

BRADLEY D. BILLHIMER
Ocean County Prosecutor

CASEY M. LONG
Chief of Detectives



MICHAEL T. NOLAN, JR.
First Assistant Prosecutor

MICHAEL WEATHERSTONE
Deputy First Assistant Prosecutor

OFFICE OF THE PROSECUTOR
119 Hooper Avenue
P.O. Box 2191
Toms River, New Jersey 08754-2191
732-929-2027
www.OCPONJ.gov

December 4, 2025

Barbara Ann

Via OPRA machine: opra+request-83658-a90f5db5@requests.opramachine.com

Re: Open Public Records Act (OPRA) request
Memoranda and Directives related to body worn camera recordings and their retention

Dear Barbara Ann:

This office is in receipt of your request made under the New Jersey Open Public Records Act (OPRA). Enclosed please find the document responsive to item 1 of your request. Please be advised that this office is not in possession of any "Memorandums/directives distributed by this agency to local law enforcement agencies between the years 2015-2019 titled 'relating to the use of body worn cameras and the retention of recordings from same.'"

With this letter, the Ocean County Prosecutor's Office considers your OPRA request to be fulfilled.

Yours very truly,

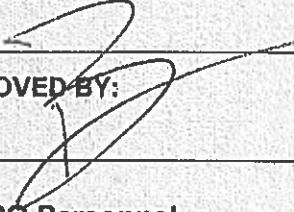
s/Dina R. Khajezadeh
Dina R. Khajezadeh
Assistant Prosecutor

DRK/dk
Enclosure

OCEAN COUNTY PROSECUTOR'S OFFICE

Law Enforcement Directive



SUBJECT: Attorney General Law Enforcement Directive 2015-1 regarding Body Worn Cameras	NUMBER: LED – 2019-017	EFFECTIVE DATE: March 25, 2019
ISSUED BY: Prosecutor Bradley D. Billhimer	APPROVED BY: 	SUPERCEDES DIRECTIVE #: Directive No. 2015-1, Section 11.1
DISTRIBUTION TO: All Ocean County Law Enforcement/OCPO Personnel		

DETAILS:

Please refer to the attached memorandum from the Division of Criminal Justice in reference to Directive 2015-1, Section 11.1.

STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF CRIMINAL JUSTICE

MEMORANDUM

TO: All State-Level Law Enforcement Agencies

FROM: Assistant Attorney General Veronica Allende, Director

DATE: March 20, 2019

RE: Guidance on Requests for BWC Footage to State-Level Law Enforcement Agencies

Attorney General Law Enforcement Directive No. 2015-1, *Law Enforcement Directive Regarding Police Body Worn Cameras (BWCs) and Stored BWC Recordings*, issued July 28, 2015, became effective September 26, 2015. Section 11.1 of the Directive, "Notice to Prosecutor of Subpoena, Court Order, or OPRA/Common Law Request" states as follows:

Any agency receiving a subpoena, court order, or request pursuant to the Open Public Records Act, or the common law right to know, for a BWC recording shall, within one business day of receipt of such subpoena, court order, or request, and before complying with it, provide notice to the County Prosecutor, or to the Division of Criminal Justice where the recording was made by a state-level law enforcement agency. Such notice shall state clearly the deadline by which a response must be made.

This memorandum supersedes Directive No. 2015-1, Section 11.1, insofar that it amends the procedures that should be followed by state-level law enforcement agencies upon receipt of requests, subpoenas or court orders for BWC recordings.

I. Notice Requirements Superseding Section 11.1 of Directive No. 2015-1

When a state-level law enforcement agency receives a request for a BWC recording under the Open Public Records Act (OPRA), common law, subpoena or court order, the County Prosecutor's Office in the jurisdiction where the footage was recorded, or the County Prosecutor's Office handling the investigation or prosecution of the case to which the recording pertains, shall be provided notice within one business day of receipt of such request. The Division of Criminal Justice shall only be noticed when the BWC recording in question:

- 1) relates to a case being investigated, prosecuted or superseded by the Division of Criminal Justice;
- 2) involves the use of deadly force;
- 3) involves the use of enhanced mechanical force;

- 4) relates to an Officer Involved Shooting or a case involving the Shooting Response Team;
- 5) involves multiple agencies;
- 6) involves a mass fatality or casualty; or
- 7) pertains to a person's death during an encounter with a police officer or other law enforcement officer or while the decedent was in custody.

If any of these factors are present, the Division of Criminal Justice should be notified by way of email to DCJ.Records@njdcj.org.

County Prosecutors reserve the right to issue directives and guidelines to law enforcement agencies subject to their supervisory authority, setting forth additional procedural or substantive requirements, provided that such directives or guidelines do not conflict with any Attorney General Directive or Guideline.

The provisions of this Memorandum are intended to be implemented and enforced by law enforcement agencies. These provisions do not create any promises or rights that may be enforced by any other persons or entities.

Any questions concerning the interpretation or implementation of this Memorandum shall be addressed to the Director of the Division of Criminal Justice, or their designee. These new procedures are effective immediately.