

Invoice submitted to:
Borough of Buena
616 Central Avenue
Minotola NJ 08341

May 01, 2020

Invoice #15245

Professional Services

	<u>Hrs/Rate</u>	<u>Amount</u>
4/1/2020 Draft/revise prepare monthly report for marge at county tax	0.90 150.00/hr	135.00
Communicate (other external) call with lisa on tax appeals and form	0.30 150.00/hr	45.00
4/2/2020 Communicate (other external) call with clerk on procedures	0.30 150.00/hr	45.00
4/6/2020 Review/analyze read notice from DCA for planning and zoning meetings	1.00 150.00/hr	150.00
Review/analyze read pinelands letter dated 3-9-20 on landfill	0.70 150.00/hr	105.00
Draft/revise research and prepare resolution on estimated tax rate	1.40 150.00/hr	210.00
4/8/2020 Communicate (with client) call with Joe on ems and read emails to vineland and atlantic county	0.70 150.00/hr	105.00
4/9/2020 Communicate (other external) call with marge on extension	0.50 150.00/hr	75.00
4/13/2020 Draft/revise prepare vendor agreement	1.00 150.00/hr	150.00

	<u>Hrs/Rate</u>	<u>Amount</u>
4/13/2020 Draft/revise prepare new deed for flower street	1.00 150.00/hr	150.00
Appear for/attend attend meeting	0.80 150.00/hr	120.00
Plan and prepare for prepare for meeting	0.80 150.00/hr	120.00
4/17/2020 Communicate (other external) call with attorney for buyer on infinity fence	0.30 150.00/hr	45.00
4/20/2020 Review/analyze read bid docs from engineer on Lauren court	0.70 150.00/hr	105.00
4/21/2020 Draft/revise prepare solicitor report for meeting of 4-27	0.50 150.00/hr	75.00
4/27/2020 Communicate (other external) call with attorney for buyer on infinity fence	0.50 150.00/hr	75.00
Communicate (other external) call with attorney for seller on infinity fence	0.60 150.00/hr	90.00
Communicate (other external) contact with mayor and council on infinity fence	0.40 150.00/hr	60.00
Plan and prepare for prepare for meeting tonight	1.00 150.00/hr	150.00
Appear for/attend attend meeting	0.50 150.00/hr	75.00
Draft/revise prepare resolution for infinity fence	1.50 150.00/hr	225.00
4/30/2020 Review/analyze read executive order on property taxes due date pushed back to June 1	1.00 150.00/hr	150.00
Communicate (other external) communicate with governing body on property taxes	0.30 150.00/hr	45.00
For professional services rendered	16.70	\$2,505.00
Previous balance		\$7,625.00

	<u>Amount</u>
4/27/2020 Payment - thank you. Check No. 0000	(\$2,775.00)
4/27/2020 Payment - thank you. Check No. 000	(\$4,850.00)
Total payments and adjustments	(\$7,625.00)
Balance due	\$2,505.00