PEMBERTON TOWNSHIP SCHOOLS
You can get there from here!

DANIEL SMITH
School Business Administrator/Board Secretary

PAUL A. SPAVENTA
Interim Superintendent

September 1, 2020

Via E-mail Only

Ms. Aimee Archambault
opra+request-16264-xxxxxxxx@xxxxxxxx.xxxxxxxxxxx.xxm

Re: August 26, 2020 OPRA Request

Dear Ms. Archambault:

The Pemberton Township School District is in receipt of your August 26, 2020 Open Public Records Act ("OPRA") request.

Please be advised that Governor Murphy recently signed legislation amending OPRA during the COVID-19 crisis. Specifically, the amendment eliminates the 7-day timeline mandated by OPRA during any state of emergency, public health emergency or state of local disaster emergency. It directs records custodians to make a "reasonable effort," as the circumstances permit, to respond in seven days, *or as soon as possible thereafter*.

Notwithstanding the above, please see the District's response to your OPRA request:

1. "Any and all purchase orders for Sanitizer Wipes in the district from March 2020 – present."
    a. Please find attached copies of the following purchase orders:
        i. 002506 – Eastern Janitorial Supply LLC
        ii. 100096 – General Chemical & Supply
        iii. 100317 – General Chemical & Supply

Please do not hesitate to contact me with any questions or additional OPRA requests. I can be reached at 609-893-8141 ext. 1004 or via email at dsmith@pemb.org.

Thank you,

Daniel Smith

Daniel Smith
Custodian of School Records

BILL TO

Pemberton Township Board of Education

PO Box 228
Pemberton, New Jersey 08068-0228
Attention: Accounts Payable
609-893-8141

PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE No. 002506

ACCOUNT NO.	AMOUNT
11-000-262-610-0-009-00	$4,477.20

To: EASTERN JANITORIAL SUPPLY LLC (Q731)
1241 STEEPLECHASE COURT
TOMS RIVER NJ 08755

Ship to: LITTLE RED SCHOOL HOUSE
30 TRENTON ROAD
BROWNS MILLS, NJ 08015
Attn: D. ADAMS

DATE			DEPARTMENT
08/25/20			EMCBETH

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
30.	69800 MONK DISINFECTANT WIPES 2/800	62.340	$1,870.20
60.	6980R MONK DISINFECTANT WIPS REFILL 2/800	43.450	$2,607.00
	PER QUOTE # 3838		
		Total	$4,477.20

INSTRUCTIONS TO VENDORS

NO ORDER VALID UNLESS AUTHORIZED BY THE SECRETARY OF THE BOARD.
VERBAL ORDERS WILL NOT BE BINDING.

1. Purchase Order Number **must** appear on all invoices.
2. Make a separate invoice for each order.
3. Do not make any shipments "Collect". Prepay transportation costs, and include amount on bill, unless otherwise agreed.
4. Enclose shipping memo with each shipment.
5. The right is reserved to cancel this order if reasonable shipment cannot be made.
6. The purchase is exempt from statute from payment of all Federal, State, and Municipal excise, sales, and other taxes.

FEDERAL I.D. NO. 21-6000150

PEMBERTON TOWNSHIP
BOARD OF EDUCATION

BY [signature]
Business Administrator/Board Secretary

BILL TO

Pemberton Township Board of Education

PO Box 228
Pemberton, New Jersey 08068-0228
Attention: Accounts Payable
609-893-8141

PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE No. 002506

ACCOUNT NO.	AMOUNT
11-000-262-610-0-009-00	$4,477.20

To: EASTERN JANITORIAL SUPPLY LLC (Q731)
1241 STEEPLECHASE COURT
TOMS RIVER NJ 08755

Ship to: LITTLE RED SCHOOL HOUSE
30 TRENTON ROAD
BROWNS MILLS, NJ 08015
Attn: D. ADAMS

DATE			DEPARTMENT
06/25/20			EMCBETH

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
30.	69800 MONK DISINFECTANT WIPES 2/800	62.340	$1,870.20
60.	6980R MONK DISINFECTANT WIPS REFILL 2/800 PER QUOTE # 3838	43.450	$2,607.00
		Total	$4,477.20

The above claim was paid at a meeting of the Board of Education held:

Date:

The declaration which appears below hereof must be signed by the claimant or if the claimant is a corporation, by a duly authorized officer thereof.

CERTIFICATION OF RECEIPT

DATE PAYMENT

CHECK NO.

CLAIMANT'S CERTIFICATION AND DECLARATION

I do solemnly declare under the penalties of the law that the within bill is correct in all its particulars, that the goods or services itemized in the above bill have been delivered or rendered, that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim, that the same is correct and true, and the amount therein state is justly due and owning and that amount charged is a reasonable one.

DATE

RO4192

Quote

SUPPLY CO.

1241 Steeplechase Court
Toms River, NJ 08755

Date	S.O. No.
6/26/2020	3836

Name / Address	Ship To
Pemberton Board of Education 30 Trenton Road Brownsmills, NJ 08068	Pemberton Board of Education 30 Trenton Road Brownsmills, NJ 08068 Att: Dean Adams

Rep	Account #	P.O. No.	Serial Number	Ship Via	Ship Date
BWS	PEM609			EJSCO	6/26/2020

Item	Description	U/M	Ordered	Price	Amount
69800	Monk Disinfectant Wipes 2/800	CT	30	62.34	1,870.20
69800R	Monk Disinfectant Wipes Refill 2/800	CT	60	43.45	2,607.00

low Quote

Acc #

11-000-262-610-0-009-00

wipes Disinfectant - for stock

2019-2020 SY

Subtotal	$4,477.20
Sales Tax (0.0%)	$0.00
Total	$4,477.20

BILL TO ↳

Pemberton Township Board of Education

PO Box 228
Pemberton, New Jersey 08068-0228
Attention: Accounts Payable
609-893-8141

PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE No. 100096

ACCOUNT NO.	AMOUNT
11-000-261-610-0-007-00	$21,975.00

To: GENERAL CHEMICAL & SUPPLY (1209)
856 NORTH LENOLA RD
UNIT 1-A
MOORESTOWN NJ 08057

Ship to: HAINES SCHOOL
125B TRENTON ROAD
BROWNS MILLS, NJ 08015
Attn: D. ADAMS

DATE			DEPARTMENT
07/21/20			EMCBETH

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
250. CASE	FLEX-10801 FLEX DISINF WIPE REFILL ROLL - 2/800 COUNT ROLLS	55.900	$13,975.00
250. EA	BUCKET FOR WIPES - 10.5" DIAMETER WITH DISPENSER LID	6.000	$1,500.00
200. CASE	FLEX-20075 FLEX 7"X8" DISINF WIPES 6/75 PER QUOTE # 533680	32.500	$6,500.00
		Total	$21,975.00

INSTRUCTIONS TO VENDORS

NO ORDER VALID UNLESS AUTHORIZED BY THE SECRETARY OF THE BOARD.
VERBAL ORDERS WILL NOT BE BINDING.

1. Purchase Order Number **must** appear on all invoices.
2. Make a separate invoice for each order.
3. Do not make any shipments "Collect". Prepay transportation costs, and include amount on bill, unless otherwise agreed.
4. Enclose shipping memo with each shipment.
5. The right is reserved to cancel this order if reasonable shipment cannot be made.
6. The purchase is exempt from statute from payment of all Federal, State, and Municipal excise, sales, and other taxes.

FEDERAL I.D. NO. 21-6000150

PEMBERTON TOWNSHIP
BOARD OF EDUCATION

BY [signature]
Business Administrator/Board Secretary

BILL TO ↳

Pemberton Township Board of Education

PO Box 228
Pemberton, New Jersey 08068-0228
Attention: Accounts Payable
609-893-8141

PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE ☞ No. 100096

ACCOUNT NO.	AMOUNT
11-000-261-610-0-007-00	$21,975.00

To: GENERAL CHEMICAL & SUPPLY (1209)
858 NORTH LENOLA RD
UNIT 1-A
MOORESTOWN NJ 08057

287738

PemBOE

Ship to: HAINES SCHOOL
125B TRENTON ROAD
BROWNS MILLS, NJ 08015
Attn: D. ADAMS

533680

DATE			DEPARTMENT
07/21/20			EMCBETH

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
250. CASE	FLEX-10801 FLEX DISINF WIPE REFILL ROLL - 2/800 COUNT ROLLS	55.900	$13,975.00
250. EA	BUCKET FOR WIPES - 10.5" DIAMETER WITH DISPENSER LID	6.000	$1,500.00
200. CASE	FLEX-20075 FLEX 7"X8" DISINF WIPES 6/75 PER QUOTE # 533680	32.500	$6,500.00
		Total	$21,975.00

PLEASE SIGN VOUCHER AND RETURN FOR PAYMENT TO SBECK@PEMB.ORG

The above claim was paid at a meeting of the Board of Education held:

Date:____________________

The declaration which appears below hereof must be signed by the claimant or if the claimant is a corporation, by a duly authorized officer thereof.

CERTIFICATION OF RECEIPT

DATE PAYMENT	CHECK NO.

CLAIMANT'S CERTIFICATION AND DECLARATION

I do solemnly declare under the penalties of the law that the within bill is correct in all its particulars, that the goods or services itemized in the above bill have been delivered or rendered, that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim, that the same is correct and true, and the amount therein state is justly due and owing and that amount charged is a reasonable one.

DATE 8/24/21

R 10454

GENERAL
CHEMICAL & SUPPLY, INC

ORDER

** QUOTATION **

858 N. LENOLA RD., UNIT# 1A * MOORESTOWN, NJ 08057 * (856) 778-5550 * FAX (856) 778-7381

PEMBERTON TWP. BOARD OF ED
PO BOX 228
ATTN: ACCOUNTS PAYABLE
PEMBERTON, NJ 08068

SHIP TO
LITTLE RED SCHOOL HOUSE
30 TRENTON ROAD
BROWNS MILLS, NJ 08015

TC

[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
	PEMBOE	17		TRUCK	(609) 893-8141	07/20/20	533680

#	ORDER	B/O	SHIP	U/M	CATALOG NUMBER	DESCRIPTION	BIN LOC	UNIT PRICE	EXTENSION	OK
1	250			CS	FLEX-10801	#10801 FLEX DISINF.WIPE REFILL ROLL 2/800 COUNT ROLLS	C140	55.90	13,975.00	
2	250			EA	GENBUCKET	BUCKET FOR WIPERS-10.5"DIAMETER WITH DISPENSER LID		6.00	1,500.00	
3	200			CS	FLEX-20075	#20075 FLEX 7"x8" DISINF.WIPES-6/75	C140	32.50	6,500.00	

Acc #
11-000-261-610-0-007-00

Supplies needed to reopen school

TOTAL 21,975.00

Signature:____________________ Print Name:____________________

If you choose to pay via credit card at the time of purchase a 3% surcharge will be added to cover credit card & administration fees.
If you choose to pay via credit card at a later date than invoice date, an 8% credit card & administrative fee will be added.

PLEASE NOTE: Due to increased demand on us and our manufacturers, all items related to COVID-19 may not be returned.
EFFECTIVE 01-01-20 until further notice, we will be unable to satisfy these requests. From all of us at GCS thank you for your understanding.

BILL TO

Pemberton Township Board of Education

PO Box 228
Pemberton, New Jersey 08068-0228
Attention: Accounts Payable
609-893-8141

PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE No. 100317

ACCOUNT NO.	AMOUNT
11-000-261-610-0-007-01	$3,315.00

To: GENERAL CHEMICAL & SUPPLY (1209)
858 NORTH LENOLA RD
UNIT 1-A
MOORESTOWN NJ 08057

Ship to: HAINES SCHOOL
125B TRENTON ROAD
BROWNS MILLS, NJ 08015
Attn: D. ADAMS

DATE			DEPARTMENT
08/24/20			EMCBETH

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
25.	CSI - BCGW12 GERMICIDAL WIPES ANTIBACTERIAL ISIFECTING 12-200CT CANISTERS/CASE PER QUOTE # 533680	132.600	$3,315.00
		Total	$3,315.00

INSTRUCTIONS TO VENDORS

NO ORDER VALID UNLESS AUTHORIZED BY THE SECRETARY OF THE BOARD.

VERBAL ORDERS WILL NOT BE BINDING.

1. Purchase Order Number **must** appear on all invoices.
2. Make a separate invoice for each order.
3. Do not make any shipments "Collect". Prepay transportation costs, and include amount on bill, unless otherwise agreed.
4. Enclose shipping memo with each shipment.
5. The right is reserved to cancel this order if reasonable shipment cannot be made.
6. The purchase is exempt from statute from payment of all Federal, State, and Municipal excise, sales, and other taxes.

PEMBERTON TOWNSHIP
BOARD OF EDUCATION

BY

Business Administrator/Board Secretary

GENERAL CHEMICAL & SUPPLY, INC.

INVOICE

PLEASE PAY FROM THIS INVOICE

NO GOODS WILL BE ACCEPTED FOR CREDIT WITHOUT OUR RETURN GOODS AUTHORIZATION NUMBER

858 N. LENOLA RD., UNIT# 1A * MOORESTOWN, NJ 08057 * (856) 778-5550 * FAX (856) 778-7381

PEMBERTON TWP. BOARD OF ED
PO BOX 228
ATTN: ACCOUNTS PAYABLE
PEMBERTON, NJ 08068

SHIP TO
LITTLE RED SCHOOL HOUSE
30 TRENTON ROAD
BROWNS MILLS, NJ 08015

Acct # PEMBOE | *e-Bill* Our Order# 533680 TC

CUSTOMER ORDER NO.	SALESMAN	SHIPPED VIA	TERMS	INVOICE DATE	INVOICE NO.
100096	TRACI CAHALL	TRUCK	NET 30 DAYS	08/24/20	287738

QUANTITY ORDERED	QUANTITY B/O	QUANTITY SHIPPED	U/M	CATALOG NUMBER	DESCRIPTION	UNIT PRICE	EXTENSION
25	13	12	CT	CSI-BCGW12	GERMICIDAL WIPES ANTIBACTERIAL DISINFECTING 12-200CTCANISTERS/CASE	132.60	1,591.20
						Subtotal	1,591.20
						Total	1,591.20

PLEASE REFER TO INVOICE NUMBER OR RETURN COPY WHEN REMITTING

A FINANCE CHARGE of 1.5% will be applied to accounts over 30 days. The **ANNUAL PERCENTAGE RATE is 18%.**
When legal action is pursued due to delinquency, the client is responsible for all attorney fees and court fees in addition to the financial charges.
If you choose to pay via credit card at the time of purchase a 3% surcharge will be added to cover credit card & administration fees.
If you choose to pay via credit card at a later date than invoice date, an 8% credit card & administrative fee will be added.

*****PLEASE NOTE: Due to increased demand on us and our manufacturers, all items related to COVID-19 may not be returned.*****

EFFECTIVE 01-01-20 until further notice, we will be unable to satisfy these requests.

BILL TO

Pemberton Township Board of Education

PO Box 228
Pemberton, New Jersey 08068-0228
Attention: Accounts Payable
609-893-8141

PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE No. 100317

ACCOUNT NO.	AMOUNT
11-000-261-610-0-007-01	$3,315.00

To: GENERAL CHEMICAL & SUPPLY (1209)
868 NORTH LENOLA RD
UNIT 1-A
MOORESTOWN NJ 08057

Ship to: HAINES SCHOOL
1268 TRENTON ROAD
BROWNS MILLS, NJ 08015
Attn: D. ADAMS

DATE			DEPARTMENT
08/24/20			EMCBETH

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
25.	CSI - BCGW12 GERMICIDAL WIPES ANTIBACTERIAL ISIFECTING 12-200CT CANISTERS/CASE PER QUOTE # 533680	132.600	$3,315.00
		Total	$3,315.00

The above claim was paid at a meeting of the Board of Education held:

Date:________________________

The declaration which appears below hereof must be signed by the claimant or if the claimant is a corporation, by a duly authorized officer thereof.

CERTIFICATION OF RECEIPT

DATE PAYMENT	CHECK NO.

CLAIMANT'S CERTIFICATION AND DECLARATION

I do solemnly declare under the penalties of the law that the within bill is correct in all its particulars, that the goods or services itemized in the above bill have been delivered or rendered, that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim, that the same is correct and true, and the amount therein state is justly due and owning and that amount charged is a reasonable one.

DATE ______________ ______________________

R10898

GENERAL CHEMICAL & SUPPLY, INC

858 N. LENOLA RD., UNIT# 1A * MOORESTOWN, NJ 08057 * (856) 778-5550 * FAX (856) 778-7381

ORDER

** QUOTATION **

NET 30 DAYS

PEMBERTON TWP. BOARD OF ED
PO BOX 228
ATTN: ACCOUNTS PAYABLE
PEMBERTON, NJ 08068

SHIP TO

LITTLE RED SCHOOL HOUSE
30 TRENTON ROAD
BROWNS MILLS, NJ 08015

TC

[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
	PEMBOE	17		TRUCK	(609) 893-8141	07/20/20	533680

#	ORDER	B/O	SHIP	U/M	CATALOG NUMBER	DESCRIPTION	BIN LOC	UNIT PRICE	EXTENSION	OK
4	25			CT	CSI-BCGW12	GERMICIDAL WIPES ANTIBACTERIAL DISINFECTING 12-200CTCANISTERS/CASE	LD	132.60	3,315.00	
						Covid Supplies Acc # 11-000-261-610-0-007-01				
								TOTAL	3,315.00	

Signature:______________________ Print Name:____________________

If you choose to pay via credit card at the time of purchase a 3% surcharge will be added to cover credit card & administration fees.
If you choose to pay via credit card at a later date than invoice date, an 8% credit card & administrative fee will be added.

PLEASE NOTE: Due to increased demand on us and our manufacturers, all items related to COVID-19 may not be returned.
EFFECTIVE 01-01-20 until further notice, we will be unable to satisfy these requests. From all of us at GCS thank you for your understanding.