

Department Head/Chief: LT Douglas Higgins, OIC

- | | |
|--|----------|
| 1. Number of incidents involving Physical Force. | <u>6</u> |
| 2. Number of incidents involving Mechanical Force. | <u>1</u> |
| 3. Number of incidents involving Deadly Force. | <u>Ø</u> |
| 4. Number of incidents involving the use of a firearm by a law enforcement officer which resulted in injury of any degree. | <u>Ø</u> |
| 5. Number of incidents involving Physical, Mechanical, or Deadly Force which resulted in death or serious bodily injury. | <u>Ø</u> |

Annual Reporting Requirements
Volume 4, Chapter 7

APPENDIX 1A

State of New Jersey

Use of Force Training

Twice Yearly

Year: 2016

Name of Agency/Department: Clinton Township Police Dept

Department Head/Chief: LT. Douglas Higgins OIC

The following sworn officers have received the Attorney General's mandated training in Use of Force:

Name and Rank of Sworn Officer	Date(s)
1. <u>LT. Ryan Melsky</u>	<u>5-5-16</u> <u>10-13-16</u>
2. <u>Ptl. Paul Bate</u>	<u>4-25-16</u> <u>9-7-16</u>
3. <u>LT. Douglas Higgins</u>	<u>5-5-16</u> <u>10-13-16</u>
4. <u>Sgt. Thomas DeRosa</u>	<u>2-4-16</u> <u>10-25-16</u>
5. <u>Sgt. Marc Strauss</u>	<u>3-17-16</u> <u>*Retired</u>
6. <u>Ptl. Thomas Hash</u>	<u>2-23-16</u> <u>9-15-16</u>
7. <u>Sgt. Mathew Wilson</u>	<u>3-17-16</u> <u>10-25-16</u>
8. <u>Ptl. Michael Akers</u>	<u>5-24-16</u> <u>10-13-16</u>
9. <u>Ptl. Peter Schlesier</u>	<u>5-24-16</u> <u>10-25-16</u>
10. <u>Ptl. John Tiger</u>	<u>5-24-16</u> <u>10-13-16</u>
11. <u>Ptl. Drew MacQueen</u>	<u>5-24-16</u> <u>10-25-16</u>
12. <u>Ptl. Jeffery Glennon</u>	<u>4-21-16</u> <u>11-22-16</u>
13. <u>Ptl. Lawrence Arthur</u>	<u>2-4-16</u> <u>10-25-16</u>
14. <u>Ptl. Umar Latif</u>	<u>5-5-16</u> <u>11-22-16</u>
15. <u>Ptl. Joseph SanGiovanni</u>	<u>3-17-16</u> <u>9-15-16</u>
16. <u>Ptl. David Formalarie</u>	<u>3-23-16</u> <u>10-25-16</u>

Annual Reporting Requirements
Volume 4, Chapter 7

APPENDIX 1A

State of New Jersey

Use of Force Training

Twice Yearly

Year: 2016

Name of Agency/Department: Clinton Township Police Dept

Department Head/Chief: LT. Douglas Higgins OIC

The following sworn officers have received the Attorney General's mandated training in Use of Force:

Name and Rank of Sworn Officer	Date(s)
17 Ptl. Jennifer Petruzzello	2-4-16 11-7-16
18 Ptl. Andrew McCluskey	3-17-16 11-7-16
19 Ptl. Matthew Murphy	3-23-16 9-7-16
20 Ptl. Sean Ross	2-23-16 10-13-16
21 Ptl. Brian Dickson	2-4-16 9-7-16
22 Ptl. Raffaella Vastola	2-23-16 12-5-16
23 Spt. Alfonso Canasio	2-23-16 9-15-16
24 Spt. Richard Gimson	2-23-16 9-15-16
25 Ptl. Harry Bugel	4-21-16 11-7-16
10. _____	_____
11. _____	_____
12. _____	_____
13. _____	_____
14. _____	_____
15. _____	_____
16. _____	_____

Agency: Clinton Township County: Hunterdon

Reporting Year: 2016

TABLE 1 -- COMPLAINTS FILED

Type of Complaint	Anonymous Complaints	Citizen Complaints	Agency Complaints	Total Complaints
Excessive Force	0	1	0	1
Improper Arrest	0	1	0	1
Improper Entry	0	0	0	0
Improper Search	0	1	0	1
Other Criminal Violation	0	0	0	0
Differential Treatment	0	1	0	1
Demeanor	1	5	0	6
Domestic Violence	0	0	0	0
Other Rule Violation	0	1	2	3
TOTAL	1	10	2	13

PROFESSIONAL STANDARDS SUMMARY REPORT FORMS

Agency: Clinton Township County: Hunterdon
 Reporting Year: 2016

TABLE 2 -- AGENCY DISPOSITIONS

	Sustained	Exonerated	Not Sustained	Unfounded	Administratively Closed	Total Dispositions
Excessive Force	0	0	0	0	1	1
Improper Arrest	0	0	0	0	1	1
Improper Entry	0	0	0	0	0	0
Improper Search	0	0	0	0	1	1
Other Criminal Violation	0	0	0	0	0	0
Differential Treatment	0	0	1	0	0	1
Demeanor	0	0	0	0	6	6
Domestic Violence	0	0	0	0	0	0
Other Rule Violation	1	0	0	0	2	3
TOTAL	1	0	1	0	11	13

PROFESSIONAL STANDARDS SUMMARY REPORT FORMS

Agency: Clinton Township County: Hunterdon
Reporting Year: 2016

TABLE 3 -- COURT DISPOSITIONS

Court	Cases Dismissed	Cases Diverted	Acquittals	Convictions
Municipal Court	0	0	0	0
Superior Court	0	0	0	0
TOTAL	0	0	0	0

Annual Reporting Requirements
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APPENDIX 3

POLICE PURSUIT SUMMARY REPORT

Agency <u>Clinton Township Police Dept.</u>	County <u>Huron</u>
Reporting Period <u>2016</u>	
Person completing report <u>LT. Ryan Melsky</u>	Date completed <u>1-9-17</u>
Phone Number <u>908-735-6000</u>	
1. Number of pursuits initiated	<u>Ø</u>
2. Number of pursuits resulting in accidents.	<u>Ø</u>
3. Number of pursuits resulting in injury (No Deaths).	<u>Ø</u>
4. Number of pursuits resulting in death.	<u>Ø</u>
5. Number of pursuits resulting in arrest	<u>Ø</u>
6. Number of vehicles in accidents: a. <u>Pursued vehicles</u> b. <u>Police vehicles</u> c. <u>Third party vehicles</u>	<u>Ø</u>
7. Number of people injured: a. <u>Pursued vehicles</u> b. <u>Police vehicles</u> c. <u>Third party vehicles</u> d. <u>Pedestrians</u>	<u>Ø</u>
8. Number of people killed: a. <u>Pursued vehicles</u> b. <u>Police vehicles</u> c. <u>Third party vehicles</u> d. <u>Pedestrians</u>	<u>Ø</u>
9. Number of people arrested <u>Ø</u>	Year of Report: <u>2016</u>

State of New Jersey
Mandated Training – Certification in:

VEHICLE PURSUITS TRAINING

year: 2016

Name of Agency/Department: Clinton Township Police Department

Department Head/Chief: LT. Douglas Higgins, OIC

The following sworn officers have received the Attorney General's mandated training in
Vehicle Pursuits. (Rank and Name)

1. LT. Ryan Melsky
2. PTL. Paul BATE
3. LT. Douglas Higgins
4. Sgt. Thomas DeRosa
5. Sgt. Marc Strauss (*Spring only)
6. PTL. Thomas Hash
7. Sgt. Mathew Wilson
8. PTL. Michael Akers
9. PTL. Peter Schlesier
10. PTL. John Tiger
11. PTL. Drew MacQueen
12. PTL. Jeffery Glennon
13. PTL. Lawrence Anthes

14. PTL. Umar LATIF
15. PTL. Joseph San Giovanni
16. PTL. David Formalarie
17. PTL. Jennifer Petruzzello
18. PTL. Andrew McCluskey
19. PTL. Matthew Murphy
20. PTL. Sean Ross
21. PTL. Brian Dickson
22. PTL. Raffaella Vastola
23. Spo Alfonso Canasio
24. Spo Richard Gimson
25. PTL. Harry Bugal
26.

STATE OF NEW JERSEY

Firearms Qualification Summary Sheet

Year: Spring 2016Name of Agency/Department: Clinton Township PoliceDepartment Head/Chief: Lt. Doug Higgins

1. Number of officers who satisfied firearm qualification requirements. 25

2. Name(s) of officers who did not satisfy qualification requirements.

a. _____

3. Name(s) of officers who have qualified with, and are authorized to carry an automatic or semi-automatic patrol rifle.

a. <u>Sgt. Derosa</u>	j. <u>Ptl. Dickson</u>
b. <u>Sgt. Wilson</u>	k. <u>Ptl. Formalarie</u>
c. <u>Ptl. Ross</u>	l. <u>Det. Anthes</u>
d. <u>Ptl. Bugal</u>	m. <u>Ptl. Latif</u>
e. <u>Det. Hash</u>	n. <u>Ptl. MacQueen</u>
f. <u>Ptl. Akers</u>	o. <u>Ptl. Glennon</u>
g. <u>Ptl. Schlesier</u>	p. <u>Ptl. Vastola</u>
h. <u>Ptl. Tiger</u>	q. <u>Ptl. Murphy</u>
i. <u>Ptl. McCluskey</u>	

STATE OF NEW JERSEY

Firearms Qualification Summary SheetYear: Spring 2017Name of Agency/Department: Clinton Township PoliceDepartment Head/Chief: Lt. Doug Higgins

1. Number of officers who satisfied firearm qualification requirements. 23
2. Name(s) of officers who did not satisfy qualification requirements.
 - a. _____
3. Name(s) of officers who have qualified with, and are authorized to carry an automatic or semi-automatic patrol rifle.

a. <u>Sgt. Wilson</u>	i. <u>Ptl. Petruzziello</u>
b. <u>Sgt. Tiger</u>	j. <u>Ptl. Latif</u>
c. <u>Sgt. Bugal</u>	k. <u>Ptl. Ross</u>
d. <u>Sgt. Glennon</u>	l. <u>Ptl. Formalarie</u>
e. <u>Sgt. McCluskey</u>	m. <u>Det. Anthes</u>
f. <u>Det. Hash</u>	n. <u>Ptl. Vastola</u>
g. <u>Ptl. Akers</u>	o. <u>Ptl. Dickson</u>
h. <u>Ptl. Schlesier</u>	