

TERMS OF SERVICE AGREEMENT

The following Terms of Service (the "Agreement") is effective: 8/2/19

BETWEEN: People for Animals, Inc. (the "Service Provider"), a corporation organized and existing under the laws of New Jersey with its head office located at:

401 Hillside Avenue
Hillside, NJ 07205

AND: The Township of Belleville (the "municipality"), a municipality in New Jersey with its head office located at:

152 Washington Avenue
Belleville NJ, 07109

WHEREAS, the Service Provider is in the business of veterinary services, including spay and neuter, related to companion animals and feral cats; and

WHEREAS, this Agreement contains the Service Provider's terms of engagement;

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties hereto, intending to be legally bound, agree as follows:

1. SERVICES PROVIDED

Service Provider is prepared to provide veterinary services including but not limited to spay and neuter of dogs and cats,

2. CALCULATION OF FEES AND OTHER CHARGES

- Fees for professional services will be established by the Service Provider in accordance with its usual and customary fees and as published on the Service Provider's website (www.pfaonline.org) ;
- Before any bill is presented to the Municipality, the Service Provider will review it to ensure that fees and other charges are appropriate.

3. BILLING ARRANGEMENTS

- Billing occurs at the time of service with the description of work performed and products purchased;
- Bills are payable upon receipt;
- Service Provider will return purchase orders within 3 business days of receipt to the Municipality;
- The Service Provider will apply 18% APR surcharge to any bills not paid within 90 days of the date of service.

4. The Municipality agrees to pay the Service Provider as described above for services rendered.
5. The Municipality may terminate this agreement at any time with notice in writing to the Service Provider. Bills for services rendered prior to receipt of such notification will remain due and payable to the Service Provider.

Agreed:

People for Animals, Inc.

Jane Guillaume

Jane Guillaume, Executive Director

Date: 8/2/19

Township of Belleville

Sign

Coleen Britton

Print Name, Title

Coleen Britton, Director

Date: 8-27-19