

BY THE MUNICIPAL COUNCIL:

WHEREAS, Mayor James M. Cahill has appointed

Thomas A. Loughlin, III
54 Pennington Road
New Brunswick, New Jersey 0890107712

as the Business Administrator for the City of New Brunswick,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of New Brunswick that Council gives its advice and consent to the appointment of

Thomas A. Loughlin, III
54 Pennington Road
New Brunswick, New Jersey 08901

as the Business Administrator for the City of New Brunswick for a term expiring on December 31, 1994.

ADOPTED: May 19, 1993

Kathleen M. Cupano
KATHLEEN M. CUPANO, Council President

Rocco J. Cataneese
ROCCO J. CATANESE, City Clerk

APPROVALS:

BUSINESS ADMINISTRATOR

William M. Hamel
CITY ATTORNEY

RECORD OF VOTE						
COUNCIL	AYE	NAY	ABSTAIN	ABSENT	RES.	SEC.
BROWN				X		
CUPANO	X					
EGAN	X					
HENDRICKS	X					
VALENTI	X					X
X = Indicates Vote		Res. = Moved			Sec. = Seconded	

BY THE MUNICIPAL COUNCIL:

WHEREAS, Mayor James M. Cahill has appointed the following persons to the following positions as Directors of the Departments indicated for **terms effective immediately and continuing until December 31, 2019** or until their successors have been appointed and qualify, subject to the advice and consent of the City Council:

DEPARTMENT / POSITIONAPPOINTEE

City Administrator

Daniel A. Torrisi

City Attorney

T.K. Shamy

Engineering and Public Works

Thomas D. Valenti

Finance

Douglas A. Petix

Fire

Robert Rawls

Police

Anthony Caputo

Social Services

Melanie Ford

Water Utility

Alexei Walus

NOW, THEREFORE, BE IT RESOLVED, by the New Brunswick City Council that the Council hereby grants its advice and consent to the appointment of the above-named individuals to the positions of Directors of Departments as set forth above.

ADOPTED: January 2, 2019



COUNCIL PRESIDENT



CITY CLERK

APPROVALS:



CITY ADMINISTRATOR



CITY ATTORNEY

TKS/kc

NAME	DATE	INITIALS	NO. OF	REMARKS
REBECCA ESPINOZA	M	X		
ALAN FLEMING	S	X		
JOHN J. FLEMING	S	X		
JOHN J. FLEMING	S	X		

1. Leslie R. Zelen, City Clerk of the City of New Brunswick, N.J., do hereby certify the foregoing resolution is a true copy of the original resolution adopted at the regular meeting of the New Brunswick City Council on January 2, 2019.



Leslie R. Zelen, City Clerk

Any reproduction of the original resolution must contain the signed seal of the City of New Brunswick to be legally certified.

BY THE MUNICIPAL COUNCIL:

WHEREAS, Mayor James M. Cahill has appointed

Michael K. Drulis

as

City Administrator

subject to the advice and consent of the City Council.

NOW, THEREFORE, BE IT RESOLVED, by the New Brunswick City Council that the Council hereby grants its advice and consent to the appointment of

Michael K. Drulis

as

City Administrator

for a term effective immediately and continuing until December 31, 2022 or until his successor has been appointed and qualifies.

BE IT FURTHER RESOLVED, that Certified Copies of this Resolution shall be sent by the City Clerk to the following:

- City Attorney
- Chief Financial Officer
- City Clerk
- Personnel Officer
- Michael K. Drulis

ADOPTED: January 6, 2021

James M. Cahill
COUNCIL PRESIDENT

Lucie R. Pizzoliti
CITY CLERK

APPROVALS:

[Signature]
CITY ADMINISTRATOR

[Signature]
CITY ATTORNEY

[Signature]
CHIEF FINANCIAL OFFICER

TKS/kc

EMPLOYEE NUMBER	YES	NO	ABSENT
1. CITY CLERK	X		
2. CITY ATTORNEY			
3. CITY ADMINISTRATOR			
4. CHIEF FINANCIAL OFFICER			
5. PERSONNEL OFFICER			
6. OTHER			

Lucie R. Pizzoliti
Lucie R. Pizzoliti, City Clerk

**AN ORDINANCE TO AMEND AND SUPPLEMENT AN ORDINANCE ENTITLED,
"AN ORDINANCE FIXING THE SALARIES AND WAGES OF VARIOUS EMPLOYEES,
OFFICIALS OF THE CITY OF NEW BRUNSWICK, PROVIDING FOR THE MANNER
OF PAYMENT," AND REPEALING ORDINANCES OR PARTS OF ORDINANCES
INCONSISTENT HERewith.**

BE IT ORDAINED, by the City Council of the City of New Brunswick, County of Middlesex, State of New Jersey, as follows:

SECTION I

The Salaries hereinafter set forth shall be paid in bi-weekly installments. Nothing hereinafter set forth shall prevent payment for services of a special nature beyond the regular or routine business of the official or employee. The maximum salary established for each position is intended to cover base salary only and not to limit longevity, stipends or over-time pay with respect to those officials and employees entitled to the same.

Furthermore, the salary ranges apply to full time appointments. Part time appointments shall receive compensation at an appropriate prorated portion of the full time salary range under the range entitled "Special".

SECTION II

The attached salary ranges in the following schedule containing minimum and maximum rates of compensation for employment classes shall be paid to qualifying officials and employees of the City of New Brunswick according to specific rates of compensation already determined and agreed upon by such employees in conjunction with the Mayor of the City of New Brunswick, based on the length of service, work performed, the quality of service rendered, and an ascending increment rate established between minimum and maximum salaries.

<u>TITLE</u>	<u>RANGE NUMBER</u>
Aide to the Mayor	92
Assistant Business Administrator	95
Assistant Director of Finance	94
Assistant Library Director	92
Assistant Municipal Engineer	95
Assistant Municipal Attorney	Special I
Assistant Municipal Tax Collector	91
Assistant Public Works Superintendent	92
Assistant Superintendent of Parks	93
Assistant Superintendent of Public Property	92
Assistant Tax Assessor	92
Assistant Supervisor of Motor Pool	91
Assistant to the Administrator	92
Attorney	91
Board of Adjustment Attorney	Special I
Business Administrator	98
Chairperson Rent Control Board F/T	93
Chairperson Rent Control Board P/T	Special I
Chief Financial Officer	96
Chief Housing Inspector	93
Chief Water Treatment Plant Operator	94
City Administrator	98
Community Arts Coordinator	91
Community Organization Specialist	91
Confidential Aide	92
Confidential Assistant	92
Confidential Secretary	91
Construction Official	95
Coordinator of Monitoring and Evaluation	94
Data Processing Coordinator	95
Deputy Director of Police	97
Deputy Police Chief	97
Deputy Registrar of Vital Statistics	86
Deputy Municipal Clerk	88
Deputy Municipal Court Administrator	91
Director of Finance	97

Director of Fire	97
Director of International Programs	93
Director of Law	97
Director of Neighborhood Preservation Program	92
Director of Police	97
Director of Policy, & Economic Development	96
Director of Public Affairs	93
Director of Engineering and Public Works	96
Director of Senior Resource Center	93
Director of Social Services	95
Director of Water Utility	95
Fire Official	92
General Supervisor Parks	92
Housing Coordinator/Zoning Officer	94
Library Director	95
Maintenance Superintendent	94
Management Specialist	92
Mayor	98
Municipal Clerk	95
Municipal Court Administrator	93
Municipal Court Director	97
Municipal Court Judge	97
Municipal Court Judge P/T	Special II
Municipal Engineer	97
Municipal Magistrate	93
Municipal Parks Superintendent	94
Municipal Prosecutor	Special I
Municipal Recycling Coordinator	91
Office Supervisor	91
Payroll Supervisor	88
Personnel Assistant	91
Personnel Officer	93
Planner/Scheduler - Computerized Maintenance Management	92
Planning Board Attorney	Special I
Principal Librarian	93
Principal Planner	93
Program Coordinator - Non Emergency Transportation	91
Project Coordinator, Crime Prevention Program	95
Public Defender	Special I
Public Information Assistant	92
Public Information Officer	93
Purchasing Agent	92
Purchasing Manager	88
Recreation Center Director	91
Recreation Supervisor	86
Registrar of Vital Statistics	93
Rent Control Board Attorney	Special I
Rent Regulation Officer	86
Road Repair Supervisor	91
Secretarial Assistant	86
Secretary to Department Head	88
Senior Personnel Assistant	92
Senior Technician Information Systems	94
Site Facilitator	84
Special Law Enforcement Officer (Class 2)	84
Superintendent of Public Property	94
Superintendent of Public Works	95
Superintendent of Recreation	94
Supervising Accountant	91
Supervising Mechanic	92
Supervising Water Treatment Plant Operator	92
Supervising Water Treatment Plant Repairer	92
Supervisor of Billing and Collecting	91
Supervisor of Buildings and Grounds	88
Supervisor of Senior Citizen Activities	94
Supervisor Pumping Station Repair	91
Supervisor Sanitation (Public Works)	91
Supervisor Trees	92
Supervisor Water	92
Supervisor, Water Meters & Water Services	93
Supervisor Water Meter Reading / Water Meter Repair	91
Tax Assessor	94
Tax Collector	94

Water Supervisor
 Water Treatment Plant Superintendent
 Youth Activities Supervisor
 Youth Opportunity Coordinator

92
 95
 91
 92

O-121802

**ATTACHMENT B
 2018 SALARY RANGES FOR MANAGEMENT, SUPERVISORY
 AND CONFIDENTIAL EMPLOYEES**

<u>RANGE NUMBER</u>	<u>SALARY RANGES</u>	
	Minimum	Maximum
S01	\$ 3,500	\$ 60,000
S02	30,000	65,000
084	26,000	53,000
086	32,000	61,300
088	34,000	66,000
091	36,000	74,000
092	35,000	80,000
093	41,000	89,800
094	46,000	101,000
095	56,000	115,000
096	66,000	130,000
097	78,000	182,000
098	89,000	191,000

**ATTACHMENT B
 2019 SALARY RANGES FOR MANAGEMENT, SUPERVISORY
 AND CONFIDENTIAL EMPLOYEES**

<u>RANGE NUMBER</u>	<u>SALARY RANGES</u>	
	Minimum	Maximum
S01	\$ 3,500	\$ 61,000
S02	30,000	66,000
084	32,000	58,000
086	34,000	66,000
088	36,000	68,000
091	38,000	76,000
092	40,000	82,000
093	42,000	92,000
094	46,000	103,000
095	56,000	118,000

096	66,000	136,000
097	79,000	184,000
098	90,000	193,000

**ATTACHMENT B
2020 SALARY RANGES FOR MANAGEMENT, SUPERVISORY
AND CONFIDENTIAL EMPLOYEES**

<u>RANGE NUMBER</u>	<u>SALARY RANGES</u>	
	Minimum	Maximum
S01	\$ 3,500	\$ 62,000
S02	30,000	67,000
084	32,000	59,000
086	34,000	68,000
088	36,000	70,000
091	38,000	78,000
092	40,000	84,000
093	42,000	93,000
094	46,000	104,000
095	56,000	120,000
096	66,000	138,000
097	79,000	185,000
098	90,000	195,000

Eligibility for Longevity exists only at levels 86 and 88 and only for those employees hired prior to January 1, 1999.

Eligibility for overtime exists only at levels 86, 88, 91 and 92.

The compensation for dual title holders, when said situations exist, may exceed the maximum salary established for the primary title when authorized by the Mayor. In no case shall additional income exceed the maximum by greater than twenty (20%) percent.

SECTION III

In addition to compensation authorized pursuant to other sections of this Ordinance, there is hereby authorized to be paid an amount by way of a lump sum payment for accumulated sick leave (terminal leave) to employees who qualify for retirement under membership in the Public Employees Retirement System and who retire in good standing, provided that (1) the retirement becomes effective upon completion of employment with the City, (2) such employee has not resigned or been terminated for cause, (3) the calculation of the lump sum has been calculated in accordance with N.J.A.C. 5:30-15, and (4) the amount of the lump sum payment does not exceed the amounts determined in accordance with the following:

(a) Employees hired prior to January 1, 1991 are capped at an accumulation of one hundred fifty (150) days (1,050 hours for those who work seven (7) hour days and 1,200 hours for those who work eight (8) hour days). Exemption from this cap is given to any employee who had accumulated more than one hundred fifty (150) days as of January 1, 1991.

(b) Employees hired after January 1, 1991 are capped at an accumulation of Fifteen Thousand and 00/100 (\$15,000.00) Dollars upon retirement.

(c) Employees qualifying for terminal leave benefits shall make an appointment with the City Administrator for the purpose of developing a terminal leave payout schedule that is in the best interests of the City and the employee.

(d) Upon the death of an employee prior to retirement while in City employment and in good standing, regardless of age, the estate of said employee will be entitled to payment in the amount of fifty (50%) percent of the employee's accrued sick time at that time.

In addition to compensation authorized pursuant to other sections of this Ordinance, there is hereby authorized to be paid an amount by way of a lump sum payment for the value of all unused/accumulated vacation time which will be paid to an employee in good standing upon retirement or resignation from the City. An employee discharged for just cause is not eligible for this benefit.

The City Administrator is authorized to adopt and promulgate procedures to effectuate and carry out the provisions of this Section. Before any payment is made, the Chief Financial Officer, or his designee, must certify that sufficient documentation exists as to the amount of the accumulated absence, and that funds are available to pay for the amount due.

SECTION IV

All Ordinances or parts of Ordinances and the rules and regulations of the City of New Brunswick inconsistent with the provisions of this Ordinance are repealed to the extent of such inconsistency.

SECTION V

This Ordinance, being hereby deemed an emergency, shall become effective immediately upon passage and publication according to law.

ADOPTED ON FIRST READING:

DATED: December 5, 2018


COUNCIL PRESIDENT

ADOPTED ON SECOND READING:

DATED: December 19, 2018


COUNCIL PRESIDENT

ATTEST:


CITY CLERK

APPROVAL OF THE MAYOR ON THIS 20th DAY OF December, 2018.


MAYOR

APPROVALS:

CITY ADMINISTRATOR

CITY ATTORNEY

CHIEF FINANCIAL OFFICER

TAL/CG/kc

**AN ORDINANCE TO AMEND AND SUPPLEMENT AN ORDINANCE ENTITLED,
"AN ORDINANCE FIXING THE SALARIES AND WAGES OF VARIOUS EMPLOYEES,
OFFICIALS OF THE CITY OF NEW BRUNSWICK, PROVIDING FOR THE MANNER
OF PAYMENT," AND REPEALING ORDINANCES OR PARTS OF ORDINANCES
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The attached salary ranges in the following schedule containing minimum and maximum rates of compensation for employment classes shall be paid to qualifying officials and employees of the City of New Brunswick according to specific rates of compensation already determined and agreed upon by such employees in conjunction with the Mayor of the City of New Brunswick, based on the length of service, work performed, the quality of service rendered, and an ascending increment rate established between minimum and maximum salaries.

<u>TITLE</u>	<u>RANGE NUMBER</u>
Aide to the Mayor	92
Assessor Trainee	84
Assistant Business Administrator	97
Assistant Director of Finance	94
Assistant Library Director	92
Assistant Municipal Engineer	95
Assistant Municipal Attorney	Special I
Assistant Municipal Tax Collector	91
Assistant Personnel Technician	93
Assistant Public Works Superintendent	92
Assistant Superintendent of Parks	93
Assistant Superintendent of Public Property	92
Assistant Tax Assessor	92
Assistant Supervisor of Motor Pool	91
Assistant to the Administrator	92
Attorney	91
Board of Adjustment Attorney	Special I
Business Administrator	98
Business Manager	93
Chairperson Rent Control Board F/T	93
Chairperson Rent Control Board P/T	Special I
Chief Code Enforcement Officer	93
Chief Financial Officer	96
Chief Housing Inspector	93
Chief Sanitation Inspector	84
Chief Water Treatment Plant Operator	94
City Administrator	98
Community Arts Coordinator	91
Community Organization Specialist	91
Confidential Aide	92
Confidential Assistant	92
Confidential Secretary	91
Construction Official	95
Coordinator of Monitoring and Evaluation	94
Data Processing Coordinator	95
Deputy Director of Police	98

Deputy Police Chief	98
Deputy Registrar of Vital Statistics	86
Deputy Municipal Clerk	88
Deputy Municipal Court Administrator	91
Director of Finance	97
Director of Fire	98
Director of Human & Community Services	95
Director of International Programs	93
Director of Law	97
Director of Neighborhood Preservation Program	92
Director of Police	98
Director of Policy, & Economic Development	96
Director of Public Affairs	93
Director of Engineering and Public Works	96
Director of Senior Resource Center	93
Director of Social Services	95
Director of Water Utility	95
Fire Official	92
General Supervisor Parks	92
Housing Coordinator/Zoning Officer	94
Library Director	95
Maintenance Superintendent	94
Management Specialist	92
Mayor	98
Municipal Clerk	95
Municipal Court Administrator	93
Municipal Court Director	97
Municipal Court Judge	97
Municipal Court Judge P/T	Special I
Municipal Engineer	97
Municipal Magistrate	93
Municipal Parks Superintendent	94
Municipal Prosecutor	Special I
Municipal Recycling Coordinator	91
Office Supervisor	91
Payroll Supervisor	88
Personnel Assistant	91
Personnel Officer	93
Planner/Scheduler - Computerized Maintenance Management	92
Planning Board Attorney	Special I
Principal Librarian	93
Principal Planner	93
Program Coordinator - Non Emergency Transportation	91
Project Coordinator, Crime Prevention Program	95
Public Defender	Special I
Public Information Assistant	92
Public Information Officer	93
Purchasing Agent	92
Purchasing Manager	88
Recreation Center Director	91
Recreation Supervisor	86
Registrar of Vital Statistics	93
Rent Control Board Attorney	Special I
Rent Regulation Officer	86
Road Repair Supervisor	91
Secretarial Assistant	86
Secretary to Department Head	88
Senior Personnel Assistant	92
Senior Technician Information Systems	94
Site Facilitator	84
Special Law Enforcement Officer (Class 2)	84
Superintendent of Public Property	94
Superintendent of Recreation	94
Supervising Accountant	91
Supervising Mechanic	92
Supervising Water Treatment Plant Operator	92
Supervising Water Treatment Plant Repairer	92
Supervisor of Billing and Collecting	91
Supervisor of Buildings and Grounds	88
Supervisor of Senior Citizen Activities	94
Supervisor Pumping Station Repair	91
Supervisor Sanitation (Public Works)	91

Supervisor Trees	92
Supervisor Water	92
Supervisor, Water Meters & Water Services	93
Supervisor Water Meter Reading / Water Meter Repair	91
Tax Assessor	94
Tax Collector	94
Water Supervisor	92
Water Treatment Plant Superintendent	95
Youth Activities Supervisor	91
Youth Opportunity Coordinator	92

ATTACHMENT B
2020 SALARY RANGES FOR MANAGEMENT, SUPERVISORY
AND CONFIDENTIAL EMPLOYEES

<u>RANGE NUMBER</u>	<u>SALARY RANGES</u>	
	Minimum	Maximum
S01	\$ 3,500	\$ 62,000
S02	30,000	67,000
084	32,000	59,000
086	34,000	68,000
088	36,000	70,000
091	38,000	78,000
092	40,000	84,000
093	42,000	93,000
094	46,000	104,000
095	56,000	120,000
096	66,000	138,000
097	79,000	185,000
098	90,000	195,000

ATTACHMENT B
2021 SALARY RANGES FOR MANAGEMENT, SUPERVISORY
AND CONFIDENTIAL EMPLOYEES

<u>RANGE NUMBER</u>	<u>SALARY RANGES</u>	
	Minimum	Maximum
S01	\$ 3,500	\$64,000
S02	30,000	69,000
084	32,000	61,000
086	34,000	70,000
088	36,000	72,000
091	38,000	80,000

092	40,000	87,000
093	42,000	96,000
094	46,000	107,000
095	56,000	124,000
096	66,000	142,000
097	79,000	191,000
098	90,000	218,000

**ATTACHMENT B
2022 SALARY RANGES FOR MANAGEMENT, SUPERVISORY
AND CONFIDENTIAL EMPLOYEES**

<u>RANGE NUMBER</u>	<u>SALARY RANGES</u>	
	Minimum	Maximum
S01	\$ 3,500	\$66,000
S02	30,000	71,000
084	32,000	63,000
086	34,000	72,000
088	36,000	74,000
091	38,000	83,000
092	40,000	89,000
093	42,000	99,000
094	46,000	110,000
095	56,000	127,000
096	66,000	146,000
097	79,000	196,000
098	90,000	223,000

Eligibility for Longevity exists only at levels 86 and 88 and only for those employees hired prior to January 1, 1999.

Eligibility for overtime exists only at levels 86, 88, 91 and 92.

The compensation for dual title holders, when said situations exist, may exceed the maximum salary established for the primary title when authorized by the Mayor. In no case shall additional income exceed the maximum by greater than twenty (20%) percent.

SECTION III

In addition to compensation authorized pursuant to other sections of this Ordinance, there is hereby authorized to be paid an amount by way of a lump sum payment for accumulated sick leave (terminal leave) to employees who qualify for retirement under membership in the Public Employees Retirement System and who retire in good standing, provided that (1) the retirement becomes effective upon completion of employment with the City, (2) such employee has not resigned or been terminated for cause, (3) the calculation of the lump sum has been calculated in accordance with N.J.A.C. 5:30-15, and (4) the amount of the lump sum payment does not exceed the amounts determined in accordance with the following:

(a) Employees hired prior to January 1, 1991 are capped at an accumulation of one hundred fifty (150) days (1,050 hours for those who work seven (7) hour days and 1,200 hours for those who work eight

(8) hour days). Exemption from this cap is given to any employee who had accumulated more than one hundred fifty (150) days as of January 1, 1991.

(b) Employees hired after January 1, 1991 are capped at an accumulation of Fifteen Thousand and 00/100 (\$15,000.00) Dollars upon retirement.

(c) Employees qualifying for terminal leave benefits shall make an appointment with the City Administrator for the purpose of developing a terminal leave payout schedule that is in the best interests of the City and the employee.

(d) Upon the death of an employee prior to retirement while in City employment and in good standing, regardless of age, the estate of said employee will be entitled to payment in the amount of fifty (50%) percent of the employee's accrued sick time at that time.

In addition to compensation authorized pursuant to other sections of this Ordinance, there is hereby authorized to be paid an amount by way of a lump sum payment for the value of all unused/accumulated vacation time which will be paid to an employee in good standing upon retirement or resignation from the City. An employee discharged for just cause is not eligible for this benefit.

The City Administrator is authorized to adopt and promulgate procedures to effectuate and carry out the provisions of this Section. Before any payment is made, the Chief Financial Officer, or his designee, must certify that sufficient documentation exists as to the amount of the accumulated absence, and that funds are available to pay for the amount due.

SECTION IV

All Ordinances or parts of Ordinances and the rules and regulations of the City of New Brunswick inconsistent with the provisions of this Ordinance are repealed to the extent of such inconsistency.

SECTION V

This Ordinance shall become effective twenty (20) days following final adoption and publication as required by law.

ADOPTED ON FIRST READING:
DATED: January 6, 2021


COUNCIL PRESIDENT

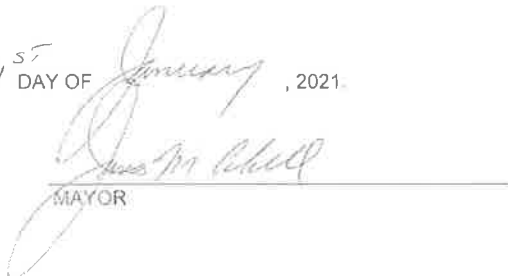
ADOPTED ON SECOND READING:
DATED: January 20, 2021


COUNCIL PRESIDENT

ATTEST:


CITY CLERK

APPROVAL OF THE MAYOR ON THIS 21ST DAY OF January, 2021.


MAYOR

APPROVALS:



CITY ADMINISTRATOR



CITY ATTORNEY



CHIEF FINANCIAL OFFICER

TKS/kc