



49 Kirkwood Road Gibbsboro, NJ 08026-1499

Tel: (856) 783-6655

Fax: (856) 782-8694

www.gibbsborotownhall.com

October 29, 2025

OPRA Machine (*via email only*)

Re: Open Public Records Act

Dear OPRA Machine:

The Borough of Gibbsboro Records Custodian received your request for records pursuant to the Open Public Records Act (OPRA) on October 21, 2025. Accordingly, the initial seven (7) business day deadline to respond to your request under OPRA is October 30, 2025. This response is being provided on the sixth day after your request.

Your records request was as follows:

All fire alarm and fire extinguisher invoices from 2019 to present

A preliminary search of our available records shows that the following records respond to your request:

1. Purchase Order Listing by Vendor ID – Dival Safety Equipment (annual inspection of fire extinguishers), 2019-present
2. Purchase Order Listing by Vendor ID – Midlantic Fire, LLC (annual inspection of wet and dry, Municipal Building), 2019-present
3. Purchase Order Listing by Vendor ID – Franklin Alarm Company Inc. (fire monitoring and alarm inspection, Senior Recreation Center and Athletic Building), 2019- present
4. Purchase Order Listing by Vendor ID – Militia Hill Security, Inc (fire monitoring and alarm inspection, Police Station), 2019-present

If you require individual copies of purchase orders and/or invoices from the lists provided, please identify the specific records you are requesting and be advised that a special service charge may be deemed necessary to further process your request.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Borough of Gibbsboro to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at

grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Very truly yours,

Amy C. Troxel, RMC
Borough Clerk
Borough of Gibbsboro