

DIVISION OF LOCAL GOVERNMENT SERVICES
SHARED SERVICES AGREEMENT
COVER SHEET

PROVIDER: BOROUGH OF BLOOMINGDALE COUNTY: PASSAIC

RECIPIENT: BOROUGH OF POMPTON LAKES COUNTY: PASSAIC

BRIEF DESCRIPTION OF SERVICE:

PROVIDING MECHANICAL SERVICES FOR MUNICIPAL VEHICLES FOR THE DEPARTMENT OF PUBLIC WORKS,
POLICE DEPARTMENT, AND FIRE DEPARTMENT

EFFECTIVE DATE: JANUARY 1, 2019

EXPIRATION DATE: DECEMBER 31, 2023

Please submit this cover sheet with shared service agreement either via email to EGG@dca.state.nj.us or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.

**SHARED SERVICES AGREEMENT FOR MECHANICAL SERVICES FOR
MUNICIPAL VEHICLES FOR THE DEPARTMENT OF PUBLIC WORKS, THE
POLICE DEPARTMENT AND THE FIRE DEPARTMENT BETWEEN THE
BOROUGH OF POMPTON LAKES
AND THE BOROUGH OF BLOOMINGDALE**

THIS AGREEMENT dated the 12 day of December, 2018, is made
BETWEEN: The Borough of Bloomingdale, whose principal business address is 101 Hamburg
Turnpike, Bloomingdale, NJ (hereinafter "Borough"), and the Borough of Pompton Lakes,
whose principal business address is 25 Lenox Avenue, Pompton Lakes, NJ (hereinafter "Service
Recipient").

WHEREAS, each of the municipalities hereto is authorized pursuant to the Interlocal
Services Act, NJSA 40:8A-1, et seq., to enter into an agreement with other municipalities and/or
local units to jointly provide for any lawful service; and

WHEREAS, the need exists in the Borough of Pompton Lakes to enter into an Interlocal
Services Agreement with the Borough so that the Borough of Bloomingdale is authorized to
perform mechanical services on the Borough of Pompton Lakes vehicles; and

WHEREAS, the governing body of the Borough of Bloomingdale has authorized this
Interlocal Agreement to be entered into; and

WHEREAS, this Agreement is executed pursuant to the Local Public Contracts Law,
N.J.S.A. 40A:11-1, et seq. and N.J.S.A. 40:8-1, et seq. and the parties agree as follows:

1. Services Performed. The Borough of Bloomingdale Department of Public Works,

Mechanical Maintenance Division shall provide labor, and repair services on all Borough of Pompton Lakes Department of Public Works vehicles, the Police Department Vehicles and the Fire Department Vehicles. The annual cost for this service will be \$90,000.00 for all work performed by the Borough of Bloomingdale Mechanical Staff. The payments are to be made in equal installments quarterly on March 1st, June 1st, September 1st and December 1st.

Each subsequent year of the agreement will increase by 2% (two percent) as follows:

2020 - \$91,800.00
2021- \$93,630.00
2022 - \$95,500.00
2023 - \$97,410.00

If the need arises for work to be performed outside of the normal works hours and not under a storm related event where the need for overtime incurs, the overtime rate will be tied to the Borough of Bloomingdale Blue Collar Contract enforceable during that time period.

2. Parts. Parts will be purchased from local vendors under state contract when available.

The Borough of Pompton Lakes shall establish accounts for parts at the same vendors currently utilized by the Borough of Bloomingdale

3. Tires. Tires will be purchased under State contract pricing when available, if the Borough of Bloomingdale will be purchasing tires for the Borough of Pompton Lakes. If the Borough of Pompton Lakes will be purchasing tires directly, Pompton Lakes will need to make arrangements to deliver the tires on an as needed basis.

4. Outside and Body Repairs. Outside and body repairs will be performed by State contract vendors when available. Prior to work being done at an outside repair shop, Bloomingdale is to receive written approval from Pompton Lakes for the vehicle to be transported and repaired at another location.
5. Pickup and Delivery. Vehicles will be driven to and from Bloomingdale by Pompton Lakes employees. Vehicles unable to be driven will be towed to the Bloomingdale facility by vendors approved by the Borough of Pompton Lakes.
6. Payment. The administration of scheduling and billing will be the responsibility of the Mechanical Office of the Borough of Bloomingdale. All invoices for parts, etc., will be submitted to Pompton Lakes on a monthly basis outlining the work completed and the parts purchased.
7. Miscellaneous.
 - (a) Reasonable notice shall be given to the Borough of Bloomingdale for the scheduling of maintenance and repairs. In the event of an emergency, every effort will be made to make the necessary repairs as quickly as possible. The timeframe for completion will be communicated to Pompton Lakes at the start of the repair.
 - (b) In the event the Borough of Bloomingdale is unable to perform necessary repairs or maintenance, every reasonable accommodation will be made to

have the work completed by an outside agency. No outside repairs will be made without approval from the Borough of Pompton Lakes. Pompton Lakes reserves the right to agree to the outside agency prior to transporting and work beginning on a repair at an outside agency.

8. Duration. This Agreement shall be effective for a period of five (5) years, commencing on January 1, 2019 and terminating December 31, 2023. Either party can terminate this contract with a 60 day written notice delivered to the other party.
9. Affirmative Action. The Service Recipient agrees to adhere to Affirmative Action requirements of the State of New Jersey as set forth as **Exhibit "A"** and as provided by State Law.
10. Legal Action. The parties agree that in the event of legal action by either party, same shall be by Court proceeding and the parties hereby waive arbitration as a forum for resolution of any dispute.
11. Exhibits. All documents referenced herein are made part of this Contract as if set forth in length herein.
12. Resolution. This Agreement is expressly contingent upon the adoption of a concurring resolution by the Service Recipient authorizing the execution of this Agreement.
13. Signatures. Both parties have read and agree to this Agreement.

ATTEST:

BOROUGH OF POMPTON LAKES

BY: Elizabeth Brandsness
ELIZABETH BRANDSNESS
Borough Clerk

BY: Michael Serra
MICHAEL SERRA, MAYOR

BOROUGH OF BLOOMINGDALE

BY: Breeanna Calabro
BREEANNA CALABRO
Borough Clerk

BY: Jonathan Dunleavy
JONATHAN DUNLEAVY, MAYOR