

TOWN OF WESTFIELD
Tara Rowley, Town Clerk
Custodian of Records
MUNICIPAL BUILDING
425 EAST BROAD STREET
WESTFIELD, NEW JERSEY 07090
908-789-4030
www.westfieldnj.gov

REQUEST FOR GOVERNMENT RECORDS
(N.J.S.A. 47:1A – 1, et seq.)
GOVERNMENT RECORDS REQUEST RESPONSE

TO: John Smith
opra+request-18957-1e0c4b23@requests.opramachine.com

DATE: December 10, 2020

The Town of Westfield received your OPRA request on December 10, 2020. The custodian of records received your request on the same day. This response to your request is being provided to you immediately upon receipt by the custodian of records.

Your request sought access to the following:

- 1) The name, title, department/division, current salary, and hire date for all salaried employees as of January 1, 2020.
- 2) The name, title, department/division, current hourly rate, and hire date for all hourly employees as of January 1, 2020.
- 3) The names of all employees currently enrolled in each healthcare insurance program/plan.
- 4) The names of all employees currently enrolled in each public pension system.
- 5) The names and pay status for each employee currently suspended from duty.
- 6) The total 2019 base pay, overtime pay, and extra-duty pay for each employee.

OPRA requires that custodians must ordinarily grant immediate access to salary information (N.J.S.A. 47:1A-5.e). Your request requires additional time beyond the immediate statutory timeframe to fulfill because you have asked for a significant number of records and adequate time is needed to identify and gather those records. OPRA allows custodians to seek extensions of time pursuant to N.J.S.A. 47:1A-5.i. Specifically, OPRA states that, “the requestor shall be advised by the custodian when the record can be made available. If the record is not made available by that time, access shall be deemed denied.”

Your request requires an extension of time until December 21, 2020.

This response is being transmitted to you via email as per your request.

If your request for access to a government record has been denied or unfilled within seven (7) business days required by law, you have a right to challenge the decision by the Town of Westfield to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.


Tara Rowley, RMC
Town Clerk

Dated: 12/10/20