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November 22, 2019

VIA opramachine.com and Regular Mail

Mr. Rory Moore
462 Chestnut Street
Nutley, New Jersey 07110

**Re: Township of Nutley
OPRA Request 584-19**

Dear Mr. Moore,

This firm serves as special counsel to the Township of Nutley (the "Township"). I am in receipt of your email correspondence dated November 17, 2019 seeking an "internal review" of the above referenced request for access to government records (the "OPRA Request") pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1, et seq. ("OPRA") and the Township's response thereto. Specifically, you state that "you cannot red [sic] the document at all".

My review of the OPRA Request and the Township's response has revealed the following facts. The OPRA Request was sent via the opramachine.com website on November 7, 2019 at 10:05 P.M., and was received by the Township on November 8, 2019 during regular business hours. The request sought "all documents related to the Rutgers Class 19-026884 Bill List November 7, 2019," including "class requirement [sic] and financial approval".

The Township responded to the OPRA Request and produced responsive records on November 13, 2019, which response was

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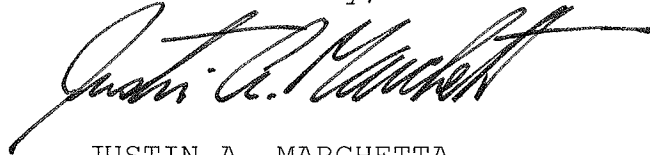
within the seven (7) business day deadline required under N.J.S.A. 47:1A-5(i). The records produced consisted of four (4) pages containing invoices and requisition forms for the referenced Rutgers Class.

As was directed in your OPRA Request, the Township produced the responsive records through the opramachine.com website. A review of said website revealed that both the OPRA request and the responsive records produced by the Township are fully available and viewable using current web browsers with standard settings. The Township is not responsible for technical issues pertaining to any computer or device upon which you are attempting to view the responsive records.

Based on the foregoing factual findings, the Township fully complied with its obligations under OPRA and the common law right of access. If you wish for the Township to produce the responsive records in a different format or directly to you, please submit a revised OPRA request reflecting same.

I trust that the forgoing has been fully responsive to your request for an internal review.

Yours truly,

A handwritten signature in black ink, appearing to read "Justin A. Marchetta", with a stylized, flowing script.

JUSTIN A. MARCHETTA

JAM/mg