

**TOWNSHIP OF BERLIN MAYOR AND COUNCIL
REORGANIZATION MEETING
JANUARY 8, 2024**

Mayor Magazzu opened up the reorganization meeting and stated that pursuant to the requirements of the Open Public Meetings Law, notice of this meeting were advertised in the Courier Post newspapers and posted on the bulletin board. Mayor welcomed everyone in attendance.

All in attendance joined in the Salute to the Flag

ROLL CALL: Mayor Magazzu, Councilman Epifanio, Councilwoman Marion Bodanza, Councilman Reid.

Also Present: Alex Davidson, Chief Financial Officer, Stuart Platt, Township Solicitor. Chief of Police, Louis Bordi, Josh Shellenberger, Zoning/Animal Control

Guests: Donna Platt, Prosecutor, Danial DiGangi, Municipal Accountant. Ryan Trabosh, Municipal Judge, Maria Reed, Court Administrator, Dana O'Hara, Tax Collector Andrew Simone, Public Works Superintended Greg Fusco, Township Engineer, Dalin Hackley, Outreach Director for Donald Norcross

Absent: Councilman McHenry

Mayor Magazzu asked for a moment of silence for the recent passing of former Chief of Police and Councilman Joseph Batten.

Mayor Magazzu, open the floor for nomination for Council President

Mayor Magazzu, open the floor for nomination for Council President. Councilman Epifanio nominated **Marion Bodanza** for **Council President**, Councilman Reid seconded the nomination.

RESOLUTION 2024-1 PRESIDENT OF COUNCIL

WHEREAS, N.J.S.A. 40:69A-120 provides that the Council shall select from among its members a President of the Council who shall serve in place of the Mayor in the event of his absence disability or refusal to act;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Berlin that **MARION BODANZA**, having been selected by the Council, shall serve as President of the Council of the Township of Berlin from January 8, 2024 until December 31, 2024.

Motion by Councilman Epifanio second by Councilman Reid to adopt resolution 2024-1. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024- 2 APPOINTMENT OF SOLICITOR

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:1-11-1 et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" under the fair and open process must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, that **STUART PLATT, THE PLATT LAW GROUP,P.C.** of , NJ be appointed the Municipal Attorney of the Township of Berlin for a period of one year (1) commencing January 1, 2024 until December 31, 2024 to perform professional services ordinarily provided by and required of a Municipal Attorney, and to receive such compensation as may be reasonable for such services.

Said **STUART PLATT, ESQUIRE**, is a person authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of this State, to wit, the profession of Municipal Attorney. These professional services are necessary and are required by this municipality.

Motion by Council President Bodanza second by Councilman Epifanio to adopt resolution 2024-2. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024- 3 APPOINTMENT OF SPECIAL COUNSEL

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:1-11-1 et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" under the fair and open process must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, that **WILLIAM M. TAMBUSI**, of, BROWN & CONNERY LLP, WESTMONT NJ be appointed the Labor Counsel of the Township of Berlin for a period of one year (1) commencing January 1, 2024 until December 31, 2024 to perform professional services ordinarily provided by and required of a Labor Counsel, and to receive such compensation as may be reasonable for such services.

Said **WILLIAM M. TAMBUSI**, is a person authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of this

State; to wit, the profession of Labor Counsel. These professional services are necessary and are required by this municipality.

Motion by Council President Bodanza second by Councilman Epifanio to adopt resolution 2024-3. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024- 4 APPOINTMENT OF REGISTERED MUNICIPAL ACCOUNTANT

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" under the fair and open contract provisions of N.J.S.A.19:44A-20.4 et seq; and must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, that **DANIEL DiGANGI, C.P.A.** of BOWMAN AND COMPANY, 601 White Horse Road, Voorhees, New Jersey 08043 be appointed the Registered Municipal Auditor of the Township of Berlin commencing January 1, 2024, until December 31, 2024 to perform the professional services ordinarily provided by a Registered Municipal Auditor of the State of New Jersey, and to receive such compensation as may be reasonable for such services. Said **DANIEL DiGANGI, C.P.A.** is a person authorized by law to practice a recognized profession in the State of New Jersey, said practice is regulated by the laws of this State; to wit, the profession of Registered Municipal Auditor. These professional services are necessary and are required by this Municipality.

Motion by Council President Bodanza second by Councilman Epifanio to adopt resolution 2024-4. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024- 5 APPOINTMENT OF BOND COUNSEL

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" under the fair and open contract provisions of N.J.S.A.19:44A-20.4 et seq; and must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the mayor and Council of the Township of Berlin, County of Camden, that **PHILIP A. NORCROSS** of Parker McCay , 7001 Lincoln Drive West, Marlton, NJ 08053 be appointed Financial Consultant for the Sale of Bonds of the Township of Berlin for a period of one year (1) commencing January 1, 2024 until December 31, 2024 to perform the professional services ordinarily provided by a Financial Consultant of the State of New Jersey, and to receive such compensation as may be reasonable for such services.

Said **PHILIP A. NORCROSS** is the person authorized by law to practice a recognized profession in the State of New Jersey, said practice is regulated by the laws of this State; to wit, the profession of registered Attorneys. These professional services are necessary and are required by this municipality.

Motion by Council President Bodanza second by Councilman Epifanio to adopt resolution 2024-5. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024- 6 APPOINTMENT OF ENGINEER

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" " under the fair and open contract provisions of N.J.S.A.19:44A-20.4 et seq; and must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, that **KEY ENGINEERS** to be appointed Engineers for the Township of Berlin for a term of one year commencing January 1, 2024 until December 31, 2024, to perform professional services ordinarily provided by and required of a Project Engineer. These professional services are necessary and are required by this municipality.

Motion by Council President Bodanza second by Councilman Epifanio to adopt resolution 2024-6. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024- 7 APPOINTMENT OF PROFESSIONAL PLANNER

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" " under the fair and open contract provisions of N.J.S.A.19:44A-20.4 et seq; and must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, that **LEAH FUREY BRUDER from LFB Land Planning LLC. located at 22 Coates Street Medford, NJ 08055** is hereby appointed the Professional Planner of the Township of Berlin for a term of one year commencing January 1, 2024 to December 31, 2024, to perform professional services ordinarily provided by and required of a Professional Planner. These professional services are necessary and are required by this municipality.

Motion by Council President Bodanza second by Councilman Epifanio to adopt resolution 2024-7. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024-8 COMMITTEES OF COUNCIL (FINANCE)

WHEREAS, N.J.S.A. 40:69A-123 et seq., provides for the appointment and designation of Committees of Council;

NOW, THEREFORE, I PHYLLIS A. MAGAZZU, Mayor of the Township of Berlin, hereby appoint **ALEX DAVIDSON** to serve on said Finance Committee.

Motion by Councilman Reid second by Council President Bodanza to adopt resolution 2024-8. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024-9 APPOINTMENT OF IMPROVEMENT SEARCH CLERK

BE IT RESOLVED by the Mayor and Township Council of the Township of Berlin, that **CATHERINE UNDERWOOD** be and is hereby appointed Improvement Search Clerk effective January 1, 2024 until December 31, 2024.

Motion by Councilman Reid second by Council President Bodanza to adopt resolution 2024-9. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024-10 APPOINTMENT OF C-2 OPERATOR

BE IT RESOLVED by the Mayor and Council of the Township of Berlin, Camden County, New Jersey that **GIANNI MAGAZZU**. be and is hereby appointed the C-2 Operator of the Sewer Department of the Township of Berlin, effective January 1, 2024 until December 31, 2024.

Motion by Councilman Reid second by Council President Bodanza to adopt resolution 2024-10. Resolution adopted by call of the roll, three members present voting in the affirmative, Mayor Magazzu abstained.

RESOLUTION 2024-11 APPOINTMENT OF AN INSURANCE BROKER

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" " under the fair and open contract provisions of N.J.S.A.19:44A-20.4 et seq; and must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, that **CONNER STRONG BUCKELEW** to be appointed the Insurance Broker of the Township of Berlin for a term of one year commencing January 1, 2024 until December 31, 2024, to provide Risk Management Services. These professional services are necessary and are required by this municipality.

Motion by Councilman Reid second by Council President Bodanza to adopt resolution 2024-11. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024-12 APPOINTMENT OF COMMISSIONER AND ALTERNATE FOR JOINT INSURANCE FUND

BE IT RESOLVED by the Mayor and Council of the Township of Berlin that the following appointments to the Joint Insurance Fund Committee be and they are hereby made as follows, commencing January 1, 2024

CATHERINE UNDERWOOD	-	FUND COMMISSIONER
PHYLLIS MAGAZZU	-	ALTERNATE FUND COMMISSIONER
GIANNI MAGAZZU	-	SAFETY DELEGATE
MARK REID	-	ALTERNATE SAFETY DELEGATE
	-	RISK MANAGEMENT CONSULTANT

Motion by Councilman Reid second by Council President Bodanza to adopt resolution 2024-12. Resolution adopted by call of the roll, three members present voting in the affirmative, Mayor Magazzu abstained

RESOLUTION 2024-13 APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER

BE IT RESOLVED by the Mayor and Council of the Township of Berlin that it hereby appoints **CATHERINE UNDERWOOD** as the Public Agency Compliance Officer until December 31, 2024.

Motion by Councilman Reid second by Council President Bodanza to adopt resolution 2024-13. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024- 14 APPOINTMENT OF ZONING OFFICER

WHEREAS, N.J.S.A. 40:69A-122 provides that the Mayor, with the advice and consent of the Council, shall appoint such other officers as may be provided for the Office of Zoning Officer;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, that **JOSHUA SHELLENBERGER** be appointed the Zoning Officer, commencing January 1, 2024 until December 31, 2024.

Motion by Councilman Reid second by Council President Bodanza to adopt resolution 2024-14. Resolution adopted by call of the roll, three members present voting in the affirmative, Mayor Magazzu abstained.

RESOLUTION 2024-15 RE- APPOINTMENT OF REGISTRAR OF VITAL STATISTICS

WHEREAS, N.J.S.A. 40-69a-124 provides that the Mayor with the advice and consent of the Council, shall appoint such other officers and employees not otherwise provided for in this Title or by general law:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, in the County of Camden, State of New Jersey, hereby appoints Catherine Underwood, Registrar of Vital Statistics for a three -year term a commencing January 1, 2023 until December 31, 2025.

Registrar: Catherine Underwood CMR 2851

Motion by Councilman Reid second by Council President Bodanza to adopt resolution 2024-15. Resolution adopted by call of the roll, four members present voting in the affirmative.

**RESOLUTION 2024-16 RE- APPOINTMENT OF DEPUTY REGISTRAR /
ALTERNATE OF VITAL STATISTICS**

WHEREAS, N.J.S.A. 40-69a-124 provides that the Mayor with the advice and consent of the Council, shall appoint such other officers and employees not otherwise provided for in this Title or by general law:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, in the County of Camden, State of New Jersey, hereby appoints Kelley Shendock, Deputy Registrar of Vital Statistics for a three-year term a commencing January 1, 2023 until December 31, 2025.

Deputy Registrar: Vicki Taylor CMR 4965

Alternate Registrar Kelley: Shendock CMR 3347

Motion by Councilman Reid second by Council President Bodanza to adopt resolution 2024-16. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024-17 APPOINTMENT OF A QUALIFIED PURCHASING AGENT

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, **Alexander Davidson** possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, **Alexander Davidson** desires to take advantage of the increased bid threshold:

BE IT FURTHER RESOLVED, that the governing body hereby appoints **Alexander Davidson** as the Qualified Purchasing Agent to exercise the duties of a purchasing agent, pursuant to N.J.S.A. 40A: 11-2(30), with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit; and

Motion by Councilman Reid second by Council President Bodanza to adopt resolution 2024-17. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024-18 APPOINTMENT OF PUBLIC DEFENDER

WHEREAS, N.J.S.A. 40:69a-122 provides that the Mayor with the advice and consent of the Council shall appoint such other officers as may be provided by ordinance; and **WHEREAS**, Section 3-2E of the Code of the Township of Berlin provides for the office of the Municipal Court;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that the following appointment be made for the year commencing January 1, 2024 until December 31, 2024.

PUBLIC DEFENDER - ROBERT E. DEPERSIA, II

Motion by Councilman Epifanio second by Councilman Reid to adopt resolution 2024-18. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024-19 APPOINTMENT OF MUNICIPAL PROSECUTOR

WHEREAS, N.J.S.A. 40:69A-122 provides that the Mayor, with the advice and consent of the Council, shall appoint such other officers as may be provided by Ordinance; and

WHEREAS, Section 3-2E of the Code of the Township of Berlin provides for the office of the Municipal Court;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that the following appointment be made for the year commencing January 1, 2024 until December 31, 2024

PROSECUTOR - DONNA SIGEL PLATT

Motion by Councilman Epifanio second by Councilman Reid to adopt resolution 2024-19. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024-20 APPOINTMENT OF MUNICIPAL JUDGE

WHEREAS, N.J.S. 2A:8-5 provides that the Mayor with the advice and consent of Council shall appoint a Municipal Court Judge;

NOW, THEREFORE, I, Phyllis Magazzu, Mayor of the Township of Berlin, hereby appoint **N. RYAN. TRABOSH, ESQ.** the Municipal Court Judge for a three (3) year term commencing January 1, 2024 until December 31, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that the appointment of the Mayor is hereby confirmed.

Motion by Councilman Epifanio second by Councilman Reid to adopt resolution 2024-20. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024-21 APPOINTMENT OF MUNICIPAL COURT ADMINISTRATOR

BE IT RESOLVED by the Mayor and Council of the Township of Berlin that **MARIA REED** be and is hereby appointed Municipal Court Administrator, effective January 1, 2024 and terminating December 31, 2026.

Motion by Councilman Epifanio second by Councilman Reid to adopt resolution 2024-21. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024- 22 APPOINTMENT OF VIOLATION COURT CLERK

WHEREAS, N.J.S.A. 40-69a-122 provides that the Mayor with advice and consent of the Council, shall appoint such other officers as may be provided by Ordinance;

WHEREAS, Section 3-2E of the Code of the Township of Berlin provides for the Office of the Municipal Court;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, in the County of Camden, State of New Jersey, that the following appointments be made as follows:

VIOLATION COURT CLERK -Taylor Sirolli until December 31, 2024

Motion by Councilman Epifanio second by Councilman Reid to adopt resolution 2024-22. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024- 23 APPOINTMENT OF LOCAL EMERGENCY PLANNING COMMITTEE

WHEREAS, N.J.S.A. 40:69A-122 provides that the Mayor with the advice and consent of the Council, shall appoint such other officers as may be provided by ordinance;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, that the following persons be and they are hereby appointed Emergency Management Advisory Council members until December 31, 2024.

**PHYLLIS MAGAZZU
STUART PLATT
CATHERINE UNDERWOOD
DANIEL GATTI
CHIEF OF POLICE, LOUIS BORDI
MELLISSA RAMAGE
LOUIS DE MARCO JR.
ANDREW SIMONE
ANTONETTE PEARSON
SUPERINTENDENT, BERLIN TOWNSHIP SCHOOL
SAHARA SAM REPRESENTATIVE
WALMART REPRESENTATIVE
HOME DEPOT REPRESENTATIVE
SHOPRITE REPRESENTATIVE
SINCLAIR MOVING COMPANY REPRESENTATIVE**

Motion by Councilman Epifanio second by Councilman Reid to adopt resolution 2024-23. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024-24 APPOINTMENT OF MSI PLANNING COORDINATOR

BE IT RESOLVED by the Mayor and Council of the Township of Berlin that

PHYLLIS MAGAZZU is hereby appointed MSI Planning Coordinator; and

BE IT FURTHER RESOLVED, that **LOUIS BORDI**, is hereby appointed Deputy MSI Planning Coordinator commencing January 1, 2024 until January 31, 2024.

Motion by Councilman Epifanio second by Councilman Reid to adopt resolution 2024-24. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024-25 THE APPOINTMENT OF WILLIAM FRAMPTON, WILLIAM PUMPHREY AND JORDON HECK AS SPECIAL LAW ENFORCEMENT OFFICER (SLEO) TO PROVIDE SCHOOL SECURITY FOR BERLIN TOWNSHIP PUBLIC SCHOOLS.

WHEREAS the Township of Berlin and Berlin Township Board of Education have agreed to enter into a shared service agreement to provide School Security Officers to the Berlin Township public school; and

WHEREAS, that the Mayor and Council of the Township of Berlin authorizes the Appointment of **William Pumphrey as a SLEO III School Security Officer, William Frampton as a SLEO II, School Security Officer and Jordon Heck as a SLEO II, School Security Officer**; and

WHEREAS, the Special Law Enforcement Officers (SLEO) will be appointed for the months of **January, February and March** in increments of 90 days throughout the school year as suggested by school security best practice.

NOW, THEREFORE BE IT RESOLVED, that the School Security Officers stated above shall commence on January 8, 2024.

Motion by Councilman Epifanio second by Councilman Reid to adopt resolution 2024-25. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024-26 APPOINTMENT OF EMERGENCY MANAGEMENT COORDINATOR

WHEREAS, N.J.S.A. 40:69A-122 provides that the Mayor with the advice and consent of Council, shall appoint such officers as may be provided by ordinance; and

WHEREAS, Section 3-2 of the Code of the Township of Berlin provides for the appointment of an Emergency Management Coordinator:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that **ANDREW SIMONE** be and is hereby appointed Emergency Management Coordinator for the Township of Berlin for a three-year term commencing January 1, 2024 until December 31, 2026.

Motion by Councilman Epifanio second by Councilman Reid to adopt resolution

2024-26. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024-27 APPOINTMENT OF EMERGENCY MANAGEMENT 1st DEPUTY COORDINATORS

WHEREAS, N.J.S.A. 40:69A-122 provides that the Mayor with the advice and consent of Council, shall appoint such officers as may be provided by ordinance; and

WHEREAS, 3-2 of the Code of the Township of Berlin provides for the appointment of Emergency Management 1st Deputy's;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that **George Bundick and Joseph Cornforth** are hereby appointed Emergency Management 1st Deputy Coordinators for the Township of Berlin for a term commencing January, 2024 until December 31, 2024.

Motion by Councilman Epifanio second by Councilman Reid to adopt resolution 2024-27. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024- 28 APPOINTMENT OF A MUNICIPAL COORDINATOR FOR DISABLED

BE IT RESOLVED by the Mayor and Council of the Township of Berlin that **ANTONETTE PEARSON** be and is hereby appointed the Municipal Coordinator for the Disabled commencing January 1, 2024 until December 31, 2024.

Motion by Council President Bodanza second by Councilman Epifanio to adopt resolution 2024-28. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024- 29 APPOINTMENT OF COORDINATOR ON AGING

WHEREAS, N.J.S.A. 40:69A-122 provides that the Mayor with the advice and consent of the Council, shall appoint such other officers as may be provided by ordinance; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that **ANTONETTE PEARSON** be and is hereby appointed Coordinator on Aging for the Township of Berlin commencing January 1, 2024 until December 31, 2024.

Motion by Council President Bodanza second by Councilman Epifanio to adopt resolution 2024-29. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024-30 APPOINTMENT OF SECRETARY BOARD OF HEALTH

WHEREAS, N.J.S.A. 40:69A-122 provides that the Mayor with the advice and consent of Council, shall appoint such other officers as may be provided by ordinance; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that **JOSHUA SHELLENBERGER** be and is hereby appointed for the Township of Berlin as Secretary of the Board of Health Commencing January 1, 2024 until December 31, 2024.

Motion by Council President Bodanza second by Councilman Epifanio to adopt resolution 2024-30. Resolution adopted by call of the roll, three members present voting in the affirmative, Mayor Magazzu abstained.

RESOLUTION 2024-31 RESOLUTION OF THE TOWNSHIP OF BERLIN TO CREATE AND APPROVE THE FOLLOWING MEMBERS TO THE BOARD OF HEALTH ADVISORY COMMITTEE

WHEREAS, the Governing Body of the Township of has created a Board of Health Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Berlin, that the appointments be made as follows:

Phyllis Magazzu
Frank McHenry
Mark Reid
Marion Bodanza
Frank Epifanio

NOW BE IT RESOLVED by the Mayor and Council of the Township of Berlin that the above are hereby appointed as members of the Board of Health Advisory Committee effective January 1, 2024 and terminating December 31, 2024.

Motion by Council President Bodanza second by Councilman Epifanio to adopt resolution 2024-31. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024-32 APPOINTMENT OF PROPERTY MAINTENANCE INSPECTORS

BE IT RESOLVED by the Mayor and Township Council of the Township of Berlin, that **JOSHUA SHELLENBERGER, ROBERT BRAY** be and is hereby appointed as Property Maintenance Inspector for a term commencing January 1, 2024 until December 31, 2024.

Motion by Council President Bodanza second by Councilman Epifanio to adopt resolution 2024-32. Resolution adopted by call of the roll, three members present voting in the affirmative, Mayor Magazzu abstained.

RESOLUTION 2024-33 RESOLUTION APPOINTMENT OF COUNCIL LIAISON FOR NEIGHBORS HELPING NEIGHBORS

BE IT RESOLVED by the Mayor and Township Council of the Township of Berlin, that **MARK REID, MARION BODANZA** and **FRANK EPIFANIO** be and is here by appointed liaison for neighbors helping neighbors effective January 1, 2024 until December 31, 2024.

Motion by Council President Bodanza second by Councilman Epifanio to adopt resolution 2024-33. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024-34 APPOINTMENT OF ANIMAL CONTROL OFFICER

BE IT RESOLVED by the Mayor and Council of the Township of Berlin that **JOSHUA SHELLENBERGER** be and is hereby appointed the Animal Control Officer for the Township of Berlin commencing January 1, 2024 until December 31, 2024.

Motion by Council President Bodanza second by Councilman Epifanio to adopt resolution 2024-34. Resolution adopted by call of the roll, three members present voting in the affirmative, Mayor Magazzu abstained.

RESOLUTION 2024-35 APPOINTMENT OF MEMBERS TO THE PLANNING BOARD

WHEREAS, N.J.S.A. 30:44-1.4 provides for the creation, membership and terms of a PLANNING BOARD; and

WHEREAS, Section 20-2 et seq., of the Code of the Township of Berlin provides for the creation of a PLANNING BOARD shall consist of the following;

CRAIG DEGEORGE – Class IV Member to 12-31-27

BETSY SIMPSON – Class IV Member 12-31-26

DANTE MAGAZZU- Class IV Member 12-31-24

ALVINA MOORE- Class IV Member 12-31-24

ED POTTS- Class IV Member 12-31-24

DOMINIC DANDREA- Class IV Member 12-31-25

MATT ORIENTE- Alternate 1 to 12-31-25

JOSEPH BODANZA- Alternate 2 12-31-25

MICHAEL DEPALMA– Class II Construction Code Official to 12-31-24

FRANK MCHENRY – Class III Councilperson to 12-31-2024

PHYLLIS MAGAZZU – Class I Mayor to 12-31-24

DAVID CARLAMERE- Solicitor to 12-31-24
DAVID ROWAN- Solicitor to 12-31-24

NOW, THEREFORE, BE IT RESOLVED that the above named individual shall serve his respective term pursuant to the provisions set forth in the New Jersey Statutes Annotated 40:55-1 et seq., and pursuant to the Code of the Township of Berlin, Section 20-1 et seq.

Motion by Council President Bodanza second by Councilman Epifanio to adopt resolution 2024-34. Resolution adopted by call of the roll, three members present voting in the affirmative, Council President Bodanza abstained.

RESOLUTION 2024-36 APPOINTMENT OF COORDINATOR FOR CLEAN COMMUNITIES MODEL PROGRAM

BE IT RESOLVED by the Mayor and Council of the Township of Berlin that **GIANNI MAGAZZU** is hereby appointed as Coordinator for the Clean Communities Model Program I and that the Public Works Department of the Township of Berlin, be designated the Agency responsible for grant implementation effective January 1, 2024.

Motion by Council President Bodanza second by Councilman Epifanio to adopt resolution 2024-36. Resolution adopted by call of the roll, three members present voting in the affirmative, Mayor Magazzu abstained.

RESOLUTION 2024-37 RESOLUTION AUTHORIZING THE APPOINTMENT OF REPRESENTATIVE AND ALTERNATE TO THE CAMDEN COUNTY COMMUNITY DEVELOPMENT ADVISORY BOARD

WHEREAS, there is hereby established an annual requirement of a Municipality to appoint a voting representative, and alternate to the Camden County Community Development Advisory Board; and

WHEREAS, the Township of Berlin wishes to continue to be a voting member of said board in conjunction with the existing Cooperation Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that **MARION BODANZA** is hereby appointed to serve as the representative from the Township of Berlin to the Camden County Community Development Advisory Board and

FURTHER, MARK REID, PHYLLIS MAGAZZU and FRANK EPIFANIO is hereby appointed to serve as the alternate members,

FURTHER, a certified copy of this Resolution is to be submitted to the County Community Development Office.

Motion by Council President Bodanza second by Councilman Epifanio to adopt resolution 2024-37. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024-38 RESOLUTION RECOMMENDING THE APPOINTMENTS OF PLANNING BOARD SOLICITORS

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, recommends that **DAVID CARLAMERE & DAVID ROWAN ESQUIRE**, be appointed the Planning Board Attorney of the Township of Berlin for a period of one year (1) commencing **January 1, 2024 until December 31, 2024** to perform professional services ordinarily provided by and required of a Planning Board Attorney, and to receive such compensation as may be reasonable for such services. Said **DAVID CARLAMERE & DAVID ROWAN ESQUIRE**, is a person authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of this State; to wit, the profession of Planning Board Attorney. These professional services are necessary and are required by this municipality.

Motion by Council President Bodanza second by Councilman Epifanio to adopt resolution 2024-38. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024-39 AUTHORIZING PURCHASES THROUGH STATE CONTRACTS

WHEREAS, the Township of Berlin may, pursuant to N.J.S.A.40A:11-12, purchase materials, supplies and equipment under contracts entered into on behalf of the State of New Jersey by the Division of Purchases and Property in the Department of the Treasury; and

WHEREAS, purchases under the aforesaid State Contracts may be made by the Township without the necessity of advertising for bids or may be made in cases where advertisements for bids have produced either no bids or have produced rejected bids; and

WHEREAS, it is contemplated that it will be necessary or desirable to obtain materials, supplies, and equipment under said State Contracts, during the year 2024;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that Department Heads are hereby authorized to purchase, without the necessity of a separate resolution, such materials, supplies, and equipment as shall be available under State Contract, to the Township pursuant to N.J.S.A.40A:11-12, in those cases 1) where it is desirable and in the best interests of the Township of Berlin to make such

purchases and 2) where the amount of the purchase, with regard to the aggregation of like purchases made at separate times in the year 2024, is less than the threshold set in accordance with N.J.S.A. 40A:11-3; and

BE IT FURTHER RESOLVED that all purchases by the Township of Berlin pursuant to N.J.S.A. 40A:11-12 which are, with regard to aggregation, in excess of the bid limit established pursuant to N.J.S.A. 40A:11-3, shall be the subject of a separate authorizing resolution by the Mayor and Council of the Township of Berlin

Motion by Councilman Reid second by Council President Bodanza to adopt resolution 2024-39. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024-40 DESIGNATION OF OFFICIAL DEPOSITORY FOR THE YEAR 2024

WHEREAS, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state;

NOW, THEREFORE, BE IT RESOLVED on the 8th day of January, 2024, by the Mayor and Council of the Township of Berlin, County of Camden, State of New Jersey, that **REPUBLIC BANK and FIRST HARVEST CREDIT UNION and NEW JERSEY ASSET & REBATE MANAGEMENT PROGRAM** be and is hereby designated as depositories for the Township of Berlin for the year 2024.

Prior to the deposit of any municipal funds in the above-mentioned depositories, said bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under the Government Units Deposit Protection Act (RS. 17:9-41).

Motion by Council President Bodanza second by Councilman Reid to adopt resolution 2024-40. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024-41 DESIGNATION OF BANKS FOR INVESTMENT PURPOSES

WHEREAS, there will be excess Berlin Township funds from time to time; and

WHEREAS, it is in the best interest of the Township of Berlin to invest these funds at the highest rate of interest available;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that the Treasurer be and hereby authorized to invest these funds in the following banks:

**FIRST HARVEST CREDIT UNION
REPUBLIC BANK
STATE OF NEW JERSEY CASH MANAGEMENT FUND
Any other banks with GUDPA certification**

Motion by Council President Bodanza second by Councilman Reid to adopt resolution 2024-41. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024-42 DESIGNATION OF OFFICIAL NEWSPAPERS

WHEREAS, Section 3 of the Open Public Meetings Act, Chapter 231, P.L., 1975, requires that certain notice of meetings be submitted to two (2) newspapers, one of which shall be the official newspaper; and

WHEREAS, the second newspaper designated by this body must be the one which has the greatest likelihood of informing the public within the jurisdictional boundaries of this body of such meeting;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and council of the Township of Berlin, County of Camden, State of New Jersey as follows:

1. **COURIER POST**, Cherry Hill, New Jersey, and **RECORD BREEZE**, Blackwood, New Jersey are hereby designated as the official newspaper of the township. The designation of the newspapers shall be for a period of one (1) year commencing January 1, 2024 until December 31, 2024.
2. It is the opinion of this body that the above named newspapers have the greatest likelihood of informing the public within the jurisdictional area of this body of such meetings.

Motion by Council President Bodanza second by Councilman Reid to adopt resolution 2024-42. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024- 43 RESOLUTION ADOPTING THE CASH MANAGEMENT PLAN OF THE TOWNSHIP OF BERLIN

WHEREAS, N.J.S.A.40A:5-14 requires every municipality to adopt a Cash Management Plan;

WHEREAS, the attached plan, which has been prepared pursuant to the provisions of N.J.S.A.40A:5-14, sets forth the basis for the deposits and investments of certain public funds of the Township of Berlin;

NOW, THEREFORE, BE IT RESOLVED that the Cash Management Plan be adopted and in effect for the period January 1, 2024 through December 31, 2024. A copy of said plan is on file in the office of the Township Clerk.

Motion by Council President Bodanza second by Councilman Reid to adopt resolution 2024-43. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024-44 AUTHORIZING CONTRACT FOR EXTRAORDINARY, UNSPECIFIED SERVICES

WHEREAS, there exists a need for dental insurance coverage; and

WHEREAS, the maximum amount of the contract is \$ 55,000.00 and said funds are available in an appropriation entitled **Employee Group Insurance** and have been certified by the local finance officer, said certification being attached; and

WHEREAS, N.J.S. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for “Extraordinary, Unspecifiable Services” without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that this meets the statute and regulations governing the award of said contract;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin as follows:

1. The Mayor and Township Clerk are hereby authorized and directed to execute the attached agreement with **Southern NJ Employee Benefits Fund Group**.
2. This contract is awarded without competitive bidding as an “Extraordinary Unspecifiable Service” in accordance with 40A:11-5(l)(a) of the Local Public Contracts Law because it cannot be reasonably described in written specifications and insurance qualifies as a EUS under the provisions of the statute.

Motion by Council President Bodanza second by Councilman Reid to adopt resolution 2024-44. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024- 45 RESOLUTION TO SET THE INTEREST RATE CHARGES ON DELINQUENT TAXES

WHEREAS, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any

abatement or nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% on the first \$1,500.00 of the delinquency and 18% on any amount in excess of \$1,500.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% on the first \$1,500 of taxes becoming delinquent after due date and 18% on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date, subject to any abatement or discount for the late payment of taxes as provided by law.
2. There will be a ten (10) day grace period for quarterly tax payments made by cash, check or money order.
3. This resolution shall be published in its entirety once in the designated newspaper.
4. A certified copy of this resolution shall be provided by the Office of the Township Clerk to each of the following:
 - a) Tax Collector
 - b) Township Attorney
 - c) Township Auditor
 - d) Department of Financial Services

Motion by Council President Bodanza second by Councilman Reid to adopt resolution 2024-45. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024- 46 RESOLUTION TO SET THE INTEREST RATE CHARGED ON DELINQUENT SEWER BILLS

WHEREAS, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of sewer bills subject to any abatement or discount for the late payment of sewer bills as provided by law; and

WHEREAS, R.S. 54:4-67 has been amended to permit the fixing of said rate of 18% per annum.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge 18% per annum of sewer bills becoming delinquent after due date, subject to any abatement or discount for the late payment of sewer bills as provided by law.
2. There will be a ten (10) day grace period for quarterly sewer payments made by cash, check or money order.
3. This resolution shall be published in its entirety once in the designated newspaper.
4. A certified copy of this resolution shall be provided by the Office of the Township Clerk to each of the following:
 - a) Tax Collector
 - b) Township Attorney
 - c) Township Auditor
 - d) Department of Financial Services

Motion by Council President Bodanza second by Councilman Reid to adopt resolution 2024-46. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024- 47 RESOLUTION TO ADD SURCHARGE ON DELINQUENT REAL ESTATE TAXES OVER \$10,000.00

WHEREAS, pursuant to N.J.S.A. 54:4-67, the Governing Body of a Municipality may establish a penalty to be assessed to a taxpayer with a delinquency in excess of \$10,000.00 and who fails to pay that delinquency prior to the end of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Berlin that it hereby authorizes a 6% penalty to be assessed on any tax delinquency in excess of \$10,000.00 where said delinquency has not been paid prior to the end of the fiscal year.

BE IT FURTHER RESOLVED that this Resolution shall become effective on the date of its adoption.

Motion by Council President Bodanza second by Councilman Reid to adopt resolution 2024-47. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024- 48 RESOLUTION SETTING FEE FOR EXECUTION OF DUPLICATE TAX SALE CERTIFICATE NJSA 54:5-52-1

WHEREAS, in case of the destruction or loss of a tax title certificate which was issued by the Township of Berlin in the State of New Jersey held in the municipality, the

collector of taxes in said municipality shall issue and execute a new certificate of tax sale in place of the one which has been destroyed or lost, and;

WHEREAS, the tax collector shall be duly authorized to do so by resolution of the governing body of said municipality, and;

WHEREAS, the municipality may charge a fee not to exceed \$100 for such a duplicate certificate, so;

THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that the costs for such duplicate certificate is set at \$100.

Motion by Council President Bodanza second by Councilman Reid to adopt resolution 2024-48. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024- 49 RESOLUTION AUTHORIZING THE TAX COLLECTOR TO SET UP PARTIAL PAYMENT AGREEMENTS FOR CURRENT TAXES N.J.S.A. 54:5-68

WHEREAS, the owners of property located in the Township of Berlin, would like the opportunity to pay taxes on a timely basis in monthly installments, and;

WHEREAS, no delinquencies are recorded and current year real estate taxes are being paid in these monthly payments, and;

WHEREAS, payments will be due the first day of each month with a ten day grace period, so;

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Township of Berlin that pursuant to New Jersey Statutes Annotated, authorization is granted to allow the Tax Collector to enter into an agreement for monthly installments upon request of the owner on any property within the Township of Berlin for the payment of current taxes through monthly installments, and;

BE IT FURTHER RESOLVED, that if these monthly installments fall delinquent more than ten days after the due date, then such agreement shall be void and the delinquency will revert back to the original date and the Township shall enforce the delinquency allowed by statute.

Motion by Council President Bodanza second by Councilman Reid to adopt resolution 2024-49. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024-50 RESOLUTION TO SET A SERVICE CHARGE FOR RETURNED CHECKS

WHEREAS, N.J.S.A. 40:5-18 states that a governing body may provide for the imposition of a service charge to be added for a check returned for insufficient funds not to exceed \$20.00.

BE IT RESOLVED by the Mayor and Council of the Township of Berlin that in accordance with the above stated statute the fee of \$20.00 will be assessed for each check returned for insufficient funds.

Motion by Council President Bodanza second by Councilman Reid to adopt resolution 2024-50. Resolution adopted by call of the roll, four members present voting in the affirmative

RESOLUTION 2024-51 RESOLUTION TO SET THE TIMES AND DATES FOR THE TOWNSHIP OF BERLIN ANNUAL MEETINGS

The following is the schedule of the regular meetings of the Mayor and Council of the Township of Berlin. All meeting shall be held at the Berlin Township Municipal Hall at 135 Route 73 South, Berlin Township, New Jersey. Meetings will be held at 5:30 p.m. Meetings for the year 2024 will be held as follows:

**Berlin Township
Mayor and Council 2024 Meetings Dates
The meetings will begin at 5:30 pm**

January	8	Reorganization Meeting 12:00 Noon
February	26	
March	25	
April	22	
May	13	
June	24	
July	22	
August	26	
September	23	
October	28	
November	25	
December	16	

Motion by Council President Bodanza second by Councilman Reid to adopt resolution 2024-51. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024-52 ADOPTING ROBERT’S RULES OF ORDER TO GOVERN THE CONDUCT OF ALL MEETINGS OF THE TOWNSHIP OF BERLIN

WHEREAS the Mayor and Council of the Township of Berlin shall conducted meetings and;

WHEREAS Robert's Rules of Order are rules and regulations needed to conduct the business of a meeting.

BE IT RESOLVED by the Mayor and Council of the Township of Berlin, in the County of Camden, that all meetings of the Township Council shall be governed by, and conducted in accordance with, Robert's Rules of Order.

Motion by Council President Bodanza second by Councilman Reid to adopt resolution 2024-52. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024-53 AUTHORIZING THE TAX ASSESSOR TO FILE APPEALS, ADDED AND OMITTED ASSESSMENT APPEALS, FILE COUNTER APPEALS AND ROLLBACK COMPLAINTS WITH THE CAMDEN COUNTY BOARD OF TAXATION AND TAX COURT OF NEW JERSEY

WHEREAS, statutory tax appeals and other matters and applications affecting the taxation of real property within the Township of Berlin are routinely filed with the Camden County Board of Taxation and the Tax Court of New Jersey; and

WHEREAS, the Township Council finds it to be in the best interest of the citizens of the Township to authorize and direct the Tax Assessor to take any and all action that he/she deems advisable in such tax matters in order to protect, promote and advance the Township's interest in assuring that each property within the Township is fairly and equitably assessed in accordance with the law; and

WHEREAS, a statutory provision is made for review and correction of errors prior to certification of an assessment; and

WHEREAS, there is a need for a defense and/or prosecution of tax appeals before the Camden County Board of Taxation and the Tax Court of New Jersey; and

WHEREAS, the Township Council finds it to be in the best interest of the citizens of the Township to authorize and direct the Township Attorney and/or Special Counsel to assist the Tax Assessor in such tax matters referred to herein;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Berlin, County of Camden, State of New Jersey that the Tax Assessor of the Township of Berlin be and is hereby authorized and directed to prepare, file, pursue and litigate, if necessary, any Assessor's Tax Appeals, Answers to Tax Appeals, Prepare Defenses and Defend Assessments, Negotiate Resolutions and Stipulations of Settlement, Rollbacks, Counterclaims, Appeals and Cross-Appeals in statutory tax appeals and other matters and applications affecting the taxation of real property within the Township of Berlin as may be filed with the Camden County Board of Taxation and/or Tax Court of New Jersey, that the Tax Assessor deems advisable in such tax matters in order to

protect, promote and advance the Township's interest in assuring that each property within the Township is fairly and equitably assessed in accordance with the law.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution accompany any appeal filed by the Tax Assessor with the Camden County Board of Taxation.

Motion by Council President Bodanza second by Councilman Reid to adopt resolution 2024-53. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024-54 CONTINUING RESOLUTION

WHEREAS, it is the policy of the Mayor and Council of the Township of Berlin to review and examine all previously adopted Resolutions;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, that all appointments, ordinances, amendments and supplements thereto, including all resolutions of the Township of Berlin heretofore in existence as of December 31, 2023, may continue for a period of sixty (60) days or at the pleasure of the Mayor and Council except in so far as they may be inconsistent with any and all appointments, ordinances, amendments and supplements adopted by the Mayor and Council of the Township of Berlin on this date, January 8, 2024.

Motion by Council President Bodanza second by Councilman Reid to adopt resolution 2024-54. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024-55 RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT WITH PHOENIX ADVISORS, LLC TO SERVE AS CONTINUING DISCLOSURE AGENT AND INDEPENDENT REGISTERED MUNICIPAL ADVISOR

WHEREAS, the Township of Berlin has agreed through the execution of Continuing Disclosure Agreements ("CDAs") in connection with one or more past bond issuances to provide certain financial and other information and notices, within specified timeframes, in a manner prescribed by the regulators of the underwriter that purchased said bond issues; and

WHEREAS, it is beneficial to retain the assistance of Phoenix Advisor who are experts and registered with the Securities and Exchange Commission, with knowledge and experience in these matters, to assist in assuring compliance with CDAs and to stand ready to provide advice as needed with the issuance of municipal debt; and

WHEREAS, Phoenix Advisors, LLC has submitted a proposal for 2023 for a one-year period beginning January 1, 2024 to provide the following:

- a) Continuing Disclosure Agent – Ongoing for a fee of \$1,600.00 for up to three outstanding issues plus \$100 for each outstanding obligation, if filings are

required. There is a set-up charge for each new bond issuance. The set-up fee is \$450 but is discounted to \$200 if Phoenix Advisors serves as Municipal Advisor. \$250.00 for each Event filing made under the SEC's Event Disclosure Rule.

- b) Independent Registered Municipal Advisor (IRMA) – There is no separate fee charged. As IRMA, Phoenix would be available to answer general questions concerning outstanding debt issues or prepare preliminary project analyses. A separate fee addendum would be added should the Township choose to have Phoenix involved in a debt issuance.

WHEREAS, funds are available as set forth for section in the 2024 Municipal Budget and for section b shall be charged as per Resolution approving the addendum should it be required;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Township of Berlin that the Mayor is hereby authorized to sign a contract with Phoenix Advisors, LLC to serve as Continuing Disclosure Agent and Independent Registered Municipal Advisor for a period of one year commencing on January 1 2024.

Motion by Council President Bodanza second by Councilman Reid to adopt resolution 2024-55. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024-56 RESOLUTION CY 2024 TEMPORARY BUDGET FOR CURRENT FUND, SEWER OPERATING FUND, OPEN SPACE AND HISTORICAL PRESERVATION TRUST FUND AND CALCULATION OF MAXIMUM ALLOWABLE APPROPRIATIONS.

**TOWNSHIP OF
BERLIN
RESOLUTION 2024-56**

CY 2024 TEMPORARY BUDGET FOR CURRENT FUND, SEWER OPERATING FUND, OPEN SPACE AND HISTORICAL PRESERVATION TRUST FUND AND CALCULATION OF MAXIMUM ALLOWABLE APPROPRIATIONS

**CURRENT FUND TEMPORARY
BUDGET**

CY 2023 Budget Appropriations			\$	
			11,681,295.47	
Less:	2023 Appropriations for Debt Service	\$ 1,072,000.00		
	Capital Improvement Fund	\$ 410,000.00		
	Subtotal		\$ 10,199,295.47	
			X	26.25%
			\$ 2,677,315.06	
Add:	2024 Appripiation for Debt Service		\$ 705,000.00	
	Total		\$ 3,382,315.06	

**GENERAL
GOVERNMENT
Mayor & Council**

	Salaries & Wages	\$ 35,000.00
	Other Expenses	\$ 9,423.75
Township Clerk		
	Salaries & Wages	\$ 36,656.25
	Other Expenses	\$ 10,788.75

Finance		
Administration		
Salaries & Wages	\$	15,656.25
Other Expenses	\$	13,597.50
Audit Services		
Other Expenses	\$	12,993.75
Revenue		
Administration		
Salaries & Wages	\$	26,262.50
Other Expenses	\$	3,675.01
Tax Assessment Administration		
Salaries & Wages	\$	7,000.00
Other Expenses	\$	2,493.76
Legal Services & Costs		
Other Expenses	\$	19,687.50
Engineering Services		
Salaries & Wages	\$	22,451.63
Other Expenses	\$	32,769.38
LAND USE ADMINISTRATION		
Planning/Zoning		
Board		
Salaries & Wages	\$	4,326.00
Other Expenses	\$	2,625.00
Construction		
Salaries & Wages	\$	32,361.13
Other Expenses	\$	2,034.38
CODE ENFORCEMENT		
Salaries & Wages	\$	8,338.88
Other Expenses	\$	5,565.00

INSURANCE

E

Liability Insurance

Other Expenses

\$
160,000.00

Worker's

Compensation

Other Expenses

\$
150,000.00

Employee's Group Insurance

Other Expenses

\$
517,148.98

Health Benefit Waiver

Other Expenses

\$
17,000.00

Unemployment

Insurance

Other Expenses

\$
2,625.00

PUBLIC SAFETY FUNCTIONS

Municipal Court

Salaries & Wages

\$
36,562.50

Other Expenses

\$
8,376.12

Public Defender

Other Expenses

\$
262.50

Police Department

Salaries & Wages

\$
579,800.00

Other Expenses

\$
72,785.00

Emergency

Management

Salaries & Wages

\$
766.50

Other Expenses

\$
1,601.25

Aid to Volunteer Ambulance
Company

Other Expenses

Municipal Prosecutor

Salaries & Wages

\$
4,113.38

Other Expenses	\$ 131.25
PUBLIC WORKS	
Streets & Roads	
Salaries & Wages	\$ 37,875.00
Other Expenses	\$ 19,345.63
Solid Waste Collection	
Salaries & Wages	\$ 128,937.50
Other Expenses	\$ 3,976.89
Buildings & Grounds	
Salaries & Wages	\$ 21,418.75
Other Expenses	\$ 19,315.29
Vehicle Maintenance	
Salaries & Wages	\$ 21,575.00
Other Expenses	\$ 42,253.33
HEALTH & HUMAN SERVICES	
Public Health	
Salaries & Wages	\$ 1,443.75
Other Expenses	\$ 131.25
PARKS & RECREATION	
Recreation Services	
Salaries & Wages	\$ 5,250.00
Other Expenses	\$ 1,312.50
Maintenance of Parks	
Salaries & Wages	\$ 5,250.00
Other Expenses	\$ 9,417.19
Maintenance of Free Public Library	
Salaries & Wages	\$ 7,350.00

Other Expenses	\$
	3,307.50
Celebration of Public Events	
Other Expenses	\$
	6,562.50
UNCLASSIFIED	
Traffic Signal	\$
Maintenance	7,875.00
Electricity & Natural	\$
Gas	46,939.31
Street Lighting	\$
	42,000.00
Telephone	\$
	10,500.00
Telecommunication Charges	\$
	1,312.50
Water	\$
	1,968.75
Petroleum Products (Fuel Oil &	\$
Gas)	60,000.00
Sewer	\$
	1,837.50
Photocopying	\$
	2,625.00
Postage	\$
	6,562.50
Solid Waste Disposal	\$
	100,000.00
STATUTORY EXPENDITURES	
Social Security	\$
	100,000.00
DCRP	\$
	3,412.50
OPERATIONS EXCLUDED FROM	
CAPS	
Solid Waste Recycle	\$
Tax	3,937.50
NJPDES - Stormwater	
Management	
Salaries & Wages	\$
	16,705.50
Other Expenses	\$
	6,037.50

Interlocal Agreements - Voorhees
CFO
Interlocal Agreements - Voorhees Police
Chief

\$
22,000.00
\$
54,000.00

FEDERAL & STATE GRANTS

TOTAL TEMPORARY
APPROPRIATIONS

\$
2,677,314.54

MUNICIPAL DEBT
SERVICE

Principal

\$
545,000.00

Interest

\$
160,000.00

TOTAL TEMPORARY CURRENT FUND APPROPRIATIONS

\$
3,382,314.54

**SEWER OPERATING FUND TEMPORARY
BUDGET**

CY 2022 Budget Appropriations

\$
1,153,145.00

Less: 2023 Appropriations for Debt
Service

\$
600,000.0
0

Capital Improvement
Fund

-

Subtotal

\$
553,145.00

X

26.25%

\$
145,200.56

Add: 2024 Appropriations for Debt
Service

\$
520,903.13

Total

\$
666,103.69

Sewer Operating

Salaries & Wages	\$	
	53,639.98	
Other Expenses	\$	
	85,429.33	
	\$	
	139,069.31	
Debt Service		
Principal	\$	
	485,000.00	
Interest	\$	
	35,903.13	
STATUTORY EXPENSES		
PERS	\$	
	6,000.00	
Social Security		
Unemployment Compensation	\$	
	131.25	
TOTAL TEMPORARY SEWER OPERATING FUND APPROPRIATIONS	\$	
	666,103.69	

OPEN SPACE, RECREATION FARMLAND & HISTORIC PRESERVATION TRUST FUND

TEMPORARY BUDGET

CY 2022 Budget Appropriations (Open Space Trust)	\$	
	256,792.00	
Less: 2023 Appropriations for Debt Service	\$	
	15,700.00	
Capital Improvement Fund	-	
Subtotal		
	\$	
	241,092.00	
	X	26.25%

		\$ 63,286.65
Add:	2024 Appropriations for Debt Service	\$ 8,200.00
	Total	\$ 71,486.65
OPEN SPACE TRUST		
	Salaries & Wages	\$ 48,849.15
	Other Expenses	\$ 14,437.50
		\$ 63,286.65
Debt Service		
	Principal	\$ 8,000.00
	Interest	\$ 200.00
		\$ 8,200.00
TOTAL OPEN SPACE, RECREATION, FARMLAND & HISTORIC PRESERVATION FUND APPROPRIATIONS		\$ 71,486.65

Motion by Councilman Epifanio second by Council President Bodanza to adopt resolution 2024-58. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024-57 PAYMENT OF BILLS – JANUARY

WHEREAS, the Code of the Township of Berlin, Chapter 7-1 et seq., provides for the payment of claims after certification by the Treasurer and consideration by Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, that the following claims detailed below and attached are hereby approved and the bills to be paid.

CONFIRMING:

Check #	Check Date	Vendor Name	PO #	Item Description	Charge Account	Amount
			ES-			\$
10896	12/18/2023	3 ASTOR AVE	00335	RES#2023-204 RELEASE ESCROW	2023-00472	950.00
			23-			\$
10897	12/18/2023	AMAZON CAPITAL SERVICES	01221	OCTOBER/NOVEMBER 2023	3-01-26-310-2024	312.18
			23-			\$
10897	12/18/2023	AMAZON CAPITAL SERVICES	01221	OCTOBER/NOVEMBER 2023	3-01-26-310-2024	179.00
			23-			\$
10897	12/18/2023	AMAZON CAPITAL SERVICES	01221	OCTOBER/NOVEMBER 2023	3-01-26-310-2024	143.02
			23-			\$
10897	12/18/2023	AMAZON CAPITAL SERVICES	01221	OCTOBER/NOVEMBER 2023	3-01-25-240-2105	175.00
			23-			\$
10897	12/18/2023	AMAZON CAPITAL SERVICES	01299	NOVEMBER 2023 INVOICE	3-01-30-420-2105	517.15
			23-			\$
10897	12/18/2023	AMAZON CAPITAL SERVICES	01299	NOVEMBER 2023 INVOICE	3-01-26-310-2036	17.00
			23-			\$
10898	12/18/2023	ATLANTIC CITY ELECTRIC	01231	OCTOBER 2023 5500 0738 777	3-01-31-435-2075	298.33
			23-			\$
10898	12/18/2023	ATLANTIC CITY ELECTRIC	01231	OCTOBER 2023 5500 0738 256	3-01-31-435-2075	2,364.33
			23-			\$
10898	12/18/2023	ATLANTIC CITY ELECTRIC	01231	OCTOBER 2023 5500 0717 862	3-01-31-435-2075	7,603.62
			23-			\$
10898	12/18/2023	ATLANTIC CITY ELECTRIC	01231	OCTOBER 2023 5500 1837 529	3-01-31-435-2075	453.70
			23-			\$
10898	12/18/2023	ATLANTIC CITY ELECTRIC	01231	OCTOBER 2023 5500 1858 111	3-01-31-435-2075	917.08
			23-			\$
10898	12/18/2023	ATLANTIC CITY ELECTRIC	01231	OCTOBER 2023 5501 1762 089	3-01-31-435-2075	51.53
			23-			\$
10898	12/18/2023	ATLANTIC CITY ELECTRIC	01231	OCTOBER 2023 5501 1798 661	3-01-31-435-2075	78.71
			23-			\$
10898	12/18/2023	ATLANTIC CITY ELECTRIC	01232	OCTOBER 2023 5500 1837 909	3-07-55-502-2071	582.99
			23-			\$
10898	12/18/2023	ATLANTIC CITY ELECTRIC	01232	OCTOBER 2023 5501 0386 070	3-07-55-502-2071	299.29
			23-			\$
10898	12/18/2023	ATLANTIC CITY ELECTRIC	01232	OCTOBER 2023 5501 0361 834	3-07-55-502-2071	146.86
			23-			\$
10898	12/18/2023	ATLANTIC CITY ELECTRIC	01232	OCTOBER 2023 5501 1801 937	3-07-55-502-2071	63.48
			23-			\$
10898	12/18/2023	ATLANTIC CITY ELECTRIC	01232	OCTOBER 2023 5501 0439 903	3-07-55-502-2071	283.23
			23-			\$
10898	12/18/2023	ATLANTIC CITY ELECTRIC	01232	OCTOBER 2023 5500 9950 159	3-07-55-502-2071	254.87
			23-			\$
10898	12/18/2023	ATLANTIC CITY ELECTRIC	01232	OCTOBER 2023 5502 5705 307	3-07-55-502-2071	233.46
			23-			\$
10898	12/18/2023	ATLANTIC CITY ELECTRIC	01277	OCTOBER 2023 5500 2538 621	3-01-31-435-2071	12.85
			23-			\$
10898	12/18/2023	ATLANTIC CITY ELECTRIC	01277	OCTOBER 2023 5501 1801 507	3-01-31-435-2071	165.22
			23-			\$
10898	12/18/2023	ATLANTIC CITY ELECTRIC	01277	OCTOBER 2023 5501 1801 044	3-01-31-435-2071	15.22
			23-			\$
10898	12/18/2023	ATLANTIC CITY ELECTRIC	01277	OCTOBER 2023 5501 1800 632	3-01-31-435-2071	112.15
			23-			\$
10898	12/18/2023	ATLANTIC CITY ELECTRIC	01277	OCTOBER 2023 5501 1800 251	3-01-31-435-2071	67.41
			23-			\$
10898	12/18/2023	ATLANTIC CITY ELECTRIC	01277	OCTOBER 2023 5501 1645 979	3-01-31-435-2071	821.10
			23-			\$
10898	12/18/2023	ATLANTIC CITY ELECTRIC	01277	OCTOBER 2023 5501 0361 214	3-01-31-435-2071	247.25
			23-			\$
10898	12/18/2023	ATLANTIC CITY ELECTRIC	01277	OCTOBER 2023 5501 0410 128	3-01-31-435-2071	36.84
			23-			\$
10898	12/18/2023	ATLANTIC CITY ELECTRIC	01277	OCTOBER 2023 5501 0389 827	3-01-31-435-2071	52.88

10898	12/18/2023	ATLANTIC CITY ELECTRIC	23-01277	OCTOBER 2023	5501 0360 851	3-01-31-435-2071	\$ 82.55
10898	12/18/2023	ATLANTIC CITY ELECTRIC	23-01277	OCTOBER 2023	5501 1799 594	3-01-31-435-2071	\$ 8,145.43
10898	12/18/2023	ATLANTIC CITY ELECTRIC	23-01277	OCTOBER 2023	5500 3936 717	3-01-31-435-2071	\$ 154.55
10898	12/18/2023	ATLANTIC CITY ELECTRIC	23-01277	OCTOBER 2023	5500 5204 130	3-01-31-435-2071	\$ 9.92
10898	12/18/2023	ATLANTIC CITY ELECTRIC	23-01277	OCTOBER 2023	5501 0361 529	3-01-31-435-2071	\$ 46.52
10898	12/18/2023	ATLANTIC CITY ELECTRIC	23-01277	OCTOBER 2023	5500 5204 585	3-01-31-435-2071	\$ 13.49
10898	12/18/2023	ATLANTIC CITY ELECTRIC	23-01277	OCTOBER 2023	5501 0386 443	3-01-31-435-2071	\$ 12.75
10898	12/18/2023	ATLANTIC CITY ELECTRIC	23-01277	OCTOBER 2023	5500 2538 183	3-01-31-435-2071	\$ 42.63
10898	12/18/2023	ATLANTIC CITY ELECTRIC	23-01277	OCTOBER 2023	5500 2539 033	3-01-31-435-2071	\$ 49.96
10898	12/18/2023	ATLANTIC CITY ELECTRIC	23-01277	OCTOBER 2023	5501 0588 188	3-01-31-435-2071	\$ 94.10
10899	12/18/2023	ATLANTIC TACTICAL OF NJ	23-00704	Magpul PMAG 30rnd Gen M3 5.56		3-01-25-240-2131	\$ 289.60
10900	12/18/2023	AT&T MOBILITY	23-01242	NOVEMBER 2023 BILL		3-01-31-440-2076	\$ 695.89
10901	12/18/2023	BERLIN BOROUGH WATER DEPT.	23-01291	4TH QUARTER WATER 2023		3-01-31-445-2072	\$ 160.11
10901	12/18/2023	BERLIN BOROUGH WATER DEPT.	23-01291	4TH QUARTER WATER 2023		3-01-31-445-2072	\$ 25.02
10901	12/18/2023	BERLIN BOROUGH WATER DEPT.	23-01291	4TH QUARTER WATER 2023		3-01-31-445-2072	\$ 160.11
10901	12/18/2023	BERLIN BOROUGH WATER DEPT.	23-01291	4TH QUARTER WATER 2023		3-01-31-445-2072	\$ 50.04
10901	12/18/2023	BERLIN BOROUGH WATER DEPT.	23-01291	4TH QUARTER WATER 2023		3-01-31-445-2072	\$ 25.02
10901	12/18/2023	BERLIN BOROUGH WATER DEPT.	23-01291	4TH QUARTER WATER 2023		3-01-31-445-2072	\$ 160.11
10901	12/18/2023	BERLIN BOROUGH WATER DEPT.	23-01291	4TH QUARTER WATER 2023		3-01-31-445-2072	\$ 212.02
10901	12/18/2023	BERLIN BOROUGH WATER DEPT.	23-01291	4TH QUARTER WATER 2023		3-01-31-445-2072	\$ 412.60
10901	12/18/2023	BERLIN BOROUGH WATER DEPT.	23-01291	4TH QUARTER WATER 2023		3-01-31-445-2072	\$ 28.62
10901	12/18/2023	BERLIN BOROUGH WATER DEPT.	23-01291	4TH QUARTER WATER 2023		3-01-31-445-2072	\$ 328.02
10901	12/18/2023	BERLIN BOROUGH WATER DEPT.	23-01291	4TH QUARTER WATER 2023		3-01-31-445-2072	\$ 222.40
10901	12/18/2023	BERLIN BOROUGH WATER DEPT.	23-01291	4TH QUARTER WATER 2023		3-01-20-110-2158	\$ 583.40
10902	12/18/2023	BERLIN TOWNSHIP BD OF ED	23-01296	SCHOOL TAX LEVY NOV/DEC 2023		3-01-55-207-0000	\$ 883,165.00
10902	12/18/2023	BERLIN TOWNSHIP BD OF ED	23-01296	SCHOOL TAX LEVY NOV/DEC 2023		3-01-55-207-0000	\$ 883,164.00
10903	12/18/2023	BRT TECHNOLOGIES	23-01297	CAMA & MOD IV DEC '23-NOV '24		3-01-20-145-2028	\$ 2,820.00
10904	12/18/2023	CBM HEATING & AIR COND, LLC	23-01265	MUNI.BLDG. HEAT SERVICE		3-01-26-310-2024	\$ 202.50
10905	12/18/2023	CERTIFIED SPEEDOMETER	23-01225	Speedometer Calibration of		3-01-25-240-2133	\$ 825.00
10906	12/18/2023	CINTAS CORPORATION	23-01262	DPW FIRST AID NOVEMBER 2023		3-07-55-502-2106	\$ 685.10
10906	12/18/2023	CINTAS CORPORATION	23-01262			3-07-55-502-2072	\$ 38.80
10907	12/18/2023	Circuit Lighting, Inc.	23-01215	Light Repairs		3-01-26-310-2024	\$ 1,850.00
10908	12/18/2023	COMCAST	23-01251	11/01/23-11/30/23 (LIBRARY)		3-01-26-310-2020	\$ 156.57

10908	12/18/2023	COMCAST	23-01251	11/20/23-12/19/23 (DPW)	3-01-26-310-2020	\$ 91.90
10909	12/18/2023	COMPUTER SQUARE, INC.	23-01271	Annual Maintenance of Regional	3-01-25-240-2028	\$ 3,960.00
10909	12/18/2023	COMPUTER SQUARE, INC.	23-01271	Cross Match Interface Annual	3-01-25-240-2028	\$ 825.00
10909	12/18/2023	COMPUTER SQUARE, INC.	23-01271	eTicket Annual Subscription	3-01-25-240-2028	\$ 2,100.00
10909	12/18/2023	COMPUTER SQUARE, INC.	23-01271	Police MDT for InfoShare RMS	3-01-25-240-2028	\$ 1,400.00
10910	12/18/2023	COURIER POST	23-01142	11/01/23-11/30/23 SUBSCRIPTION	3-01-20-110-2105	\$ 15.00
10910	12/18/2023	COURIER POST	23-01142	DECEMBER 2023 SUBSCRIPTION	3-01-20-110-2105	\$ 29.73
10911	12/18/2023	CUMBERLAND COUNTY IMPROV AUTH	23-01219	HALF OF NOVEMBER 2023	3-01-32-465-2020	\$ 6,612.69
10911	12/18/2023	CUMBERLAND COUNTY IMPROV AUTH	23-01219	HALF OF NOVEMBER 2023	3-01-32-465-2030	\$ 259.32
10911	12/18/2023	CUMBERLAND COUNTY IMPROV AUTH	23-01220	HALF OF OCTOBER 2023	3-01-32-465-2020	\$ 6,426.02
10911	12/18/2023	CUMBERLAND COUNTY IMPROV AUTH	23-01220	HALF OF OCTOBER 2023	3-01-32-465-2030	\$ 252.00
10911	12/18/2023	CUMBERLAND COUNTY IMPROV AUTH	23-01260	NOVEMBER 2023 DISPOSAL COSTS	3-01-32-465-2020	\$ 822.39
10911	12/18/2023	CUMBERLAND COUNTY IMPROV AUTH	23-01260	NOV 2023 RECYCLE TAX	3-01-32-465-2030	\$ 32.25
10911	12/18/2023	CUMBERLAND COUNTY IMPROV AUTH	23-01266	KEY FOBS FOR TRUCK WASH	3-01-26-315-2040	\$ 30.00
10912	12/18/2023	DANA O'HARA	23-01295	TREE LIGHTING REIMBURSEMENT	3-01-30-420-2105	\$ 24.19
10912	12/18/2023	DANA O'HARA	23-01295	TREE LIGHTING REIMBURSEMENT	3-01-30-420-2105	\$ 37.32
10913	12/18/2023	EDWIN GRAMLEY	23-01281	PHYSICAL CO-PAY REIMBURSEMENT	3-01-25-240-2093	\$ 10.00
10914	12/18/2023	ELITE K9	23-01211	Nylon Lead 50'L x 1"W	T-18-56-850-030702	\$ 44.95
10914	12/18/2023	ELITE K9	23-01211	Shipping & Handling	T-18-56-850-030702	\$ 9.38
10915	12/18/2023	NATIONAL HIGHWAY PRODUCTS, INC	23-00792	PUBLIC WORKS SIGNAGE	3-01-26-290-2145	\$ 1,755.00
10916	12/18/2023	GRAN TURK EQUIPMENT CO.,INC.	23-01267	AIR FILTER ASSY	3-01-26-315-2025	\$ 263.03
10917	12/18/2023	GREAT AMERICA SERVICES CORP.	23-01303	DECEMBER 2023 POSTAGE	3-01-31-460-2085	\$ 560.00
10918	12/18/2023	HALE TRAILER	23-01255	61 PIPE & LOADER WIRE HOSE	3-01-26-315-2025	\$ 44.00
10919	12/18/2023	HERO OUTFITTERS	23-01010	Dress Caps - all new for PD	3-01-25-240-2032	\$ 1,224.00
10920	12/18/2023	HR DIRECT	23-01256	2024 VACATION PLANNER/SHEETS	3-07-55-502-2036	\$ 129.80
10921	12/18/2023	JENNIFER KELLY, PH.D. ABPP	23-01155	Psychological Exam New Hire	3-01-25-240-2093	\$ 495.00
10922	12/18/2023	KATHLEEN ORTIZ	23-01309	SENIOR BLDG DEPOSIT REFUND	3-01-55-101-0100	\$ 400.00
10923	12/18/2023	KEY ENGINEERS, INC.	23-01243	LESTER AVE STORM DRAINAGE	3-01-20-165-2028	\$ 5,670.00
10923	12/18/2023	KEY ENGINEERS, INC.	ES-00331	ENG INVOICE	2023-00464	\$ 1,400.00
10923	12/18/2023	KEY ENGINEERS, INC.	ES-00332	ENG INVOICE	2022-00452	\$ 1,665.00
10923	12/18/2023	KEY ENGINEERS, INC.	ES-00333	ENG INVOICE	2021-00437	\$ 1,060.00
10923	12/18/2023	KEY ENGINEERS, INC.	ES-00334	ENG INVOICE	2020-430	\$ 3,165.00
10924	12/18/2023	LACAL EQUIPMENT INC	23-01269	ODB LEAF MACHINE PARTS	3-01-26-315-2025	\$ 1,754.74

10925	12/18/2023	LINDA A. DEDRICK	23-01124	10/12/2023 court	3-01-43-490-2028	\$ 200.00
10925	12/18/2023	LINDA A. DEDRICK	23-01124	11/09/2023 court	3-01-43-490-2028	\$ 200.00
10926	12/18/2023	LOU BORDI	23-00539	American Airlines Flight	3-01-25-240-2041	\$ 931.40
10926	12/18/2023	LOU BORDI	23-00539	Allianz Insurance Company	3-01-25-240-2041	\$ 142.88
10927	12/18/2023	MAJESTIC OIL COMPANY, INC.	23-01268	NOVEMBER 2023 FUEL BILLING	3-01-31-447-2074	\$ 12,633.57
10927	12/18/2023	MAJESTIC OIL COMPANY, INC.	23-01268	NOVEMBER 2023 FUEL BILLING	3-07-55-502-2074	\$ 1,621.15
10928	12/18/2023	MATRIX MAINTENANCE SUPPLY	23-01257	OCT+NOV 2023 JAN.SUPPLIES	3-01-26-310-2035	\$ 1,151.79
10929	12/18/2023	MCI COMM SERVICE	23-01236	NOVEMBER 2023 BILL	3-01-31-440-2076	\$ 29.68
10929	12/18/2023	MCI COMM SERVICE	23-01236	AUG-OCT 2023 856-768-3154	3-01-31-440-2076	\$ 560.48
10930	12/18/2023	METLIFE	23-01246	PAYROLL #24 REMIT 12/01/2023	T-18-56-850-020900	\$ 929.00
10931	12/18/2023	METLIFE	23-01311	PAYROLL #25 REMIT 12/15/2023	T-18-56-850-020900	\$ 929.00
10932	12/18/2023	MGL PRINTING SOLUTIONS	23-01294	ANNUAL SEWER BILLS	3-01-20-145-2023	\$ 486.50
10933	12/18/2023	NJ POLICE K9 ASSOCIATION	23-01238	Tritronics Training Collar	T-18-56-850-030702	\$ 338.00
10934	12/18/2023	ONE CALL CONCEPTS, INC.	23-01263	NOVEMBER 2023 SYSTEM	3-07-55-502-2107	\$ 97.94
10935	12/18/2023	PEPPERBALL	23-01217	PepperBall 50ct Inert VXR	C-04-23-800-230002	\$ 3,340.00
10935	12/18/2023	PEPPERBALL	23-01217	PepperBall 50ct Powder	C-04-23-800-230002	\$ 1,075.00
10935	12/18/2023	PEPPERBALL	23-01217	PepperBall SCUBA Air Fill Kit	C-04-23-800-230002	\$ 359.00
10935	12/18/2023	PEPPERBALL	23-01217	PPC Yellow HPA Kit PepperBall	C-04-23-800-230002	\$ -
10935	12/18/2023	PEPPERBALL	23-01217	Freight	C-04-23-800-230002	\$ 60.00
10936	12/18/2023	PETRO CHOICE	23-01226	DIESEL EXHAUST FLUID	3-01-31-447-2074	\$ 1,273.40
10937	12/18/2023	THE PLATT LAW GROUP, P.C.	23-01300	GENERAL FILE NOVEMBER 2023	3-01-20-155-2020	\$ 2,117.50
10937	12/18/2023	THE PLATT LAW GROUP, P.C.	23-01300	ORDINANCE PREP NOVEMBER 2023	3-01-20-155-2020	\$ 140.00
10937	12/18/2023	THE PLATT LAW GROUP, P.C.	23-01300	TAX APPEALS NOVEMBER 2023	3-01-20-155-2020	\$ 140.00
10938	12/18/2023	POLLUTION CONTROL FINANCING	23-01280	NOVEM. 2023 C&D DISPOSAL	3-01-32-465-2020	\$ 305.10
10939	12/18/2023	POWER DMS, INC.	23-01284	Legacy Training Included	3-01-25-240-2028	\$ -
10939	12/18/2023	POWER DMS, INC.	23-01284	Power Policy Professional	3-01-25-240-2028	\$ 3,611.98
10939	12/18/2023	POWER DMS, INC.	23-01286	NJSACOP LE Accreditation	3-01-25-240-2028	\$ -
10939	12/18/2023	POWER DMS, INC.	23-01286	PowerStandards for NJSACOP	3-01-25-240-2028	\$ 550.00
10939	12/18/2023	POWER DMS, INC.	23-01286	PowerStandards Setup	3-01-25-240-2028	\$ -
10940	12/18/2023	PRINT KREATIONS	23-01247	SOLID WASTE DISPOSAL SPECS	3-01-20-165-2023	\$ 41.34
10941	12/18/2023	PROMO DIRECT	23-01237	2023 CHRISTMAS GIVEAWAY ITEMS	T-18-56-850-029802	\$ 1,563.01
10942	12/18/2023	RICOH USA, INC	23-01304	11/26/23-12/27/23 INVOICE	3-01-20-130-2023	\$ 330.00
10942	12/18/2023	RICOH USA, INC	23-01304	11/26/23-12/27/23 INVOICE	3-01-20-130-2023	\$ 186.00

10943	12/18/2023	ROBERT E. DEPERIA, II, ESQ	23-01125	10/12/2023 court	T-18-56-850-029202	\$ 600.00
10943	12/18/2023	ROBERT E. DEPERIA, II, ESQ	23-01125	11/09/2023 court	T-18-56-850-029202	\$ 375.00
10944	12/18/2023	RONALD CONKLIN	23-01301	NPP IMPLEMENTATION NOV 2023	G-02-40-786-1002	\$ 500.00
10945	12/18/2023	SAFARILAND, LLC	23-00988	Blood Collection 4995 Ctn-25	3-01-25-240-2058	\$ 326.33
10945	12/18/2023	SAFARILAND, LLC	23-00988	Freight	3-01-25-240-2058	\$ 7.99
10946	12/18/2023	SEARCH EXTERMINATORS	23-01222	SERVICE FOR JULY-DECEMBER 2023	3-01-26-310-2108	\$ 975.00
10947	12/18/2023	SECREST DESIGN ASSOCIATES	23-01298	NOVEMBER 2023 WEB MAINTENANCE	3-01-20-110-2028	\$ 153.75
10947	12/18/2023	SECREST DESIGN ASSOCIATES	23-01298	NOVEMBER 2023 WEB HOST RENEWAL	3-01-20-110-2028	\$ 296.00
10948	12/18/2023	SIRCHIE ACQUISITION COMPANY	23-01245	Sirchmark Tape "Evidence" Red	3-01-25-240-2137	\$ 34.62
10948	12/18/2023	SIRCHIE ACQUISITION COMPANY	23-01245	Cont.Tape Phot.Evid.Scale 1x30	3-01-25-240-2137	\$ 20.28
10948	12/18/2023	SIRCHIE ACQUISITION COMPANY	23-01245	Shipping & Handling	3-01-25-240-2137	\$ 15.35
10949	12/18/2023	SKY GENERAL CONSTRUCTION LLC	23-01197	FINAL PAYMENT FOR DPW ROOF	C-04-22-800-220003	\$ 3,732.00
10950	12/18/2023	SOUTH JERSEY GAS COMPANY	23-01216	SEPT 2023(SEWER) L2 COOPER	3-07-55-502-2071	\$ 53.47
10950	12/18/2023	SOUTH JERSEY GAS COMPANY	23-01216	SEPT 2023(SEWER) L2A RT 73	3-07-55-502-2071	\$ 40.15
10950	12/18/2023	SOUTH JERSEY GAS COMPANY	23-01216	SEPT 2023(SEWER) 10 JACKSON RD	3-07-55-502-2071	\$ 41.85
10950	12/18/2023	SOUTH JERSEY GAS COMPANY	23-01216	SEPT 2023(SEWER) MINCK AVE	3-07-55-502-2071	\$ 44.18
10950	12/18/2023	SOUTH JERSEY GAS COMPANY	23-01216	SEPT 2023(SEWER) 10 CLIFTON	3-07-55-502-2071	\$ 37.80
10950	12/18/2023	SOUTH JERSEY GAS COMPANY	23-01235	OCT 2023 BILL 200A EDGEWOOD	3-01-31-435-2071	\$ 38.41
10950	12/18/2023	SOUTH JERSEY GAS COMPANY	23-01235	OCT 2023 BILL 240 PINE AVE	3-01-31-435-2071	\$ 46.93
10950	12/18/2023	SOUTH JERSEY GAS COMPANY	23-01235	OCT 2023 BILL 200B EDGEWOOD	3-01-31-435-2071	\$ 544.01
10950	12/18/2023	SOUTH JERSEY GAS COMPANY	23-01235	OCT 2023 BILL 201 VETERANS	3-01-31-435-2071	\$ 134.71
10950	12/18/2023	SOUTH JERSEY GAS COMPANY	23-01235	OCT 2023 BILL 115 DAY AVE	3-01-31-435-2071	\$ 50.65
10950	12/18/2023	SOUTH JERSEY GAS COMPANY	23-01235	OCT 2023 BILL 135 N ROUTE 73	3-01-31-435-2071	\$ 65.65
10950	12/18/2023	SOUTH JERSEY GAS COMPANY	23-01289	OCT 2023 BILL L2 COOPER RD	3-07-55-502-2071	\$ 51.01
10950	12/18/2023	SOUTH JERSEY GAS COMPANY	23-01289	OCT 2023 BILL MINCK AVE	3-07-55-502-2071	\$ 41.53
10950	12/18/2023	SOUTH JERSEY GAS COMPANY	23-01289	OCT 2023 BILL L10 JACKSON	3-07-55-502-2071	\$ 39.14
10950	12/18/2023	SOUTH JERSEY GAS COMPANY	23-01289	OCT 2023 BILL L2A ROUTE 73	3-07-55-502-2071	\$ 42.89
10950	12/18/2023	SOUTH JERSEY GAS COMPANY	23-01289	OCT 2023 BILL 10 CLIFTON	3-07-55-502-2071	\$ 123.88
10951	12/18/2023	THE TAB GROUP	23-01252	NOVEMBER 2023 SHREDDING EVENT	T-18-56-850-029802	\$ 50.00
10952	12/18/2023	THOMSON REUTERS - WEST	23-01126		3-01-43-490-2023	\$ 1,439.00
10952	12/18/2023	THOMSON REUTERS - WEST	23-01126		3-01-43-490-2023	\$ 228.00
10953	12/18/2023	TIRE CORRAL OF AMERICA, INC.	23-01254	NOVEMBER 2023 SERVICE	3-01-26-315-2025	\$ 1,383.45
10954	12/18/2023	T-N-T LANDSCAPING & LAWN	23-01264	lawn maintenance/clean up	3-01-22-200-2160	\$ 1,355.00

10955	12/18/2023	TOWNSHIP OF BERLIN	23-01313	1ST HALF 2024 SEWER (JAN-JUN)	3-01-31-455-2078	\$ 325.00
10955	12/18/2023	TOWNSHIP OF BERLIN	23-01313	1ST HALF 2024 SEWER (JAN-JUN)	3-01-31-455-2078	\$ 325.00
10955	12/18/2023	TOWNSHIP OF BERLIN	23-01313	1ST HALF 2024 SEWER (JAN-JUN)	3-01-31-455-2078	\$ 325.00
10955	12/18/2023	TOWNSHIP OF BERLIN	23-01313	1ST HALF 2024 SEWER (JAN-JUN)	3-01-31-455-2078	\$ 325.00
10955	12/18/2023	TOWNSHIP OF BERLIN	23-01313	1ST HALF 2024 SEWER (JAN-JUN)	3-01-31-455-2078	\$ 162.50
10956	12/18/2023	TREASURER, STATE OF NEW JERSEY	23-01285	STATE DOG REPORT NOVEMBER 2023	T-13-56-852-1002	\$ 12.60
10957	12/18/2023	TRIAD ASSOCIATES	23-01302	NPP CONSULTING NOVEMBER 2023	G-02-40-786-1002	\$ 268.75
10958	12/18/2023	VAL-U AUTO PARTS	23-01253	NOVEMBER 2023 VEHICLE PARTS	3-01-26-315-2025	\$ 782.82
10959	12/18/2023	VERIZON	23-01233	NOVEMBER 2023 856-809-0356	3-01-31-440-2076	\$ 51.96
10959	12/18/2023	VERIZON	23-01233	NOVEMBER 2023 856-768-6613	3-01-31-440-2076	\$ 89.62
10959	12/18/2023	VERIZON	23-01233	NOVEMBER 2023 856-767-8118	3-01-31-440-2076	\$ 51.96
10959	12/18/2023	VERIZON	23-01233	NOVEMBER 2023 856-767-2533	3-01-31-440-2076	\$ 268.84
10959	12/18/2023	VERIZON	23-01233	NOVEMBER 2023 856-767-1854	3-01-31-440-2076	\$ 486.72
10959	12/18/2023	VERIZON	23-01233	NOVEMBER 2023 856-767-4832	3-01-31-440-2076	\$ 227.26
10959	12/18/2023	VERIZON	23-01233	NOVEMBER 2023 856-767-0439	3-01-31-440-2076	\$ 140.07
10959	12/18/2023	VERIZON	23-01233	NOVEMBER 2023 856-767-5878	3-01-31-440-2076	\$ 347.18
10959	12/18/2023	VERIZON	23-01278	NOV 2023 (SEWER) 856-768-6870	3-07-55-502-2076	\$ 57.01
10959	12/18/2023	VERIZON	23-01278	NOV 2023 (SEWER) 856-768-5629	3-07-55-502-2076	\$ 57.01
10959	12/18/2023	VERIZON	23-01278	NOV 2023 (SEWER) 856-768-0006	3-07-55-502-2076	\$ 52.92
10959	12/18/2023	VERIZON	23-01278	NOV 2023 (SEWER) 856-719-9409	3-07-55-502-2076	\$ 57.01
10959	12/18/2023	VERIZON	23-01278	NOV 2023 (SEWER) 856-719-1280	3-07-55-502-2076	\$ 57.01
10959	12/18/2023	VERIZON	23-01278	NOV 2023 (SEWER) 856-753-5409	3-07-55-502-2076	\$ 57.01
10959	12/18/2023	VERIZON	23-01278	NOV 2023 (SEWER) 856-753-9362	3-07-55-502-2076	\$ 57.01
10960	12/18/2023	VERIZON COMMUNICATIONS	23-01234	11/01/23-11/30/23 BILL (PD)	3-01-25-240-2028	\$ 149.00
10960	12/18/2023	VERIZON COMMUNICATIONS	23-01234	11/01/23-11/30/23 BILL (ADMIN)	3-01-25-240-2028	\$ 159.00
10961	12/18/2023	VERIZON COMMUNICATIONS	23-01240	11/13/23-12/12/23 BILL PD FIOS	3-01-25-240-2028	\$ 212.91
10962	12/18/2023	VERIZON WIRELESS	23-01241	11/11/23-12/10/23 MDT'S	3-01-25-240-2028	\$ 266.09
10963	12/18/2023	VERIZON CONNECT FLEET USA LLC	23-01261	NOVEMBER 2023 GPS/CAMERAS	3-01-26-290-2038	\$ 573.10
10964	12/18/2023	VOORHEES TOWNSHIP	23-00864	CHIEF SHARED SER. NOV/DEC 2023	3-01-42-999-1025	\$ 9,000.00
10964	12/18/2023	VOORHEES TOWNSHIP	23-00864	CHIEF SHARED SER. NOV/DEC 2023	3-01-42-999-1025	\$ 9,000.00
10965	12/18/2023	WADE SALVAGE, INC.	23-01279	HAUL C&D CONTAINER NOVEMB.2023	3-01-32-465-2020	\$ 370.00
10966	12/18/2023	WALMART COMMUNITY/GEMB	23-01244	NOEVENBER 2023 STATEMENT	3-01-26-310-2024	\$ 16.28
10967	12/18/2023	W.B. MASON	23-01223		3-01-43-490-2036	\$ 204.13

10967	12/18/2023	W.B. MASON	23-01248	TONER FOR LIBRARY	3-01-29-390-2036	\$ 94.99
10967	12/18/2023	W.B. MASON	23-01249	FINANCE SUPPLIES NOV 2023	3-01-20-130-2036	\$ 109.23
10968	12/18/2023	WHARTON LANDSCAPE SUPPLIES	23-01259	STRATFORD AVENUE TURNAROUND	3-01-26-290-2144	\$ 1,300.72
10969	12/21/2023	PETER KANIA	23-01349	REFUND LAND SALE DEPOSIT	3-01-55-101-0100	\$ 1,980.00
						\$ 1,921,187.75

Motion by Councilman Epifanio second by Council President Bodanza to adopt resolution 2024-57. Resolution adopted by call of the roll, four members present voting in the affirmative.

RESOLUTION 2024-58 RESOLUTION TO AWARD A CONTRACT FOR SOLID WASTE DISPOSAL SERVICES TO REPUBLIC SERVICES OF NJ, Inc.

WHEREAS, the Township of Berlin has advertised for and received bids for the Solid Waste Disposal services; and

WHEREAS, two bids were received and in all the option bids, Republic Services of NJ, Inc.is the low bidder when considering all costs associated with the disposal and when considering just the disposal fee bid; and

WHEREAS the Township Engineer recommends the Governing Body consider awarding a contract to Republic Services of NJ Inc., 4100 Church Road, Mt. Laurel NJ 08054 for option 3 which is a 3-year contract that offers a range in annual disposal tonnage and will allow the Township the ability to utilize the Cumberland County Landfill in event of an emergency as seen below; and

YEAR- 1	\$93.00 per ton between 150 tons to 2,500 tons
YEAR- 2	\$97.65 per ton between 150 tons to 2,500 tons
YEAR- 3	\$102.53 per ton between 150 tons to 2,500 tons

NOW, THEREFOREBBE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, that a contract to Republic Services of NJ Inc, 4100 Church Road, Mt Laurel NJ 08054 is hereby awarded for Option 3 Contingent upon the following

- 1) Review and approval of the bid documents and bidding procedures by the Township Solicitor.

2) Certification of the allocation of sufficient funds by Township Chief Financial Officer.

3) All other conditions determined to be necessary by the Governing Body.

Motion by Councilman Epifanio second by Council President Bodanza to adopt resolution 2024-58. Resolution adopted by call of the roll, four members present voting in the affirmative.

**ORDINANCE 2024-1 ORDINANCE FIXING AND DETERMINING SALARY RANGES FOR THE OFFICERS AND EMPLOYEES
OF THE TOWNSHIP OF BERLIN, COUNTY OF CAMDEN, NEW JERSEY**

BE IT ORDAINED by the Mayor and Council of the Township of Berlin, Camden County, New Jersey as follows:

SECTION 1: That the following named officers and employees of the Township of Berlin, Camden County, New Jersey shall be paid within the following salary ranges for the calendar year 2024 as follows:

POSITION	ANNUAL SALARY RANGE (Except as Noted)	
	FROM	TO
Mayor	\$0.00	\$76,500.00
President of Council	\$0.00	\$11,118.00
Councilperson	\$0.00	\$8,262.00
Township Clerk	\$0.00	\$79,866.00
Coordinator on Aging/Disabled	\$0.00	\$714.00
Chief Financial Officer (Shared Service)	\$0.00	\$33,456.00
Finance Clerk (Part-time)	\$0.00 per hour	\$20.00 per hour
Finance Clerk (Full-time)	\$0.00	\$43,146.00
Tax Collector	\$0.00	\$71,400.00
Tax/Sewer Clerk	\$0.00	\$42,024.00
Tax Assessor	\$0.00	\$26,316.00
Director of Public Works/Township Engineer w/C-2 Wastewater License	\$0.00	\$188,088.00
Building Custodian/Property Maintenance/Zoning Officer/Board of Health Inspector	\$0.00	\$57,834.00
Construction Code Official/Building Inspector	\$0.00	\$35,292.00
Electrical Sub Code Official/Electrical Inspector	\$0.00	\$14,280.00
Emergency Management Coordinator	\$0.00	\$3,264.00
1st Deputy Emergency Management Coordinator	\$0.00	\$612.00
Prosecutor	\$0.00	\$16,000.00
Deputy Public Works Director	\$0.00	\$86,190.00
Recreation Coordinator (Not to exceed 10 hours per week)	\$0.00 per hour	\$16.50 per hour
Recreation Coordinator/Special Events	\$0.00	Minimum wage
Librarian	\$0.00	\$16.50 per hour
Municipal Judge	\$0.00	\$27,132.00

Municipal Court Administrator	\$0.00	\$78,846.00
Animal Control Officer	\$0.00 per month	\$600.00 per month
Assistant Township Clerk (w/Registrar Certification)	\$0.00	\$43,146.00
Engineering Technician	\$0.00	\$64,668.00
Public Works/Engineering Clerk	\$0.00	\$43,146.00
Administrative Secretary to Land Use (With Registrar Certification)	\$0.00	\$60,996.00
Fire Sub-Code Official	\$0.00	\$8,160.00
Plumbing Inspector	\$0.00	\$6,528.00
Property Maintenance Inspector - PT (not to exceed 8 hours per week)	\$0.00 per hour	\$19.50 per hour
Police Department - Clerk Typist	\$0.00	\$42,300.00
Crossing Guards	\$0.00 per hour	\$16.50 per hour
Temporary Clerk Typist	\$0.00 per hour	\$16.50 per hour
Emergency Event Temporary Public Works Laborer	\$0.00 per hour	\$25.50 per hour
Emergency Event Temporary Mechanic	\$0.00 per hour	\$30.00 per hour
Bus Driver	\$0.00 per hour	\$25.00 per hour
Clerk Typist - PT to Include Library Clerk	\$0.00 per hour	\$16.50 per hour
Deputy Court Administrator	\$0.00	\$43,146.00
Court Recorder Operator	\$0.00 per Court	\$87.00 per Court
Temporary Court Assistant	\$0.00 per court	\$125.00 per Court
Sewer Clerk	\$0.00	\$5,304.00
Student Clerk Typist	Minimum wage	Minimum wage
Chief of Police	\$0.00	\$142,800.00
Lieutenants of Police	\$0.00	\$113,730.00
Sergeants of Police	\$0.00	\$108,120.00
Date of Hire without Certification	\$0.00	\$37,332.00
Date of Hire with Certification or Police Academy Graduation	\$0.00	\$51,204.00
Beginning of Second Year	\$0.00	\$54,978.00
Beginning of Third Year	\$0.00	\$59,364.00
Beginning of Fourth Year	\$0.00	\$66,912.00
Beginning of Fifth Year	\$0.00	\$74,358.00
Beginning of Sixth Year	\$0.00	\$81,804.00
Beginning of Seventh Year	\$0.00	\$89,250.00
Beginning of Eighth Year	\$0.00	\$101,286.00
PT Class II SLEO Officer	\$0.00 per hour	\$32.00 per hour
PT Class II SLEO Officer (School Security)	\$0.00 per hour	\$40.00 per hour
Traffic & Other Services	\$0.00 per hour	\$85.00 per hour
Traffic & Other Services (Township Projects)	\$0.00 per hour	\$50.00 per hour
Traffic & Other Services (County Projects)	\$0.00 per hour	\$65.00 per hour
Employees of Public Works Department	\$0.00 per hour	\$40.00 per hour
Employees of Public Works Department (Temporary)	\$0.00 per hour	\$25.00 per hour

Sewer Department Standby	\$0.00 per month	\$225.00 per month
Special Assignments Stipend	\$0.00	\$12,000.00

Motion by Councilman Epifanio, second by Council President Bodanza to adopt Ordinance 2024-1 on first reading by title. Ordinance adopted by call of the roll, four members present voting in the affirmative.

**ORDINANCE 2024-2
CALENDAR YEAR 2024
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and Council of the Township of Berlin in the County of Camden finds it advisable and necessary to increase its CY 2024 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Council hereby determines that a 1.0 % increase in the budget for said year, amounting to \$88,987.59 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Mayor and Council of the Township of Berlin hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Council of the Township of Berlin, in the County of Camden, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2024 budget year, the final appropriations of the Township of Berlin shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$311,456.57, and that the CY 2024 municipal budget for the Township of Berlin be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Motion by Councilman Reid, second by Councilman Epifanio to adopt Ordinance 2024-2 on first reading by title. Ordinance adopted by call of the roll, four members present voting in the affirmative.

Business Renewals

1) **Sophy Meas, Cosmo Salon SM LLC**, 155 Rt 73 North West Berlin NJ 08091. Hair and Nail Salon.

2) **Falguniban Patel, Berlin Food Mart and Smoke Shop**, 175 South Rt 73 West Berlin NJ 08091. Unit #9. Convenience Store and smoke shop.

Motion by Councilman Epifanio second by Council President Bodanza to approve the Mercantile License above. Mercantile License approved above, by call of the roll, four members present voting in the affirmative.

Public Portion

Motion by Councilman Reid second by Councilman Epifanio to open the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu opened the meeting to the public for questions or comments.

Montebello Resident, remarked that he came to the meeting today to introduce himself to the newly appointed engineer and is looks forward to working with him this year.

Dalin Hackley, Outreach Director for Congressman Donald Norcross, stated that Congressman Norcross wishes everyone a Happy New Year and if he can be any assistance this year just to reach out to him.

No more comments were to be heard.

Motion by Councilman Epifanio second by Councilman Reid to close the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu closed the meeting to the public for questions or comments.

Greetings and Statements

Mayor Magazzu

Good afternoon, ladies and gentlemen, members of the Berlin Township Council, and Township staff. I will begin by wishing you and yours a happy and healthy New Year! We are privileged to serve our great community and the amazing people who call it home. They put their trust in all of us up here today; may we never lose focus on that.

I look forward to working with the members of the Governing Body to accomplish even greater tasks ahead. Additionally, congratulations to Marion Bodanza for being re-appointed Council President. We know you will continue to serve this community with loyalty and integrity.

I would like to spend some time now recognizing the fantastic jobs our departments, Boards and committees, have been doing to enhance the lives of our residents:

The Berlin Township Police Department! An exciting year for them in 2023. We had the promotions of five (5) front line supervisors (Sergeants) and one (1) Lieutenant, with a plan to expand their leadership capabilities that will lead our department into the future.)

The formulation and construction of a “Safe Room” in the lobby of police headquarters that will allow the public 24 hour a day access into a safe and secure place if they are fleeing from an assailant. The initiation of becoming an accredited police agency in NJ where the department will meet or exceed industry best practices. This will be the first attempt at accreditation in Berlin Township. I am pleased to share that Berlin Township is the first recipient in New Jersey to receive a grant issued by the New Jersey State Association of Chiefs of Police. This grant will be instrumental in supporting our efforts towards achieving and maintaining law enforcement accreditation. We are grateful for the recognition and support from the State Chiefs association, and we are determined to make the most of this opportunity.

We are in the process now, of planning our first National Night Out.

Chief Bordi, I would like to extend my appreciation for the exceptional work you have done in leading the police department. Your expertise has been instrumental in the successful implementation of these various programs and initiatives that have greatly benefited our department and our residents.

I am writing to express my gratitude for the exceptional service provided by the Fire Department in our community.

The men and women of the **West Berlin Fire Department** have consistently demonstrated honor, bravery, and dedication in their roles. Their unwavering commitment to their jobs is truly commendable. I would like to take this opportunity to again acknowledge Joe Batten. Joe’s remarkable service and unwavering determination has left a lasting impression on many within the department. He will be greatly missed.

Furthermore, I would like to extend my warm congratulations to George Bundick Jr., our new Chief of the Fire Department. It has been a pleasure working with him throughout the year, and his leadership has been exemplary.

The Fire Department plays a crucial role in ensuring the safety and well-being of our community, and their efforts are sincerely appreciated. We are fortunate to have such dedicated individuals who consistently go above and beyond in their duties.

In times of great and urgent need, the **Berlin Ambulance** has consistently been there for our residents, ensuring their safety and well-being. We understand the challenges faced by emergency squads during these difficult times, and we are immensely grateful for the dedication and resilience demonstrated by the Berlin Ambulance team.

I would also like to extend a special appreciation to Captain Lou DeMarco for his outstanding leadership and tireless efforts. His commitment to the community and his unwavering professionalism have been instrumental in the success and strength of the squad.

We recognize the importance of reliable emergency services, and we value the vital role played by the Berlin Ambulance. Your prompt response, compassionate care, and unwavering commitment to excellence have not gone unnoticed.

I would like to thank the entire **Berlin Township public works** department for another year of great services to our residents! I would like to extend a special thank you and commendation to Chuck Reibel, our esteemed engineer and public works director. His expertise and unwavering commitment to our town have greatly contributed to the success of the department. We will undoubtedly miss his invaluable contributions, and I would like to wish him a well-deserved retirement.

I would like to take this opportunity to congratulate Andy Simone on his recent promotion to superintendent of the Berlin Township public works department. With his extensive knowledge and unwavering dedication, I have no doubt that he will continue to excel in his new role and contribute significantly to the betterment of our town.

The **Berlin Township Planning Board** held many important and successful meetings this year as it continues to be the municipal agency that oversees site plans and our redevelopment projects, as well as hiring Leah as the Municipal Planner for the township. The revitalization of our downtown Haddon Avenue continues with new investments and businesses opening up. Over the course of the last two years, we have been able to attract additional investments in residential, mixed-use and façade improvements in downtown Berlin Township. Several new businesses, including a sandwich deli, Mexican restaurant, an Italian restaurant, and more, have or will be shortly opening in 2024. Plenty more residential and mixed-use development projects and façade improvements are still to come. I am grateful to the Township Council for unanimously supporting this downtown redevelopment program, as I believe it will

continue to spur additional investments downtown. So long as we continue to promote and adopt a commerce-friendly mentality that attracts and retains new business, investors, and builders, Berlin Township's downtown will continue to thrive and increase revenue that will help the Township offset the tax burden on our residents.

I'd like to end today by thanking the Township's professionals, administration and staff.

* Cathy Underwood, our Municipal Clerk; for all your hard work and dedication to the governing body and all the Berlin Township residents!

- Vickey Taylor, our Administrative Assistant and long- time friend.
- Alex Davidson, our Chief Financial Officer; With his deep financial, accounting and operational experience, Alex has provided invaluable expertise to our town. and Lindsey is doing an excellent job on your department.
- Tax Collector Dana Ohara, Tax Office Clerk Chrissy and Tax Assessor Dan Gatti.
- Municipal Court Administrator Maria Reed, and Violations Clerk Taylor.
- Josh Shellenberger, Code Enforcement and Animal Control.
- Kelly Shendock our planning board secretary, Michael DePalma in our Construction Office.
- along with Police Chief Lou Bordi, I would like to recognize Lieutenant Ed Gramley and Ron Sylvestro, Administrative Assistant Mellisa, and all of our Police Officers;
- OEM Coordinator Andy Simone, Deputy OEM Coordinators Gorge Bundic, Joe Cornforth and their entire OEM Staff;

To our professionals, Stuart Platt, one of the best solicitors in our county, really the state, for all the professional good advice he gives us throughout the year, our excellent auditors, Bowman and Company, particularly Danny DiGangi, our municipal judge, Ryan Trabosh, and our caring municipal Prosecutor, Donna Platt. I guess it is getting old, I always say, she is the nice Platt, but it is true! Only kidding Stuart. Thank you all!

Through working together, professionalism, and volunteerism, our employees, our community made great progress for the Township in 2023 while remaining true to our small-town values

Finally, I would like to recognize and thank my family for their unwavering support. I extend my love and gratitude to all of them! I am continually honored and humbled to serve the community that helped raise me and my family. As Mayor of Berlin

Township, I promise to work with all members of Council to ensure responsible government is given to our community and that all residents feel they are fairly represented.

Thank you for your time today; I look forward to working with you all. Happy New Year! May God Bless you and God Bless America!

Council President Bodanza

Council President Bodanza thanked her colleagues for reappointing her Council President and wished everyone a Happy New Year!

Councilman Epifanio

Councilman Epifanio stated that the mayor has pretty much said it all. Frank remarked that he looks forward to what the new year will bring.

Councilman Reid

Councilman Reid wished everyone a Happy New Year!

Adjourn

Motion by Councilman Epifanio, second by Councilman Reid to adjourn the meeting at 5:37 pm. Motion carried by voice vote, all members voting in the affirmative.
Meeting adjourned 12:40:pm

Catherine Underwood
Berlin Township RMC