

RESOLUTION NO: 16983

DATE OF ADOPTION: January 4, 2021

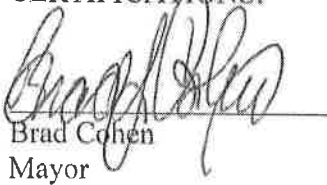
**RESOLUTION APPOINTING BUSINESS ADMINISTRATOR**

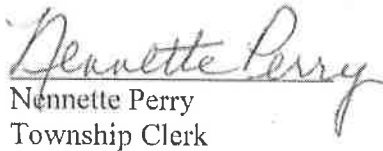
WHEREAS, the Mayor, with the advice and consent of the Council, has the responsibility to appoint the Business Administrator for the Township under the Faulkner Act (*N.J.S.A. 40:69A-43*) and under the Code of the Township of East Brunswick, Chapter 3-50, for the term of Office of the Mayor and until the appointment and qualification of his or her successor; and

WHEREAS, Mayor Brad Cohen has appointed Joseph Criscuolo as Business Administrator pursuant to the terms and conditions of the aforesaid Chapter 3-50.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Brunswick of the County of Middlesex and State of New Jersey that it hereby grants its advice and consent to the appointment Joseph Criscuolo as Business Administrator during the term of office of the Mayor and until the appointment and qualification of his/her successor.

**CERTIFICATIONS:**

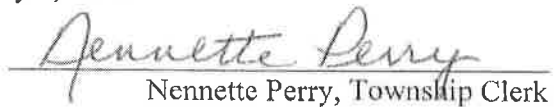
  
Brad Cohen  
Mayor

  
Nennette Perry  
Township Clerk

**RECORDED VOTE OF COUNCIL ON FINAL PASSAGE:**

|                              | M S | Yes | No | NV | Ab |
|------------------------------|-----|-----|----|----|----|
| McEvoy                       |     | ✓   |    |    |    |
| Spadafino                    |     |     |    | ✓  |    |
| Stanley                      |     |     |    | ✓  |    |
| Sullivan                     | M   | ✓   |    |    |    |
| Wendell                      | S   | ✓   |    |    |    |
| NV - Not Voting Ab - Abstain |     |     |    |    |    |

This is to certify that this is a true and compared copy of a resolution adopted by the Municipal Council of the Township of East Brunswick on January 4, 2021.

  
Nennette Perry, Township Clerk



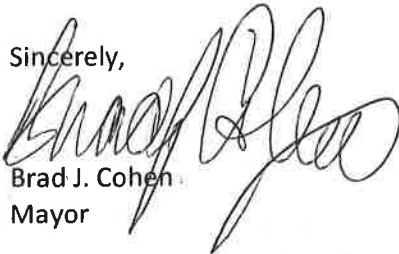
## Township of East Brunswick

Brad J. Cohen  
Mayor

March 23, 2021

The Township will provide and fully maintain a vehicle for the Business Administrator, Joseph Criscuolo's use for all Township related activities. Additionally, it is understood that the vehicle will be available for his use to commute to and from his residence.

Sincerely,

  
Brad J. Cohen  
Mayor



# TOWNSHIP OF EAST BRUNSWICK

NO: 16039

DATE OF ADOPTION: February 27, 2017

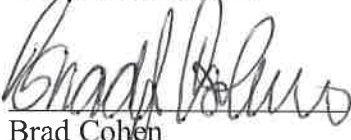
## RESOLUTION AUTHORIZING MAYOR AND CLERK TO SIGN EMPLOYMENT AGREEMENT WITH JOSEPH CRISCUOLO BUSINESS ADMINISTRATOR

WHEREAS, the Mayor, with the advice and consent of the Council, has the responsibility to appoint the Business Administrator for the Township under the Faulkner Act (*N.J.S.A. 40:69A-43*) and under the Code of the Township of East Brunswick, Chapter 3-50, for the term of Office of the Mayor and until the appointment and qualification of his or her successor; and

WHEREAS, Mayor Brad Cohen has appointed Joseph Criscuolo as Business Administrator pursuant to the terms and conditions of the aforesaid Chapter 3-50 and pursuant to the terms and conditions of Schedule A annexed hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Municipal Clerk are hereby authorized and directed to execute a copy of this Resolution, which together with Schedule A and Chapter 3-50, shall be considered the contract of employment between the Township of East Brunswick and Joseph Criscuolo.

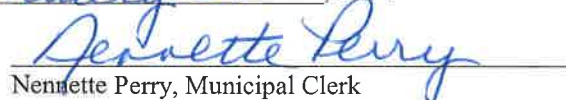
### CERTIFICATION:

  
Brad Cohen  
Mayor

  
Nennette Perry  
Municipal Clerk

| RECORD VOTE OF COUNCIL ON FINAL PASSAGE |                                     |   |                 |    |                  |                                     |   |    |    |
|-----------------------------------------|-------------------------------------|---|-----------------|----|------------------|-------------------------------------|---|----|----|
| Council Member                          | Y                                   | N | NV              | Ab | Council Member   | Y                                   | N | NV | Ab |
| Clark <i>5</i>                          | <input checked="" type="checkbox"/> |   |                 |    | Wendell <i>M</i> | <input checked="" type="checkbox"/> |   |    |    |
| Spadafino                               | <input checked="" type="checkbox"/> |   |                 |    | Hughes           | <input checked="" type="checkbox"/> |   |    |    |
| Stanley                                 | <input checked="" type="checkbox"/> |   |                 |    |                  |                                     |   |    |    |
| X • Indicates Vote.                     |                                     |   | NV • Not Voting |    |                  | Ab • Absent                         |   |    |    |

This is to certify that this is a true and compared copy of a resolution adopted by the Municipal Council of the Township of East Brunswick on February 27, 2017.

  
Nennette Perry, Municipal Clerk

**TERMS FOR EMPLOYMENT  
JOSEPH CRISCUOLO, BUSINESS ADMINISTRATOR  
CHAPTER 3 – 45 MUNICIPAL CODE**

1. Professional Development

The Township of East Brunswick ("Township") encourages the Administrator to have a membership in organizations such as the International City Management Association ("ICMA") and the New Jersey Municipal Management Association, but not obligated. The Township will budget for and provide for these membership fees. Additionally, the Township will not pay expenses related to these memberships.

2. Vacation

Joseph Criscuolo, shall be entitled to 20 days annual paid vacation. Mr. Criscuolo may accumulate vacation from one year to the next but never more than two consecutive years. Upon separation, Mr. Criscuolo shall receive compensation for accumulated vacation leave as permitted by the current State law or regulation. The Administrator shall receive all paid holiday as permitted in the MEA Agreement.

3. Vehicle

The Township will provide a vehicle for business use. However, the Township will not provide a vehicle for commuting or personal use.

4. Salary

Annual salary: \$153,000 – Annual Adjustments shall be approved by the Mayor.

Monthly reimbursement expenses shall not to exceed: \$125.00 (for business credits or education, phone, IT servicing etc. . )

Health insurance coverage will be provided subject to Chapter 78 contribution by the employee.

Administrator may participate in the 457 Mass Mutual Retirement Plan.

Public Pension enrollment is required and the employer shall fund the employee contribution.

5. Personal Days / Bereavement Days

Four personal days annually, which cannot be carried over to the following year if not used.

Bereavement days are permitted as stated in the MEA Agreement.

6. Sick Leave – 12 Days Annually

Upon separation, Mr. Criscuolo, shall receive compensation for unused accumulated sick leave as permitted by current State law or regulation.

7. Health Benefits

Mr. Criscuolo acknowledges that the Township may change the manner in which health care benefits are provided to union employees. In the event that said benefits change, then Mr. Criscuolo agrees to accept such changes, as they may affect the health benefits provided to him by the Township.

Initial: \_\_\_\_\_

Joseph Criscuolo

Initial: \_\_\_\_\_

Mayor Brad Cohen