

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Body Worn Camera	NUMBER: SM 2019-37	
EFFECTIVE DATE: March 26, 2019	DISTRIBUTION TO: All Police Officers	ISSUED BY: Captain Steven Gerling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

As a reminder, prior to utilizing a Body Worn Camera for your Patrol Shift, you are to record a test video which is from 30 seconds to 1 minute long. The camera is to then be uploaded to the Watch Guard server. You then need to watch the uploaded video to ensure that the camera recorded the video, audio and camera angle properly. In the event that there is an upload issue or any audio/video recording issue, you must report that to your Supervisor immediately. Also, it is understood that there may be occasions that the test recording cannot be reviewed due to workload issues, if this is the case, your Supervisor needs to be notified of the fact that the test video was not reviewed.

Additionally, please make sure that the BWC is removed from the DUI/Booking Room PRIOR to the preparation/operation of the Alcotest machine. Also, the NJSP Alcotest Coordinator indicated that Smart Watches (IE Apple Watches) must also be removed from the DUI/Booking Room prior to the preparation/operation of the Alcotest machine.