



OCEAN COUNTY HEALTH DEPARTMENT

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Email: brumpf@ochd.org

March 18, 2019

Via email: opra+request-1931-ddf6b0f7@requests.opramachine.com

Dear Gavin Rozzi ,

The Ocean County Health Department and Custodian of Records received your OPRA request, dated March 11, 2019 received on March 11, 2019. As such, the seven (7) business day deadline to respond to your request is March 20, 2019. This answer is being furnished to you on the 5th day following your request.

OPRA allows public agencies to impose special service charges whenever the nature, format, manner of collection, or volume of a government record embodied in the form or printed matter to be inspected, examined, or copied pursuant to this section is such that the record cannot be reproduced by ordinary documents copying equipment in ordinary business size or when fulfilling a request requires an extraordinary expenditure of time and effort. See N.J.S.A. 47:1A-5c. Special service charges must be based upon the actual direct cost of providing the copy or copies.

OPRA mandates that the requestor shall have the opportunity to review and object to the charge prior to it being incurred. See N.J.S.A. 47:1A-5c. As such, a detailed estimate is provided below:

Copies of the requested document total (6) pages in a variety of sizes.

- **Copies** of the document can be made available at a cost of \$.05 per letter size page or smaller and \$.07 per legal size page or larger totaling **\$.30**
- The documents can be **faxed** upon receiving a fax number at **no cost**.

These documents have been scanned and attached to this email at no cost.

The following records will be provided to you and are also available for your inspection upon appointment and are responsive request for records:

" Please provide copies of all supervisory staff meetings made maintained or kept of file by the Ocean County Health Department for the period of February 1st, 2019 to March 11th, 2019. "

The available requested files are included herein, however, kindly respond in writing with your acceptance or rejection of this estimated charge if you would like copies or indicate that you would like the documents faxed. We will not begin to process this request until we receive your written acceptance.

If you reject the estimated charge and you wish to challenge the special service charge, you have a right to challenge the decision. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council. If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have the right to challenge the decision by Ocean County Health Department to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with Government Records Council.

Regards,

Brian E. Rumpf, Esquire
Director of Administration and Program Development

BER/jcr