

**MAYOR**

James P. Mehaffey

**TOWNSHIP COMMITTEE**

Megan Kerr  
Ashley Morrell  
Adam Reid  
Jim Robinson



**WEST DEPTFORD TOWNSHIP**

**Municipal Building**  
400 Crown Point Road  
West Deptford, New Jersey 08086  
Phone (856) 845-4004

**Township Administrator**

Lee Ann DeHart

**Chief Finance Officer**

Michael Kwasizur

**Registered Municipal Clerk**

Lee Ann DeHart

July 19, 2023

Donna Dalley  
OPRAMachine  
(Via email only: [opra+request-48639-7b8fdbb@requests.opramachine.com](mailto:opra+request-48639-7b8fdbb@requests.opramachine.com))

Dear Ms. Dalley:

The Township of West Deptford Clerk’s office received your request for records pursuant to the Open Public Records Act (OPRA) dated July 13, 2023, via email on July 17, 2023. As such, the seven (7) business day deadline to respond to your request is July 27, 2023. This response to your request is being provided to you on the 2<sup>nd</sup> business day after the custodian’s receipt of said request.

The following records were requested:

**From:** Donna Dalley <[opra+request-48639-7b8fdbb@requests.opramachine.com](mailto:opra+request-48639-7b8fdbb@requests.opramachine.com)>  
**Sent:** Thursday, July 13, 2023 5:19 PM  
**To:** Lee Ann DeHart <[LDHart@westdeptford.com](mailto:LDHart@westdeptford.com)>  
**Subject:** OPRA request - Survey

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear West Deptford Township,

This is a request for public records made under OPRA and the common law right of access. I am not required to fill out an official form. Please acknowledge receipt of this message.  
Records requested: survey of property 577 Carter Ave West Deptford NJ 08096

Yours faithfully,  
  
Donna Dalley

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Please deliver records electronically via email to the below UNIQUE address for all replies to this request:  
[opra+request-48639-7b8fdbb@requests.opramachine.com](mailto:opra+request-48639-7b8fdbb@requests.opramachine.com)

Website: [www.westdeptford.com](http://www.westdeptford.com) Facebook: [www.facebook.com/WestDeptfordTownship](https://www.facebook.com/WestDeptfordTownship) Twitter: [@westdeptfordtwp](https://twitter.com/westdeptfordtwp)

Attached are the records responsive to your request. These records are being transmitted to you via email, as per your request and as such, there are no charges for your requested records.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Township of West Deptford Clerk's office to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at [grc@dca.state.nj.us](mailto:grc@dca.state.nj.us), or at their web site at [www.nj.gov/grc](http://www.nj.gov/grc). The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,



Jill S. Magill, RMC

Deputy Clerk

[jmagill@westdeptford.com](mailto:jmagill@westdeptford.com)

856-845-4004 ext. 174

