

Collingswood Public Schools
Preschool Instruction Services Agreement
July 1, 2025 to June 30, 2026

Agreement made this th day of _____ 2025, by and between the Collingswood Board of Education (hereinafter referred to as "Collingswood") and the Oaklyn Board of Education (hereinafter referred to as "Oaklyn").

Whereas, Oaklyn desires to engage Collingswood to provide certain Preschool instruction services; and

Whereas, Collingswood is willing to provide Oaklyn with Preschool instruction services;

Now therefore be it resolved, that the parties, intending to be legally bound, hereby agree as follows:

General requirements:

Collingswood will provide the following services and staff:

1. .25 Community and Parent Spec.	\$23,263
2. .25 PEA Coach	\$23,437
3. .25 FTE PIRT	\$23,263
4. .25 FTE Program Director	\$27,621
5. Share in benefit costs for above staff	\$42,928
6. Profession Development	\$3,500

Oaklyn will provide the following:

Oaklyn will be responsible for supplies and instructional space.

Collingswood Board of Education has review and oversight responsibility for its employees providing the services. The Collingswood Board of Education has control over their actions or work while performing those duties.

The total fee for these services shall be:

\$144,012

Payment from the Oaklyn Board of Education for these services shall be \$14,401.20 paid monthly commencing September 1, 2025.

This agreement shall be renewable and will be made after an analysis of costs is reviewed.

This Agreement constitutes the entire understanding of the parties with respect to the matters contemplated and dealt with hereby. Any modifications or changes hereto shall be in writing and signed by both parties.

During the period of the shared services agreement as set forth above, and for a year thereafter, Oaklyn shall not, on Oaklyn's own behalf or on behalf of another, directly or indirectly, hire an employee of Collingswood, contract with an employee of Collingswood, solicit, or encourage an employee to leave the employ of the Collingswood Board of Education. If Oaklyn does hire, contract with, solicit or encourage an employee of Collingswood to leave the employ Collingswood Board of Education in violation of this agreement, then Oaklyn shall pay Collingswood Board of Education an amount equivalent to the value of the employees contracted salary provided under this contract.

The parties agree that either may terminate this Agreement upon (60) days written notice served upon the other. No cause shall be required for either party to terminate this Agreement. Should any dispute arise regarding the termination of this Agreement, it shall be submitted to the County Superintendent of Schools for resolution.

Collingswood will provide Oaklyn an insurance certificate as proof of the following coverage's;

Commercial General Liability	not less than \$1,000,000
Motor Vehicle Liability	not less than \$5,000,000
Workers Compensation	statutory
Additional insured	Oaklyn will be added as an additional insured

This Agreement shall be governed by and constructed in accordance with the applicable laws of the State of New Jersey.

In Witness Whereof, and intending to be legally bound, the parties hereto set their hand and seal:

Oaklyn Board of Education



Board President

Collingswood Board of Education



Board President



Business Administrator



Business Administrator

Date

1/21/2025

Date

1/27/2025