

Memorandum of Agreement for Library Services

Background

WHEREAS, Rutgers, The State University of New Jersey (“Rutgers”) and Rowan University (“Rowan”) (collectively, the “Parties”) operate campuses within two blocks of each other in the City of Camden, New Jersey, and

WHEREAS, Rowan’s Camden Campus does not include a library. However, Rutgers operates a library a short distance away from Rowan’s Camden Campus, and

WHEREAS, the two institutions wish to consolidate library resources and services for their Camden-based students in the Paul Robeson Library of Rutgers-Camden, a unit of the Rutgers University Library System, and

WHEREAS, the Parties further agree to jointly support the Paul Robeson Library and to make the Paul Robeson Library and all the resources of the Rutgers University Library System available to Camden-based faculty and students from both institutions, on such bases as are outlined below,

NOW, THEREFORE, the Parties agree as follows:

Agreement

The parties to this agreement do hereby agree as follows:

1. One Library

The Paul Robeson Library, currently operated by the Rutgers University Library System, will be the single library serving Camden-based academic students, faculty, and staff at Rowan and Rutgers.

“Camden-based,” as the term is used in this document, will refer to any student of either institution who takes a minimum of one for-credit degree-eligible course at either institution’s Camden campus, any faculty member who teaches at least one for-credit course on that campus, and any staff member who is primarily based on that campus.

Rutgers, The State University of New Jersey also operates a Law Library as part of the Rutgers School of Law-Camden, use of which is not contemplated as part of this agreement, but may be considered as part of a separate agreement.

2. Mode of Operations

Rutgers-Camden will continue to be the sole and exclusive owner and manager of the Paul Robeson Library, but agrees to operate it with the fiscal support and academic advice of Rowan, through the governance mechanism outlined below,

in a manner such that the library and information needs of the Camden-based students of both institutions are equally and adequately supported.

3. Commitment of the Two Institutions to Ongoing Operating Support

Rowan agrees to provide the following ongoing operating support to Rutgers in return for library services and access privileges to the Paul Robeson Library for Rowan's Camden-based faculty, students, and staff:

- a. Rowan agrees to fund 1/3 of the salary and benefits for a full-time Rutgers academic employee who will be physically located in the Paul Robeson Library, and who will coordinate the provision of library services to Rowan's Camden-based students, faculty, and staff. This person will have the title of Librarian and total cost of funding (including fringe benefits) for Rowan's share of this position is as follows:

FY 2022-23	\$46,988.00
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- b. Rowan agrees to pay \$10,000 per year to Rutgers, The State University of New Jersey to partially support the general administrative, operating, collection development, and maintenance costs of the Paul Robeson Library, as well as any costs associated with administering this agreement.
- c. Rutgers agrees to provide at least 20 computer workstations that can be used by Camden-based Rowan students in the Paul Robeson Library.
- d. Rutgers agrees that the payments that Rowan makes under this agreement will constitute a net addition to the operating budget of the Paul Robeson Library and will be used for the purposes of furthering the intent of this agreement, and that the revenues from this agreement will not be substituted for any current or future operating monies appropriated to Paul Robeson Library by Rutgers. Rutgers further agrees that, any service reductions created by financial exigency at Rutgers may be grounds for corollary reductions in the fees, assessments, and other charges or obligations of Rowan University under this agreement, on a negotiated, case-by-case basis. Failure by Rowan to pay the fees, assessments, and other charges and obligations identified in this agreement in a timely manner will be grounds for Rutgers to discontinue any or all services that it might otherwise be obligated to provide to the non-paying institution.

4. Term of Agreement

The term of this agreement shall be from July 1, 2022 to June 30, 2023 subject to prompt and complete payment of all fees and charges by the parties. Rutgers, will process semi-annual billings for charges enumerated above as follows:

Invoices

1st and 2nd Quarters
3rd and 4th Quarters

Due Date

January 30th
July 30th

This agreement can only be terminated prior to expiration of the term by agreement of the two parties.

Agreed:

Rutgers, The State University of New Jersey

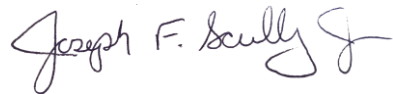


November 21, 2022

By: Antonio D. Tillis
Chancellor

Date

Rowan University



Oct 20, 2022

By: Joseph F. Scully
Chief Financial Officer and Senior Vice President of Finance

Date