

SHARED SERVICES AGREEMENT
Animal Control/Shelter/Veterinary Services

This Agreement is made by and between the **Township of North Brunswick**, with offices located at 710 Hermann Road, North Brunswick, New Jersey 08902 (hereinafter referred to as the “Township”), and the **City of New Brunswick**, with offices located at 78 Bayard Street, New Brunswick, New Jersey 08901 (hereinafter referred to as the “City”), and may be referred to individually as a “Party” or collectively as the “Parties.”

W-I-T-N-E-S-S-E-T-H:

WHEREAS, the Parties are authorized to enter into shared service agreements pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq.; and

WHEREAS, the City is able and willing to provide animal control services to the Township, including but not limited to pickup, transport, shelter coordination, and as-needed veterinary services; and

WHEREAS, the Parties wish to memorialize the terms and conditions under which these services shall be rendered and compensated.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the Parties agree as follows:

I. SCOPE OF SERVICES

The City shall provide the Township with animal control services, including:

1. Pickup and transport of animals to **Associated Humane Societies of Newark (“AHS”)**, 124 Evergreen Avenue, Newark, NJ 07114;
2. Pickup and transport of animals to **Garden State Veterinary Services (“GSVS”)**, 643 Route 27, Iselin, NJ 08830, for as-needed emergency veterinary care;
3. Services rendered by New Brunswick’s licensed Animal Control Officers (ACOs), who shall maintain all required credentials and training;
4. Animal impoundment, shelter coordination, and limited field response, as further detailed below.

Lead Procurement Role:

The Parties acknowledge that the City of New Brunswick shall act as the lead procurement agent on behalf of the Township for securing animal shelter and veterinary services under this Agreement. This includes, but is not limited to, managing vendor relationships with the shelter provider (AHS) and veterinary provider (GSVS), coordinating service terms, and ensuring compliance with procurement and public contracting requirements.

Direct Payment Responsibility:

The Township of North Brunswick shall be solely responsible for the direct payment of all shelter and veterinary service fees charged by third-party providers, including but not limited to AHS and GSVS. The City shall not be responsible for any such charges or invoices.

City of New Brunswick

Attn: Michael Drulis, Business Administrator
78 Bayard Street, New Brunswick, NJ 08901

IN WITNESS WHEREOF, the Parties have hereunto set their hands and seals this 15th day of September, 2025.

ATTEST:

By:



Lisa Russo, Township Clerk

THE TOWNSHIP OF NORTH BRUNSWICK

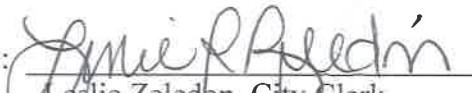
By:



Mayor Francis Womack, III

ATTEST:

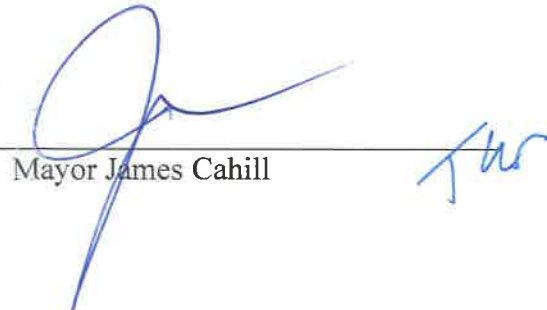
By:



Leslie Zeledon, City Clerk

THE CITY OF NEW BRUNSWICK

By:



Mayor James Cahill

BY THE MUNICIPAL COUNCIL:

WHEREAS, pursuant to the Uniform Shared Services and Consolidation Act, municipalities within the State of New Jersey are permitted to enter into an Agreement for the joint provision of services; and

WHEREAS, the **Township of North Brunswick** is in need of **Animal Control and Shelter Services** as part of its Animal Control Program; and

WHEREAS, the City of New Brunswick is willing to provide Animal Control and Shelter Services by contract with a private kennel operator; and

WHEREAS, pursuant to the authority of the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., the City of New Brunswick hereby determines that it is in the public interest to enter into an Agreement with the **Township of North Brunswick** for the purpose of providing Animal Control and Shelter Services as a part of an Animal Control Program for a for a twenty-four (24) month period commencing July 1, 2025 and ending June 30, 2027, *nunc pro tunc*; and

WHEREAS, the **Township of North Brunswick** will pay to the City of New Brunswick the amount of One Hundred Two Thousand Five Hundred Dollars (\$102,500.00) for a twenty-four (24) month period commencing July 1, 2025 and ending June 30, 2027, *nunc pro tunc* in addition to overtime costs and other associated costs incurred by the City of New Brunswick.

NOW, THEREFORE, BE IT RESOLVED, by the New Brunswick City Council State of New Jersey that the Mayor and the City Clerk of the City of New Brunswick are hereby authorized to execute a

Shared Services Agreement

for the provision of said

Animal Control and Shelter Services

with the

Township of North Brunswick

which Agreement shall be on file in the City Clerk's Office, City Hall, 78 Bayard Street, New Brunswick, New Jersey. The form of said Agreement to be approved by the City Attorney; and

BE IT FURTHER RESOLVED, that Certified Copies of this Resolution shall be sent by the City Clerk to the following:

- City Administrator
- Chief Financial Officer
- Director of Police
- Director of Social Services
- North Brunswick Township, Justine Progebin

ADOPTED: August 20, 2025


CITY CLERK


COUNCIL PRESIDENT

APPROVALS:


CITY ADMINISTRATOR


CITY ATTORNEY


CHIEF FINANCIAL OFFICER

TKS/sw

COUNCIL MEMBER	YES	NO	NOVOTE	ABSENT
Mayor				
Council Member 1				
Council Member 2				
Council Member 3				
Council Member 4				
Council Member 5				
Council Member 6				
Council Member 7				
Council Member 8				
Council Member 9				
Council Member 10				


Janice R. Pyle, City Clerk