



**HIGHLAND PARK
PUBLIC SCHOOLS**

www.hpschools.net
435 Mansfield St, Highland Park
NJ, 08904

OFFICE OF THE SCHOOL BUSINESS ADMINISTRATOR

DENISE M. DeROSA

(732) 572-2400

April 25, 2024

VIA EMAIL: opra+request-60584-934749e6@requests.opramachine.com

Anonymous

Re: OPRA Request dated April 22, 2024

Dear Sir/Madam:

As custodian of records for the Highland Park Board of Education ("Board" and/or "District"), I am writing this letter in response for your request for records pursuant to the Open Public Records Act ("OPRA") submitted and received via email on Monday, April 22, 2024. As such, the seven (7) business day deadline within which the Board is to respond to your request is Wednesday, May 1, 2024.

The Board's response to your request is set forth below:

"Please provide the results of the [start time] survey separated by school, not all together."

As a preliminary matter, please be advised that the Board is not required to create new documents in order to respond to an OPRA request. See *Sussex Commons Assocs., LLC v. Rutgers*, 210 N.J. 531, 544 (2012); *Matthew v. City of Atlantic City (Atlantic)*, GRC Complaint No. 2008-123 (February 2009; and, *Librizzi v. Twp. Of Verona Police Dept.*, GRC Complaint No. 2009-213 (August 2010).

Enclosed please find the data from the start time survey that was distributed with report cards which has been redacted to protect confidential student information pursuant to N.J.S.A. 41:1A-1 and -5, N.J.A.C. 6A:32-7.1, et seq.; the Family Educational Rights & Privacy Act ("FERPA") (20 U.S.C. § 1232g; 34 CFR Part 99); and *L.R. v. Camden City Pub. Sch. Dist.*, 238 N.J. 547 (2019). Please note that due to the confidential student information which requires redaction, the report is being provided as attached, which has been sorted by school and by the response submitted, for your convenience.

As the document identified above is being provided to you in electronic format only, there is no charge associated with your request. The foregoing information and the enclosed document constitute the Board's full and complete response to your OPRA request and therefore, your OPRA request is closed.

Sincerely,

Denise DeRosa
Business Administrator/Board Secretary