

APRIL 11, 2022

**MEETING OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF BERLIN,
CAMDEN COUNTY, NEW JERSEY AT BERLIN TOWNSHIP MUNICIPAL HALL
APRIL 11, 2022 AT 5:30 P.M.**

Mayor Magazzu opened the meeting and stated that pursuant to the requirements of the Open Public Meetings Law, notice of this meeting was advertised in the Courier Post, Record Breeze and posted on the bulletin board.

All in attendance joined in the Salute to the Flag.

ROLL CALL

Present- Mayor Magazzu, Council President Bodanza, Councilman Epifanio, Councilman Reid, Councilman McHenry.

Also Present- Solicitor, Justin Strasser, CFO, Alex Davidson, Officer In Charge, Lt. Ron Silvestro, Township Engineer / Public Works Director, Chuck Riebel, Property Maintenance / Animal Control, Josh Shellenberger

Absent-

Mayor Magazzu administered the Oath for the Police Officers hired during the pandemic.

Berlin Township Officers

Police Officer Vincent Forte hired 5/18/20
Police Officer Michael Landolt hired 7/5/2020
Police Officer Kevin Short hired 8/10/2021
Police Officer Ryan Kennedy hired 8/10/21
Police Officer Ryan Donnelly hired 12/1/2021
Police Officer Christa Riemer hired 4/12/2022

**RESOLUTION 2022-85 THE APPOINTMENT OF CHRISTA RIEMER AS PATROL
OFFICER FOR THE TOWNSHIP OF BERLIN POLICE DEPARTMENT.**

WHEREAS, a recommendation has been made to the Mayor and Council of the Township of Berlin to appoint Christa Riemer as Patrol Officer in the Township Police Department; and

WHEREAS, the Mayor and Council of the Township of Berlin have reviewed the recommendation and found same to be acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Berlin that it hereby authorizes and approves the appointment of Christa Riemer, Patrol Officer in the Township Police Department effective April 12, 2022

Motion by Council President Bodanza, second by Councilman Epifanio to adopt resolution 2022-85. Resolution adopted by call of the roll, five members present voting in the affirmative.

DEPARTMENTAL REPORTS

ENGINEER'S AND DIRECTOR'S REPORT

A. CHANGE ORDERS AND VOUCHERS

None at this time.

B. ORDINANCES AND RESOLUTIONS

1. REAR LOAD REFUSE TRUCK

I recommend that the Governing Body pass resolutions to award contracts, through the national Sourcwell Contracts to Peterbilt Motor Company, Contract # 060920-PMC, through the dealer, Hunter Truck of Clarksburg, NJ, for \$127,359.00 and Labrie Enviroquip Group, Contract # 091219-LEG, through the dealer GranTurk Equipment Co, Inc. of Bridgeport, Pa., for \$105,683.20 for a total cost of \$233,042.20.

2. AMENDING ORDINANCE FOR THE REVISED PINELANDS STORMWATER MANAGEMENT REGULATIONS

Once the Pinelands staff releases the model ordinance, I recommend that the Governing Body consider introducing the amending ordinance for the amended Pinelands Area Stormwater Management regulations.

3. REQUEST FOR THE RELEASE OF THE PERFORMANCE GUARANTEES FOR ROADWAY AND SITE IMPROVEMENTS FOR THE MONTBELLO DEVELOPMENT, SECTIONS 5 AND 6

It is my understanding that the corrective work, still, must be performed for the release of these guarantees. Therefore, at this time I continue to recommend that the performance guarantees not be released.

4. REQUEST TO RELEASE PERFORMANCE BOND FOR WALMART SUPERSTORE

Due to the unsatisfactory conditions I continue to recommend that the bond not be released to Walmart.

5. PUBLIC SALE OF TOWNSHIP -OWNED PROPERTIES

I believe that the Governing Body will be authorizing the scheduling of a public auction of certain Township-owned lots. I will review the lots with the Zoning Officer and submitting our comments and recommendations to the Township Chief Financial Officer.

C. ENGINEER'S REPORT

1. IMPROVEMENTS TO CLARENCE AVENUE, N.J.D.O.T FY18 MUNICIPAL AID FUNDING

I have received correspondence from the NJDOT that they have closed out the project. Therefore, the Township should be receiving the final grant reimbursement payment, shortly.

2. IMPROVEMENTS TO SPRUCE AVENUE, N.J.D.O.T FY19 MUNICIPAL AID FUNDING- \$150,000

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The corrective work has been completed by the contractor. Last month, the Governing Body approved Change Order No. 2- Final and final payment in the amount to the Contractor. Once the Township has received the cancelled check for final payment to the contractor, we will submit the necessary documents to the NJDOT for their review and hopeful acceptance, release of the final grant reimbursement and project closeout.

3. IMPROVEMENTS TO DAY AVENUE- ROUTE 73 TO CLOVER AVENUE, N.J.D.O.T. FY20 MUNICIPAL AID FUNDING

On October 25, 2021, the Governing Body awarded a contract to Gerald A. Barrett, LLC of Berlin, N.J. for \$145,804.92 for the Base Bid and Alternate No. 1. A preconstruction meeting will be scheduled in the near future and construction is anticipated to commence in the Spring, 2022. This project is being handled by the consulting project engineer.

4. IMPROVEMENTS TO MCCLELLAN AVENUE- HADDON AVENUE TO KRUMM AVENUE (N.J.D.O.T FY 2021 MUNICIPAL AID FUNDING- \$235,000) AND IMPROVEMENTS TO KRUMM AVENUE- MCCLELLAN AVENUE TO FRANKLIN AVENUE (N.J.D.O.T FY 2022 MUNICIPAL AID FUNDING- \$275,000)

A contract for the improvements to McClellan Avenue must be awarded by November, 2022 and for Krumm Avenue by November, 2023. I have received the asphalt core results from the testing firm and have forwarded them to the consulting engineer for inclusion on the construction plans. The consulting engineer is preparing the existing conditions plan for my use for the design of the project.

5. N.J.D.O.T FY 2023 MUNICIPAL AID GRANT PROGRAM

Typically, applications must be submitted by the end of June, each year. I recommend that the Governing Body begin to consider possible projects for submission of an application. I would be glad to submit a list of streets to the Governing Body for selection.

6. CAMDEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (C.D.B.G.) FUNDS

a. Year 2022 Application

The application package for the improvements to and expansion of the playground at the Luke Avenue Recreation Complex was submitted to the Camden County CDBG. This is the same application, which was submitted for the last two rounds of funding.

b. Remaining Funds from Previous Years

The County CDBG Office has confirmed that there are \$42,298.57 of CDBG funds from previous years. The Year 15 funds must be expended by September 1, 2022 or the funds will be recaptured by the Federal agency. We are preparing bid documents for the proposed sunroom addition to the rear of the building. To ensure that all funds are expended it is probable that it may be necessary to hold a special council meeting to award the contract(s) for this project.

7. N.J. LOCAL RECREATION IMPROVEMENT GRANT- ADDITION TO THE SENIOR CITIZENS BUILDING

The State has awarded a \$75,000 reimbursable grant for the addition to the Senior Citizens Building, which amount is one of the larger amounts granted under this program. As directed by the N.J.D.C.A., the SAGE account has been amended so that the budget amount matches the grant amount.

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The Township had applied for \$290,560 of grant funds and was one of the successful 162 recipients to receive a grant as the program was very competitive between municipalities and schools.

It is my understanding that the funds must be expended and the request for reimbursement submitted to the N.J.D.C.A. before August, 2023.

8. NEIGHBORHOOD PRESERVATION PROGRAM

a. Welcome Sign at Haddon and Luke Avenues

The Contractor has installed the LED signs and they are operating. The Township staff members have completed the training for the operation and have made the necessary adjustments to the signs. The extension of the irrigation system and installation of the landscaping, around the base of the sign, will be performed in the Spring, 2022.

b. LED Sign at Holiday Island

The final design of the sign and supporting structure are being discussed with the sign designer. Once finalized, quotes will be obtained and submitted to the Governing Body for review and consideration for an award of contract

c. Seasonal and Holiday Banners for Haddon Avenue and Walker Avenues

The new banners have been delivered to the Township. The Spring seasonal banners have been installed on the new brackets.

d. Decorative Poles and Over-the-Street Holiday Decorations

We are in the process of finalizing the pole height and necessary electrical work as the work must be performed by the Township with a master meter provided by Atlantic City Electric.

9. CAMDEN COUNTY OPEN SPACE AND RECREATION ENHANCEMENT GRANT PROGRAM

The application, along with the supporting documents were submitted to the County, requesting the maximum grant amount of \$25,000. The application notes that the Township has, also, submitted an application to the Camden County CDBG for CDBG funding. Typically, the announcement of the selected projects for the open space and recreation enhancement funding is made in the middle of the year.

10. IMPROVEMENTS TO THE TENNIS COURTS AT ROBERT T. CLYDE PARK

I have observed the conditions of the courts and am preparing estimates, with the assistance of a court surface specialist. I am hopeful to submit the estimates for the various options, prior to the Council Meeting for next month. The estimates will include the addition of pickleball court marking for multi-sport usage of the courts.

11. IMPROVEMENTS TO PLAYGROUNDS

The Public Works staff continues to make improvements and repairs to the playground equipment. As mentioned above, the Township has also requested County CDBG and Recreation Enhancement funds to improve and expand the Luke Avenue playground. We are, also, obtaining prices to replace various pieces of playground equipment and for new modular playground equipment. We will be submitting the estimates to the Governing Body, shortly, for review and consideration for possible improvements.

12. NEW JERSEY I-BANK FINANCING PROGRAM

This program provides low-interest loans for transportation and water/sewer/stormwater infrastructure project. I-Bank is partnering with the N.J.D.O.T for transportation projects and N.J.D.E.P for the water, sewer and stormwater projects. The I-Bank loan is available to supplement any shortfall in funding, for eligible projects, from the N.J.D.O.T and N.J.D.E.P. It is expected that The Federal Infrastructure Investment and Jobs Act funding will be administered through the I-Bank.

13. POSSIBLE AMENDMENT TO THE INTER-MUNICIPAL SEWER AGREEMENT WITH VOORHEES TOWNSHIP

In mid-2020, a tele-meeting was held with representatives of the Camden County Municipal Utilities Authority (CCMUA), Berlin Township and Voorhees Township. Generally, the terms of the amendment to the agreement would be that Berlin Township would permit approximately 13,200 gallons/day of sanitary sewer flow from those vacant lots and lots with septic systems within a designated portion of Southwestern Voorhees Township to connect to the Berlin Township sewer collection system with the actual sewer flow allocation being assessed against the Voorhees Township sanitary sewer allocation. Berlin Township will collect the sewer connection fee and receive the annual sewer fee for these Voorhees connections.

The Governing Body was acceptable to this proposal since the collection system has adequate capacity to handle the anticipated, additional flow and, I believe that, the agreement document is being discussed between the officials of both municipalities.

14. REQUEST FOR INCREASE IN SANITARY SEWER ALLOCATION

The Township requested that the CCMUA consider endorsing the request to increase the sewer allocation to cover the flows for future development within the Township. The approval of the increase in the allocation must be granted by the N.J.D.E.P. I believe that the CCMUA has determined that there is sufficient remaining allocation to handle the immediate future development. This matter may need to be revisited after the anticipated development, in the immediate future, has been constructed.

15. SOLID WASTE DISPOSAL

The Township will be participating in the 2022 option year of the County Co-Op contract with Covanta Energy at \$86.47/ton. The County will be receiving bids on May 25, 2022 for solid waste disposal for participating municipalities for the upcoming five years. Everyone is hopeful that these bids will result in the most cost-effective disposal costs for the participating municipalities.

16. CAMDEN COUNTY RECYCLABLES PROCESSING CONTRACT

The current County Co-Op contract expires the end of April, 2022. The Township has informed the County that they wish to participate in the new contract. It is expected that the unit price for processing recyclables will increase from the current price of \$5.00/ton to approximately \$85 to \$140/ton. This increase in cost must be considered for the budgets for 2022 and future years. The County is schedule to receive proposals for these services on April 5, 2022 and will be informing the municipalities of the results of the proposals.

17. CHERRY HILL TOWNSHIP COOPERATIVE PRICING SYSTEM

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Ms. Underwood has submitted the documentation to the Cherry Hill Township Clerk, requesting their approval for participation in their cooperative contracts. It is expected to take a couple of months for Cherry Hill and the NJDCA to include Berlin Township as a participating member in this cooperative.

18. ENVIRONMENTAL CLEANUP OF COMMERCIAL SITES

a. C&M Motors Site, 152 Haddon Avenue

It is my understanding, that the current property owner has, again, requested the Governing Body consider that the Township take ownership of the property and request funds for the environmental testing and cleanup of the site. I believe Mr. Platt has responded to the property owner.

b. US Gas Service Station Site, 170 N. Route 73

The site has been excavated, leaving the fuel supply lines and underground tanks exposed with piles of excavated soil and broken concrete piled on the ground surface. Mr. Shellenberger has contacted the owner and contractor to complete this work.

I have been informed by the N.J.D.E.P that they are dealing with the owner, regarding this and other sites within the State. An N.J.D.E.P staff member has visited the site and recommended that, due to potential liability issues, the Township not backfill over the exposed tanks and supply lines.

19. MONTEBELLO AGE-RESTRICTED RESIDENTIAL DEVELOPMENT

a. Corrective Work and Completion of Various Improvements

I have met with representatives of the developer, on January 13, 2022, to discuss the performance of the corrective and remaining roadwork and site improvements, throughout the development. I am in the process of scheduling another meeting with the developer's representative to discuss this matter, in further detail.

I must perform an inspection of the concrete sidewalk driveway aprons, granite curbing and other roadway improvements and update my report, in the near future. I will, also, be inspecting the perimeter buffer area along Voorhees Township to determine the placement of infill evergreen plantings.

The developer will, also, be submitting a letter to the Township to address the matter of the landscape plantings along the commercial lot.

b. Meeting with Representatives of the Homeowners Association

Several months ago, I met with representatives of the Homeowners Association to discuss the findings from their consulting engineers, regarding corrective work. They have informed me that they have discussed various corrective work with the developer. I must review their consultant's reports against the design documents and will respond to the Homeowner's representatives.

c. Request for the Release of the Site Improvements Bonds for Sections 5 and 6

The Township consulting inspector had informed me that corrective work must be performed for several of the improvements, which are covered by these bonds. It is my understanding that the corrective work, still, remains to be completed by the developer. Therefore, at this time, I recommend that the bonds not be released by the Township.

20. REVIEW OF TOWNSHIP ZONING AND LAND DEVELOPMENT CODES

The Township Professional Planner will be working with the Township to review and update the zoning and land development codes. The Planner and I participated in a zoom conference with representatives of the Pinelands Staff to discuss the possible redesignation of Pinelands areas, within the Township. The Planner will be reviewing other areas and zoning districts, within the Township, and submitting the recommendations in the future. I have met with the Planning Board Chairperson and Zoning Officer to discuss possible updates to the zoning and land development standards, once completed, we will submit our recommendations to the Planner for review and consideration before submitting them to the Planning Board for their review and consideration for recommendations to the Governing Body. The Zoning Map will be reviewed for updates. I have recommended that zoning district lines be adjusted to follow lot lines to eliminate split zoning on lots, where possible.

21. AMENDED PINELANDS STORMWATER MANAGEMENT REGULATIONS

It is expected that the Pinelands Commission will be issuing a model ordinance, for use by the affected municipalities, this month. The Pinelands amended rules became effective on January 18, 2022 and the Township has one year to incorporate the new rules into the master plan and land use ordinances. I recommend that, once the model ordinance has been received by the Township, the Governing Body consider authorizing the necessary work to address this matter.

22. STORM DRAINAGE IMPROVEMENTS

a. Lester Avenue Drainage and Stormwater Management Facility at the Low Point

We have not completed the design for this project.

I intend to complete the design for a reduced scope of work, based on the amount of the funds for this project.

b. Kelley Drive Basin Improvements

I recommend that the necessary improvements be performed on this stormwater management facility, in the immediate future.

c. Mt. Vernon Avenue at the Elementary School

No update to report.

d. Storm Drainage Improvements, Southwest Portion of the Township

No update to report.

23. STUDY FOR DESIGNATED TRUCK ROUTES THROUGHOUT THE TOWNSHIP

This work remains to be completed and the recommendations submitted to the Governing Body for consideration for adoption.

24. AMENDMENTS TO CHAPTER 280, SOLID WASTE

I recommend that the Governing Body consider amending this code to be consistent with current policies and practices. I will submit my recommendations to the Governing Body for your consideration.

25. IMPROVEMENTS TO THE PUBLIC WATER DISTRIBUTION SYSTEM WITHIN THE TOWNSHIP

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I continue to recommend that the Borough consider interconnecting/looping all dead end and upgrading all undersized water mains throughout the Township. At this time, I am not aware of the Borough proposing any improvements to the system, within the Township.

25. PUBLIC SALE OF TOWNSHIP-OWNED PROPERTIES

It is my understanding that the Governing Body will be authorizing the public auction of several Township-owned lots. I will review the lots with the Zoning Officer and submitting our comments and recommendations to the Township Chief Financial Officer

D. PUBLIC WORKS DEPARTMENT

1. OPERATIONS AND STAFFING

The staff is performing various tasks throughout the Township. If determined to be necessary, the Department will attempt to hire seasonal employees for the Spring, Summer and Fall Seasons.

The two parties have agreed to the terms for the Public Works Employees Association Contract.

2. UPDATING THE VEHICLE FLEET AND EQUIPMENT

Due to the current shortage of trucks, available for purchase, the delivery of the new pick-up truck is delayed. Mr. Simone has been working with vendors to purchase a new rear load trash truck, small dump trucks and leaf collection machine.

It will be necessary to begin performing repairs and replacement of components of the automated arms on the side-load trash trucks.

3. REQUEST FOR CAPITAL IMPROVEMENTS AND PURCHASES

I believe that the Governing Body and Chief Financial Officer have reviewed our request for the capital improvements and purchases for the high priority items. We would be glad to discuss these requests with the Governing Body and Mr. Davidson, in further detail.

4. IMPROVEMENTS AT THE PUBLIC WORKS COMPLEX

We are preparing the specifications for bids to replace the roof shingles for the garage building.

POLICE REPORT

Dear Mayor and Council,

1. Berlin Township Police Department is excited to swear in and welcome Christa Riemer as a full-time police officer. Christa comes to Berlin Township Police as a fully certified police officer, having served previously with Gibbsboro Police Department for the last 5 years. Christa has numerous certifications already and we believe she will be an asset and be able to hit the ground running due to her past experience.
2. Due to Covid previously, Berlin Township Police were unable to have a ceremoniously swearing in for several Officers hired during that time period due

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to crowd restrictions. With the restrictions now lifted, we would like to congratulate and welcome the following Officers and their families:

Patrolman Vincent Forte

Patrolman Michael Landolt

Patrolman Kevin Short

Patrolman Ryan Kennedy

Patrolman Ryan Donnelly

3. Berlin Township Police partnered with the Camden County Prosecutors Office and their High-Tech unit with hosting an assembly for students and seminar for parents in regards to web safety and cyber bullying and harassment. Detective John Cochran of CCPO gave a great presentation and we would like to thank the parents that came out for the presentation.
4. The police department conducted a background check as the business Bovio Rubino Service LLC located at 228 Haddon Avenue applied for a mercantile license. We would recommend to the Governing Body to approve the mercantile license.
5. The Berlin Township Police Department received generous donations from local businesses to go directly towards the K-9 program and the trust that is set up. We would like to thank GB Collects, TAB Incorporated, R.D. Zeuli, and JEM Paving.
6. We would like to announce a partnership with a local business of Chick-Fil A on an upcoming date of May 4th. Chick Fil A will be donating 10% of the proceeds taken in between the hours of 5PM-8PM and the monies will go directly towards the Berlin Township Police Youth Academy being held this summer. Please come out and join us in helping support our local youths.
7. In reference to the catalytic converter thefts at Hillman Bus Company, our Detective Bureau conducted a thorough investigation and made an arrest of a subject. The same subject also was charged additionally in multiple other towns. Converter thefts continue to be a problem due to the high demand for the precious metals inside.
8. Lastly, we wanted to congratulate Sgt. William "Dean" Pumphrey on his retirement from the PD. Sgt. Pumphrey is retiring after 25 years of service in Law Enforcement. He was hired in Berlin Township in 2000 and served roles as a Patrolman, Detective, Patrol Sergeant, Detective Sergeant, and a SWAT Team Leader. Sgt. Pumphrey truly loved being a police Officer and it showed in his

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work ethic and approach. The PD will miss him and I am sure the community will also.

Respectfully Submitted,
OIC Lt. Ronald Silvestro #22
04/08/2022

SOLICITOR REPORT

Nothing new to Report

PROPERTY MAINTENANCE / ANIMAL CONTROL

Nothing new to Report

FIRST READING ORDINANCE 2022-3 AN ORDINANCE FIXING AND DETERMINING SALARY RANGES FOR THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF BERLIN, COUNTY OF CAMDEN NEWJERSEY

BE IT ORDAINED by the Mayor and Council of the Township of Berlin, Camden County, New Jersey as follows:

SECTION 1: That the following named officers and employees of the Township of Berlin, Camden County, New Jersey shall be paid within the following salary ranges for the calendar year 2022 as follows:

POSITION	ANNUAL SALARY RANGE (Except as Noted)	
	FROM	TO
Mayor	\$0.00	\$57,000.00
President of Council	\$0.00	\$10,500.00
Councilperson	\$0.00	\$7,800.00
Township Clerk	\$0.00	\$76,000.00
Coordinator on Aging/Disabled	\$0.00	\$620.00
Chief Financial Officer (Shared Service)	\$0.00	\$31,750.00
Finance Clerk (Part-time)	\$0.00 per hour	\$20.00 per hour
Finance Clerk (Full-time)	\$0.00	\$41,000.00
Tax Collector	\$0.00	\$60,000.00
Tax/Sewer Clerk	\$0.00	\$40,000.00
Tax Assessor	\$0.00	\$25,000.00
Director of Public Works/Township Engineer w/C-2 Wastewater License	\$0.00	\$179,000.00

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Building Custodian/Property Maintenance/Zoning Officer/Board of Health Inspector	\$0.00	\$55,000.00
Construction Code Official/Building Inspector	\$0.00	\$33,500.00
Electrical Sub Code Official/Electrical Inspector	\$0.00	\$13,500.00
Emergency Management Coordinator	\$0.00	\$3,075.00
1st Deputy Emergency Management Coordinator	\$0.00	\$525.00
Prosecutor	\$0.00	\$13,350.00
Deputy Public Works Director	\$0.00	\$82,000.00
Recreation Coordinator (Not to exceed 10 hours per week)	\$0.00 per hour	\$16.50 per hour
Recreation Coordinator/Special Events	\$0.00	Minimum wage
Librarian	\$0.00	\$16.50 per hour
Municipal Judge	\$0.00	\$25,750.00
Municipal Court Administrator	\$0.00	\$75,000.00
Animal Control Officer	\$0.00 per month	\$600.00 per month
Assistant Township Clerk (w/Registrar Certification)	\$0.00	\$41,000.00
Engineering Technician	\$0.00	\$61,500.00
Public Works/Engineering Clerk	\$0.00	\$41,000.00
Administrative Secretary to Land Use (With Registrar Certification)	\$0.00	\$58,000.00
Fire Sub-Code Official	\$0.00	\$7,700.00
Plumbing Inspector	\$0.00	\$6,150.00
Property Maintenance Inspector - PT (not to exceed 8 hours per week)	\$0.00 per hour	\$18.02 per hour
Police Department - Clerk Typist	\$0.00	\$41,000.00
Crossing Guards	\$0.00 per hour	\$16.50 per hour
Temporary Clerk Typist	\$0.00 per hour	\$16.50 per hour
Emergency Event Temporary Public Works Laborer	\$0.00 per hour	\$25.50 per hour
Emergency Event Temporary Mechanic	\$0.00 per hour	\$30.00 per hour
Bus Driver	\$0.00 per hour	\$25.00 per hour
Clerk Typist - PT to Include Library Clerk	\$0.00 per hour	\$16.50 per hour
Deputy Court Administrator	\$0.00	\$41,000.00
Court Recorder Operator	\$0.00 per Court	\$87.00 per Court
Temporary Court Assistant	\$0.00 per court	\$125.00 per Court

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Sewer Clerk	\$0.00	\$5,200.00
Student Clerk Typist	\$0.00	Minimum wage
Chief of Police	\$0.00	\$140,000.00
Lieutenants of Police	\$0.00	\$109,500.00
Sergeants of Police	\$0.00	\$104,000.00
Date of Hire without Certification	\$0.00	\$37,000.00
Date of Hire with Certification or Police Academy Graduation	\$0.00	\$50,000.00
Beginning of Second Year	\$0.00	\$53,000.00
Beginning of Third Year	\$0.00	\$57,500.00
Beginning of Fourth Year	\$0.00	\$65,000.00
Beginning of Fifth Year	\$0.00	\$71,500.00
Beginning of Sixth Year	\$0.00	\$79,000.00
Beginning of Seventh Year	\$0.00	\$86,000.00
Beginning of Eighth Year	\$0.00	\$97,500.00
PT Class II SLEO Officer	\$0.00 per hour	\$30.00 per hour
PT Class II SLEO Officer (School Security)	\$0.00 per hour	\$40.00 per hour
Traffic & Other Services	\$0.00 per hour	\$75.00 per hour
Traffic & Other Services (Township Projects)	\$0.00 per hour	\$50.00 per hour
Employees of Public Works Department	\$0.00 per hour	\$40.00 per hour
Employees of Public Works Department (Temporary)	\$0.00 per hour	\$25.00 per hour
Sewer Department Standby	\$0.00 per month	\$225.00 per month
Special Assignments Stipend	\$0.00	\$12,000.00

Motion by Councilman Epifanio, second by Council President Bodanza to adopt Ordinance 2022-3 on first reading by title. Ordinance adopted by call of the roll, five members present voting in the affirmative.

FIRST READING ORDINANCE 2022-4 AUTHORIZING AND RATIFYING THE USE OF THIRD PARTY ELECTRONIC PAYROLL SERVICES.

WHEREAS the Local Finance Board of the State of New Jersey adopted formal rules regarding “Electronic Disbursement Controls for Payroll Purposes” in order to provide formal authority for local governments to hire third-party payroll services/disbursing services to disburse funds to payroll agencies; and

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WHEREAS in order to have a payroll servicer provide disbursement services, the Mayor and Council of Berlin Township must formally approve the principle of a third-party having access to Township funds, formally assigning responsibility to an official to oversee the process by enacting an ordinance, and approving all contracts or extensions;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of Berlin Township, County of Camden, and State of New Jersey, as follows:

SECTION 1. Chapter 4 entitled “Third-Party Payroll Disbursement” is hereby established in the Municipal Code, as follows:

CHAPTER 4 “Third-Party Payroll Disbursement”

4-1. Purpose; definitions.

- a. The purpose and intent of these regulations is to abide by the requirements of N.J.S.A. 52:27D-20.1 and N.J.A.C. 5:30-17.1 et seq., governing electronic disbursement controls for payroll purposes.
- b. Definitions. As used in this chapter, the following terms shall have the meanings indicated:
Approval Officer. Person(s) responsible for authorizing and supervising the activities of the payroll service.
Payroll Service. Third-party payroll service organization.
Township. Berlin Township.

4-2. Authorization.

- a. The Township is authorized to use a payroll service to prepare payment documentation, take possession of Township funds, and make such disbursements itself on behalf of the Township.
- b. The following payroll service providers shall be required to comply with these regulations:
 - 1. Payroll service providers who use their own customized programming process to execute disbursements for the Township;
 - 2. Payroll service providers who use a third-party processor to execute disbursements for the Township.

4-3. Township requirements.

- a. The appointment of a payroll service shall be pursuant to the Local Public Contracts Law, See N.J.S.A. 40A:11-1 et seq. and shall require the contractor to do the following, not by way of limitation: data collection, agency report preparation, calculation of withholding, direct deposit of payroll disbursements, and/or transfer of Township funds to contractor’s account for subsequent disbursement of payment.
- b. Any renewal or extension of a contract under these regulations shall be by resolution.

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c. The Chief Financial Officer is hereby appointed the approval officer and is responsible for authorizing and supervising the activities of the payroll service and shall further be charged with the reconciliation and analysis of all general ledger accounts affected by the activities of the disbursing organization.

d. If required by the contract between the Township and the payroll service, the payroll service is permitted to hold Township funds pending transmittal to a payee.

4-4. Payroll service requirements.

a. A payroll service must meet all of the following requirements:

1. Report any irregularities that may indicate potential fraud, noncompliance with appropriate laws, dishonesty or gross incompetence on the part of the approval officer;
- (2) Report circumstances that could jeopardize its ability to continue operations or otherwise interrupt the services provided to the Township.

b. A payroll service must meet the requirements of N.J.A.C. 5:30-17.5, requiring that the approval officer be assured that the servicer has its own internal controls and appropriately guard against theft and other adverse conditions.

c. All contracts entered into pursuant to these regulations and the laws authorizing the same shall comply with the requirements of N.J.A.C. 5:30-17.6, which sets out a series of mandatory contractual terms and conditions.

4-5. Establishment of service.

Upon the adoption of these regulations, the Mayor, with the assistance of the Chief Financial Officer and Township Attorney, as necessary, is hereby authorized and directed to enter into a contract for payroll service in accordance with all local public contracting laws and N.J.A.C. 5:30-17. Appointment of the payroll service shall be by separate resolution of the Township.

SECTION 2. If any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged by the courts to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provisions so adjudicated, and the remainder of the Ordinance shall be deemed valid and effective.

SECTION 3. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are repealed to the extent of such conflict.

SECTION 4. This Ordinance shall take effect upon passage and publication in accordance with applicable law.

Motion by Council President Bodanza, second by Councilman Epifanio to adopt Ordinance 2022-4 on first reading by title. Ordinance adopted by call of the roll, five members present voting in the affirmative.

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**FIRST READING ORDINANCE 2022-5 OF THE TOWNSHIP OF BERLIN,
COUNTY OF CAMDEN AND STATE OF NEW JERSEY, AMENDING
CHAPTER 156 OF THE TOWNSHIP CODE ENTITLED "FEES"**

WHEREAS, the Township of Berlin ("Township") is a municipal entity organized and existing under the law of the State of New Jersey and located in Camden County; and

WHEREAS, Chapter 156 of the Code of the Township of Berlin establishes the fees to be charged for certain services to be rendered and/or records maintained by the Township; and

WHEREAS, Section 156-13 of the Code establishes the fees for police services for private persons or entities; and

WHEREAS, the Mayor and Council deem it advisable to amend the fee regarding police services for private persons or entities for traffic control, the use of a patrol vehicle, and other police services; and

WHEREAS, pursuant to N.J.S.A. 40:48-1, the Governing Body is authorized to enact and amend ordinances to fix the fees of any officer or employee of the municipality for any service rendered in connection with said office or position; and

NOW THEREFORE BE IT ORDAINED, by the Mayor and the Township Council of the Township of Berlin, as follows:

SECTION 1: Section 156-13 of the Code of the Township of Berlin entitled "Fees for Police Services for Private Persons or Entities from §40-10," is hereby revised and amended to provide as follows:

§ 156-13 Fees for police services for private persons or entities from § 40-10.

The rate of payment for such police services shall be at the following rates:

- A. Traffic control: \$85 per hour base rate, plus \$15 per hour for an administrative fee;
- B. Other police services: \$85 per hour base rate, plus \$15 per hour for an administrative fee;
- C. Traffic control for Township bid and funded projects: \$45 per hour base rate, without administrative fees;
- D. Patrol vehicle: \$20 per hour.

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SECTION 2: Except as set forth in Section 1 above, the balance of Chapter 156 of the Code of the Township of Berlin shall not be affected by this Ordinance.

SECTION 3: All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4: If the provisions of any section, subsection, paragraph, subdivision, or clause of this Ordinance shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any section, subsection, paragraph, subdivision, or clause of this Ordinance.

SECTION 5: This Ordinance shall take effect twenty (20) days after final adoption and publication as required by law.

Motion by Councilman Reid, second by Council President Bodanza to adopt Ordinance 2022-5 on first reading by title. Ordinance adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2022-85 THE APPOINTMENT OF CHRISTA RIEMER AS
PATROL OFFICER FOR THE TOWNSHIP OF BERLIN POLICE
DEPARTMENT.**

WHEREAS, a recommendation has been made to the Mayor and Council of the Township of Berlin to appoint Christa Riemer as Patrol Officer in the Township Police Department; and

WHEREAS, the Mayor and Council of the Township of Berlin have reviewed the recommendation and found same to be acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Berlin that it hereby authorizes and approves the appointment of Christa Riemer, Patrol Officer in the Township Police Department effective April 12, 2022

Motion by Council President Bodanza, second by Councilman Epifanio to adopt resolution 2022-85. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2022-86 APPROVING AND AUTHORIZING A DISCHARGE OF LIEN
AS A RESULT OF PAYMENT SATISFIED OR MUNICIPAL LIEN TRANSFER ON
REAL PROPERTY FOR NECESSARY MAINTENANCE WORK PERFORMED.**

To the Mayor and Council to the Township of Berlin:

WHEREAS, the property owner or responsible party failed to take appropriate action as required in the Violation Notices; the Code Enforcement Officer placed a work order

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with outside vendors on the properties and provided an invoice as certification of all costs associated with the work performed pursuant to Chapter 280-6 and pursuant to Chapter 280-7 the monies expended to pay outside vendors to perform the services at these properties have been charged against the property; and pursuant to Chapter 280-8 forthwith became a lien on such lands and was filed with the Tax Office; said lien to be discharged by the Tax Collector upon payment.

WHEREAS, the Tax Collector has confirmed receipt of payment or transfer to an open municipal tax sale lien for the liens against the following properties representing maintenance work performed; the maintenance liens against the following properties have been discharged, as follows:

Special Charge #:	Property:	AMOUNT	DATE PAID
PM21-002	307 Fairview Ave (1903-2)	\$ 925.00	3/29/2022

Submitted for April 11, 2022 Meeting
Dana O'Hara, CTC - Tax Collector

By resolution of the Mayor and Council of the Township of Berlin, for the reasons set forth hereinabove, it hereby approves and authorizes said liens against said properties pursuant to Chapter 280-7 of the Code of the Township of Berlin hereby discharged.

BE IT FURTHER RESOLVED, This Resolution shall take effect immediately upon adoption.

Motion by Council President Bodanza, second by Councilman Epifanio to adopt resolution 2022-86. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2022- 87 CONFIRMING TRANSFER OF CREDITS from
May 2022 CURRENT TAX to various quarters to 2022 FINAL TAX
VARIOUS LOTS.

WHEREAS, Homestead Benefit Tax Credits have been given for eligible homeowners that were to be applied to the May 2022 tax quarter, and;

WHEREAS, the owners of said properties have previously paid all or part of the May 2022 tax quarter which has now created an overpayment that must be credited to the final tax half of the current year's taxes, so;

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WHEREAS, the following properties need a transfer of credit as follows:

<u>Block/Lot</u>	<u>Amount</u>	<u>Block/Lot</u>	<u>Amount</u>
203/7	591.83	1308/44	663.82
208/4	279.91	1406/10	623.58
218/6.01	562.19	1409/10	629.86
218/11	376.03	1802/31	430.95
702/7	605.12	2401/33	1000.00
706/2	662.50	2402/7	500.00
810/1.01	302.38	2404/19	1000.00
		1101/7	369.94

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Township of Berlin that the credits totaling \$ 8,598.11 be transferred from the overpaid May 2022 first half tax quarters to various quarters of the second half of 2022.

Submitted for the April 11, 2022 meeting.
Dana O'Hara, CTC

Motion by Council President Bodanza, second by Councilman Epifanio to adopt resolution 2022-87. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2022-88 RESOLUTION APPROVING THE CONTRACT AND
AUTHORING THE MAYOR TO SIGN THE CONTRACT BETWEEN THE
TOWNSHIP OF BERLIN AND THE BERLIN TOWNSHIP POLICE
ASSOCIATION.**

WHEREAS, there exists a need for a contractual understanding of employment services to be rendered to the Township of Berlin by the Berlin Township Police Association; and

WHEREAS, negotiations for such a contractual understanding were undertaken and completed between representatives from the Township of Berlin and the Berlin Township Police Association; and

WHEREAS, the terms and conditions of said contractual understanding are incorporated into a written document identified as the Contract between the Township of Berlin and the Berlin Township Police Association as herein above described, be approved subject to review by the Solicitor.

BE IT FURTHER RESOLVED, that the appropriate Township Officials be authorized to sign and execute said contract for the period of January 1, 2022 to December 31, 2024.

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Motion by Council President Bodanza, second by Councilman Epifanio to adopt resolution 2022-88. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2022-89 RESOLUTION WAIVING PARK PERMIT FEES FOR
WESLEY UNITED METHODIST CHURCH FOR NATIONAL DAY OF PRAYER.**

BE IT RESOLVED, by the Mayor and Council of the Township of Berlin that the Park Permit fees for Wesley United Methodist Church, be waived for National Day of Prayer to be held on May 5th 2022.

Motion by Council President Bodanza, second by Councilman Epifanio to adopt resolution 2022-89. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2022-90 APPROVING USE OF THIRD PARTY PAYROLL
VENDOR AND AWARDING CONTRACT TO PRIMEPOINT LLC TO PROVIDE
SUCH SERVICES.**

WHEREAS, the Township of Berlin is in need of a vendor to provide certain payroll services; and

WHEREAS, the Township received a proposal from PrimePoint, LLC to provide such services, upon the terms set forth in the proposal attached hereto and incorporated by reference, with an estimated total annual fee of \$10,613; and

WHEREAS, on the date of adoption of this resolution, the Mayor and Council has introduced an ordinance authorizing the use of a third-party payroll disbursement agent (the "Ordinance"), in accordance with the Local Finance Board's promulgated regulations governing "Electronic Disbursement Controls for Payroll Purposes" as set forth at N.J.A.C. 5:30-17.1 et seq.; and

WHEREAS, the Township's Chief Financial Officer has reviewed the credentials of Primepoint LLC and finds them satisfactory, including compliance with N.J.A.C. 5:30-17.5, and therefore deems the vendor "qualified" pursuant to N.J.A.C. 5:30-17.4(a)(6); and

WHEREAS, the Mayor and Council seeks to approve entry into a contract with Primepoint LLC, which shall satisfy all requirements of N.J.A.C. 5:30-17.6; and

WHEREAS, the Township's Chief Financial Officer has recommended award of this contract under his authority contained in the Local Public Contracts Law, N.J.S.A. 40A:11-3; and

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WHEREAS, notwithstanding the foregoing, the approval of contractors for third-party payroll services are generally approved by resolution, pursuant to N.J.A.C. 5:30-17.4(a)(4).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, as follows:

1. The Township hereby approves the provisions contained in the Ordinance, which are made part hereof and incorporated by reference, on an interim basis pending a public hearing and final adoption in accordance with law.

2. The Township hereby awards a contract to PrimePoint LLC to provide certain payroll services, in an amount not to exceed \$10,613, for a one-year term, consistent with the foregoing.

3. The Mayor and Chief Financial Officer are hereby authorized and directed to execute a contract with Primepoint LLC, consistent with the foregoing, and upon terms acceptable to the Township Chief Financial Officer and Township Attorney.

4. The Township's Chief Financial Officer is hereby authorized and directed to take any and all steps reasonably necessary to effectuate the foregoing, in accordance with the provisions of the Ordinance and N.J.A.C. 5:30-17.1 et seq.

Motion by Council President Bodanza, second by Councilman Epifanio to adopt resolution 2022-90. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2022-91 RESOLUTION FOR PLACE TO PLACE TRANSFER, EXTENSION OF PREMISES ON LIQUOR LICENSE FOR WOLFJOHN LLC, VICTORY LANE.

WHEREAS, an application has been filed for a place- to place transfer of Plenary Retail Consumption License 0406-33-006-009, for the purpose of expanding the premises under license wherein the sale, service and storage of alcoholic beverages are authorized: and

WHEREAS, the submitted application form is completed in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Township Council of the Township of Berlin does hereby approve, effective April 11, 2022 the expansion of the aforesaid Plenary Retail Consumption Licensed premises located at 795 Route 73 South, West Berlin NJ 08091 to place under license the area delineated in the application form and the sketch of the licensed premises attached thereto.

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Motion by Council President Bodanza, second by Councilman Epifanio to adopt resolution 2022-91. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2022-92 RESOLUTION TO REFUND STREET OPENING FEE FOR RCM BUILDERS FOR 318 MYRTLE AVENUE WEST BERLIN NJ.

WHEREAS, RCM Builders located at 100 Springdale Road Cherry Hill NJ 08003, applied for a street opening permit in the amount of \$300.00 for 318 Myrtle Avenue: and

WHEREAS, Township Engineer stated that the sub-division bond had already included the street opening permit fee.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, Camden County, New Jersey that a refund of \$300.00 be issued RCM Builders located at 100 Springdale Road Cherry Hill NJ 08003.

Motion by Council President Bodanza, second by Councilman Epifanio to adopt resolution 2022-92. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2022-93 AUTHORIZATION TO HOLD TAX SALE FOR 2021 OPEN DELINQUENCIES PER THE OFFICIAL EXTENDED TAX DUPLICATE LIST RULES AND REGULATIONS PURSUANT TO N.J.S.A. 54:5-19.

WHEREAS, according to the amended regulations set forth in N.J.S.A. 54:5-19 et seq., all taxes and municipal sewer and other lienable charges payable through December 31, 2021 (except those properties otherwise excluded from enforcement according to Executive Order 103 and/or P.L. 2021, c 317) shall be subject to enforcement and offered for sale of lien to the lowest bidder or highest premium bidder at a tax sale to be held on the 19th day of October 2022 at 10:30 A.M. at the Township of Berlin Municipal Building, and;

WHEREAS, there are delinquencies appearing in the records of the Township of Berlin for monies levied against the owners of record as they appear in the official tax list filed in the office of the Collector of Taxes of the Township of Berlin, as well as certified listings from the Borough of Berlin Water Department and the Camden County Municipal Utilities Authority, and;

WHEREAS, at any time before a scheduled tax sale, the collector shall receive payment of the amount due on any property, with the interest and costs incurred up to the time of payment, and;

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WHEREAS, the taxpayer shall pay the full amount advertised which includes the costs at two percent of the total delinquency not to be less than \$ 15.00 not more than \$ 100.00 and now must be paid along with the current interest due on the date of payment in order to remove the property from sale, and;

WHEREAS, the Tax Collector may mail the NOTICE OF SALE for any two weeks and advertise for any two weeks or advertise consecutively for the full four weeks prior to the date of sale with the official tax sale held the following week, and;

WHEREAS, the costs incurred for each mailing of the NOTICE OF SALE be set at \$ 25.00 per mailing and be collected in order for the property to be removed from said tax sale, so;

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, State of New Jersey that the Tax Collector be authorized to hold a Tax Sale for all unpaid charges through the end of the 2021 calendar year, properties located in our municipality on October 19, 2022 and being advertised and/or with official notices of sale for four consecutive weeks and notice to the owners of record according to the requirements of N.J.S.A. 54:5-19 et seq.

Motion by Council President Bodanza, second by Councilman Epifanio to adopt resolution 2022-93. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2022-94 RESOLUTION AUTHORIZING THE TAX COLLECTOR TO ISSUE ESTIMATED TAX BILLS FOR AUGUST 1, 2022 AS PERMITTED BY NEW JERSEY PUBLIC LAW 1994, C.72.

WHEREAS, due to anticipation of the possibility that the New Jersey State budget adoption may be delayed, which would therefore cause the certified tax rate to not be established nor certified by the Camden County Board of Taxation on time and cause a delay in the printing and mailing of the 2022/23 tax bills, and

WHEREAS, according to State guidelines, a 3rd quarter estimated tax bill may be issued due August 1, 2022, and once the certified rate from the Division of Local Government Services is struck after the TY 2022 budget is adopted, a reconciling 4th quarter and preliminary tax bill for 1st and 2nd quarters of 2023 will be issued in a single tax mailing; and

WHEREAS, it will be necessary to send out estimated tax bills for the 3rd quarter 2022, as permitted by New Jersey Public Law 1994, c.72, in order to meet our statutory obligations; and

WHEREAS, the Chief Financial Officer will certify the estimated tax levy calculation within the permissive range according to law; and

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WHEREAS, the estimated tax bills will be sent out and due August 1, 2022 by the Tax Collector some time after adoption of this resolution in compliance with statutory guidelines and as per statute interest will not be charged until the twenty-fifth calendar day after the date that the tax bills are mailed; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Township of Berlin that the Tax Collector be authorized to issue estimated tax bills for the 3rd quarter 2022 as permitted by law based on calculations prepared by the Chief Financial Officer.

Motion by Council President Bodanza, second by Councilman Epifanio to adopt resolution 2022-94. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2022-95 RESOLUTION RESCINDING RESOLUTION 2022-51

WHEREAS on February 14, 2022, the Mayor and Council of the Township of Berlin adopted Resolution 2022-51 in support of a proposed medical waste facility to be developed by R. Mor Enterprises, Inc. DBA NJ Medical Waste ("R. Mor"); and

WHEREAS the Township is in receipt of an application by R. Mor to Camden County for inclusion of the proposed medical waste facility in the solid waste management plan; and

WHEREAS through review of the application, it has been determined that the following information was withheld from the Township prior to support being issued: (1) fifty (50) tons of medical waste would be delivered to the facility daily; (2) twenty (20) trucks would be entering and leaving the facility per day; (3) the hours of operation would be 5:00 a.m. through 9:00 p.m.; (4) the facility would operate six (6) days per week; (5) the facility would be servicing New York City, not New Jersey locations; and (6) the treated waste will be disposed of at an out-of-state landfill, resulting in additional traffic in and out of the facility; and

WHEREAS in light of the above, the Mayor and Township Council have determined that it is in the best interest of the citizens of the Township of Berlin to rescind Resolution 2022-51 and withdraw support for the proposed medical waste facility.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Township of Berlin that Resolution 2022-51, supporting a proposed project by R. Mor Enterprises, Inc. DBA NJ Medical Waste, is hereby rescinded and support for the project is hereby withdrawn.

Motion by Council President Bodanza, second by Councilman Epifanio to adopt resolution 2022-95. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2022-96 RESOLUTION FOR PAYMENT OF BILLS FOR APRIL.

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WHEREAS, the Code of the Township of Berlin, Chapter 7-1 et seq., provides for the payment of claims after certification by the Treasurer and consideration by Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, that the following claims detailed below and attached are hereby approved and the bills to be paid.

CONFIRMING:

TO	ACCOUNT	AMOUNT
Flex Claims Week of 03/11-03/17/2022	T-18-56-850-030208	\$10.00
Flex Claims Week of 03/18-03/24/2022	T-18-56-850-030208	\$54.00
Flex Claims Week of 03/25-03/31/2022	T-18-56-850-030208	\$9.71
Ameriflex (April 2022 - Administrative Fee)	T-18-56-850-030208	\$80.00
Philly Soft Pretzel (Celebration - Egg Hunt)	2-01-30-420-2105	\$162.00
Flex Claims Week of 04/01-04/07/2022	T-18-56-850-030208	\$28.25
State of Jersey Health Benefits – April 2022 (A)	1-01-23-220-2092	\$62,256.01
	1-01-23-220-2092	\$11,436.15
State of Jersey Health Benefits – April 2022 (R)	1-01-23-220-2092	\$50,873.67
Payroll, Current Fund (Public Works Retro)	3/24/2022	\$2,626.55
Payroll, Sewer Operating Fund	3/24/2022	\$507.61
Payroll, Open Space	3/24/2022	\$255.72
Payroll, Current Fund	3/25/2022	\$123,898.73
Payroll, Sewer Operating Fund	3/25/2022	\$7,538.22
Payroll, Open Space	3/25/2022	\$4,442.62
Payroll, Animal Control	3/25/2022	\$302.47
Payroll, Police Outside Employment	3/25/2022	\$2,505.19
Payroll, Current Fund (Police Retro)	3/30/2022	\$8,595.26
Payroll, Current Fund	4/8/2022	\$125,002.55
Payroll, Sewer Operating Fund	4/8/2022	\$7,462.81
Payroll, Open Space	4/8/2022	\$4,518.35
Payroll, Animal Control	4/8/2022	\$302.47
Payroll, Police Outside Employment	4/8/2022	\$606.10
		\$413,474.44

Motion by Council President Bodanza, second by Councilman Epifanio to adopt resolution 2022-96. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2022-97 AUTHORIZING LOCAL EXAMINATION OF THE 2022

BUDGET

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 thru 7.5 the Township of Berlin has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Township meets the necessary conditions to participate in the program for the 2022 budget year.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Township of Berlin that in accordance with N.J.A.C. 5:30-7.6a &b and based upon the Chief Financial Officers certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve of uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met (Complies with the "CAP" law.)
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate, and correctly stated,
 - b. Items of appropriation are properly set forth,
 - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced, publicly advertised, and in accordance with the relevant provisions of the Local Budget Law, except that failure to

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meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, THAT A COPY OF THIS RESOLUTION BE FORWARDED TO THE Director of the Division of Local Government Services

Adopted: April 11, 2022

I, Catherine Underwood, Township Clerk of the Township of Berlin, certify that the above
is a true and correct copy of a resolution duly adopted at the Mayor and Council Meeting on
April 11, 2022, at Berlin Township Municipal Hall – A Shared Services Center, 135 Route 73 South, West Berlin, NJ 08091.

Motion by Council President Bodanza, second by Councilman Epifanio to adopt resolution 2022-97. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2022-98 RESOLUTION TO INTRODUCE THE 2022 CALENDAR YEAR BUDGET.

BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, New Jersey, that the budget shall constitute appropriations for the purpose stated herein set forth as appropriations and authorization of the amount of \$7,897,226.55

for the local tax to be raised by taxation for Municipal Purposes and \$255,279.00 for the local tax to be raised by taxation for Municipal Open Space, Recreation, Farmland and Historic Preservation and certification to the County Board of Taxation; and

BE IT FURTHER RESOLVED that said budget be published in the Courier Post Newspaper in the issue of April 20, 2022. The Governing Body of the Township of Berlin does hereby approve the following Budget for the Calendar Year 2022. Notice is hereby given that the Budget and Tax Resolution was approved by the Township Council of the Township of Berlin, County of Camden on April 11, 2022. A hearing on the budget and tax resolution will be held at the Berlin Township Municipal Hall – A Shared Services Center, 135 Route 73 South, West Berlin, NJ 08091, on May 9, 2022 at 5:30 P.M.; at which time and place objections to said budget and tax resolution for the calendar year 2022 may be presented by taxpayers or other interested persons.

Motion by Council President Bodanza, second by Councilman Epifanio to adopt resolution 2022-98. Resolution adopted by call of the roll, five members present voting in the affirmative.

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RESOLUTION 2022-99 APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FOR STREET IMPROVEMENTS

SCHEDULE I: RESOLUTION

WHEREAS, the Township of Berlin desires to apply for and obtain a grant from the New Jersey Department of Community Affairs, Community Capital Needs program for an amount not to exceed \$175,000 for a street infrastructure improvement project;

BE IT THEREFORE, RESOLVED,

- 1) that the Township of Berlin does hereby authorize the application for such a grant; and,
- 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Township of Berlin and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

Motion by Council President Bodanza, second by Councilman Epifanio to adopt resolution 2022-99. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2022-100 RESOLUTION AUTHORIZING THE PURCHASE OF A MOBILE REFUSE COLLECTION VEHICLE AND TRUCK CHASSIS PURSUANT TO THE NATIONAL COOPERATIVE CONTRACT AGREEMENTS WITH SOURCEWELL CONTRACT NUMBERS 091219-LEG AND 060920-PMC

WHEREAS, the Township is in need of a mobile refuse collection vehicle and truck chassis, complete; and

WHEREAS, the Township of Berlin is a member of the National Purchasing Agreement, known as Sourcwell under Member #129332 and Sourcwell is a national cooperative contract organization; and

WHEREAS, Sourcwell has acted as a lead agency and awarded Contract Number 091219-LEG with Labrie Enviroquip Group (Labrie) and Contract Number 060920-PMC with Peterbilt Motor Company. Specific information, regarding

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the contracts, may be found on the Sourcewell website at www.sourcewell-mn.gov; and

WHEREAS, N.J.S.A. 52:34-6.2 permits the Township of Berlin to enter into contracts for the mobile refuse collection vehicle and truck chassis using the offered National Purchasing Contract without public bidding, subject to the submittal and acceptance of certain documentation by Labrie Enviroquip Group and Peterbilt Motor Company; and

WHEREAS, The Township intends, under the Sourcewell, Category: Mobile Refuse Collection Vehicles Contract #091219-LEG to purchase the mobile refuse collection vehicle and related items, as specified, through GranTurk Equipment Company, Inc of Bridgeport, Pennsylvania, dealer for Labrie Enviroquip Group, in the amount of \$105,683.20, as listed in the Quotation made available through Sourcewell and submitted by GranTurk Equipment Company, Inc; and

WHEREAS, The Township intends, under the Sourcewell, Category: Class 5-8 Chassis with Related Equipment Contract #060920-PMC to purchase the chassis, as specified, through Hunter Truck of Clarksburg, New Jersey, dealer for Peterbilt Motor Company, in the amount of \$127,359.00, as listed in the Quotation made available through Sourcewell and submitted by Hunter Truck; and

WHEREAS, notice of the intent to award the contracts, under national cooperative purchasing agreements for the mobile refuse collection vehicle and chassis, has been published on March 27, 2022 in the Courier-Post newspaper, with a minimum ten-day comment period, as required by N.J. Local Finance Notice 2012-10; and

WHEREAS, the Berlin Township Deputy Director of Public Works and the Purchasing Agent have determined the use of the offered National Cooperative Contracts will result in a cost savings after all factors, including charges for services, materials and delivery have been considered and the Purchasing Agent has verified that such equipment and software is not available through New Jersey State Contract awarded by the Division of Purchase and Property in the New Jersey Department of Treasury, pursuant to N.J.S.A. 40A:11-12; and

WHEREAS, the availability of funds for said improvements to be awarded herein have been certified by the Township Chief Financial Officer; and

WHEREAS, the Township of Berlin has certified that this meets the statutes and regulations governing the award of said contract;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, in the County of Camden and State of New Jersey, that the Township Purchasing Agent is authorized to prepare purchase orders for the purchase

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of a mobile refuse collection vehicle and related items, in the amounts of \$105,683.20, and truck chassis with related equipment, in the amount of \$127,359.00 for a total amount of \$233,042.20.

BE IT FURTHER RESOLVED that the purchase orders shall contain a requirement that “the vendor shall maintain all documentation, related to the products, transactions and services under the contract for a period of five years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request”.

Motion by Council President Bodanza, second by Councilman Epifanio to adopt resolution 2022-100. Resolution adopted by call of the roll, five members present voting in the affirmative.

Consent Agenda (Includes Monthly Status of Covid Payment Plan per Statue)
Motion by Councilman Reid, second by Council President Bodanza to approve the Consent Agenda for March 2022. Motion carried by voice vote, five members present voting in the affirmative.

Correspondence Calendar March 2022

Motion by Council President Epifanio, second by Council President Bodanza to approve the Correspondence Calendar for March 2022. Motion carried by voice vote, five members present voting in the affirmative.

Approval of March 14th Meeting Minutes

Motion by Councilman Epifanio second by Councilman Reid to approve the Meeting Minutes for March 14, 2022. Motion carried by voice vote, five members present voting in the affirmative.

All Other Business

Mayor stated that the school presentation on social media was very informative and educational and if you have a chance, you should try and view the presentation.

Council President Bodanza stated that the easter egg hunt that was held this past Saturday by REV IT UP was very organized and well attended.

Public Portion

Motion by Councilman Epifanio, second by Council President Bodanza to open the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu opened the meeting to the public for questions or comments.

Des Butler, from Montebello asked that the sidewalks and concrete blocks be addressed with the builder it appears that nothing is being done.

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Township Engineer, Chuck Riebel responded that he has spoken to the builder about this and will address it again. Chuck remarked that he is meeting with them on Wednesday.

Herman Mallord, from Montebello asked what if they don't do anything after your meeting them on Wednesday.

Chuck replied we have bonds in place and the Township would not release them, and if they don't address the issues, we can call in the bonds and then the Township would complete the outstanding issues.

No more comments were to be heard

Motion by Council President Bodanza, second by Councilman Epifanio to close the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu closed the meeting to the public for questions or comments.

Adjourn

Motion by Councilman Epifanio, second by Council President Bodanza to adjourn the meeting at 6:35 pm. Motion carried by voice vote, all members voting in the affirmative. Meeting adjourned 6:35 pm

**Catherine Underwood
Berlin Township RMC**