

DUE Wednesday October 2, 2024 / 10/10/24 Extended 10/24/24



State of New Jersey
Borough of Paramus
GOVERNMENT RECORDS REQUEST FORM

One Jockish Square
Paramus, New Jersey 07652
201-265-2100 - Fax: 201-265-0086

Records Request and
Tracking Number:

BC- 26294

Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Samantha MI _____ Last Name Spartans
Company _____
Mailing Address _____
City _____ State _____ Zip _____ Email opra+request-67049-F6653159@requests.opramachine.com
Business Hours Telephone: (_____) _____ Extension _____
Check for Preferred Delivery: ☐ Pick Up ☐ US Mail ☐ On Site Inspect ☐ Email
*See fees below
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I **HAVE / HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Requestor Signature _____ Date _____

Record Request Information: To expedite the request, be as specific as possible in describing the records being requested. Also, please include the type of access requested (copying or inspection), and if data, the medium requested.

Records pertaining to the hiring + performance of summer playground staff from Jan 2012 - Dec 2020 - see attached

Municipal Assessment Search/Tax Search are provided by the designated search officer and will be provided within 7 days after the request is received and the fee paid, as provided in N.J.S.A. 54:5-11 et seq. If the individual seeking this information is not for a certified search, they acknowledge that, access to the items of public record regarding these items are provided and the individual seeking the information is **not** being supplied with certificates as described in N.J.S.A. 54:5-11et or N.J.S.A. 54:18-5, neither the individual seeking the information nor any third party may make any claim for damages against the Borough.

PAYMENT INFORMATION

Maximum Authorization Cost \$ _____

Select Payment Method

Cash ___ Check ___ Money Order ___

Fees: Letter Size @\$0.05 per page
Legal Size @\$0.07 per page

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u>26294</u>	Total	_____
Rec'd Date	<u>9/23/24</u>	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
<u>Emailed requestor for clarification on 10/1/24</u>			
Custodian Signature		Date	

Amber Kumiega

From: samanthaspartans <opra+request-67049-f66531b9@requests.opramachine.com>
Sent: Tuesday, October 1, 2024 2:02 PM
To: BoroClerk
Subject: [EXTERNAL]Internal review of OPRA request - Summer camp staff

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear BoroClerk,

in response to your last email, i am requesting documents as follows:

Payroll records and Personnel files of full-time, part-time, and seasonal, student-employee, contractors, affiliates, associates, unapid, volunteer, intern and extern , and records regarding hiring, firing, performance, awarded credentials, Salary history, benefits information such as leave balances and usage dates, date of hire of summer playground (recreation/camp) staff between January 2012 and December 2020.

roster of all summer playground (recreation/camp) staff personnel, staff, full-time, part-time, and seasonal employees or volunteers, student-employees, interns, and externs including name, badge/PIN/ID number, rank/title, status, etc. and demographic information about the gender and race/ethnicity of each employee if available for each person employed between January 2012 and December 2020.

Yours sincerely,

samanthaspartans

-----Original Message-----

Good morning,

Please be advised that your request is invalid as being overbroad and failing to state "identifiable" documents. As the New Jersey Appellate Division stated in the case of MAG Entertainment, LLC v. Div. of Alcoholic Beverage Control 375 N.J. Super. 534, "OPRA does not require records custodians to conduct research among its records for a requestor and correlate date for various government records in the custodian's possession." (citing from Reda v. Tp. of West Milford, GRC Complaint No. 2002-58. In that case, a requestor sought information regarding a municipalities liability settlements but did not request any specific records. The Government Records Council (GRC) objected to the request stating that OPRA only allows requests for records, not requests for information.

An OPRA request is for documents not information. Please specify what document you are requesting.

Sincerely,

Borough of Paramus

Borough Clerk's Office

1 West Jockish Square

Paramus, NJ 07652

(201)265-2100 ext 2200

Please use this UNIQUE email address for all replies to this request and no other:

opra+request-67049-f66531b9@requests.opramachine.com

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fopramachine.com%2fhelp%2fofficers&c=E,1,Zg1qmPW_1rorpK5CGVrfgYSOxepBbRmGcaGyfpaUNTN4V2W32Qb6QJ3NVq95YbHCLWJfLkwj7bC_jLNKlehim84CYs8X3ZUR0YIQcX6mIVvrS8Q,&typo=1

View this OPRA request & responses online:

https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fopramachine.com%2frequest%2fsummer_camp_staff&c=E,1,HQSVbofeZrqxJiucDs9vLS9pKAkorizayYoZKItUI4FI0dpfbAbU6y6lhp-40Fc1io0DiJNRsRuk37IFbwLGsJK81wxl5Q0bnqpuPqXfXtS12GBMk,&typo=1

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.

Kristin Rohner

From: samanthaspartans <opra+request-67049-f66531b9@requests.opramachine.com>
Sent: Monday, September 23, 2024 11:07 AM
To: BoroClerk
Subject: [EXTERNAL]OPRA request - Summer camp staff

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Paramus Borough,

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-6(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records requested:

records pertaining to the hiring and performance of summer playground (recreation/camp) staff between January 2012 and December 2020.

My preferred delivery method for response(s) to this request is by E-mail as attachments. Please confirm you have received this request. If you are not the custodian of records, please forward my request to that person and provide their email address to me for future reference.

Yours faithfully,

Amber Kumiega

From: Amber Kumiega on behalf of BoroClerk
Sent: Tuesday, October 1, 2024 11:13 AM
To: samanthaspartans
Subject: RE: [EXTERNAL]OPRA request - Summer camp staff

Good morning,

Please be advised that your request is invalid as being overbroad and failing to state "identifiable" documents. As the New Jersey Appellate Division stated in the case of MAG Entertainment, LLC v. Div. of Alcoholic Beverage Control 375 N.J. Super. 534, "OPRA does not require records custodians to conduct research among its records for a requestor and correlate date for various government records in the custodian's possession." (citing from Reda v. Tp. of West Milford, GRC Complaint No. 2002-58. In that case, a requestor sought information regarding a municipalities liability settlements but did not request any specific records. The Government Records Council (GRC) objected to the request stating that OPRA only allows requests for records, not requests for information.

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Borough of Paramus
Borough Clerk's Office
1 West Jockish Square
Paramus, NJ 07652
(201)265-2100 ext 2200

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From: samanthaspartans <opra+request-67049-f66531b9@requests.opramachine.com>
Sent: Monday, September 23, 2024 11:07 AM
To: BoroClerk <BoroClerk@paramusborough.org>
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Yours faithfully,

samanthaspartans

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:

opra+request-67049-f66531b9@requests.opramachine.com

Is boroclerk@paramusborough.org the wrong address for OPRA requests to Paramus Borough? If so, please contact us using this form:

https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fopramachine.com%2fchange_request%2fnew%3fbody%3dparamus_borough&c=E,1,4yu0SL8coh7iGLWmp15ioQxCAVfKLuNTToO1vXTMGxKR9HHrZYN6lcYEWXhLI5xix1e2nAxDy7pbRX8rRBZ3pNWic5oOBfs2BcPLXMhs92dAK3zEXs&typo=1

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

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View this OPRA request & responses online:

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"OPRAmachine's mission is to give people easy and affordable access to New Jersey public records.

For more information, contact us at: (732) 707-1628 or PO Box 3180, New Brunswick, NJ 08903."
