

PINELANDS REGIONAL SCHOOL DISTRICT

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CHERYK STEVENSON, Ed. D.
Acting Superintendent

STEPHEN J. BRENNAN, M.B.A., C.P.A.
*Business Administrator/
Board Secretary*

February 20, 2018

Via E-Mail (opra+request-1250-ab1316de@requests.opramachine.com)

Mr. Dane Apgar

Re: Open Public Records Act Request

Dear Mr. Apgar:

As you know, I am the Business Administrator and Custodian of Records for the Pinelands Regional School District Board of Education (the "Board" or the "District"). I am in receipt of your request for records (the "Request") pursuant to the Open Public Records Act ("OPRA" or the "Act") which I received on February 16, 2018. The Request seeks "ALL records for 2016, 2017, and Year to date 2018 pursuant to NJS 18A:41-1 requiring a monthly fire drill AND security drill. Please transmit electronically, AND by hard copy." Attached you will find the requested documents. As requested, a hard copy is available for pick up at the District's Administrative Office.

Thank you for your courtesies. If I can be of any further assistance, please do not hesitate to contact me.

Sincerely,

Stephen J. Brennan, MBA, CPA
Business Administrator/Board Secretary

Date of Drill	Start Time	End Time	Duration of Drill	Type of Drill	Was this a table top exercise?	Weather Conditions	Participants of Drill	Brief Description of What Was Drilled	Administrator Signature	Username	School Building
9/17/2015	12:15:00 PM	12:20:00 PM	0:05:00	Fire	No	77 Degrees, Sunny	Entire Alternate School Students and Staff	Fire Drill for September	Darren Hickman	nbourguignon@prsdnj.org	Alternative High School
9/29/2015	12:15:00 PM	12:30:00 PM	0:15:00	Bomb Threat	No	77 Degrees	Entire Staff & Students	Security Drill for September	Darren Hickman	nbourguignon@prsdnj.org	Alternative High School
10/8/2015	10:00:00 AM	10:10:00 AM	0:10:00	Fire	No	70 Degrees, Sunny	Entire Alternate School Staff & Students	Fire Drill for October	Darren Hickman	nbourguignon@prsdnj.org	Alternative High School
10/21/2015	9:25:00 AM	9:30:00 AM	0:05:00	Lockdown	No	60 Degrees, Sunny	Entire Alternate School Staff & Students	Security Drill for October	Darren Hickman	nbourguignon@prsdnj.org	Alternative High School
11/13/2015	9:16:00 AM	9:19:00 AM	0:03:00	Fire	No	55 Degrees, Sunny	Entire Alt Staff and Students	Fire Drill for November	Darren Hickman	nbourguignon@prsdnj.org	Alternative High School
11/17/2015	9:17:00 AM	9:25:00 AM	0:08:00	Bomb Threat	No	53 Degrees, Cloudy	Entire Alt Building Staff and Students	Bomb Threat	Darren Hickman	nbourguignon@prsdnj.org	Alternative High School
12/10/2015	11:37:00 AM	11:42:00 AM	0:05:00	Fire	No	61 Degrees, Sunny	Entire Alternative School Staff and Students	Fire Drill for December	Darren Hickman	nbourguignon@prsdnj.org	Alternative High School
12/15/2015	10:45:00 AM	10:50:00 AM	0:05:00	Bomb Threat	No	55 Degrees, Sunny	Entire Alternative Staff and Students	Security Drill for December	Darren Hickman	nbourguignon@prsdnj.org	Alternative High School
1/20/2016	10:35:00 AM	10:40:00 AM	0:05:00	Fire	No	34 Degrees, Sunny	Entire Alternate Building Students and Staff	Fire Drill for January	Darren Hickman	nbourguignon@prsdnj.org	Alternative High School
1/27/2016	7:45:00 AM	11:50:00 AM	0:05:00	Shelter In Place	No	45 Degrees, Cloudy	Entire Alt Building Staff and Students	Security Drill for January	Darren Hickman	nbourguignon@prsdnj.org	Alternative High School
2/18/2016	10:06:00 AM	10:14:00 AM	0:08:00	Fire	No	45 Degrees, Sunny	Entire Alternate Staff & Students	Fire Drill for February	Darren Hickman	nbourguignon@prsdnj.org	Alternative High School
3/17/2016	11:30:00 AM	11:35:00 AM	0:05:00	Fire	No	55 Degrees, Sunny	Entire Alternate Building Students & Staff	Fire Drill for March	Darren Hickman	nbourguignon@prsdnj.org	Alternative High School
2/26/2016	12:15:00 PM	12:20:00 PM	0:05:00	Lockdown	No	45 Degrees, Sunny	Entire Alternate Staff and Students	Security Drill for February	Darren Hickman	nbourguignon@prsdnj.org	Alternative High School
3/23/2016	9:25:00 AM	9:30:00 AM	0:05:00	Shelter In Place	No	55 Degrees, Sunny	Entire Alternate Staff and Students	Security Drill for March	Darren Hickman	nbourguignon@prsdnj.org	Alternative High School
5/18/2016	11:08:00 AM	11:13:00 AM	0:05:00	Fire	No	60 Degrass, Cloudy	Entire Alternate Building, Students & Staff	Fire Drill for May	Darren Hickman	cgravatt@prsdnj.org	Alternative High School
4/19/2016	10:00:00 AM	10:05:00 AM	0:05:00	Fire	No	52 Degrees, Sunny	Entire Alt School Staff & Student	Fire Drill for April	Darren Hickman	nbourguignon@prsdnj.org	Alternative High School
6/3/2016	10:20:00 AM	10:30:00 AM	0:10:00	Fire	No	68 Degrees, Rainy	Entire Alt School Staff & Students	Fire Drill for June	Darren Hickman	nbourguignon@prsdnj.org	Alternative High School

4/27/2016	8:25:00 AM	9:35:00 AM	0:10:00	Active Shooter	No	50 Degrees, Sunny	Entire Alt School Staff & Students	Security Drill for April	Darren Hickman	nbourguignon@prsdnj.org	Alternative High School
5/18/2016	10:45:00 AM	10:55:00 AM	0:10:00	Lockdown	No	60 Degrees, Cloudy	Entire Alt School Staff & Students	Security Drill for May	Darren Hickman	nbourguignon@prsdnj.org	Alternative High School
6/13/2016	9:20:00 AM	9:30:00 AM	0:10:00	Active Shooter	No	77 Degrees, Sunny	Entire Alt School Staff & Students	Security Drill for June	Darren Hickman	nbourguignon@prsdnj.org	Alternative High School
9/17/2015	1:30:00 PM	1:37:00 PM	0:07:00	Fire	No	79 Degrees, Sunny	Entire Building	Fire Drill for September	Darren Hickman	nbourguignon@prsdnj.org	High School
9/29/2015	9:30:00 AM	9:40:00 AM	0:10:00	Bomb Threat	No	77 Degrees	Entire Staff and Students	Security Drill for September	Darren Hickman	nbourguignon@prsdnj.org	High School
10/7/2015	9:30:00 AM	9:40:00 AM	0:10:00	Fire	No	61 Degrees, Sunny	Entire Staff and Students	Fire Drill for October	Darren Hickman	nbourguignon@prsdnj.org	High School
10/29/2015	11:37:00 AM	11:43:00 AM	0:06:00	Lockdown	No	71 Degrees, Sunny	Entire Staff and Students	Security Drill for October	Darren Hickman	nbourguignon@prsdnj.org	High School
11/2/2015	10:00:00 AM	10:13:00 PM	0:13:00	Fire	No	63 Degrees	Entire Staff and Students	Fire Drill for November	Darren Hickman	nbourguignon@prsdnj.org	High School
12/10/2015	1:30:00 PM	1:35:00 PM	0:05:00	Fire	No	61 Degrees Sunny	Entire Staff and Students	Fire Drill for December	Darren Hickman	nbourguignon@prsdnj.org	High School
11/17/2015	11:45:00 AM	12:00:00 PM	0:15:00	Bomb Threat	No	55 Degrees, Cloudy	Entire Staff and Students	Security Drill for November	Darren Hickman	nbourguignon@prsdnj.org	High School
12/23/2015	10:14:00 AM	10:22:00 AM	0:08:00	Shelter In Place	No	62 Degrees, Rainy	Entire Staff and Students	Security Drill for December	Darren Hickman	nbourguignon@prsdnj.org	High School
1/15/2016	12:20:00 PM	12:27:00 PM	0:07:00	Fire	No	53 Degrees, Sunny	Entire Staff and Students	Fire Drill for January	Darren Hickman	nbourguignon@prsdnj.org	High School
1/27/2016	11:00:00 AM	11:10:00 AM	0:10:00	Active Shooter	No	45 Degrees, Cloudy	Entire Staff and Students	Security Drill for January	Darren Hickman	nbourguignon@prsdnj.org	High School
2/29/2016	8:30:00 AM	8:35:00 AM	0:05:00	Fire	No	45 Degrees, Sunny	Entire Staff & Students	Fire Drill for February	Darren Hickman	nbourguignon@prsdnj.org	High School
3/10/2016	12:27:00 PM	12:32:00 PM	0:05:00	Fire	No	77 Degrees, Sunny	Entire Staff & Students	Fire Drill for March	Darren Hickman	nbourguignon@prsdnj.org	High School
2/24/2016	11:45:00 AM	12:00:00 PM	0:15:00	Bomb Threat	No	50 Degrees, Sunny	Entire Staff and Students	Security Drill for February	Darren Hickman	nbourguignon@prsdnj.org	High School
3/24/2016	1:34:00 PM	1:42:00 PM	0:08:00	Shelter In Place	No	40 Degrees, Chilly	Entire Staff and Students	Security Drill for March	Darren Hickman	nbourguignon@prsdnj.org	High School
4/15/2016	1:25:00 PM	1:30:00 PM	0:05:00	Fire	No	53 Degrees, Sunny	Entire Staff & Students	Fire Drill for April	Darren Hickman	nbourguignon@prsdnj.org	High School
5/20/2016	1:26:00 PM	1:31:00 PM	0:05:00	Fire	No	66 Degrees, Sunny	Entire Building	Fire Drill for May	Darren Hickman	cgravatt@prsdnj.org	High School
4/19/2016	11:55:00 AM	12:00:00 PM	0:05:00	Lockdown	No	52 Degrees, Sunny	Entire Staff & Students	Security Drill for April	Darren Hickman	nbourguignon@prsdnj.org	High School
5/24/2016	9:30:00 AM	9:40:00 PM	0:10:00	Active Shooter	No	65 Degrees, Sunny	Entire Staff & Students	Security Drill for May	Darren Hickman	nbourguignon@prsdnj.org	High School
6/16/2016	12:30:00 PM	12:40:00 PM	0:10:00	Lockdown	No	74 Degrees, Sunny	Entire Staff and Students	Security Drill for June	Darren Hickman	nbourguignon@prsdnj.org	High School
6/3/2016	12:30:00 PM	12:35:00 PM	0:05:00	Fire	No	68 Degrees, Sunny	Entire Staff and Students	Fire Drill for June	Darren Hickman	nbourguignon@prsdnj.org	High School
9/22/2015	9:30:00 AM	9:36:00 AM	0:05:03	Lockdown	No	partly cloudy, and cool	855 people	This was a practice lockdown drill	Eric Pschorr	fpschorr@prsdnj.org	Junior High School

9/29/2014	7:30:00 AM	7:36:00 AM	0:06:00	Fire	No	Cool and sunny	275	This was the first and only announced fire drill of the school year	Eric Pschorr	fpschorr@prsdnj.org	Junior High School
10/19/2015	8:40:00 AM	8:47:00 AM	0:07:00	Shelter In Place	No	Sunny and cold 28 degrees	879	This was a shelter in place drill to keep staff and students in building due to outside danger	Eric Pschorr	fpschorr@prsdnj.org	Junior High School
10/19/2015	9:40:00 AM	10:00:00 AM	0:20:00	Fire	No	Sunny and brisk - about 35 degrees	710 occupants	Building was evacuated due to a faulty fire alarm sensor near the cafeteria. Building was evacuated, fire company responded and deemed the building safe.	Eric Pschorr	fpschorr@prsdnj.org	Junior High School
11/4/2015	7:39:00 AM	7:45:00 AM	0:05:45	Fire	No	Absolutely beautiful morning - very mild and sunny	315	This was an unannounced fire drill during period 1. Only ninth grade student body was in the building along with arriving 7/8 staff.	Eric Pschorr	fpschorr@prsdnj.org	Junior High School
11/30/2015	9:35:00 AM	9:40:00 AM	0:05:43	Lockdown	No	Cool, partly cloudy, 45 degrees	815 at time of drill	This drill took place during period 3 on November 30, 2015. It was an unannounced lock down drill. Drill ran smooth with no major issues. Eric Pschorr, Tom Denning, Kim Clark and officer Kyle Kleinow supervised the drill and surveyed the building.	Eric Pschorr	fpschorr@prsdnj.org	Junior High School
12/11/2015	1:30:00 PM	1:37:00 PM	7:00:19	Evacuation-Non Fire	No	Sunny and Warm - 62 degrees	785	This was a non-fire evacuation drill. Announcement was made alerting staff and students that we needed cooperation and needed all staff and students to evacuate the building and wait for further instructions. Building was inspected and drill ran smoothly.	Eric Pschorr	fpschorr@prsdnj.org	Junior High School

12/15/2015	8:45:00 AM	9:55:00 AM	0:10:00	Fire	No	Mild December day	825	Fire drill. Pulled the fire alarm as if a fire had started in the kitchen. Students and teachers moved away from this area of the building.	Eric Pschorr	fpschorr@prsdnj.org	Junior High School
1/29/2016	9:00:00 AM	9:30:00 AM	0:30:00	Table Top	Yes	Nice	The entire school population was present in the building.	Discussed the possibility of revising fire drill procedures to have students report to back to their homerooms when we need to evacuate the building. We are looking into this for increased accountability of our staff and students.	Eric Pschorr	fpschorr@prsdnj.org	Junior High School
4/22/2016	2:15:00 PM	2:20:00 AM	0:05:10	Fire	No	Sunny, Warm, Slight Breeze	567	Unannounced Fire Drill	Eric Pschorr	fpschorr@prsdnj.org	Junior High School
1/8/2016	2:19:00 PM	2:26:00 PM	0:07:00	Fire	No	Cloudy, 45 degrees with 10mph winds	Approximately 700 people - all 7th & 8th grade students as well as all staff members in the building.	This was a fire drill. Everyone left the building.	Kimberly Clark	kclark@prsdnj.org	Junior High School
2/3/2016	9:31:00 AM	9:42:00 AM	0:11:00	Fire	No	cloudy 55 degrees F	Entire Staff and Students	Fire Drill for February	Thomas P. Denning	tdenning@prsdnj.org	Junior High School
2/16/2016	9:10:00 AM	9:25:00 AM	0:15:00	Lockdown	No	sunny and brisk	825	Lockdown drill	Eric Pschorr	fpschorr@prsdnj.org	Junior High School
3/8/2016	1:15:00 PM	1:22:00 PM	0:07:00	Fire	No	Sunny and cool	847	Unannounced Fire Drill	Eric Pschorr	fpschorr@prsdnj.org	Junior High School
3/21/2016	8:45:00 AM	8:51:00 AM	0:06:00	Evacuation-Non Fire	No	cool and sunny	867	had faculty evacuate the building	Eric Pschorr	fpschorr@prsdnj.org	Junior High School
4/30/2016	2:20:00 PM	2:28:00 PM	0:08:00	Bomb Threat	No	partly cloudy, nice	565	practice bomb threat, evacuated the building	Eric Pschorr	fpschorr@prsdnj.org	Junior High School
5/25/2016	2:20:00 PM	2:30:00 PM	0:10:00	Fire	No	sunny and very warm	627	unannounced fire drill	Eric Pschorr	fpschorr@prsdnj.org	Junior High School

Date of Drill	Start Time	End Time	Duration of Drill	Type of Drill	Was this a table top exercise?	Weather Conditions	Participants of Drill	Brief Description of What Was Drilled	Administrator Signature	School Building
9/13/2016	8:25:00 AM	8:40:00 AM	0:15:00	Fire, Evacuation-Non Fire	No	Warm and Sunny	867	This year we revised the JHS Fire Drill and Evacuation procedures. Now whenever we need exit the building all staff and students will report to an assigned homeroom area in one of two staging areas. Those staging areas are located in the front grassy section of the building and the side of the building on the athletic fields. This is the first of 4 planned drills for the month of September.	Eric Pschorr	Junior High School
9/14/2016	12:30:00 PM	12:35:00 PM	0:05:00	Fire	No	81 Degrees, Sunny	Entire Staff & Students	Fire Drill for September	Darren Hickman	High School
9/15/2016	8:25:00 AM	8:35:00 AM	0:10:00	Fire, Evacuation-Non Fire	No	Sunny, breezy and cool	753 present at the time of the drill	This year we revised the JHS Fire Drill and Evacuation procedures. Now whenever we need exit the building all staff and students will report to an assigned homeroom area in one of two staging areas. Those staging areas are located in the front grassy section of the building and the side of the building on the athletic fields. This is the second of 4 planned drills for the month of September.	Eric Pschorr	Junior High School
9/23/2016	10:20:00 AM	10:27:00 AM	0:07:00	Lockdown	No	Weather conditions were nice	745	This drill was our one and only announced lock down drills. Video was sent to staff earlier in the week reviewing procedures for staff and students. Lock down drill took place on 9/23 during period 3.	Eric Pschorr	Junior High School
9/30/2016	1:00:00 PM	2:00:00 PM	1:00:00	Table Top	Yes	64 Degrees, Rain, Wind	Darren Hickman, Michael Tash, Sean Crotty	Security Drill for September	Darren Hickman	High School
10/4/2016	9:30:00 AM	9:40:00 AM	10:00:00	Fire	No	overcast, breezy, cool. slightly damp	767	Was able to assess how students moved from the building to their homeroom locations. No major issues.	Eric Pschorr	Junior High School
10/12/2016	12:30:00 PM	12:35:00 PM	0:05:00	Fire	No	65 Degrees, Sunny	Entire Staff & Students	Fire Drill for October	Darren Hickman	High School
10/12/2016	1:35:00 PM	1:47:00 PM	0:12:00	Fire	No	Wonderful fall afternoon. Sunny Breezy mid 60's low 70's	745 total occupants	2nd drill for the month of October. All students evacuated and report to designated homeroom location in the front of the school or on adjacent field.	Eric Pschorr	Junior High School
10/25/2016	9:30:00 AM	9:40:00 AM	0:10:00	Lockdown	No	54 Degrees, Chilly	Entire Staff & Students, Little Egg Harbor Police Department, Tuckerton Police Department and NJ State Police	Intruder Lockdown	Darren Hickman	High School
10/27/2016	2:28:00 PM	2:32:00 PM	0:04:37	Lockdown	No	Cool, chilly, cloudy, slight drizzle	432 Occupants	This drill was conducted as if a aggressive person had entered the JHS and the we had to put the building in a lockdown situation for safety purposes.	Eric Pschorr	Junior High School
11/8/2016	12:30:00 PM	12:39:00 PM	0:09:00	Fire	No	60 Degrees, Sunny	Entire staff & students	Fire Drill for November	Darren Hickman	High School

11/14/2016	1:40:00 PM	1:47:00 PM	0:07:00	Evacuation-Non Fire	No	Sunny and cool in the high 50's low 60's and a bit breezy.	847 people participated in todays drill	During period I made a building wide announcement that the JHS Administration had been made aware of a situation that required to evacuate the building. Staff and students were instructed to evacuate and report to their assigned homeroom located in the front of side of the building. In addition, staff and students were instructed that they could not use stairwell number 1 until further notice.	Eric Pschorr	Junior High School
11/17/2016	11:00:00 AM	11:08:00 AM	0:08:00	Active Shooter	No	55 Degrees, Sunny	Entire Staff and Students, LEH PD	Security Drill for November	Darren Hickman	High School
11/28/2016	7:30:00 AM	7:40:00 AM	0:10:00	Fire	No	Windy and a bit chilly	247	Planned Fire Drill	Eric Pschorr	Junior High School
12/8/2016	9:15:00 AM	10:00:00 AM	0:45:00	Walk away planning	Yes	N/A	N/A	Discuss and plan an effective walk away drill	Eric Pschorr	Junior High School
12/12/2016	2:30:00 PM	2:40:00 PM	10:00:00	Fire	No	Cool December day	685 students involving the drill.	Announced scheduled fire drill.	Eric Pschorr	Junior High School
12/14/2016	1:25:00 PM	1:30:00 PM	0:05:00	Fire	No	45 Degrees, Chilly	Entire Staff and Students	Fire Drill for December	Darren Hickman	High School
12/21/2016	12:36:00 PM	12:47:00 PM	0:11:00	Shelter In Place	No	43 Degrees, Sunny	Entire Staff and Students	Security Drill for December	Darren Hickman	High School
12/22/2016	8:45:00 AM	9:20:00 AM	0:35:00	Fire	No	45 Degrees, Windy, Cold	Entire Staff and Students & West Tuckerton Fire Company	UnPlanned Fire Drill for December	Darren Hickman	High School
1/3/2017	8:46:00 AM	9:10:00 AM	0:26:00	Fire	No	46 Degrees, Rainy	Entire Staff and Students	Fire Drill for January	Darren Hickman	High School
1/4/2017	2:30:00 PM	2:40:00 PM	0:10:00	Fire	No	50 degrees and clear	7th & 8th grade staff and students	Fire Evacuation	Thomas P. Denning	Junior High School
1/31/2017	9:40:00 AM	9:50:00 AM	0:10:00	Shelter In Place	No	33 Degrees, Cloudy	Entire Staff and Students	Security Drill for January	Darren Hickman	High School
1/13/2017	9:30:00 AM	9:38:00 AM	0:08:00	Lockdown	No	Relatively nice day	847 student occupants	Unnanounced Lock Down Drill	Eric Pschorr	Junior High School
2/23/2017	12:30:00 PM	12:36:00 PM	0:06:00	Bomb Threat	No	68 degrees, Sunny	Entire Staff and Students	Security Drill for February	Darren Hickman	High School
2/28/2017	8:40:00 AM	8:48:00 AM	0:08:00	Lockdown	No	Sunny and mild - tempertures in the low 50's	815	This was a lockdown/intruder drill. This was the first time the JHS executed and clear the drill using share 911	Eric Pschorr	Junior High School
2/28/2017	1:25:00 PM	1:32:00 PM	0:07:00	Fire	No	51 Degrees, Sunny	Entire Staff and Students	Fire Drill for February	Darren Hickman	High School
3/1/2017	8:45:00 AM	9:00:00 AM	0:15:00	Active Shooter	No	55 Degrees, Cloudy	All Staff and Students, Police Officers	Active Shooter Drill	Darren Hickman	High School
3/1/2017	8:45:00 AM	9:02:00 AM	0:17:00	Active Shooter, Lockdown	No	Cloudy, overcast, temperature in the high 50's	815 participants	This drill was a culmination activity with our local police, swat, and emergency management personnel. The drill today was a coordinated at both the jhs and hs to review active lockdown procedures for the district.	Eric Pschorr	Junior High School
3/30/2017	11:25:00 AM	11:30:00 AM	0:05:00	Fire	No	43 Degrees, Sunny	Entire Staff & Students	Fire Drill for March	Darren Hickman	High School
3/30/2017	2:30:00 PM	2:38:00 PM	0:08:00	Fire	No	A bit overcast and cool	767 participants	Unscheduled monthly fire drill	Eric Pschorr	Junior High School
4/24/2017	1:25:00 PM	1:30:00 PM	0:05:00	Fire	No	53 Degrees, Cloudy	Entire Staff and Students	Fire Drill for April	Darren Hickman	High School
4/27/2017	1:40:00 PM	1:48:00 PM	0:08:00	Shelter In Place	No	60 Degrees, Partly Cloudy	Entire Staff and Students	Security Drill for April	Darren Hickman	High School
4/20/2017	9:15:00 AM	9:21:00 AM	0:06:00	Fire	No	Cool and mild	872	Regularly scheduled fire drill	Eric Pschorr	Junior High School
4/11/2017	2:15:00 PM	2:22:00 PM	0:07:00	Shelter In Place	No	Cool and mild	863	Shelter in Place - no one permitted to enter or leave until all clear has been declared.	Eric Pschorr	Junior High School
5/18/2017	8:30:00 AM	8:38:00 AM	0:08:00	Fire	No	72 Degrees, Sunny	Entire Staff & Students	Fire Drill for may	Darren Hickman	High School
5/31/2017	11:28:00 AM	11:33:00 PM	0:05:00	Shelter In Place	No	66 Degrees, Cloudy	Entire Staff And Students	Security Drill for May	Darren Hickman	High School

5/9/2017	1:15:00 PM	1:21:00 PM	0:06:00	Fire	No	Fairly nice day, cool and breezy.	647 - 9th grade not present in the building during this drill	This was a regularly scheduled unannounced fire drill.	Eric Pschorr	Junior High School
5/17/2017	9:30:00 AM	9:37:00 AM	0:07:00	Active Shooter, Lockdown	No	Nice sunny day	857	During this drill we placed the building in lockdown because of an intruder that had entered the building.	Eric Pschorr	Junior High School
6/21/2017	8:30:00 AM	8:35:00 AM	0:05:00	Fire	No	76 Degrees, Sunny	Entire Building	Fire Drill for June	Darren Hickman	High School
6/2/2017	12:30:00 PM	12:40:00 PM	0:10:00	Bomb Threat	No	74 Degrees, Sunny	Entire Staff and Students	Security Drill for June	Darren Hickman	High School
6/7/2017	2:30:00 PM	2:38:00 PM	0:08:00	Fire	No	Sunny and warm	687 participants	Last fire drill of the school year. Drill took place during period 12 and 7/8 graders were present in the building.	Eric Pschorr	Junior High School
6/12/2017	9:00:00 AM	9:30:00 AM	0:30:00	review of yearly drills and discussion on scenarios for 2017-2018 school year	Yes	Warm and sunny	JHS Admin and SRO	Reviewed our emergency procedures and discussed improvements and suggestions and planned possible scenarios for 2017-2018 school year.	Eric Pschorr	Junior High School

Start Time	End Time	Duration of Drill	Type of Drill	Was this a table top exercise?	Weather Conditions	Participants of Drill	Brief Description of What Was Drilled	Administrator Signature	School Building
9:08:00 AM	8:18:00 AM	0:10:00	Fire	No	Somewhat cloudy - approximately 71 degrees	774	This was not a schedule exercise. There was a sensor that was set off near the cutdodial break room. The cafeteria staff has alerted us that the ventilation system was not working correctly. Proper personnel was alerted and the situation is being looked in to.	Eric Pschorr	Junior High School
10:40:00 AM	11:00:00 AM	0:20:00	Fire	No	77 Degrees, Sunny	Entire Building Staff & Students	Fire Drill for September	Darren Hickman	High School
8:30:00 AM	8:37:00 PM	0:07:00	Evacuation-Non Fire	No	73 Degrees, Cloudy	Entire Building Staff & Students	Evacuation - Non Fire	Darren Hickman	High School
8:20:00 AM	8:30:00 AM	0:10:00	Evacuation-Non Fire	No	approximately 80 degrees and overcast	760	Staff and students were drilled on finding their homeroom locations in the two staging areas, and staff identified their drill locations and practiced the procedures.	Thomas P. Denning	Junior High School
11:00:00 AM	11:15:00 AM	0:15:00	Fire	No	Sunny and mild	768	At approximately 11 am the fire alarm system was set off by an apparent bad or faulty sensor back by the jhs cafeteria. Staff and student evacuated in a orderly fashion. Fire department came and cleared the building and staff and students returned at approximately 11:15/11:20 am.	Eric Pschorr	Junior High School
8:00:00 AM	8:30:00 AM	0:30:00	Fire	No	52 Degrees, Sunny and chilly	Entire High School Staff and Students	Fire Drill for October	Darren Hickman	Junior High School
9:35:00 AM	9:42:00 AM	0:07:00	Fire	No	48 Degrees, Sunny	Entire Alt School Students & Staff	October Fire Drill for Alt. School	Darren Hickman	High School
2:30:00 PM	2:40:00 PM	0:10:00	Fire	No	Beautiful, slightly breezy, 70 degree fall day. Today we practiced a unannounced fire drill at approximately 2:30 pm. Alarm sounded and staff and students evacuated the building as reported to their designated homeroom location in the front of the building or on the side field. JHS Admin team swept the building ensuring all classrooms and occupants were evacuated. Then the all clear was given.	746	Beautiful, slightly breezy, 70 degree fall day. Today we practiced a unannounced fire drill at approximately 2:30 pm. Alarm sounded and staff and students evacuated the building as reported to their designated homeroom location in the front of the building or on the side field. JHS Admin team swept the building ensuring all classrooms and occupants were evacuated. Then the all clear was given.	Eric Pschorr	Junior High School
10:00:00 AM	10:10:00 AM	0:10:00	Lockdown	No	55 Degrees, Chilly	Entire High School Staff and Students	Security Drill for October	Darren Hickman	Junior High School
9:04:00 AM	9:29:00 AM	0:25:00	Fire	No	64 Degrees, Cloudy	Entire High School Staff and Students	Fire Drill for November	Darren Hickman	Junior High School
2:35:00 PM	2:43:00 PM	0:08:00	Fire	No	The weather conditions on this day were sunny, slightly cloudy, and unseasonably warm.	857 occupants	This was a scheduled unannounced fire drill for staff and students for the month of November.	Eric Pschorr	Junior High School
3:00:00 PM	4:00:00 PM	1:00:00	Table Top/Presentation Resvision	Yes	Slightly cool	N/A	The JHS Administrative staff reviewed and revised lockdown and shelter in place presentation that is distributed to staff and students.	Eric Pschorr	Junior High School
11:00:00 AM	11:06:00 AM	0:06:00	Fire	No	50 Degrees, Cloudy	Entire Alternate Building Students and Staff	Fire Drill for November	Darren Hickman	Junior High School

Start Time	End Time	Duration of Drill	Type of Drill	Was this a table top exercise?	Weather Conditions	Participants of Drill	Brief Description of What Was Drilled	Administrator Signature	School Building
11:25:00 AM	11:32:00 PM	0:07:00	Evacuation-Non Fire	No	49 Degrees, Sunny	Entire Alternate Building Staff and Students	Security Drill for November	Darren Hickman	Junior High School
10:30:00 AM	11:30:00 AM	1:00:00	Table Top	Yes	50 Degrees, Cloudy	Mr. Hickman, Mrs. Kenny, Ms. Loiseau, Mrs. Mooney, Mrs. West, Mrs. Heinemann, Officer Crotty	HS Security Drill for November	Darren Hickman	Junior High School
3:44:00 PM	3:51:00 PM	0:07:00	Shelter In Place	No	n/a	all JHS staff and students	No traffic was allowed in and out of the building. Staff resumed normal activity with their doors locked and secured	Eric Pschorr	Junior High School
8:28:00 AM	8:34:00 AM	0:06:00	Fire	No	47 Degrees, Cloudy	Entire Staff and Students at the Alternative Building	Alt School Fire Drill for December	Darren Hickman	Alt School
10:18:00 AM	10:23:00 AM	0:05:00	Fire	No	52 Degrees, Cloudy	Entire HS Staff & Students	Fire Drill for December	Darren Hickman	Junior High School
10:45:00 AM	10:55:00 AM	0:10:00	Shelter In Place	No	44 Degrees, Cloudy	Entire High School Staff & Students	Security Drill for December	Darren Hickman	Junior High School
8:30:00 AM	8:41:00 AM	0:11:00	Lockdown	No	n/a	Entire JHS faculty and staff	Monitored the efficiency of clearing the hallways and having all doors locked	Thomas P. Denning	Junior High School
1:00:00 PM	1:10:00 PM	0:10:00	Fire	No	45 Degrees, Cloudy	Entire Staff and Students of the JHS	Monitored the efficiency of evacuating the building and assembling in the proper locations	Thomas P. Denning	Junior High School
12:14:00 PM	12:18:00 PM	0:04:00	Fire	No	58 Degrees, cloudy	Entire High School Staff & Students	Fire Drill for January	Darren Hickman	High School
1:56:00 PM	2:00:00 PM	0:04:00	Shelter In Place	No	30 Degrees, Cloudy	Entire High School Staff & Students	Security Drill for January	Darren Hickman	High School
1:49:00 PM	2:12:00 PM	0:23:00	Fire	No	sunny, about 45 degrees	Entire Junior High School	fire sensor triggered and located which led to evacuation	Thomas P. Denning	Junior High School
9:30:00 AM	10:00:00 AM	0:30:00	Table Top Exercise	Yes	n/a	8 admin personnel	During building level meeting discussed future security drills including the need to conduct one on the first day of next school year.	Thomas P. Denning	Junior High School