

MONROE TOWNSHIP, MIDDLESEX COUNTY

ORDINANCE NO.: O-12-2017-035

AMENDMENT TO THE 2015 - 2018 SUPERVISORY PERSONNEL
SALARY AND WAGE ORDINANCE

ORDINANCE OF THE MONROE TOWNSHIP COUNCIL
FIXING THE SALARIES AND WAGES FOR VARIOUS OFFICIALS AND EMPLOYEES
OF THE TOWNSHIP OF MONROE, COUNTY OF MIDDLESEX
AND PROVIDING FOR THE MANNER OF PAYMENT THEREOF
AND RATIFYING SALARIES AND PAYMENTS TO EMPLOYEES AND OFFICIALS
PREVIOUSLY PAID

BE IT ORDAINED by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

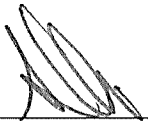
SECTION 1. The annual salary and wage ranges for the Supervisory Salary and Wage Ordinance of the Township of Monroe shall be amended as attached and made hereto apart of:

SECTION 2. All Ordinances or parts of Ordinances inconsistent with the provisions of this Ordinance shall be and the same are hereby repealed.

SECTION 3. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

SECTION 4. This Ordinance shall take effect upon final passage and publication as provided by law.

SO ORDAINED, as aforesaid.


STEPHEN DALINA, Council President

RECORDED VOTE – INTRODUCTION – December 4, 2017						
COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilman Baskin			X			
Councilwoman Cohen		X	X			
Councilman Leibowitz	X		X			
Council V. President Schneider			X			
Council President Dalina			X			

NOTICE

Notice is hereby given that the foregoing Ordinance was introduced and passed on first reading at a meeting of the Monroe Township Council held on December 4, 2017. Said Ordinance will again be read and considered for final passage at the next scheduled meeting of the Monroe Township Council to be held on December 27, 2017 at 7:00 p.m. at the Monroe Township Municipal Building, 1 Municipal Plaza, Monroe Township, New Jersey 08831. At said time and place all persons having an interest in the foregoing Ordinance will be granted an opportunity to be heard concerning the same prior to consideration for final passage by the Council.


PATRICIA REID, Township Clerk

RECORDED VOTE – SECOND READING & FINAL ADOPTION – December 27, 2017						
COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilman Baskin			X			
Councilwoman Cohen			X			
Councilman Leibowitz		X	X			
Council V. President Schneider	X		X			
Council President Dalina			X			

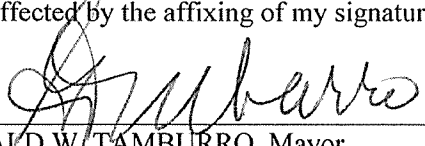
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PREVIOUSLY PAID**

MAYORAL APPROVAL

By virtue of the Optional Municipal Charter Law of 1950 and Chapter 3, Section 19 of the Code of the Township of Monroe, my approval of this Ordinance is effected by the affixing of my signature hereto.



GERALD W. TAMBURRO, Mayor

Date signed: 12/28/17

SUPERVISORY PERSONNEL SALARY AND WAGES
2015 TO 2018

POSITION

SALARY & WAGE RANGE

	MINIMUM		MAXIMUM
MAYOR	\$13,500	TO	\$ 15,000
COUNCIL PRESIDENT	\$5,850	TO	\$ 6,500
COUNCIL VICE-PRESIDENT	\$ 5,400	TO	\$ 6,000
COUNCIL MEMBER	\$ 5,400	TO	\$ 6,000
ACCOUNT SUPERVISOR- ESCROW PT	\$ 3,000	TO	\$ 12,356
ADA COORDINATOR	\$ 3,000	TO	\$ 4,371
ADJUNCT LIBRARY PROGRAM MGR.	\$ 49,000	TO	\$ 54,809
ADMINISTRATION BUDGET MANAGER P/T	\$ 10,000	TO	\$ 12,060
ADMINISTRATIVE COMPLIANCE OFFICER	\$ 5,000	TO	\$ 8,165
ADMINISTRATIVE OFFICER/ PLANNING & ZONING P/T	\$ 20,000	TO	\$ 25,125
AFFORDABLE HOUSING MANAGER	\$ 65,000	TO	\$ 80,400
AFFORDABLE HOUSING COORDINATOR	\$ 5,500	TO	\$ 11,055
AFFORDABLE HOUSING SUPERVISORY BOOKKEEPER P/T	\$ 2,000	TO	\$ 5,025
ALTERNATE MUNICIPAL PROSECUTOR	\$ 4,000	TO	\$ 4,568
APPROPRIATE AUTHORITY	\$ 11,498	TO	\$ 15,075
ASSISTANT DIRECTOR/ OUTREACH COORDINATOR	\$ 65,000	TO	\$ 85,321
ASSISTANT TO CONSTRUCTION OFFICIAL	\$ 8,000	TO	\$ 13,682
ASSISTANT TO EMERGENCY MANAGEMENT COORDINATOR	\$ 5,000	TO	\$ 30,327
ASSISTANT LIBRARY DIRECTOR/ PUBLIC SERVICE COORDINATOR	\$ 70,000	TO	\$ 96,216
ASS'T PURCHASING MANAGER (P/T)	\$ 5,000	TO	\$ 12,000
ASS'T. RECYCLING COORDINATOR	\$ 2,000	TO	\$ 5,276
ASSISTANT TAX ASSESSOR	\$ 50,000	TO	\$ 75,307
ASSISTANT TAX COLLECTOR	\$ 50,000	TO	\$ 75,307

ASS'T TO CLERK FOR ELECTIONS	\$ 1,000	TO	\$ 3,000
BUILDING ELECTRICAL, FIRE OR PLUMBING INSPECTORS	\$ 62,000	TO	\$ 90,710
ASSISTANT ZONING OFFICER - P/T	\$ 5,000	TO	\$ 5,276
BUILDING, ELECTRICAL, FIRE OR PLUMBING SUB-CODE OFFICIALS P.T. (HOURLY RATE)	\$ 22	TO	\$ 54
BUILDING SUB-CODE OFFICIAL	\$ 75,000	TO	\$ 102,798
BUSINESS ADMINISTRATOR	\$ 95,000	TO	\$ 156,797
BUDGET OFFICER	\$ 6,600	TO	\$ 15,000
CAPTAIN			\$ 159,437
CERTIFIED PUBLIC WORKS MANAGER PT	\$ 4,400	TO	\$ 8,818
CERTIFIED PESTICIDE APPLICATOR	\$ 3,600	TO	\$ 3,915
CERITFYING PAYROLL OFFICER - P/T	\$ 6,085	TO	\$ 8,980
CHIEF OF POLICE			\$ 171,956
CHIEF FINANCIAL OFFICER	\$ 90,000	TO	\$ 134,905
CLINICAL COORDINATOR (F/T)	\$ 63,000	TO	\$ 91,783
CONFIDENTIAL SECRETARY	\$ 49,000	TO	\$ 62,182
COORDINATOR CIRC & TECH SERVICES	\$ 50,000	TO	\$ 65,488
COUNSEL, SHADE TREE COMMISSION	\$ 7,000	TO	\$ 9,043
CONSERVATION OFFICER/ SHADE TREE COMMISSION	\$ 5,000	TO	\$ 7,301
COORDINATOR/AMBULANCE REIMBURSEMENT	\$ 8,000	TO	\$ 10,033
CONSTRUCTION OFFICIAL	\$ 90,000	TO	\$ 134,481
DEPUTY COURT ADMINISTRATOR	\$ 51,000	TO	\$ 73,284
DEPUTY TOWNSHIP CLERK	\$ 58,500	TO	\$ 82,202
DEPUTY TAX ASSESSOR	\$ 58,500	TO	\$ 94,991
DEPUTY EMERGENCY MANAGEMENT COORDINATOR	\$ 15,000	TO	\$ 30,327
DEPUTY DIRECTOR/EMS	\$ 60,000	TO	\$ 90,544

DEPUTY SUPERINTENDENT OF PUBLIC WORKS	\$ 70,000	TO	\$ 97,906
DEPUTY TAX COLLECTOR	\$ 58,500	TO	\$ 82,202
DIRECTOR/EMERGENCY MEDICAL SVCS.	\$ 68,000	TO	\$ 100,862
DIRECTOR OF LAW/TOWNSHIP ATTORNEY	\$ 20,000	TO	\$ 27,350
DIRECTOR - DEPT. OF CONSTRUCTION	\$ 15,000	TO	\$ 24,245
DIRECTOR-DEPARTMENT OF PLANNING & ENVIRONMENTAL PROT.	\$ 10,000	TO	\$ 13,836
DIRECTOR OF SENIOR SERVICES	\$ 70,000	TO	\$ 97,397
DIRECTOR OF PUBLIC WORKS	\$ 20,000	TO	\$ 26,170
DIRECTOR OF RECREATION	\$ 30,000	TO	\$ 41,250
DIRECTOR OF RECYCLING	\$ 10,000	TO	\$ 13,780
EDUCATOR P/T	\$ 16.00	TO	\$ 26.66
ELECTRICAL SUB-CODE OFFICIAL	\$ 75,000	TO	\$ 102,798
EMS SPECIAL PROJECTS MANAGER - P/T	\$ 5,000	TO	\$ 7,035
EMERGENCY MEDICAL TECHICIAN PER- DIEM (HOURLY RATE)	\$ 16.59	TO	\$ 19.00
(SHALL BE PAID THE RATE OF TIME AND ONE-HALF WHEN WORKING LABOR DAY, JULY 4TH, MEMORIAL DAY, THANKSGIVING DAY, CHRISTMAS EVE, CHRISTMAS DAY, NEW YEAR'S EVE, AND NEW YEAR'S DAY)			
ENGINEER, ZONING BOARD OF ADJUSTMENT	\$ 20,000	TO	\$ 27,357
ENGINEER, PLANNING BOARD	\$ 15,000	TO	\$ 27,357
ENVIRONMENTAL PROTECTION MGR.	\$ 74,000	TO	\$ 103,115
EXECUTIVE SECRETARY	\$ 52,000	TO	\$ 77,603
EXECUTIVE SECRETARY/OFF.MGR.	\$ 62,000	TO	\$ 90,469
FINANCE OFFICE MANAGER P/T	\$ 5,000	TO	\$ 10,250
FIRE PROTECTION SUB- CODE OFFICIAL F/T	\$ 75,000	TO	\$ 102,798
FIRE SUB-CODE OFFICIAL (P/T)	\$ 6,000	TO	\$ 7,985
FIXED ASSET ACCOUNTING	\$ 7,000	TO	\$ 16,517

DIRECTOR OF HEALTH & HUMAN RESOURCES	\$ 60,000	TO	\$ 100,000
JUNIOR LIBRARIAN	\$ 50,000	TO	\$ 68,937
LIBRARY PAGE (HOURLY RATE)	\$ 8.38	TO	\$ 11.97
LIBRARY DIRECTOR	\$ 90,000	TO	\$ 130,220
LIBRARY REFERENCE AND VIRTUAL SERVICES MANAGER	\$ 65,000	TO	\$ 87,028
LIBRARY SUPERVISORY SUNDAYS HOURLY RATE	\$ 38.05	TO	\$ 10.77
MGR. OF LIBRARY/INFORMATION & OUTREACH SVCS.	\$ 65,000	TO	\$ 93,969
MUNICIPAL ALLIANCE COORDINATOR	\$ 2,000	TO	\$ 2,829
MUNICIPAL ARTS COORDINATOR	\$ 12,000	TO	\$ 21,800
MUNICIPAL COURT ADMINISTRATOR	\$ 65,000	TO	\$ 101,911
MUNICIPAL COURT JUDGE	\$ 45,000	TO	\$ 53,547
OCCUPATIONAL HEALTH & SAFETY MANAGER P/T	\$ 10,000	TO	\$ 14,562
OEM COORDINATOR	\$ 15,000	TO	\$ 30,327
OEM COORDINATOR - EMS	\$ 10,000	TO	\$ 10,665
OPEN SPACE COORDINATOR	\$ 5,000	TO	\$ 6,396
PLUMBING SUB- CODE OFFICIAL	\$ 75,000	TO	\$ 102,798
PLANNING ADMINSTRATOR	\$ 90,000	TO	\$ 125,102
POLICE PRIVATE BILLING MGR.	\$ 3,649	TO	\$ 4,130
PRINCIPAL TECHNICAL ASSISTANT TO CONSTRUCTION OFFICIAL	\$ 55,000	TO	\$ 77,642
PARKS MANAGER	\$ 55,000	TO	\$ 79,935
CERTIFIED PARKS MANAGER	\$ 85,000	TO	\$ 95,475
PROGRAM SUPERVISOR P/T & F/T	\$ 7,000	TO	\$ 67,696
PROSECUTOR	\$ 40,000	TO	\$ 47,714
PUBLIC DEFENDER	\$ 15,000	TO	\$ 24,206
PUBLIC INFORMATION OFFICER	\$ 50,000	TO	\$ 90,450
QUALIFIED PURCHASING AGENT	\$ 25,000	TO	\$ 29,498

INTERIM QUALIFIED PURCHASING AGENT P/T	\$ -	TO	\$1,000/mth
RADIO SYSTEM ADMINISTRATOR (HOURLY RATE)	\$ 30.00	TO	\$ 36.16
RECREATION ASSISTANT SUPERINTENDENT	\$ 73,000	TO	\$ 92,467
REDISTRICTING OFFICER	\$ 2,000	TO	\$ 2,558
REVENUE COLLECTOR	\$ 70,000	TO	\$ 111,135
SECRETARY - AFFORDABLE HOUSING	\$ 5,500	TO	\$ 6,562
SECRETARY - CULTURAL ARTS COMMISSION	\$ 2,500	TO	\$ 3,572
SECRETARY TO CITIZEN REVIEW BOARD NJ TRAINING SCHOOL FOR BOYS	\$ 1,000	TO	\$ 1,411
SECRETARY - ENVIRONMENTAL COMMISSION	\$ 2,500	TO	\$ 3,572
SECRETARY/ FIELD INSPECTOR/ SHADE TREE COMMISSION	\$ 5,000	TO	\$ 8,818
SECRETARY - OPEN SPACE/FARMLAND PRESERVATION COMMISSION	\$ 2,500	TO	\$ 3,572
SECRETARY - HISTORICAL PRESERVATION COMMISSION	\$ 2,500	TO	\$ 3,572
SECRETARY-MISC BOARD OR COMM.	\$ 2,500	TO	\$ 3,572
SECRETARY - PLANNING BOARD	\$ 4,000	TO	\$ 8,154
SECRETARY - HUMAN RELATIONS	\$ 2,500	TO	\$ 3,572
SECRETARY - ZONING BOARD OF ADJUSTMENT	\$ 4,000	TO	\$ 8,154
SECRETARY - YOUTH & RECREATION ADVISORY BOARD	\$ 2,500	TO	\$ 3,572
SENIOR LIBRARIAN	\$ 55,000	TO	\$ 78,039
SENIOR OUTREACH PROFESSIONAL	\$ 50,000	TO	\$ 68,638
SENIOR SERVICES SOCIAL WORKER	\$ 50,000	TO	\$ 70,350
S.H.I.P. COUNSELOR	\$ 2,500	TO	\$ 3,198
SPECIAL EVENTS COORDINATOR	\$ 1,175	TO	\$ 13,316
STUDENT AIDE (HOURLY RATE)	\$ 8.38	TO	\$ 11.97
SUPERINTENDENT OF PUBLIC WORKS	\$ 75,000	TO	\$ 109,255

SUPERINTENDENT OF RECREATION	\$ 75,000	TO	\$ 97,906
SUPERVISOR OF TRANSPORTATION	\$ 50,000	TO	\$ 76,150
SUPERVISORY LIBRARIAN	\$ 57,000	TO	\$ 81,909
TAX ASSESSOR	\$ 85,000	TO	\$ 135,060
TAX SEARCH OFFICER	\$ 5,000	TO	\$ 11,444
TOWNSHIP CLERK	\$ 80,000	TO	\$ 116,691
TOWNSHIP CLERK FOR ELECTIONS	\$ 5,000	TO	\$ 11,489
TOWNSHIP ENGINEER	\$ 24,000	TO	\$ 27,350
TOWNSHIP RECORDS MANAGEMENT COORD.	\$ 40,000	TO	\$ 70,350
TRANSITIONAL BUSINESS ADMINISTRATOR	\$ 90,000	TO	\$ 155,775
UTILITY DEPARTMENT GENERAL MANAGER	\$ 84,000	TO	\$ 117,363
UTILITY DEPARTMENT ENGINEERING PROJECT MANAGER	\$ 65,000	TO	\$ 85,425
UTILITY DIRECTOR	\$ 100,000	TO	\$ 184,933
UTILITY FINANCE MANAGER	\$ 70,000	TO	\$ 124,497
UTILITY PURCHASING MANAGER	\$ 50,000	TO	\$ 90,544
UTILITY SAFETY COMPLIANCE MANAGER	\$ 50,000	TO	\$ 84,885
UTILITY EXECUTIVE SECRETARY	\$ 50,000	TO	\$ 76,836
UTILITY INFORMATION SYSTEMS MANAGER	\$ 70,000	TO	\$ 108,784
UTILITY STAFF ENGINEER	\$ 65,000	TO	\$ 141,420
UTILITY-WATER OPERATION FIELD MGR	\$ 70,000	TO	\$ 97,906
UTILITY-SEWER OPERATIONS FIELD MGR	\$ 70,000	TO	\$ 97,906
UTILITY WATER SUPERINTENDENT	\$ 70,000	TO	\$ 130,000
UTILITY SEWER SUPERINTENDENT	\$ 70,000	TO	\$ 130,000
ZONING OFFICER	\$ 50,000	TO	\$ 73,708
<u>SEASONAL RANGES</u>			
ARTS & CRAFTS INSTRUCTOR	\$ 1,175	TO	\$ 2,224
ASSISTANT DIRECTOR	\$ 1,958	TO	\$ 3,516

BASKETBALL DIRECTOR	\$ 778	TO	\$ 1,629
COUNSELORS			
SUMMER & HANDICAPPED RECREATION (HOURLY RATE)	\$ 8.38	TO	\$ 15.78
DOG CENSUS COORDINATOR	\$ 778	TO	\$ 1,629
DOG CENSUS FIELD PERSONNEL (HOURLY RATE)	\$ 8.38	TO	\$ 11.97
SPECIAL NEEDS RECREATION PROGRAM DIRECTOR	\$ 2,088	TO	\$ 3,485
SPECIAL NEEDS RECREATIONAL SUPERVISOR	\$ 1,556	TO	\$ 3,032
PLAYGROUND DIRECTOR	\$ 2,126	TO	\$ 4,004
PLAYGROUND SUPERVISOR	\$ 1,612	TO	\$ 3,004
PART-TIME/FULL-TIME TEMPORARY (HOURLY RATE)	\$ 8.38	TO	\$ 31.87
PROGRAM SUPV. SEASONAL- PART TIME	\$ 3,883	TO	\$ 13,159
SPECIAL EVENTS COORD./SEASONAL	\$ 1,175	TO	\$ 3,033
SUMMER HIGH SCHOOL RECREATION SUPERVISORS	\$ 622	TO	\$ 1,213
SUMMER HIGH SCHOOL TEMP. (HOURLY RATE)	\$ 8.38	TO	\$ 11.97
WATER SAFETY INSTRUCTOR	\$ 522	TO	\$ 1,017
WRESTLING DIRECTORS	\$ 778	TO	\$ 1,629

MONROE TOWNSHIP, MIDDLESEX COUNTY

RESOLUTION NO.: R-3-2017-071a

**RESOLUTION OF THE MONROE TOWNSHIP COUNCIL
GRANTING ITS ADVICE AND CONSENT TO THE APPOINTMENT
OF ALAN M. WEINBERG AS
DIRECTOR OF THE DEPARTMENT OF ADMINISTRATION AND FINANCE
AND WHO SHALL SERVES AS
BUSINESS ADMINISTRATOR**

WHEREAS, the Honorable Gerald W. Tamburro, Mayor of the Township of Monroe, in the County of Middlesex, pursuant to N.J.S.A. 40:69A-43 and Chapter 3, Article VI of the Code of the Township of Monroe, has appointed Alan M. Weinberg as Director of the Department of Administration and Finance; and

WHEREAS, the appointment as Director of the Department of Administration and Finance shall be coterminous with the term of Gerald W. Tamburro, Mayor of the Township of Monroe, or until the appointment and qualification of a successor; and

WHEREAS, the appointment of Director of the Department of Administration and Finance requires the advice and consent of the Township Council;

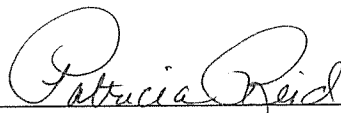
NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it has rendered its advice and hereby consents to the appointment of Alan M. Weinberg as Director of the Department of Administration and Finance and to thereby serve as the Business Administrator for the Township of Monroe.



STEPHEN DALINA, Council Vice President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Monroe Township Council at its meeting held on March 6, 2017.



PATRICIA REID, Township Clerk



Township of Monroe

County of Middlesex

GERALD W. TAMBURRO
Mayor

ADMINISTRATIVE OFFICES:

Municipal Complex
1 Municipal Plaza
Monroe Township, NJ 08831
(732) 521-4400
(732) 521-5659 FAX

February 14, 2017

Members of the Township Council
Township of Monroe
1 Municipal Plaza
Monroe Township, N.J. 08831

Dear Members:

It is with pleasure that I submit to you the following name for appointment
as **BUSINESS ADMINISTRATOR/DIRECTOR OF ADMINISTRATION**
commencing April 1, 2017.

Alan M. Weinberg

Your Advice and Consent will be appreciated.

Very truly yours,

GERALD W. TAMBURRO
Mayor

GWT:ka
Cc:Clerk for Council
Personnel File
Appt. File

MONROE TOWNSHIP, MIDDLESEX COUNTY

RESOLUTION NO.: R-3-2017-71b

**RESOLUTION OF THE MONROE TOWNSHIP COUNCIL
AUTHORIZING EXECUTION OF AN EMPLOYMENT AGREEMENT
BY AND BETWEEN THE TOWNSHIP OF MONROE
AND ALAN M. WEINBERG AS
DIRECTOR OF THE DEPARTMENT OF ADMINISTRATION AND FINANCE
AND WHO SHALL SERVE AS BUSINESS ADMINISTRATOR**

WHEREAS, the Township of Monroe and Alan M. Weinberg have reached an agreement on a contract pursuant to which Alan M. Weinberg shall be engaged as Business Administrator and shall perform those duties as are required by the laws of the State of New Jersey and Articles V and VI of the Code of the Township of Monroe, including but not limited to the Directorship of the Department of Administration and Finance and shall receive an annual salary consistent with the Township Salary and Wage Ordinance; and

WHEREAS, a copy of the referenced Employment Agreement is annexed hereto as Exhibit "A" and made a part hereof; and

WHEREAS, this Agreement shall be effective from April 1, 2017 through and including December 31, 2019;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Mayor and Township Clerk are hereby authorized and directed to execute the annexed Employment Agreement between the Township of Monroe and Alan M. Weinberg.

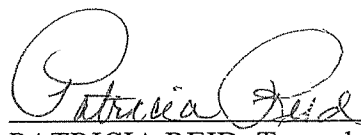
SO RESOLVED, as aforesaid.



STEPHEN DALINA, Council Vice President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Monroe Township Council at its meeting held on March 6, 2017.



PATRICIA REID, Township Clerk

EMPLOYMENT AGREEMENT

AGREEMENT dated March 6, 2017 between the Township of Monroe, Middlesex County, New Jersey (the "Township") and Alan M. Weinberg.

1. **Employment.** The Township employs Alan W. Weinberg who accepts employment as Business Administrator of the Township upon the terms and conditions of this Agreement and the applicable laws of the State of New Jersey and the Code of the Township of Monroe.
2. **Term.** The term of employment shall commence on April 1, 2017 and shall run coterminous with the term of Mayor Gerald W. Tamburro, Mayor of the Township of Monroe and until the appointment and qualification of a successor.
3. **Compensation.** For all services rendered by Alan M. Weinberg, he shall be paid an annual base salary of \$140,000 as Business Administrator in 2017 and shall receive a 2% annual increase in years 2018 and 2019. Upon Issuance of a N.J. Qualified Purchasing Agent certification, Alan M. Weinberg shall receive an annual salary of \$25,000 for this responsibility. All adjustments to the annual salary agreed upon by the Mayor shall be submitted to the Township Council for approval according to the applicable laws of the State of New Jersey and the Code of the Township of Monroe. Alan M. Weinberg shall receive the regular employee benefits package given to all full-time employees of Monroe. Salary payments shall be subject to withholding and other applicable laws.
4. **Duties.** As Business Administrator, Alan M. Weinberg shall perform those duties as required by the laws of the State of New Jersey and Articles V and VI of the Code of the Township of Monroe, including but not limited to, the Directorship of the Department of Administration and Finance.
5. **Working Facilities.** Alan M. Weinberg shall have a private office, secretarial help and such other facilities, resources and services as are suitable to his position and appropriate for the performance of his duties.
6. **Vacation, Personal Days and Holidays.** Alan M. Weinberg shall receive twenty (20) vacation days, four (4) personal days, thirteen (13) sick days for reasons of illness or incapacity to perform his work-related services, and those Holidays, not to exceed thirteen (13) days plus two (2) floating Holidays granted annually by the Township (and consistent with the existing time-related benefits afforded to full-time management employees of the Township). Alan M. Weinberg, upon his request may be paid for a maximum of ten (10) days of unused vacation at the end of each year in lieu of carrying over those days to the following year.
7. **Educational Courses, Conferences and Conventions.** Alan M. Weinberg, subject to the approval of the Mayor, shall be authorized to attend educational course, conferences and conventions in order to assist him in the performance of his duties, all of which shall be at the expense of the Township.
8. **Benefits Upon Termination of Employment.** In the event of termination of employment, for other than cause, Alan M. Weinberg shall receive a lump sum payment for accrued vacation days up to one (1) year at the rate of compensation being paid during the annual period that termination of employment occurs. Alan M. Weinberg shall receive payment of these benefits

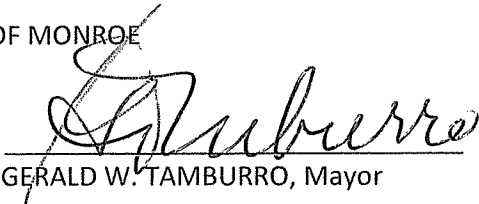
no later than thirty (30) days following the date of termination of employment. Alan M. Weinberg must give the Township ninety (90) days written notice of his intent to terminate employment. Provided the Township terminates Alan M. Weinberg for reasons other than cause, Alan M. Weinberg, in addition to other benefits contained herein, shall receive severance pay calculated on a ninety (90) day employment period. Upon full PERS retirement, the Business Administrator shall be entitled to medical and prescription benefits in accordance with State Law and the Monroe Township Code.

9. **Discrimination.** The provisions of N.J.S.A. 10:2-4 dealing with discrimination in employment on public contracts, and N.J.S.A. 17:27-1 et seq., dealing with affirmative action and the rules and regulations promulgated hereunto, shall be incorporated herein and made binding.
10. **Monthly Car Allowance.** In lieu of the Township providing the Business Administrator with a Township car, the Township shall pay Alan M. Weinberg \$250.00 per month for the use of his personal vehicle.
11. **Prior Agreement.** This agreement contains the entire understanding of the parties. It may not be changed orally but only by an agreement in writing signed by the Mayor and Alan M. Weinberg and approved by the Township Council.

IN WITNESS WHEREOF the parties have executed this Agreement on the 6 day of March, 2017.

TOWNSHIP OF MONROE

By:


GERALD W. TAMBURRO, Mayor


ALAN M. WEINBERG

WITNESS:


PATRICIA REID, Township Clerk

MONROE TOWNSHIP, MIDDLESEX COUNTY

RESOLUTION NO.: R-2-2018-070

**RESOLUTION OF THE MONROE TOWNSHIP COUNCIL
APPOINTING ALAN WEINBERG AS QUALIFIED PURCHASING AGENT
AND SETTING THE BID THRESHOLD**

WHEREAS, pursuant to N.J.S.A. 40A:11-9(b), contracting units that have appointed a Qualified Purchasing Agent are authorized to take advantage of a higher bid threshold pursuant to N.J.S.A. 40A:11-3, giving municipalities the ability to increase their bid threshold to \$40,000.00; and

WHEREAS, the Honorable Gerald W. Tamburro, Mayor of the Township of Monroe, by copy of letter dated January 23, 2018, has requested the advice and consent of the Township Council to appoint **Alan Weinberg**, as Qualified Purchasing Agent, commencing January 1, 2018; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Alan Weinberg possesses the designation of Qualified Purchasing Agent; and

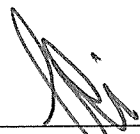
WHEREAS, the Township Council is desirous of appointing Alan Weinberg as the Qualified Purchasing Agent for Monroe Township, hereby authorizing him to exercise the duties of purchasing agent pursuant to N.J.S.A. 40A:11-2(30), with specific relevance to the authority, responsibility and accountability of the purchasing activity of the Township of Monroe as well as granting him authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, as stated in Resolution No. R-10-2015-262 the bid threshold for the Township of Monroe shall be \$40,000.00.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Monroe, County of Middlesex, and State of New Jersey, that they hereby consent to the appointment of Alan Weinberg as Qualified Purchasing Agent for the Township of Monroe and the bid threshold shall be set at \$40,000.00.

BE IT FURTHER RESOLVED, in accordance with N.J.A.C. 5:34-5.2, the Township Clerk is hereby authorized and directed to forward a certified copy of this Resolution to the Director of the Division of Local Government Services.

SO RESOLVED, as aforesaid.



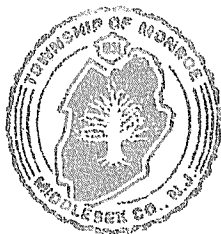
STEPHEN DALINA, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Monroe Township Council at its meeting held on February 5, 2018.



PATRICIA REID, Township Clerk



Township of Monroe,

County of Middlesex

ADMINISTRATIVE OFFICES:

Municipal Complex
1 Municipal Plaza
Monroe Township, NJ 08831
(732) 521-4400
(732) 521-5659 FAX

GERALD W. TAMBURRO
Mayor

January 23, 2018

Members of the Township Council
Township of Monroe
1 Municipal Plaza
Monroe Township, N.J. 08831

Dear Members:

I submit to you the following name for appointment as the **Qualified Purchasing Agent**.

Alan Weinberg

Your Advice and Consent will be appreciated.

Very truly yours,

Gerald W. Tamburro
Mayor

Cc: Clerk for Council



State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO Box 803
TRENTON, NJ 08625-0803

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

CHARLES A. RICHMAN
Commissioner

January 11, 2018

Alan M. Weinberg
731 Warren Street
Westfield, NJ 07090

Dear Mr. Weinberg:

Congratulations! You successfully completed the examination for a Qualified Purchasing Agent Certificate that was held on December 12, 2017. Your score is 88.5.

Your QPA Certificate will be issued upon receipt of a check or money order in the amount of \$25 drawn to the order of the State Treasurer and forwarded to the Certification Unit, Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625-0803. Unless you instruct otherwise, your name will appear on the certificate as it does in the heading of this letter.

As you know, the QPA certification is subject to renewal every three years. Renewal is conditioned upon completing 20 contact hours of continuing education courses in specified subject areas. Enclosed is a "Record of Continuing Education/Certification Renewal Application" form to be used for tracking your continuing education contact hours. **Your initial certification renewal date is December 31, 2020. This is the only notice that you will receive from the Division advising you of your renewal date. It is your responsibility to apply in a timely manner for certification renewal.** Additional instructions concerning the renewal process and application form are contained in Local Finance Notice 2012-17.

Enclosed is a list of approved continuing education sponsors. You should contact these organizations directly and ask to be placed on a mailing list in order to receive notice of future continuing education courses.

Some courses may not indicate any Division approved contact hours. This is probably because the course sponsor did not request approval from the Division. However, if you believe that the course would qualify for QPA contact hours, you may submit an Individual Continuing Education Agreement form to the Certification Unit for review and consideration. Information concerning approved courses and copies of the forms mentioned herein may be obtained at the Division's website: www.nj.gov/dca/divisions/dlgs.

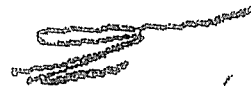


Any notifications from the Division regarding changes in certification requirements will be distributed via e-mail rather than regular mail. Certified QPAs must subscribe to the Division's **DLGS News** e-mail notification system (listserv) to receive such notices. Notices are typically distributed semi-monthly to registered subscribers. You can subscribe to DLGS News by entering an e-mail address on the DLGS News web page at http://www.nj.gov/dca/divisions/dlgs/uptodate/dlgs_email_news.html.

Should you have any questions regarding your certification, you may contact Shannon Hudak, Certification Unit Manager, at (609) 292-9757, or via email at shannon.hudak@dca.nj.gov.

I wish you great success in local government.

Sincerely,



Timothy J. Cunningham, Director
Division of Local Government Services

TJC:sh:mr
Enc.

MONROE TOWNSHIP, MIDDLESEX COUNTY

ORDINANCE NO.: O-12-2019-030

SUPERVISORY PERSONNEL 2020 SALARY AND WAGE ORDINANCE
FOR MONROE TOWNSHIP, MIDDLESEX COUNTY

ORDINANCE OF THE MONROE TOWNSHIP COUNCIL
FIXING THE SALARIES AND WAGES FOR VARIOUS OFFICIALS AND
EMPLOYEES OF THE TOWNSHIP OF MONROE, MIDDLESEX COUNTY

BE IT ORDAINED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey as follows:

SECTION 1. The Township is governed by the provisions of the Faulkner Act, Mayor-Council form of government. N.J.S.A. 40:69A-1, et. seq. Under the Mayor council form certain annual salaries, wages and other compensation are set by the Township Council as attached hereto and made a part hereof, effective January 1, 2020, as hereinafter specified.

SECTION 2. All Ordinances or parts of Ordinances inconsistent with the provisions of this Ordinance shall be and the same are hereby repealed.

SECTION 3. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

SECTION 4. This Ordinance shall take effect upon final passage and publication as provided by law.

SO ORDAINED, as aforesaid.



STEPHEN DALINA, Council President

RECORDED VOTE – INTRODUCTION – December 10, 2019						
COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilman Baskin			X			
Councilwoman Cohen	X		X			
Councilman Dipierro			X			
Council V. President Schneider		X	X			
Council President Dalina			X			

NOTICE

Notice is hereby given that the foregoing Ordinance was introduced and passed on first reading at a meeting of the Monroe Township Council held on December 10, 2019. Said Ordinance will again be read and considered for final passage at the next scheduled meeting of the Monroe Township Council to be held on December 23, 2019 at 7:00 p.m. at the Monroe Township Municipal Building, 1 Municipal Plaza, Monroe Township, New Jersey 08831. At said time and place all persons having an interest in the foregoing Ordinance will be granted an opportunity to be heard concerning the same prior to consideration for final passage by the Council.



PATRICIA REID, Township Clerk

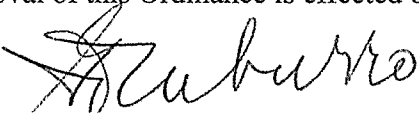
RECORDED VOTE – SECOND READING & FINAL ADOPTION– December 23, 2019						
COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilman Baskin			X			
Councilwoman Cohen	X		X			
Councilman Dipierro			X			
Council V. President Schneider		X	X			
Council President Dalina			X			

ORDINANCE NO.: O-12-2019-030

**SUPERVISORY PERSONNEL 2020 SALARY AND WAGE ORDINANCE
FOR MONROE TOWNSHIP, MIDDLESEX COUNTY**

MAYORAL APPROVAL

By virtue of the Optional Municipal Charter Law of 1950 and Chapter 3, Section 19 of the Code of the Township of Monroe, my approval of this Ordinance is effected by the affixing of my signature hereto.



 GERALD W. TAMBURRO, Mayor

Date signed: 12/24/19

2020 SALARY AND WAGE RANGES

POSITION

	MINIMUM		2020 MAXIMUM
MAYOR	\$	13,500	TO \$ 15,000
APPROPRIATE AUTHORITY	\$	11,498	TO \$ 15,000
COUNCIL PRESIDENT	\$	5,850	TO \$ 6,500
COUNCIL VICE-PRESIDENT	\$	5,400	TO \$ 6,000
COUNCIL MEMBER	\$	5,400	TO \$ 6,000
BUSINESS ADMINISTRATOR	\$	95,000	TO \$ 176,000
CHIEF FINANCIAL OFFICER	\$	90,000	TO \$ 160,000
DIRECTOR - DEPT. OF CONSTRUCTION/ CONSTRUCTION OFFICIAL	\$	90,000	TO \$ 158,000
MUNICIPAL COURT JUDGE	\$	45,000	TO \$ 65,000
PROSECUTOR	\$	40,000	TO \$ 58,000
ALTERNATE MUNICIPAL PROSECUTOR	\$	4,000	TO \$ 7,000
PUBLIC DEFENDER	\$	15,000	TO \$ 30,000
DIRECTOR OF PLANNING AND ENVIRONMENTAL PROTECTION	\$	90,000	TO \$ 120,000
DIRECTOR/SUPERINTENDENT OF PUBLIC WORKS	\$	85,000	TO \$ 143,000
UTILITY DIRECTOR	\$	100,000	TO \$ 177,000
DIRECTOR OF LAW – TWP. ATTORNEY	\$	0	TO \$ 28,034
DIRECTOR OF ENGINEERING – TWP. ENGINEER	\$	0	TO \$ 28,034

MONROE TOWNSHIP, MIDDLESEX COUNTY

RESOLUTION NO.: R-1-2020-038

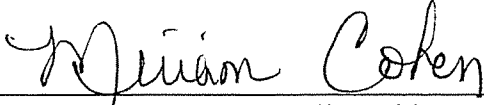
**RESOLUTION OF THE MONROE TOWNSHIP COUNCIL
GRANTING ITS ADVICE AND CONSENT
TO THE APPOINTMENT OF ALAN WEINBERG AS
DIRECTOR OF THE DEPARTMENT OF ADMINISTRATION AND FINANCE
AND WHO SHALL SERVE AS BUSINESS ADMINISTRATOR**

WHEREAS, the Honorable Gerald W. Tamburro, Mayor of the Township of Monroe, in the County of Middlesex, pursuant to N.J.S.A. 40:69A-43 and Chapter 3, Article VI of the Code of the Township of Monroe, has appointed Alan Weinberg as Director of the Department of Administration and Finance and shall thereby serve as Township Business Administrator; and

WHEREAS, the appointment as Director of the Department of Administration and Finance shall be coterminous with the term of Gerald W. Tamburro, Mayor of the Township of Monroe, or until the appointment and qualification of their successor; and

WHEREAS, the appointment of Director of the Department of Administration and Finance requires the advice and consent of the Township Council;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it has rendered its advice and hereby consents to the appointment of Alan Weinberg as Director of the Department of Administration and Finance and to thereby serve as the Business Administrator for the Township of Monroe.



MIRIAM COHEN, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Monroe Township Council at its meeting held on January 8, 2020.



PATRICIA REID, Township Clerk



Township of Monroe

County of Middlesex

GERALD W. TAMBURRO
Mayor

December 30, 2019

Members of the Township Council
Township of Monroe
1 Municipal Plaza
Monroe Township, NJ 08831

ADMINISTRATIVE OFFICES:

Municipal Complex
1 Municipal Plaza
Monroe Township, NJ 08831
(732) 521-4400
(732) 521-5659 FAX

Dear Members,

It is with pleasure that I submit to you the following name for appointment as **Business Administrator/Director of Administration and Finance/Qualified Purchasing Agent**, effective January 1, 2020.

Alan Weinberg

Your advice and consent will be appreciated.

Sincerely,

Gerald W. Tamburro
Mayor

cc: Clerk for Council
Appointment File

MONROE TOWNSHIP, MIDDLESEX COUNTY

RESOLUTION NO.: R-1-2020-039

**RESOLUTION OF THE MONROE TOWNSHIP COUNCIL
APPOINTING ALAN WEINBERG AS QUALIFIED PURCHASING AGENT
AND SETTING THE BID THRESHOLD**

WHEREAS, pursuant to N.J.S.A. 40A:11-9(b), contracting units that have appointed a Qualified Purchasing Agent are authorized to take advantage of a higher bid threshold pursuant to N.J.S.A. 40A:11-3, giving municipalities the ability to increase their bid threshold to \$40,000.00; and

WHEREAS, the Honorable Gerald W. Tamburro, Mayor of the Township of Monroe, by copy of letter dated December 30, 2019, has requested the advice and consent of the Township Council to appoint **Alan Weinberg**, as Qualified Purchasing Agent, commencing January 1, 2020; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

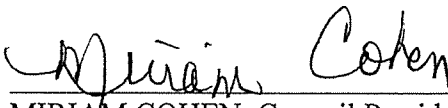
WHEREAS, Alan Weinberg possesses the designation of Qualified Purchasing Agent; and

WHEREAS, the Township Council is desirous of appointing Alan Weinberg as the Qualified Purchasing Agent for Monroe Township, hereby authorizing him to exercise the duties of purchasing agent pursuant to N.J.S.A. 40A:11-2(30), with specific relevance to the authority, responsibility and accountability of the purchasing activity of the Township of Monroe as well as granting him authorization to negotiate and award such contracts below the bid threshold; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Monroe, County of Middlesex, and State of New Jersey, that they hereby consent to the appointment of Alan Weinberg as Qualified Purchasing Agent for the Township of Monroe and the bid threshold shall be set at \$40,000.00.

BE IT FURTHER RESOLVED, in accordance with N.J.A.C. 5:34-5.2, the Township Clerk is hereby authorized and directed to forward a certified copy of this Resolution to the Director of the Division of Local Government Services.

SO RESOLVED, as aforesaid.



MIRIAM COHEN, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Monroe Township Council at its meeting held on January 8, 2020.



PATRICIA REID, Township Clerk



Township of Monroe

County of Middlesex

GERALD W. TAMBURRO
Mayor

ADMINISTRATIVE OFFICES:

Municipal Complex
1 Municipal Plaza
Monroe Township, NJ 08831
(732) 521-4400
(732) 521-5659 FAX

December 30, 2019

Members of the Township Council
Township of Monroe
1 Municipal Plaza
Monroe Township, NJ 08831

Dear Members,

It is with pleasure that I submit to you the following name for appointment as **Business Administrator/Director of Administration and Finance/Qualified Purchasing Agent**, effective January 1, 2020.

Alan Weinberg

Your advice and consent will be appreciated.

Sincerely,

Gerald W. Tamburro
Mayor

cc: Clerk for Council
Appointment File

MONROE TOWNSHIP, MIDDLESEX COUNTY

ORDINANCE NO.: O-12-2020-026

SUPERVISORY PERSONNEL 2021 SALARY AND WAGE ORDINANCE
FOR MONROE TOWNSHIP, MIDDLESEX COUNTY

ORDINANCE OF THE MONROE TOWNSHIP COUNCIL
FIXING THE SALARIES AND WAGES FOR VARIOUS OFFICIALS AND
EMPLOYEES OF THE TOWNSHIP OF MONROE, MIDDLESEX COUNTY

BE IT ORDAINED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey as follows:

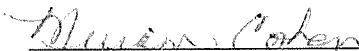
SECTION 1. The Township is governed by the provisions of the Faulkner Act, Mayor-Council form of government. N.J.S.A. 40:69A-1, et. seq. Under the Mayor council form certain annual salaries, wages and other compensation are set by the Township Council as attached hereto and made a part hereof, effective January 1, 2021, as hereinafter specified.

SECTION 2. All Ordinances or parts of Ordinances inconsistent with the provisions of this Ordinance shall be and the same are hereby repealed.

SECTION 3. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

SECTION 4. This Ordinance shall take effect upon final passage and publication as provided by law.

SO ORDAINED, as aforesaid.


MIRIAM COHEN, Council President

RECORDED VOTE – INTRODUCTION – December 7, 2020						
COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilman Baskin			X			
Councilman Dalina		X	X			
Councilman Dipierro	X		X			
Council V. President Schneider			X			
Council President Cohen			X			

NOTICE

Notice is hereby given that the foregoing Ordinance was introduced and passed on first reading at a meeting of the Monroe Township Council held on December 7, 2020. Said Ordinance will again be read and considered for final passage at the next scheduled meeting of the Monroe Township Council to be held on December 28, 2020 at 6:30 p.m. virtually via zoom. At said time and place all persons having an interest in the foregoing Ordinance will be granted an opportunity to be heard concerning the same prior to consideration for final passage by the Council.


CHRISTINE ROBBINS, Township Clerk

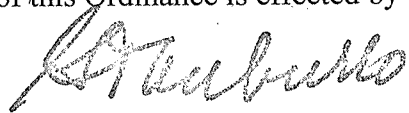
RECORDED VOTE – SECOND READING & FINAL ADOPTION– December 28, 2020						
COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilman Baskin			X			
Councilman Dalina			X			
Councilman Dipierro	X		X			
Council V. President Schneider		X	X			
Council President Cohen			X			

ORDINANCE NO.: O-12-2020-026

**SUPERVISORY PERSONNEL 2021 SALARY AND WAGE ORDINANCE
FOR MONROE TOWNSHIP, MIDDLESEX COUNTY**

MAYORAL APPROVAL

By virtue of the Optional Municipal Charter Law of 1950 and Chapter 3, Section 19 of the Code of the Township of Monroe, my approval of this Ordinance is effected by the affixing of my signature hereto.



GERALD W. TAMBURRO, Mayor

Date signed: 12/29/2020

2021 SALARY AND WAGE RANGES

POSITION

	2021		
	MINIMUM		MAXIMUM
MAYOR	\$ 13,500	TO	\$ 15,000
APPROPRIATE AUTHORITY	\$ 11,498	TO	\$ 15,000
COUNCIL PRESIDENT	\$ 5,850	TO	\$ 6,500
COUNCIL VICE-PRESIDENT	\$ 5,400	TO	\$ 6,000
COUNCIL MEMBER	\$ 5,400	TO	\$ 6,000
BUSINESS ADMINISTRATOR	\$ 95,000	TO	\$ 180,400
CHIEF FINANCIAL OFFICER	\$ 90,000	TO	\$ 164,000
DIRECTOR - DEPT. OF CONSTRUCTION/ CONSTRUCTION OFFICIAL	\$ 90,000	TO	\$ 161,950
MUNICIPAL COURT JUDGE	\$ 45,000	TO	\$ 66,625
PROSECUTOR	\$ 40,000	TO	\$ 59,450
ALTERNATE MUNICIPAL PROSECUTOR	\$ 4,000	TO	\$ 7,175
PUBLIC DEFENDER	\$ 15,000	TO	\$ 30,750
DIRECTOR OF PLANNING AND ENVIRONMENTAL PROTECTION	\$ 90,000	TO	\$ 123,000
DIRECTOR/SUPERINTENDENT OF PUBLIC WORKS	\$ 85,000	TO	\$ 146,575
UTILITY DIRECTOR	\$ 100,000	TO	\$ 181,425
DIRECTOR OF LAW – TWP. ATTORNEY	\$ 0	TO	\$ 28,034
DIRECTOR OF ENGINEERING – TWP. ENGINEER	\$ 0	TO	\$ 28,034