

BOROUGH OF GLASSBORO

KAREN COSGROVE, RMC/CMR
Borough Clerk
Phone: 856-881-9230 ext. 88144
kcosgrove@glassboro.org

KATHLEEN MCLEER, CMR
Deputy Borough Clerk
Phone: 856-881-9230 ext. 88199
kmcleer@glassboro.org



"Summit City USA"

BOROUGH CLERK'S OFFICE
1 South Main Street
Glassboro, NJ 08028-2592
Fax: 856-881-4248

Borough of Glassboro Website
www.glassboro.org



August 25, 2025

Via email only: opra+request-79774-769a62b5@requests.opramachine.com
Eric Stone

Re: Open Public Records Act Request

Dear Mr. Stone,

The Borough of Glassboro Official Records Custodian received your request for records pursuant to the Open Public Records Act (OPRA) on August 20, 2025. As such, the seven (7) business day deadline to respond to your request August 29, 2025. This response to your request is being provided on the third business day after the Custodian's receipt of your request.

Your records request was as follows:

Records requested:

Seeking all site remediation files, including all regulated storage tank files for DEP case Rowan University located at 201 Mullica Hill Road, Glassboro Boro, NJ (Block 1, Lots 1 & 2.01). The Site has PI # 015701; Activity # LSR22001; incident #s 97-11-20-1704-42, 21-06-10-1133-38,93-08-11-1704, 93-11-12-1007, 88-10-18-1123; UST Closure # C97-1037; and Well Permit # 31-00055356.

12 Underground Storage Tanks (USTs) known to have existed at the Site. Seeking documentation on the status and locations of the USTs.

My preferred delivery method for response(s) to this request is by E-mail as attachments. Please confirm you have received this request. If you are not the custodian of records, please forward my request to that person and provide their email address to me for future reference.

Yours faithfully,

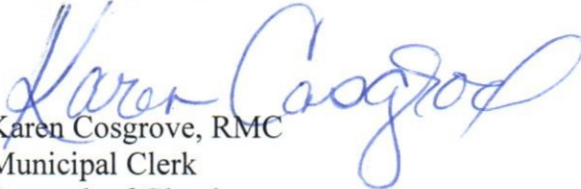
Eric Stone
Montrose Environmental

A search of our available records has identified no records responsive to your request.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Borough of

Glassboro to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail to the following at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Very truly yours,


Karen Cosgrove, RMC
Municipal Clerk
Borough of Glassboro

Seeking UST related documentation for Rowan University

Eric Stone made this OPRA request to Glassboro Borough

Follow

1 follower



Currently **waiting for a response** from Glassboro Borough, they should respond promptly and normally no later than **August 29, 2025** ([details](#)).

Eric Stone **August 20, 2025**

Unknown

Dear Glassboro Borough,

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-6(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records requested:

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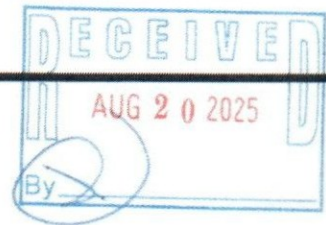
Eric Stone
Montrose Environmental

NO RECORD RESPONSIVE TO THIS
REQUEST EXISTS IN THIS DEPARTMENT

Terri Carfagna 8/21/25
Construction

Sheila Ortiz

From: Karen Cosgrove
Sent: Wednesday, August 20, 2025 10:36 AM
To: Sheila Ortiz
Cc: Kathy McLeer
Subject: FW: OPRA request - Seeking UST related documentation for Rowan University



Please process the request below.

Thank you,
Karen Cosgrove, RMC, CMR
Borough of Glassboro
1 S. Main Street
Glassboro, NJ 08028
(856)881-9230 x88144

CONFIDENTIALITY NOTICE: This e-mail and any accompanying documents contain confidential information belonging to the sender which is legally privileged. The information is intended only for the use of the individual(s) or entity(ies) named above. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or the taking of any action in reliance on the contents of this information is strictly prohibited. If you have received this e-mail in error, please reply as such and delete the e-mail.

-----Original Message-----

From: Eric Stone <opra+request-79774-769a62b5@requests.opramachine.com>
Sent: Wednesday, August 20, 2025 10:35 AM
To: Karen Cosgrove <kcosgrove@glassboro.org>
Subject: OPRA request - Seeking UST related documentation for Rowan University

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Glassboro Borough,

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-6(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fopramachine.com%2fhelp%2fofficers&c=E,1,ghsbmE-XVnIHNIvHbPN__XeJ-WBfycuayxOtLgTw1UUNFKE5zYYLAo1cfjl_tiwYIRzx1OGF9yZj9d3W-Mjj91Hxu4ZWkAvoI3MX7DR71Xo,&typo=1

View this OPRA request & responses online:

https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fopramachine.com%2frequest%2fseeking_ust_related_documentatio&c=E,1,_cNw12ceVhdkkpePasaXUAvwkYNLdpKgeCDPpiOCgquvuqYOyBfXTJ3KvEkJxNPTcj75kFtoVvkwdd4W48ohJQpaesG4TRfJRmgFvJK8ahw,&typo=1

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.

"OPRAmachine's mission is to give people easy and affordable access to New Jersey public records.

For more information, contact us at: (732) 707-1628 or PO Box 3180, New Brunswick, NJ 08903."
