

Invoice submitted to:
Borough of Buena
616 Central Avenue
Minotola NJ 08341

February 03, 2021

Invoice #15266

Professional Services

	<u>Hrs/Rate</u>	<u>Amount</u>
1/4/2021 Communicate (other external) review opra	1.00 150.00/hr	150.00
Plan and prepare for read agenda for tonight	0.80 150.00/hr	120.00
Appear for/attend participate in reorg	1.00 150.00/hr	150.00
1/6/2021 Review/analyze Read new letter from Pilles	0.60 150.00/hr	90.00
Communicate (other external) Call with Streets	0.70 150.00/hr	105.00
1/7/2021 Communicate (with client) review fire district 1	0.50 150.00/hr	75.00
1/11/2021 Communicate (other outside cou call with Attorney Pilles	0.30 150.00/hr	45.00
1/13/2021 Review/analyze review trailer ordinance	1.00 150.00/hr	150.00
Review/analyze review appointing power of LUB	0.80 150.00/hr	120.00
Communicate (other outside cou call with Attorney Pilles	0.50 150.00/hr	75.00
1/15/2021 Review/analyze read engineer's report for meeting	0.50 150.00/hr	75.00

		<u>Hrs/Rate</u>	<u>Amount</u>
1/15/2021	Review/analyze Read agenda for meeting	1.30 150.00/hr	195.00
1/19/2021	Appear for/attend Attend meeting	1.00 150.00/hr	150.00
	Communicate (other external) call with Pillles	0.50 150.00/hr	75.00
	Draft/revise prepare second extension on MOA	0.70 150.00/hr	105.00
	Review/analyze Read OPRA for r and V	1.00 150.00/hr	150.00
1/21/2021	Review/analyze read stormwater letter from pinelands of 1-7	0.50 150.00/hr	75.00
	Review/analyze read memo from JIF on covid- vaccines for employees	0.60 150.00/hr	90.00
	Review/analyze read notice of overburdened community status	0.40 150.00/hr	60.00
1/20/2021	Review/analyze read statute before meeting with mayor	1.00 150.00/hr	150.00
	Appear for/attend attend meeting	1.50 150.00/hr	225.00
	Draft/revise prepare trailer ordinance amendment	1.50 150.00/hr	225.00
1/25/2021	Review/analyze Read state covid guidelines for employees	0.80 150.00/hr	120.00
	Review/analyze read signed audit	0.30 150.00/hr	45.00
1/28/2021	Draft/revise prepare covid-19 policy	6.00 150.00/hr	900.00
	Draft/revise prepare resolution for covid-19 policy	1.00 150.00/hr	150.00
	Draft/revise prepare resolution for trailer	1.00 150.00/hr	150.00
	Draft/revise revise ordinance amendment for trailers	0.90 150.00/hr	135.00

	<u>Hrs/Rate</u>	<u>Amount</u>
1/28/2021 Draft/revise prepare draft ordinance for fire	1.50 150.00/hr	225.00
Communicate (with client) discussion on draft ordinance and moa	2.50 150.00/hr	375.00
1/29/2021 Draft/revise revise covid policy	2.00 150.00/hr	300.00
For professional services rendered	33.70	\$5,055.00
Previous balance		\$3,705.00
1/29/2021 Payment - thank you		(\$3,705.00)
Total payments and adjustments		(\$3,705.00)
Balance due		<u><u>\$5,055.00</u></u>