

FEBRUARY 8, 2021

**BI-MONTHLY MEETING OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF
BERLIN, CAMDEN COUNTY, NEW JERSEY AT BERLIN TOWNSHIP MUNICIPAL
HALL FEBRUARY 8, 2021 AT 5:30 P.M.**

Mayor Magazzu opened the meeting and stated that pursuant to the requirements of the Open Public Meetings Law, notice of this meeting was advertised in the Courier Post, Record Breeze and posted on the bulletin board.
All in attendance joined in the Salute to the Flag.

(Meeting will be by telephone due to Coronavirus)

ROLL CALL

Present- Mayor Magazzu, Council President, Morris, Councilman Epifanio, Councilwoman Bodanza, Councilman Sykes

Also Present- Solicitor, Stuart Platt, CFO, Alex Davidson, Chief of Police Wayne Bonfiglio, Township Engineer / Public Works Director, Chuck Riebel, Property Maintenance / Animal Control, Josh Shellenberger

Absent-

DEPARTMENTAL REPORTS

ENGINEER / PUBLIC WORKS

A. CHANGE ORDERS AND VOUCHERS

None at this time.

B. RESOLUTIONS AND ORDINANCES

1. ORDINANCE AMENDING STORMWATER CONTROL

The N.J.D.E.P. required that this ordinance be amended and effective by March 2, 2021. Once the ordinance is adopted, it must be submitted to the N.J.D.E.P. and County for their review and approval. The amended ordinance has been prepared, using the model ordinance provided by the N.J.D.E.P. for the non-Pinelands area and the previous ordinance for the lands within the Pinelands area.

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2. AMENDING ORDINANCE FOR CHAPTER 280, SOLID WASTE

I recommend that the Governing Body consider introducing an ordinance to amend the Solid Waste Code to reflect current policies and procedures.

3. AMENDING ORDINANCE FOR CHAPTER 320 FOR SNOW EMERGENCIES

I recommend that this section of the Code be revised to further clarify the issues, regarding snow and ice removal and prohibition of parking within the streets during a snow state of emergency.

4. RELEASE OF PERFORMANCE BOND FOR SITE IMPROVEMENTS FOR EXCEPTIONAL MEDICAL TRANSPORTATION; 301 ALLIED PARKWAY; BLOCK 1702, LOT 6.07

The site improvements have been satisfactorily completed. Therefore, I recommend that the Governing Body consider releasing the performance guarantee, conditional upon the posting of a two-year maintenance guarantee for \$11,595.00

5. REQUEST FOR RELEASE OF THE MAINTENANCE BOND FOR THE SITE IMPROVEMENTS FOR MONTEBELLO, SECTION 4A

It is my understanding that the developer has requested the release of the maintenance bond, which the two-year period was in early, 2020. I request that any consideration for the release be conditional upon confirmation that the necessary quantity for concrete sidewalk replacement is covered under the top course performance bond. I expect to report to the Governing Body, in the near future, regarding this matter.

B. ENGINEER'S REPORT

1. IMPROVEMENTS TO CLARENCE AVENUE-HADDON AVENUE TO VETERAN'S AVENUE (N.J.D.O.T FY 2018 FUNDING)

Gambale Concrete, LLC has completed a majority of the construction. The contractor must complete the necessary, corrective work in the Spring, 2021. The N.J.D.O.T. is threatening to rescind the remaining grant funds since the project has not been closed out with this agency. I have provided them with a status of the project and the amount of funds paid to the contractor, at this time. I will update the Governing Body, once I receive their response. I expect to prepare a final Change Order No. 3, which will reflect all as-built conditions and serve to close out the project quantities, once the project has been completed.

2. IMPROVEMENTS TO SPRUCE AVENUE-CHESTNUT AVENUE TO CUSHMAN AVENUE (NJDOT FY 2019 FUNDING)

Charles Marandino, LLC, the contractor, must address the punch list items, which I expect them to complete in the Spring, 2021. Once the punch list items have been satisfactorily completed, the final change order and voucher will be submitted to the Governing Body

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for consideration for approval and acceptance. I will, then, immediately follow with the submission of the necessary documents to the N.J.D.O.T for project closeout and request for the final reimbursement of State funding.

3. IMPROVEMENTS TO DAY AVENUE-NJSH ROUTE 73 TO CLOVER AVENUE (MJDOT FY 2020 FUNDING)

The Governing Body has transferred the funds from the 2020 Engineering Salaries line account to the Other Professional Consulting line account to cover the cost for the surveying and CAD drafting work so that I can perform the design and prepare the bid documents. The consultant is, currently performing the surveying fieldwork and CAD services. I am hopeful that this project can be bid in the late Spring/early Summer of 2021. A construction contract must be awarded by November 18, 2021 or the funds will be recaptured by the State.

4. N.J.D.O.T FY 2021 MUNICIPAL AID FUNDS

The N.J.D.O.T. has informed the Township that \$235,000 of grant funds have been allotted to the Township. The application was submitted for the following the streets:

a. Oak Avenue-NJDOT Ramp 'A' at Route 73 to 80 feet past Clover Avenue	\$198,500
b. McClellan Avenue-Haddon Avenue to Krumm Avenue	\$191,000
c. Krumm Avenue-McClellan Avenue to Franklin Avenue	<u>\$341,500</u>
Total Amount	\$731,500

Since the allotted funding is substantially less than the requested amount, it will be necessary to reduce the scope of the construction to the funding amount or supplement the N.J.D.O.T. funds with Township funds to cover the desired scope of construction. I recommend that the Governing Body establish the desired scope of construction and allocate any necessary additional funds. If it is possible, I recommend that this project be included in the same bid package for the improvements to Day Avenue as I believe the combined, larger scope of construction will result in more competitive bid prices.

5. IMPROVEMENTS TO HAZEL AVENUE- CHESTNUT AVENUE TO CUSHMAN AVENUE, N.J.D.O.T. FY 2015 FUNDING

The N.J.D.O.T, recently, informed me that the documents for the closeout of the project and reimbursement of the remaining grant funds needed to be submitted, immediately, or the funds would be recaptured by the agency. I have submitted the documents to the N.J.D.O.T. for their review and, hopeful, acceptance to close out the project and obtain the remaining grant funds.

6. SHARED SERVICES FOR FOR SOLID WASTE DISPOSAL FOR SELF-HAULING MUNICIPALITIES

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I believe that the County Commissioners have rejecting the recent bid and extended the one-year option, under the current disposal contract. the participating municipalities that the self- Somerdale Borough has offered to be the lead municipality for the administration of the bid process for the interested, self-hauling municipalities. The contract will be effective January 1, 2022. I have offered to assist the participating municipalities with the preparation of the necessary documents for the shared services agreement and bid documents. It is hopeful that we can obtain a resolution of participation from all interested municipalities, in the immediate future and the opening of bids in the Summer, 2021.

**7. CAMDEN COUNTY RECYCLABLES PROCESSING CONTRACT WITH REPUBLIC/ FCR
CAMDEN**

I believe that the participating municipalities within the County Contract intend to extend the contract for the option year to April, 2022. It is anticipated that the until price for processing will increase, substantially, from the current price of \$5/ ton to approximately \$80 to 140/ ton. The increased cost will need to be considered for the 2020 budget.

8. CAMDEN COUNTY OPEN SPACE AND RECREATION ENHANCEMENT PROGRAM

a. \$25,000 Round 19 Funding-Band Shell Seating

The Public Works Staff has installed the benches. I recommend that the necessary closeout documents be submitted to the County.

b. Round 20 Application- Improvements to the Gazebo (Formerly the Improvements to the Playground) at Luke Avenue Recreation Complex

The Township has amended the application to request funding for the improvements to the gazebo at Luke Avenue Recreation Complex. The improvements will consist of structure and aesthetic improvements, with the major improvement being the installation of a copper- tone, standing seam metal roof covering.

9. CAMDEN COUNTY 2020-2021 C.D.B.G APPLICATION

The County has informed the Township that funding was not approved for the improvements and expansion of the Luke Avenue Playground. The request was for \$275,000 of C.D.B.G grant funds. The County C.D.B.G representative had informed the Township that they would be sending out information for applications for the Year 43 grant program, this month.

**10. AMENDMENT TO THE INTER-MUNICIPAL SEWER AGREEMENT WITH VOORHEES
TOWNSHIP**

I defer this matter to Mr. Platt for any update.

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11. REQUEST FOR THE INCREASE IN SEWER ALLOCATION

I am still waiting for the final determination by the C.C.M.U.A staff and their consultant. Once we receive the position from the C.C.M.U.A, it will be necessary for the increase in allocation to be approved by the N.J.D.E.P.

12. REPLACEMENT AND RE-LINING OF THE C.C.M.U.A. FORCE MAIN, HADDON AVENUE PUMPING STATION TO EGG HARBOR ROAD

We have been informed that the contractor mis not schedule to perform the street pavement improvements to the affected streets until May, 2021. We have requested a meeting with the CCMUA representatives to discuss the matter, in further detail.

13. NEIGHBORHOOD PRESERVATION PROGRAM, OLD WEST BERLIN SECTION

We will continue to assists Mr. Conklin with any requested services.

14. N.J. TRANSIT BUS SHELTERS

No update to report, at this time.

15. MONTEBELLO AGE-RESTRICTED RESIDENTIAL DEVELOPMENT

a. Acceptance of the Pumping Station by the Township

At this time, the DPW has assumed operation and maintenance responsibilities for this pumping station.

b. Replacement of Concrete Sidewalk Throughout the Development

The developer had, recently, informed me that they intended to perform the replacement of the unacceptable sidewalk sections before the onset of the winter weather. I have not received any update from the developer but can only assume that they have decided to wait until the Spring of 2021. The developer has informed me that they expect to complete the entire development by March of 2021. The developer has requested that I provide them with a list of all of the corrective work, throughout the development, prior to this Spring.

c. Release of Performance Bonds

I believe that the developer will be requesting the release of the “base course” bonds for the later sections, in the immediate future. I believe that we will be discussing the open bonding issues for the older sections of the development, in the immediate future, as they developer anticipates full completion of the development in March, 2021.

16. TOWNSHIP-OWNED, FORMER MUNICIPAL BUILDING AND ADMINISTRATIVE BUILDING SITE

I continue to recommend that the building be demolished, in the immediate future.

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I recommend that the Governing Body consider procuring the services of a professional planner to assist with the amendment to the redevelopment plan to be consistent with the latest master plan reexamination report for twin homes and/or townhouses.

17. TOWNSHIP-OWNED PROPERTY AT 191 MCCLELLAN AVENUE; BLOCK 521, LOT 19

We continue to strongly recommend that this building be demolished, in the immediate future. I believe that the Governing Body is considering listing this property for public sale, in the near future.

18. IMPROVEMENTS TO BOROUGH-OWNED WATER DISTRIBUTION SYSTEM

No update to report.

19. STORM DRAINAGE IMPROVEMENTS

a. Lester Avenue Drainage and Stormwater Management

1) Phase 1- Construction of Storm Inlets, Piping and Stormwater Management Facility at the Low-Point.

I have not completed the design for this project as we were hopeful about receiving supplemental NJDOT FY 2020 funds but were unsuccessful. I will complete the design for the limited improvements, based on the available funds, which have been allocated for the project.

2) Phase 2- Extension of Storm Drainage to the Existing Stormwater Management Facility at the Luke Avenue Recreation Complex

No update to report.

b. Kelley Drive Stormwater Basin Reconstruction.

No update to report.

c. Mt. Vernon Avenue at the Elementary School

No update to report.

d. Storm Drainage Issues Within the Southwest Portion of the Township.

No update to report.

20. TAX MAP AND ZONING MAP REVISIONS

I recommend that the final version of the Zoning Map be completed and the Governing Body adopt the revised Zoning Map as the official Zoning Map.

21. RECOMMEDATION FOR PROFESSIONAL PLANNING SERVICES

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I have recommended that the Governing Body consider procuring professional planning services to assist with various planning matters within the Township. An interview was held with one candidate. Interviews are being scheduled, next month, for other potential professional planners for these services.

22. REQUEST TO THE PINELANDS COMMISSION FOR THE REDESIGNATION OF ZONES WITHIN THE PINELANDS AREA

The Pinelands Staff has requested additional information, regarding the requested Amendment. I recommend that professional planning services be procured to address this matter.

23. LOW PRESSURE SANITARY SEWER SYSTEM ALONG ALLIED PARKWAY AND EDGEWOOD AVENUE

There has been some interest from property owners, along these

24. STUDY FOR THE DESIGNATION OF TRUCK ROUTES THROUGHOUT THE TOWNSHIP

No update to report.

25. POSSIBLE AMENDMENTS TO THE LAND DEVELOPMENT AND ZONING CODES

I believe that the Planning Board will be discussing this matter, in the near future.

26. RECOMMENDATION FOR PROFESSIONAL PLANNING SERVICES

I strongly recommend that the Governing Body consider allocating the necessary funds for 2021 and procuring the services of a professional planner as there have been many discussions, which involve the planning for the future zoning and development/redevelopment.

C. PUBLIC WORKS DEPARTMENT

1. OPERATIONS AND STAFFING

The recently hired mechanic is doing a tremendous job as many more repairs, along with the expanded scope of maintenance, are being performed, in house. The Department is in need of seasonal employees for snow removal/treatment to fill in, when needed. We are hopeful that some qualified, local residents may be interested in filling these positions. The staff is performing typical winter season and are preparing for the spring season duties and projects.

2. UPDATING OF VEHICLE FLEET

I request that the Governing Body consider the allocation of funds to replace the Deteriorated and aged vehicles, in the immediate future, so that the crews are able to efficiently and safely perform the public works services and tasks. Some of the immediate needs are a rear-load trash truck, pick-up trucks, small dump truck and sewer utility truck.

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At this time, many of the snow plowing truck are older and their reliability is questionable. There are only enough plow trucks to support the manpower. If any plow vehicle becomes inoperable, we will not have a sufficient number of trucks to perform the snow plowing and treatment tasks, in a proper and efficient manner.

3. REQUEST FOR CAPITAL IMPROVEMENTS AND PURCHASES

I continue to request additional staffing, capital improvements and equipment purchases to provide for the staff to perform the public works services and tasks. I would be glad to discuss the request with the members of the Governing Body and Chief Financial Officer. I have submitted my request for consideration by the Governing Body for the 2021 budget for the Public Works and Engineering Departments and for capital improvements and purchases.

4. REPLACEMENT OF BANNERS

The seasonal/event banner must be replaced as many are damaged, aged, and missing.

5. IMPROVEMENTS TO UNFINISHED ROOMS AT THE MUNICIPAL BUILDING

The HVAC units have been installed. Once this and the other contract work has been completed, The Public Works staff will complete the installation of the flooring and ceiling system.

6. SLIDING GATES AT THE PUBLIC WORKS COMPLEX

The contractor has commenced with the installation of the sliding gates. We are hopeful that the installation will be completed in the immediate future.

7. IMPROVEMENTS TO THE FUELING SYSTEM AT THE PUBLIC WORKS COMPLEX

Mr. Simone has received a quote for this work, which would be contracted through the Sourcewell national cooperative purchasing agreement. We are trying to resolve the submission of the necessary documents with the contractor. Since this is a cooperative purchasing contract, the Township must advertise the notice of intent in the newspaper and award the contract, by resolution. We are hopeful that the process will be in order for the Governing Body to take action at the Council Meeting, in March.

POLICE DEPARTMENT

FROM THE DESK OF POLICE CHIEF WAYNE BONFIGLIO

First and foremost, I would like to say Thank You to Mayor Phyliss Magazzu and the entire Council Members for permanently appointing me as Police Chief for the Berlin Township Police Department.

Since March 2020, the Covid pandemic has been successful in limiting many of new programs that I want to initiate here in our Police Department. With the vaccine being distributed to some of our citizens, hope that things are changing is somewhere out on

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the horizon. Please continue practicing all of the CDC Guidelines and precautions to help prevent the spread of this virus.

REGISTER YOUR SECURITY CAMERA AND DOOR BELL CAMERAS

When an incident occurs in a neighborhood, a shopping center or in a business park, Berlin Township Police officers must start gathering as much information as quickly as possible. This information is vital to our police officers as they attempt to help citizens who have experienced some sort of misfortune.

Many residents and business owners have installed security cameras and/or doorbell cameras. These cameras record information and capture images that could be helpful to our officers. Whether it's a crime in progress, a motor vehicle crash, a missing person or pet or a mislaid personal item, security cameras and doorbell cameras may have captured that important image needed to solve a crime or provide officers with much needed information.

The Berlin Township Police Department is asking residents and businesses who have security cameras and/or doorbell cameras to contact the department about your system. The sole purpose of the department requesting this information is to help officers quickly view camera footage to aid in their investigations. The registration of your system does not authorize the Berlin Township Police Department access to your camera system. At no time would officers be permitted to take control of your system, or access your system. Your information is kept completely confidential. Registration of system is voluntary and there is no cost associated with registration.

If you would like to register your information, please call our Police Clerk, Melissa DiLuzio at (856) 767-5878 Extension 217 or email her at mdiluzio@berlinttwppd.com

PROJECT MEDICINE DROP

Berlin Township Police and the NJ Division of Consumer Affairs partnered up in PROJECT MEDICINE DROP. This program has placed Medicine Drobox at the Police Department (located in the rear of the Municipal Building). The program is an effort to halt the abuse of prescription drugs. It allows people to safely and anonymously dispose of unused or expired medications. The box is located INSIDE the foyer of the Police Department. It is a white mailbox and clearly marked PROJECT MEDICINE DROP. If you wish to drop medication off and the door is locked, call (856)783-4900 and ask for an officer to respond to allow you to safely dispose of your prescription drugs. Please click this link for more detailed information:

<https://www.njconsumeraffairs.gov/meddrop>

HOUSE CHECKS

In the event that you are going away on vacation or planning to be away from your home for an extended period, contact the Police Department to request a HOUSE CHECK. With the information that you provide, Berlin Township officers will make periodic checks of your property throughout their shift.

UNLOCKED VEHICLES ARE EASY TARGETS

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If you forget to lock your vehicle or simply decide not to lock it, you are making your it an easy target some unscrupulous individual to enter inside and take whatever belongings you have inside. It only takes seconds for someone to rummage through your car and take valuable items from you causing you financial loss and unnecessary hardships. Please remove any and all valuables and lock your vehicles.

IF YOU SEE SOMETHING SUSPICIOUS OR SOMETHING THAT “ISN’T RIGHT”

I cannot begin to count the number of calls that we receive on a daily basis where people will later tell us ... “I did see that happen, but I didn’t think it was that important” or “I didn’t want to bother the police”. Or later find out that people witnessed wrong doings and rather than call the police, they post it on a social media site. I can only stress how important it is to call the police immediately. Either through 911 or the nonemergency dispatcher (856)783-4900. If you reach a number that is telling you to leave a message, hang up and call 911 or (856)783-4900 – talk to a Camden County dispatcher and report the incident to a real person, not a recording. Let your police department respond, investigate and do their job.

SUPPORT OUR K9 PROGRAM

At the end of 2019, Berlin Township Police Department added to our staff K9 Riggs. With Ptl Colin Kelbaugh as Riggs’ handler, the pair has able proven their importance to this department. Riggs was a 16-month-old German Sheppard from Czechoslovakia, when he started his training with Ptl Kelbaugh. Since actively on patrol, Riggs has recovered number illegal narcotics, tracked down burglary suspects, found missing persons, evidence and articles when deployed to do so.

We are always seeking those who support this type pf program. If you would like to support Riggs and our K9 program, please email me at chief@berlintwppd.com for information as to how you can help.

Thank You & Stay Safe
Chief Wayne Bonfiglio

PROPRTY MAINTENANCE / ANIMAL CONTROL

Josh Schellenberger commented that the work has begun at the Shoprite Plaza for the new retail store, Marshals.

**SECOND READING ORDINANCE 2021-1 AN ORDINANCE AMENDING
ORDINANCE 2020-10 SALARY RANGES FOR THE OFFICERS AND
EMPLOYEES OF THE TOWNSHIP OF BERLIN, COUNTY OF CAMDEN, NEW
JERSEY.**

BE IT ORDAINED by the Mayor and Council of the Township of Berlin, Camden County, New Jersey as follows:

SECTION 1: That the following named officers and employees of the Township of Berlin, Camden County, New Jersey shall be paid within the following salary ranges for the calendar year 2021 as follows:

POSITION	ANNUAL SALARY RANGE (Except as Noted)	
	FROM	TO
Mayor	\$0.00	\$ 56,000.00
President of Council	\$0.00	\$ 10,200.00
Councilperson	\$0.00	\$ 8,000.00
Township Clerk	\$0.00	\$ 75,000.00
Coordinator on Aging/Disabled	\$0.00	\$ 600.00
Chief Financial Officer	\$0.00	\$ 30,000.00
Finance Clerk (Part-time)	\$0.00 per hour	\$20.00 per hour
Finance Clerk (Full-time)	\$0.00	\$ 40,000.00
Tax Collector	\$0.00	\$ 75,000.00
Tax/Sewer Clerk	\$0.00	\$ 40,000.00
Tax Assessor	\$0.00	\$ 30,000.00
Director of Public Works/Township Engineer w/C-2 Wastewater License	\$0.00	\$ 175,000.00
Building Custodian/Property Maintenance/Zoning Officer/Board of Health Inspector	\$0.00	\$ 55,000.00
Construction Code Official/Building Inspector	\$0.00	\$ 32,500.00
Electrical Sub Code Official/Electrical Inspector	\$0.00	\$ 13,000.00
Emergency Management Coordinator	\$0.00	\$ 3,000.00
1st Deputy Emergency Management Coordinator	\$0.00	\$ 500.00
Prosecutor	\$0.00	\$ 16,000.00
Deputy Public Works Director	\$0.00	\$ 75,000.00
Recreation Coordinator (Not to exceed 10 hours per week)	\$0.00 per hour	\$16.00 per hour
Recreation Coordinator/Special Events	\$0.00	Minimum wage
Librarian	\$0.00	\$16.00 per hour
Municipal Judge	\$0.00	\$ 25,000.00
Municipal Court Administrator	\$0.00	\$ 75,000.00
Animal Control Officer	\$0.00 per month	\$600.00 per month
Assistant Township Clerk (w/Registrar Certification)	\$0.00	\$ 40,000.00

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Engineering Technician	\$0.00	\$ 60,000.00
Public Works/Engineering Clerk	\$0.00	\$ 40,000.00
Administrative Secretary to Land Use (With Registrat Certification)	\$0.00	\$ 60,000.00
Fire Sub-Code Official	\$0.00	\$ 7,500.00
Plumbing Inspector	\$0.00	\$ 6,000.00
Property Maintenance Inspector - PT (not to exceed 8 hours per week)	\$0.00 per hour	\$17.66 per hour
Police Department - Clerk Typist	\$0.00	\$ 40,000.00
Crossing Guards	\$0.00 per hour	\$16.00 per hour
Temporary Clerk Typist	\$0.00 per hour	\$16.00 per hour
Emergency Event Temporary Public Works Laborer	\$0.00 per hour	\$25.00 per hour
Emergency Event Temporary Mechanic	\$0.00 per hour	\$30.00 per hour
Bus Driver	\$0.00 per hour	\$20.00 per hour
Clerk Typist - PT to Include Library Clerk	\$0.00 per hour	\$16.00 per hour
Deputy Court Administrator	\$0.00	\$ 40,000.00
Court Recorder Operator	\$0.00 per Court	\$87.00 per Court
Temporary Court Assistant	\$0.00 per court	\$125.00 per Court
Sewer Clerk	\$0.00	\$ 5,000.00
Student Clerk Typist	\$0.00	Minimum wage
Chief of Police	\$0.00	\$ 140,000.00
Lieutenants of Police	\$0.00	\$ 115,000.00
Sergeants of Police	\$0.00	\$ 110,000.00
Date of Hire without Certification	\$0.00	\$ 36,000.00
Date of Hire with Certification or Police Academy Graduation	\$0.00	\$ 50,000.00
Beginning of Second Year	\$0.00	\$ 52,000.00
Beginning of Third Year	\$0.00	\$ 60,000.00
Beginning of Fourth Year	\$0.00	\$ 65,000.00
Beginning of Fifth Year	\$0.00	\$ 70,000.00
Beginning of Sixth Year	\$0.00	\$ 80,000.00
Beginning of Seventh Year	\$0.00	\$ 85,000.00
Beginning of Eighth Year	\$0.00	\$ 100,000.00
PT Class II SLEO Officer	\$0.00 per hour	\$30.00 per hour
PT Class II SLEO Officer (School Security)	\$0.00 per hour	\$40.00 per hour
Traffic & Other Services	\$0.00 per hour	\$75.00 per hour
Traffic & Other Services (Township Projects)	\$0.00 per hour	\$50.00 per hour
Employees of Public Works Department	\$0.00 per hour	\$40.00 per hour
Employees of Public Works Department (Temporary)	\$0.00 per hour	\$25.00 per hour
Sewer Department Standby	\$0.00 per month	\$225.00 per month

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Motion by Councilman Epifanio, second by Council President Morris to open the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu opened the meeting to the public for questions or comments on Ordinance 2021-1.

No comments were to be heard.

Motion by Council President Morris second by Councilwoman Bodanza to close the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu closed the meeting to the public for questions or comments on Ordinance 2021-1

Motion by Councilwoman Bodanza second by Councilman Epifanio to adopt Ordinance 2021-1. Ordinance approved by call of the roll, five members present voting in the affirmative.

**FIRST READING ORDINANCE 2021-2 ORDINANCE TO EXCEED THE
MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP
BANK (N.J.S.A.40A:4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 1% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and Council of the Township of Berlin in the County of Camden finds it advisable and necessary to increase its CY 2021 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Council hereby determines that a 2.5 % increase in the budget for said year, amounting to \$200,844.73 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Mayor and Council of the Township of Berlin hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Council of the Township of Berlin, in the County of Camden, a majority of the full authorized membership of this

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governing body affirmatively concurring, that, in the CY 2021 budget year, the final appropriations of the Township of Berlin shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$281,182.62, and that the CY 2021 municipal budget for the Township of Berlin be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Motion by Councilman Sykes, second by Councilwoman Bodanza to adopt Ordinance 2021-2 on first reading by title. Ordinance adopted by call of the roll, five members present voting in the affirmative.

**FIRST READING ORDINANCE 2021-3 OF THE TOWNSHIP OF BERLIN,
COUNTY OF CAMDEN, AND STATE OF NEW JERSEY, AMENDING
CHAPTER 200, ARTICLE XVIII OF THE GENERAL CODE OF THE
TOWNSHIP OF BERLIN ENTITLED "STORMWATER CONTROL FOR
NONRESIDENTIAL DEVELOPMENT"**

Motion by Councilwoman Bodanza, second by Councilman Sykes to adopt Ordinance 2021-3 on first reading by title. Ordinance adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2021-63 RESOLUTION AUTHORIZING THE TOWNSHIP OF
BERLIN, COUNTY OF CAMDEN THROUGH THE TOWNSHIP OF BERLIN
POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS
AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO
ENABLE THE TOWNSHIP OF BERLIN POLICE DEPARTMENT TO REQUEST
AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT.**

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department personal property by making the personal property available to municipal, county and state law enforcement agencies (LEAs); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

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WHEREAS, participation in the 1033 Program allows municipality and county LEA's to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEA's, these entities are responsible for the cost associated with delivery, maintenance, fueling and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A.40A:5-30.2 requires that the governing body of the municipality or county approve, by majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Township of Berlin is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating on December 31 of the current calendar year from February 8th, 2021 to December 31st 2021; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Mayor of the Township of Berlin is hereby authorized to enroll and to acquire items of non-controlled property designated "DEMIL A" which include, office supplies, office furniture, computers, electronic equipment, generators, field packs, nonmilitary vehicles, clothing, traffic and transit signal system, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction material, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, manned and un-manned vehicle robots and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the need of the Township of Berlin without restriction.

Motion by Councilman Sykes second by Councilwoman Bodanza to adopt resolution 2021-63. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2021-64 CONFIRMING AUTHORIZING TRANSFER OF
OVERPAYMENTS FROM 2020 CURRENT YEAR TAX TO PRELIMINARY
2021.**

WHEREAS, a payment was received for real estate taxes from the title company at the time of settlement on the following parcel on behalf of the owner of said property for the purpose of applying to the upcoming preliminary year billing that was deliberately creating an overpayment, and;

WHEREAS, the following property has an overpayment for the current year and it

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has been requested by the title company or owner responsible for payment of said taxes that the overpayment be transferred and applied to the first half of 2021 to offset the preliminary 2021 billing in said quarters and;

WHEREAS, the following is the details of the credit amount to be transferred:

Block / Lot	Name	Amount
601/12	De Blasé, Donna M	\$ 1,168.84

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Township of Berlin that the credit totaling one thousand one hundred sixty-eight dollars and eighty-four cents be transferred from the 2020 current year tax 4th quarter to the first half of the preliminary year 2021 for the purposes of offsetting preliminary billing on the above mentioned property.

Submitted for the February 8, 2021 meeting.
Dana O'Hara, CTC – Tax Collector

Motion by Councilman Sykes second by Councilwoman Bodanza to adopt resolution 2021-64. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2021-65 APPROVING AND AUTHORIZING A DISCHARGE OF LIEN AS A RESULT OF PAYMENT SATISFIED OR MUNICIPAL LIEN TRANSFER ON REAL PROPERTY FOR NECESSARY MAINTENANCE WORK PERFORMED.

To the Mayor and Council to the Township of Berlin:

WHEREAS, the property owner or responsible party failed to take appropriate action as required in the Violation Notices; the Code Enforcement Officer placed a work order with outside vendors on the properties and provided an invoice as certification of all costs associated with the work performed pursuant to Chapter 280-6 and pursuant to Chapter 280-7 the monies expended to pay outside vendors to perform the services at these properties have been charged against the property; and pursuant to Chapter 280-8 forthwith became a lien on such lands and was filed with the Tax Office; said lien to be discharged by the Tax Collector upon payment.

WHEREAS, the Tax Collector has confirmed receipt of payment or transfer to an open municipal tax sale lien for the liens against the following properties representing maintenance work performed; the maintenance liens against the following properties have been discharged, as follows:

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Special Charge #:	Property:	AMOUNT	DATE PAID
PM19-022	6 Pine Terrace (1301-23)	\$ 215.00	12/2/2020
PM19-023	6 Pine Terrace (1301-23)	\$ 60.00	12/2/2020
PM20-001	6 Pine Terrace (1301-23)	\$ 90.00	12/11/2020
PM20-007	6 Pine Terrace (1301-23)	\$ 65.00	12/11/2020
PM20-012	6 Pine Terrace (1301-23)	\$ 55.00	12/11/2020
PM20-018	6 Pine Terrace (1301-23)	\$ 165.00	12/11/2020
PM20-019	6 Pine Terrace (1301-23)	\$ 60.00	12/11/2020
PM20-020	6 Pine Terrace (1301-23)	\$ 125.00	12/11/2020
PM19-003	192 Bishop Ave (601-6)	\$ 75.00	12/2/2020

			DATE TRANSFERRED TO MUNICIPAL LIEN
PM20-003	Haddon /Veteran Ave(625-8.01)	\$ 65.00	7/9/2020
PM20-005	319 Hazel Ave (1815-5)	\$ 65.00	7/9/2020
PM20-008	Haddon/Veteran Ave(625-8.01)	\$ 130.00	9/11/2020
PM20-009	Haddon/Veteran Ave(625-8.01)	\$ 50.00	9/11/2020
PM20-013	319 Hazel Ave (1815-5)	\$ 900.00	9/11/2020
PM20-014	Haddon/Veteran Ave(625-8.01)	\$ 117.50	10/29/2020
PM20-015	Haddon/Veteran Ave(625-8.01)	\$ 55.00	10/29/2020
PM20-021	319 Hazel Ave (1815-5)	\$ 120.00	10/29/2020
PM20-022	Haddon/Veteran Ave(625-8.01)	\$ 1,796.66	11/27/2020

Motion by Councilman Sykes second by Councilwoman Bodanza to adopt resolution 2021-65. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2021-66 CONFIRMING LIST OF UNCOLLECTIBLE TAXES.

To the Mayor and Council to the Township of Berlin:

I hereby submit to you a list of taxes, which in my opinion are uncollectible. I give the reasons why I deem them uncollectible, and I request that same be remitted and that I be relieved of the collection thereof as required by Revised Statutes of New Jersey, 1937, Title 54, Chapter 4.

Dana O'Hara, CTC - Tax Collector

NAME	YEAR	DESCRIPTION	AMOUNT	REASON
Arnold Burt	2020	2201-8	\$3,320.81	100% Disabled Veteran

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**Final Billing
Effective 9/23/2020
Per NJSA 54:4-3.30et seq
To Be Refunded**

Arnold Burt 2021 2201-8 \$5,836.12

**100% Disabled Veteran
Preliminary
Per NJSA 54:4-3.30et seq
To Be Cancelled**

\$ 9,156.93 TOTAL

By resolution of the Mayor and Council of the Township of Berlin, the taxes listed above have been cancelled, ordered remitted and the Collector relieved thereof.

Motion by Councilman Sykes second by Councilwoman Bodanza to adopt resolution 2021-66. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2021-67 RESOLUTION AUTHORIZING THE IMPROVEMENTS
TO THE FUEL MANAGEMENT SYSTEM AT THE PUBLIC WORKS COMPLEX
TO FUEL SYSTEM SERVICES, LLC OF TELFORD, PENNSYLVANIA,
DEALER FOR GILBARCO VEEDER-ROOT/GILBARCO, INC., IN THE
AMOUNT OF \$27,448.98 PURSUANT TO THE NATIONAL COOPERATIVE
CONTRACT AGREEMENT WITH SOURCEWELL (FORMERLY NJPA)
CONTRACT NUMBER 022217-GVR.**

WHEREAS, the Township fuel management system at the Public Works Complex is in need of immediate improvements, and

WHEREAS, the Township of Berlin is a member of the National Purchasing Agreement, known as Sourcewell and formerly known as National Joint Powers Alliance (NJPA) under Member #129332 and Sourcewell is a national cooperative contract organization; and

WHEREAS, Sourcewell has acted as a lead agency and awarded Contract #022217-GVR, Fuel Management and Related Technology Solutions. Specific information, regarding the contract, may be found on the Sourcewell website at www.sourcewell-mn.gov; and

WHEREAS, N.J.S.A. 52:34-6.2 permits the Township of Berlin to enter into a contract for the improvements to the fuel management system using the offered National Purchasing Contract without public bidding, subject to the submittal and acceptance of certain documentation by Fuel System Services, LLC for Gilbarco Veeder-Root/Gilbarco, Inc.; and

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WHEREAS, The Township intends, under the Sourcewell, Category: Fuel Management and Related Technology Solutions Contract #022217-GVR to purchase the fuel management system equipment and software and, also award the installation, start-up and training to Fuel System Services, LLC, P.O. Box 224, Telford, Pennsylvania, 18969, dealer for Gilbarco Veeder-Root/ Gilbarco, Inc. for the improvements to the fuel management system at the Public Works Complex, as specified, in the amount of \$27,448.98, as listed in the Quotation made available through Sourcewell and submitted by Fuel System Services, LLC; and

WHEREAS, notice of the intent to award a contract under a national cooperative purchasing agreement for the improvements to the fuel management system at the Public Works Complex has been published on January 26, 2021 in the Courier-Post newspaper, with a minimum ten day comment period, as required by N.J. Local Finance Notice 2012-10; and

WHEREAS, the Berlin Township Deputy Director of Public Works and the Purchasing Agent have determined the use of the offered National Cooperative Contract will result in a cost savings after all factors, including charges for services, materials and delivery have been considered and the Purchasing Agent has verified that such equipment and software is not available through New Jersey State Contract awarded by the Division of Purchase and Property in the New Jersey Department of Treasury, pursuant to N.J.S.A. 40A:11-12; and

WHEREAS, the availability of funds for said improvements to be awarded herein have been certified by the Township Chief Financial Officer; and

WHEREAS, the Township of Berlin has certified that this meets the statutes and regulations governing the award of said contract;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, in the County of Camden and State of New Jersey, that the Township Purchasing Agent is authorized to prepare a purchase order for the improvements to the fuel management system at the Public Works Complex, in the amount of \$27,448.98.

BE IT FURTHER RESOLVED that the purchase order shall contain a requirement that "the vendor shall maintain all documentation, related to the products, transactions and services under the contract for a period of five years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request".

Motion by Councilman Sykes second by Councilwoman Bodanza to adopt resolution 2021-67. Resolution adopted by call of the roll, five members present voting in the affirmative.

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RESOLUTION 2021-68 LIST OF UNCOLLECTIBLE TAXES.

To the Mayor and Council to the Township of Berlin:

I hereby submit to you a list of taxes, which in my opinion are uncollectible. I give the reasons why I deem them uncollectible, and I request that same be remitted and that I be relieved of the collection thereof as required by Revised Statutes of New Jersey, 1937, Title 54, Chapter 4.

Dated: February 1, 2021

Dana O'Hara, CTC - Tax Collector

NAME	YEAR	BLOCK/LOT	AMOUNT	REASON
Kenneth Volk	2020	802-8	250.00	Veteran 2020 Allow
Alfred Boughton	2021	2401-8	250.00	Veteran
Marvin Baron	2021	2503-14	250.00	Veteran
			250.00	SubTotal to May 2021(2020 Allow)
			500.00	SubTotal to November 2021
			\$ 750.00	TOTAL UNCOLLECTIBLE

Submitted for February 8, 2021 meeting.

By resolution of the Mayor and Council of the Township of Berlin, the taxes listed above have been ordered remitted and the Collector relieved thereof.

Motion by Councilman Sykes second by Councilwoman Bodanza to adopt resolution 2021-68. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2021-69 LIST OF UNCOLLECTIBLE TAXES.

To the Mayor and Council to the Township of Berlin:

I hereby submit to you a list of taxes, which in my opinion are uncollectible. I give the reasons why I deem them uncollectible, and I request that same be remitted and that I be relieved of the collection thereof as required by Revised Statutes of New Jersey, 1937, Title 54, Chapter 4.

Dated: January 28, 2021

Dana O'Hara, CTC - Tax Collector

NAME	YEAR	BLOCK/LOT	AMOUNT	REASON
Loretta Mc Kenna	2020	2204-12	250.00	Widow 2020 Allow
Loretta Mc Kenna	2021	2204-12	250.00	Widow 2021 Allow

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250.00 SubTotal to May 2021(2020 Allow)
250.00 SubTotal to November 2021
\$ 500.00 TOTAL UNCOLLECTIBLE

Submitted for February 8, 2021 meeting.

By resolution of the Mayor and Council of the Township of Berlin, the taxes listed above have been ordered remitted and the Collector relieved thereof.

Motion by Councilman Sykes second by Councilwoman Bodanza to adopt resolution 2021-69. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2021-70 PAYMENT OF BILLS.

WHEREAS, the Code of the Township of Berlin, Chapter 7-1 et seq., provides for the payment of claims after certification by the Treasurer and consideration by Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, that the following claims detailed below and attached are hereby approved and the bills to be paid.

CONFIRMING:

TO	ACCOUNT	AMOUNT
Berlin Intercommunity Ambulance Support	0-01-25-260-2141	\$16,702.56
Berlin Township Sewer	0-01-31-455-2078	\$731.25
State of Jersey Health Benefits – December 2020 (A)	0-01-23-220-2092	\$60,969.65
State of Jersey Health Benefits – December 2020 (R)	0-01-23-220-2092	\$12,015.51
Chief Wayne Bonfiglio – Petty Cash Closeout Ameriflex (December 2020)	0-01-23-220-2092	\$34,242.95
Flex Claims Week of 12/25-12/31/2020	Various	\$291.49
State of Jersey Health Benefits – January 2021 (A)	T-18-56-850-030208	\$660.00
State of Jersey Health Benefits – January 2021 (R)	1-01-23-220-2092	\$62,419.92
Ameriflex (January 2021)	1-01-23-220-2092	\$11,793.46
Flex Claims Week of 01/15-01/22/2021	1-01-23-220-2092	\$36,690.94
Ameriflex (Annual Renewal Fee 2021)	T-18-56-850-030208	\$23.00
Ameriflex (January 2021 Admin Fee)	T-18-56-850-030208	\$175.00
Ameriflex (January 2021)	T-18-56-850-030208	\$75.00
Flex Claims Week of 01/22-01/29/2021	T-18-56-850-030208	\$25.26
Camden Municipal Joint Insurance Installment #1	1-01-23-215-2090	\$100,000.00
	1-01-23-210-2090	\$96,875.00

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Ameriflex (February 2021 Admin Fee)	T-18-56-850-030208	\$75.00
State of Jersey Health Benefits – February 2021 (A)	1-01-23-220-2092	\$67,068.00
State of Jersey Health Benefits – February 2021 (R)	1-01-23-220-2092	\$11,793.46
	1-01-23-220-2092	\$35,750.46
Payroll, Current Fund	12/18/2020	\$141,566.34
Payroll, Sewer Operating Fund	12/18/2020	\$6,976.76
Payroll, Open Space	12/18/2020	\$4,118.93
Payroll, Animal Control	12/18/2020	\$290.72
Payroll, Current Fund	01/01/2021	\$154,155.70
Payroll, Sewer Operating Fund	01/01/2021	\$7,698.60
Payroll, Open Space	01/01/2021	\$4,469.90
Payroll, Animal Control	01/01/2021	\$285.56
Payroll, Current Fund	01/15/2021	\$134,016.12
Payroll, Sewer Operating Fund	01/15/2021	\$7,284.55
Payroll, Open Space	01/15/2021	\$4,212.57
Payroll, Animal Control	01/15/2021	\$285.56
Payroll, Current Fund	01/29/2021	\$129,551.00
Payroll, Sewer Operating Fund	01/29/2021	\$7,451.33
Payroll, Open Space	01/29/2021	\$4,232.22
Payroll, Animal Control	01/29/2021	\$285.56
K-9 Reserve – Uniform Cleaning	01/29/2021	\$1,077.50

Motion by Councilman Sykes second by Councilwoman Bodanza to adopt resolution 2021-70. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2021-71 RESOLUTION AUTHORIZING THE ENGINEER TO PREPARE BID SPECIFICATION, ADVERTISE AND OPENING OF BIDS FOR THE IMPROVEMENTS TO DAY AVENUE- ROUTE 73 TO CLOVER AVENUE THROUGH NJDOT FY 2020 FUNDING.

BE IT RESOLVED, by the Mayor and Council of the Township of Berlin that the Township Engineer, Charles J. Riebel is hereby authorized to prepare bid, advertise and opening of bids for the Improvements to Day Avenue- Route 73 to Clover Avenue through NJDOT FY 2020 funding.

Motion by Councilman Sykes second by Councilwoman Bodanza to adopt resolution 2021-71. Resolution adopted by call of the roll, five members present voting in the affirmative.

Business Mercantile

1) **Tim Tresch, Clutter Inc.** 265 Route 73, West Berlin NJ 08091
(Walmart) Retail space operating a retail space selling products used for moving and storage.

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2) **Papy Brunel Essua Foussong, Maverick LLC.** 428 Kelly Drive, Suite E. An online ecommerce business. We buy and sell goods online on platforms such as Amazon, Ebay and Poshmark.

Motion by Councilman Sykes second by Councilman Epifanio to approve Mercantile License above. Mercantile License approved by call of the roll, five members present voting in the affirmative.

Approval of Consent Agenda for January 2021

Motion by Council President Morris, second by Councilman Sykes to approve the Consent Agenda for September 2020. Motion carried by voice vote, five members present voting in the affirmative.

Approval of Meeting Minutes December 14, 2020

Motion by Council President Morris second by Councilman Sykes to approve the Meeting Minutes for December 14, 2020. Motion carried by voice vote, five members present voting in the affirmative.

Approval of Reorganization Meeting Minutes January 4, 2021

Motion by Councilman Sykes second by Councilwoman Bodanza to approve the Reorganization Meeting Minutes for January 4, 2021. Motion carried by voice vote, five members present voting in the affirmative.

All other Business

- 1) Consideration to make Amendments to the Solid Waste Code to address current trash and recycling policies and procedures.
- 2) Consideration to make amendments to the vehicle and traffic code to clarify the matter that all vehicles must be removed from all streets when there is a forecast, or snowfall of 2" or more and remove the listing of specific snow emergency streets.

- 3) NJDOT has allotted Berlin Township \$235,000 funds for FY 2021.

Public Portion

Motion by Councilman Sykes, second by Councilman Epifanio to open the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu opened the meeting to the public for questions or comments.

Carolyn Picciotti, 96 Hudson Avenue asked what are the residents to do if they have more than two cars that don't fit in the driveway, if amendments are granted that vehicles must be removed from all streets when made if there is a forecast for 2 or more inches of snow.

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Council President replied that they would need to find parking elsewhere for their cars. He stated that in the past he would park his cars in his neighbor driveway when his children lived home, in exchange they would shovel out their driveway.

Motion by Council President Morris, second by Councilwoman Bodanza to close the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu closed the meeting to the public for questions or comments.

Council President also stated that Public Works Employees did an excellent job plowing the streets this past snow storm. Everyone agreed.

Adjourn

Motion by Council President Morris, second by Councilman Sykes to adjourn the meeting at 6:15 pm. Motion carried by voice vote, all members voting in the affirmative. Meeting adjourned 6:15 pm

**Catherine Underwood
Berlin Township RMC**