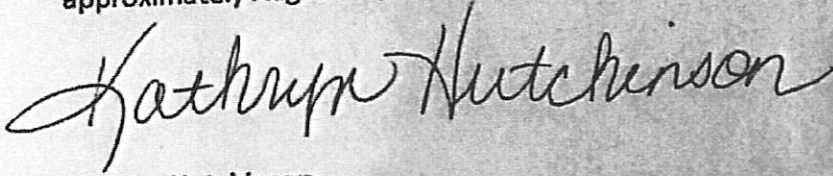


November 18, 2019

I am hereby resigning my position as the Municipal Clerk/Registrar for Lakewood Township conditional upon me receiving six months pay, in biweekly increments and all pension payments and taxes being deducted from my pay. I also will be making this agreement contingent upon the fact that I be allowed to use all of my accumulated sick and vacation time on top of the six additional months of pay. Further my health insurance benefits will remain in effect for the term of the separation which will run until approximately August 15, 2020.

A handwritten signature in cursive script that reads "Kathryn Hutchinson". The signature is fluid and written in dark ink.

Kathryn Hutchinson



Township of Lakewood

MUNICIPAL BUILDING
231 THIRD STREET
LAKEWOOD, NEW JERSEY 08701
732-364-2500 • FAX: 732-994-4568



DEPARTMENT OF HUMAN RESOURCES
Patricia A. Komsa

November 18, 2019

Dear Mrs. Hutchinson:

We are in receipt of your resignation dated November 18th. We hereby accept said resignation. Please make arrangements to return all Township property in your possession including but not limited to laptops, keys, wireless hotspots, etc.

We appreciate your years of service to the Township and wish you the best of luck in the future.

Sincerely,

Patricia A. Komsa
Director of Human Resources

cc: Patrick Donnelly, file

