
APPENDIX A

1. DEFINITIONS:
STANDARD TERMS AND CONDITIONS

"Supplier" shall mean any seller furnishing merchandise, services or other work to Rutgers.

"Merchandise" shall mean goods, products, materials or supplies.

"Services" shall mean design, engineering, installation, testing, evaluation, training, maintenance, repair, management, consulting and any other services necessary to fulfill Supplier's obligations under a Purchase Order.

"Work" shall mean "Merchandise" and "Services" required under this Purchase Order.

"Specifications" shall mean the specifications, qualities, nature, type, properties, amounts and other descriptions of and requirements for the Work as stated in this Purchase Order.

"Subcontractor" shall mean Suppliers, suppliers, and subcontractors of any tier contracting directly or indirectly with Supplier for the performance of Work under the Purchase Order.

1. **CONTRACT TERMS AND RULES OF PRECEDENCE:** The following terms and conditions, together with any, quotes, bid documents, specifications or other documents as incorporated by reference or as amended in any subsequent writing from Rutgers, shall constitute the entire contract between Rutgers and Supplier and will be referenced as the "Purchase Order". These terms and conditions shall prevail over any conflicting terms set forth by Supplier unless Rutgers approves in writing to the alternate terms and conditions. All terms and conditions of any Purchase Order shall prevail over the Uniform Commercial Code (UCC) Article 2.
2. **OFFER AND ACCEPTANCE:** The terms and conditions of the Purchase Order shall be deemed accepted if: (1) Supplier sends an acknowledgment or confirmation of the Purchase Order that agrees with the Purchase Order as to identification of Merchandise, quantity, price and delivery schedule; (2) Supplier commences work on the Purchase Order; (3) Supplier ships all or part of the Merchandise ordered in the Purchase Order; or (4) Supplier gives any other expression of acceptance of the terms and conditions hereof. Rutgers reserves the right to revoke the Purchase Order at any time before acceptance by Supplier.
3. **CHANGES: No changes to a Purchase Order shall be made except in writing by Rutgers. RY AND TITLE:**
 - a) Time is of the essence in Supplier's performance of the Purchase Order. Rutgers is relying upon the promised delivery date, installation and/or service performance set forth in Supplier's quote, bid or proposal as material and basic to Rutgers' acceptance. If Supplier fails to deliver or perform as and when promised, Rutgers, in its sole discretion, may cancel its order, or any part thereof, without prejudice to its other rights, return all or part of any shipment made, and charge Supplier with any loss or expense sustained as a result of such failure to deliver or perform as promised.
 - b) Delivery of Merchandise required by the Purchase Order must be made in the quantities specified by Rutgers. Unless otherwise specified in the solicitation or Purchase Order, delivery shall be made F.O.B. delivery point during Rutgers' normal business hours. Unless otherwise agreed, items received must be new and in first class condition and, if type of materials normally packaged for protection and convenience in storage, shall be in proper container.
 - c) Supplier certifies that it has all power and authority to convey ownership of the Merchandise to Rutgers in accordance with the Purchase Order, that the Merchandise is free and clear of all liens and encumbrances, and that Supplier has a good and marketable title to same.

d) Title to and risk of loss shall remain with Supplier until receipt by Rutgers, subject to Rutgers' right of inspection and rejection in the event of nonconformance. For a reasonable time after delivery and before acceptance, Rutgers shall have the right to inspect and test the Merchandise. Rutgers shall notify Supplier if the Merchandise does not conform to the Purchase Order. At its sole option, Rutgers may return to Supplier any rejected Merchandise. Such rejected goods shall remain at Supplier's risk until returned to Supplier at Supplier's expense. Rutgers may, at its sole option, demand that Supplier promptly correct, repair or replace all nonconforming Merchandise at its sole expense. Payment for Merchandise by Rutgers prior to its inspection shall not constitute acceptance thereof and is without prejudice to any and all claims that Rutgers may have against Supplier.

4. **WARRANTIES:** a) **Merchandise:** Supplier expressly warrants that all Merchandise: (i) is in accordance with the specifications; (ii) is fit for the purpose for which similar materials and articles are ordinarily employed; (iii) is free from defects in materials and/or workmanship, and merchantable; (iv) was not manufactured and is not being priced or sold in violation of any federal, state or local law, including without limitation those relating to health and safety; (v) will perform or be performed according to industry standards; and (v) will not infringe or misappropriate the rights of any third party. These Warranties shall survive acceptance of and payment for the Merchandise and shall be in addition to any other warranties or service guarantee, express or implied, given by Supplier to Rutgers. Replaced and repaired goods shall be warranted for the remainder of the warranty period of six (6) months, whichever is longer. b) **Services:** Supplier represents, warrants and guarantees that any services provided under the Purchase Order shall be: (1) provided in accordance with the Specifications and correct and appropriate for the purposes contemplated in the Purchase Order; and (2) provided in a skillful, workmanlike and professional manner and consistent with generally accepted industry practices and procedures. c) **Equipment:** Supplier represents that the equipment offered is the manufacturer's latest model in production; that parts are all in production and not likely to be discontinued; that trained mechanics are regularly employed to make necessary repairs to equipment in the territory from which the service request may emanate within a 48-hour period or within the time accepted as industry practice; and that during the warranty period the Supplier shall replace immediately any material which is rejected for failure to meet the requirements of the contract or purchase order.
5. **CONFLICT OF INTEREST:** Supplier warrants that there exists no actual, potential or appearance of conflict between Supplier and Rutgers. Furthermore, Supplier represents that it has not offered (and will not offer during the term of this Purchase Order) any compensation, reward, gift, favor, service, outside employment, reimbursement of expenses, loan, ownership interest, or anything else of value, to any officer, employee, or faculty member of Rutgers as an inducement to enter into this Purchase Order. Supplier will notify Rutgers in writing of any change in conditions that might give the appearance of a conflict of interest.
6. **DEBARMENT:** By acceptance of this Purchase Order, Supplier warrants that it is not debarred, suspended, proposed for debarment, or declared ineligible by any State or Federal agency.
7. **INDEMNIFICATION:** Supplier shall indemnify, hold harmless and defend Rutgers, its governors, officers, faculty, students, agents, and employees against any and all damages, suits, actions, claims, liabilities, losses, judgments, costs and expenses arising out of or relating to (i) any personal or bodily injury (including death) or property damage caused by Supplier's acts, omissions, or breach of this Purchase Order, (ii) any and all claims by Supplier's employees including those employees of any of its subcontractors, (iii) Supplier's use or possession of Rutgers property, or (iv) an infringement or misappropriation of any third party intellectual property or proprietary rights (including, without limitation, trademark, trade secret, copyright or patent) by the Services or Work Product. The indemnification obligation is not limited by but is in addition to the insurance obligations contained in this Purchase Order.
8. **INSURANCE:** Supplier shall, and cause its subcontractors of any tier, to maintain, at its own cost and expense, the insurance policies described herein and submit to Rutgers at execution of this Purchase Order evidence thereof in the form of current certificates of insurance certifying all coverage. All policies and certificates of insurance, except workers compensation, shall be endorsed to name Rutgers as an additional insured and provide for the insurer's waiver of subrogation in favor of Rutgers. Such coverage shall be deemed primary coverage irrespective of any insurance maintained by Rutgers. All policies and certificates shall contain the provision that the insurance shall not be cancelled for any reason, except after thirty (30) days written notice to Rutgers. The following insurance coverage is the minimum required and shall not relieve the Supplier of any liability where liability for injury, death, and property damage is greater than the insurance coverage.

(1) Commercial General Liability Insurance covering bodily injury, death or property damage with minimum combined single limits of \$2,000,000.00 per occurrence and in the aggregate. This policy shall be endorsed to name the Rutgers as an additional insured and include broad form contractual liability, products liability and completed operations coverage. (2) Worker's Compensation and Employer's Liability Insurance which provides statutory coverage in accordance with the Worker's Compensation Laws of the State of New Jersey and Employer's Liability coverage with limits of not less than: \$1,000,000 each employee for Bodily Injury by Accident \$1,000,000 each employee for Bodily Injury by Disease \$1,000,000 Bodily Injury by Disease policy limit (3) Business Automobile Liability insurance covering all owned, non-owned and hired vehicles with a combined single limit of \$1,000,000 each accident and in the aggregate Failure to maintain insurance coverage consistent with the provisions of this Section shall be considered a material breach of contract.

9. **ENVIRONMENTAL COMPLIANCE:** If applicable to the Work to be performed under this Purchase Order, prior to commencement of any Work, Supplier shall provide to Rutgers a list of all hazardous or potentially hazardous substances and associated Material Safety Data Sheets that may be used or generated in connection with the Work. Supplier and its Subcontractors shall comply with all applicable federal, state and local laws, ordinances, codes and regulations relating to the safety and protection of the environment including, but not limited to handling, protection, transportation and disposal of all hazardous substances and residual wastes.
10. **PREMISES:** Supplier shall confine its facilities, materials, tools and equipment in areas specified by Rutgers for that purpose. Supplier shall on a daily basis and on completion of Work, clean up and remove all waste materials, rubbish, tools and machinery and leave adjoining premises, driveways and streets free and clear from all obstructions. At the completion of the Work, Supplier shall return Rutgers' site to its original condition or as otherwise required in the scope of work.
11. **PAYMENT:** Rutgers shall pay undisputed invoices within forty five (45) days of receipt of invoice. If any portion of the Merchandise does not conform to the requirements of the Purchase Order, a corresponding portion of the price may be withheld by Rutgers until the nonconformity is corrected. No additional charges of any kind, including, but not limited to, charges for boxing, packing, transportation, insurance, or container charges, will be allowed unless specifically agreed to in writing by Rutgers.
12. **TAXES:** Rutgers is not subject to any sales or excise taxes. Taxes are not to be included in any quotations or invoices to Rutgers.
13. **TERMINATION OF PURCHASE ORDER:** a) **Termination for Convenience:** Rutgers may terminate the Purchase Order for convenience and without cause at any time, in whole or in part, upon no less than thirty (30) days' written notice to Supplier. Rutgers shall pay Supplier a proportionate amount of the amount due to Supplier for work completed up to the effective date of termination, plus costs necessarily incurred directly as a result of the termination, subject to Rutgers right to audit Supplier's books and records. b) **Termination for Cause:** Rutgers may terminate the Purchase Order for cause if Supplier fails to perform in accordance with the terms and conditions of the Purchase Order, fails to perform the work with promptness and diligence, or is otherwise in breach of the terms of the Purchase Order, provided that prior to such termination Rutgers shall provide written notice of its intent to terminate and the reasons therefore. If, after the time provided in such notice for correcting non-performance, such non-performance remains uncorrected, Rutgers may, at its sole option, complete or contract with a third party to complete all of part of Supplier's obligations under the Purchase Order, and Supplier shall be liable to Rutgers for the costs of performing such obligations and any other damages resulting from Supplier's failure to perform. c) **Limitation of Damages:** Rutgers' liability and Supplier's recovery for any damages arising out of the cancellation of any part of the Purchase Order shall be limited to the lesser of: (1) the reasonable costs incurred by Supplier prior to such cancellation; or (2) the contract balance remaining for the Purchase Order. In no event shall Rutgers be liable to Supplier for consequential or incidental damages.
14. **CONFIDENTIAL/PROPRIETARY INFORMATION:** Except as otherwise required by applicable laws or regulations, including but not limited to, the New Jersey Open Public Records Act, the parties agree to, and to cause their respective affiliates to, keep confidential all non-public information relating to this Purchase Order.
15. **USE OF NAME:** Supplier shall not use Rutgers' name, insignia, or any logos or symbols of Rutgers, nor issue any publicity releases, including but not limited to, news releases and advertising, relating to this Purchase Order without the prior written consent of Rutgers.
16. **TRADEMARK AND LICENSING:** Supplier agrees to comply with all licensing and trademark policies and procedures for goods sold by Supplier with the Rutgers logo. Requirements may be found at <http://ur.rutgers.edu/trademark/index.shtml> All costs associated with this process will be borne by the Supplier.

17. **FORCE MAJEURE:** Neither party shall be liable for any failure or delay in performing its obligations hereunder, or for any loss or damage resulting there from, due to causes beyond its reasonable control, including but not limited to, acts of God, public enemy or government, riots, fires, natural catastrophe or epidemics. In the event of such failure or delay, the date of delivery or performance shall be extended for a period not to exceed the time lost by reason of the failure or delay; provided that Rutgers may terminate the Purchase Order if the period of failure or delay exceeds fifteen (15) days. Rutgers shall have no obligation to make any payments to Supplier during the period of failure or delay. Each party shall notify the other promptly of any failure or delay in, and the effect on, its performance.
18. **NOTICES:** Any notice required under the Purchase Order shall be in writing and sent to Supplier and Rutgers at their respective addresses identified on the Purchase Order.
19. **INDEPENDENT CONTRACTOR:** Supplier shall operate as an independent contractor under the terms of this Purchase Order and not as an agent or employee of Rutgers.
20. **LAWS; CODES; RULES; REGULATIONS:** Supplier must comply with all local, state, and federal laws, rules and regulations applicable to this Purchase Order. Supplier and its subcontractors, at their own expense, shall obtain all necessary licenses and permits relating to performance of the work.
21. **COMPLIANCE:** Each party certifies that it shall not violate the federal anti-kickback statute, set forth at 42 U.S.C. §1320a-7b (b) ("Anti-Kickback Statute"), or the federal "Stark Law," set forth at 42 U.S.C. § 1395nn ("Stark Law"), with respect to the performance of its obligations under this Agreement.
22. The Supplier has received a copy of RBHS's Code of Conduct and RBHS's Stark Law and Anti-Kickback Statute Policies and Procedures. RBHS's Code of Conduct is available at <http://rbhs.rutgers.edu/complweb/code/conduct.pdf>. RBHS's Stark Law and Anti-Kickback Statute Policies and Procedures are available at the following web addresses:
- <https://policies.rutgers.edu/10021-currentpdf>
<https://policies.rutgers.edu/10024-currentpdf>
<https://policies.rutgers.edu/10023-currentpdf>
23. Each party shall ensure that its individuals providing service under the agreement who meet the definition of "Covered Persons" (as such term is defined in the "Corporate Integrity Agreement between the Office of Inspector General of the Department of Health and Human Services and the University of Medicine and Dentistry of New Jersey", as amended by a letter agreement dated May 1, 2013 between OIG and Rutgers, available at https://ethics.umdny.edu/mtrxprod/documents/CIA_agree_RU_UMDNJ.pdf) shall comply with RBHS's Compliance Program, in
24. **NON-DISCRIMINATION IN EMPLOYMENT:** Rutgers is an equal opportunity employer and federal contractor or subcontractor. Consequently, Rutgers and the Supplier (and its subcontractors, if any) agree that, as applicable, they will abide by the requirements of 41 CFR 60-1.4(a), 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a) and that these laws are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity, or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. Rutgers and the Supplier (and its subcontractors, if any) also agree that, as applicable, they will abide by the requirements of the New Jersey Law Against Discrimination, N.J.S.A. 10:5-1 et seq., the Civil Rights Act of 1964, Title VII, 42 U.S.C.A. § 2000e et seq., the Age Discrimination in Employment Act, 29 U.S.C.A. § 621 et seq., the Americans with Disabilities Act, 42 U.S.C.A § 12101 et seq., Executive Order 11246, the Vietnam Era Veterans Readjustment Assistance Act of 1974 and Section 503 of the Vocational Rehabilitation Act of 1973, Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart A), relating to the notice of employee rights under federal labor laws, and all other laws guaranteeing equal employment including the training related to the Anti-Kickback Statute and the Stark Law.
25. **ADDITIONAL AFFIRMATIVE ACTION REQUIREMENTS:** If this Purchase Order is for \$50,000 or greater, and is for a goods or service contract as defined by N.J.A.A 17:27 [Exhibit A](#) is incorporated herein by reference. If this Purchase Order is for \$50,000 or greater, and is a construction contract as defined by N.J.S.A. 17:27 [Exhibit B](#) is incorporated herein by reference.

Supplier is required to provide Rutgers with a copy of either a federally approved Affirmative Action program or a certificate of Employment Information Report. If neither form is available the Supplier must provide a copy of the completed [AA 302](#) or [AA201](#) form. Certificates must be mailed to University Procurement Services, Rutgers, The State University of New Jersey, Attn: Affirmative Action Administrator, 3 Rutgers Plaza, ASB III, 2nd Floor, New Brunswick, NJ 08901

26. **PREVAILING WAGE:** a) **“Public Works” Projects:** Vendors awarded Purchase Orders by Rutgers for all “public works” projects, as defined by the New Jersey Prevailing Wage Act, N.J.S.A. 34:11-56.26 et seq. (“PWA”), shall adhere to all requirements of the PWA. The PWA, N.J.S.A. 34:11-56.26(5), defines “public works” as “construction, reconstruction, demolition, alteration, custom fabrication, repair work, maintenance work, including painting and decorating.” Vendor guarantees that neither it nor any Subcontractor it might employ to perform Work covered by this Purchase Order has been suspended or debarred by the Commissioner of Labor and Workforce Development for violation of the provisions of the PWA. Vendor agrees that it shall comply with the provisions of the Public Works Contractor Registration Act, N.J.S.A. 34:11-56.48, where required. Certified payroll records shall be submitted to Rutgers c/o the project manager for the project for each payroll period within ten (10) days of payment of wages in accordance with N.J.A.C. 12:60-62. The Vendor is also responsible for obtaining and submitting all Subcontractors’ certified payroll records. b) **Building Services:** With respect to any Purchase Order for “Building Services,” the employees of the Vendor or its Subcontractor shall be paid prevailing wage for “Building Service” rates, as provided in N.J.S.A 34:11.56.60. N.J.S.A 34:11-56.59 defines “Building Services” as “any cleaning or building maintenance work, including but not limited to sweeping, vacuuming, floor cleaning, cleaning of rest rooms, collecting refuse or trash, window cleaning, engineering, securing, patrolling or other work in connection with the care, securing, or maintenance of an existing building.” The prevailing wage shall be adjusted annually during the term of this Purchase Order.
27. **FEDERAL FUNDING:** If this Purchase Order is funded by the federal government, Supplier is required to comply with all applicable federal laws, which are hereby incorporated by reference as if they were set forth herein, including, but not limited to all laws, regulations and rules. Procurements made with federal funds are subject to compliance with the standards and requirements as set for in 2CFR, Part 215, OMB Circular A-133, Paragraph 5. All procurement requirements contained in the above Circular are incorporated herein by reference.
28. **ARRA FUNDING:** If this Purchase Order is funded from appropriations under the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5, Supplier is required to comply with all applicable laws, hereby incorporated by references as if they were set forth herein including, but not limited to the Davis-Bacon Act and Buy American Act.
29. **SUBCONTRACTING OR ASSIGNMENT:** This Purchase Order may not be subcontracted or assigned by Supplier, in whole or in part, without the prior written consent of Rutgers’ University Procurement Services Department. Any such attempt at assignment or delegation without Rutgers written consent shall be void. Nothing in this Purchase Order shall be construed as creating any contractual relationship between any subcontractor and Rutgers, nor shall this Purchase Order be construed as conveying any third party beneficiary rights on any subcontractor
30. **GOVERNING LAW; JURISDICTION:** This Purchase Order shall be governed by the laws of the State of New Jersey, Each party irrevocably submits to the exclusive jurisdiction of the courts of the State of New Jersey and the United States District Court for the District of New Jersey for the purpose of any suit, action, proceeding or judgment relating to or arising out of the Purchase Order.
31. **SEVERABILITY:** If any provision(s) of the Purchase Order is found by a New Jersey court of competent jurisdiction to be illegal or otherwise unenforceable, such provision(s) shall be deemed not to be a part of the Purchase Order and the remaining provisions shall remain in full force and effect.
32. **NON-WAIVER:** The failure of Rutgers in any one or more instances to insist upon the performance of any of the terms or conditions of this Purchas Order or to exercise any right hereunder shall not be construed as a waiver or relinquishment of the future performance of any such terms or conditions or the future exercise of any such right.
33. **BANKRUPTCY:** In the event the Supplier files for bankruptcy protection, this Purchase Order is automatically null and void, and is terminated without further notice.
34. **MAINTENANCE OF RECORDS:** Supplier shall maintain records for Merchandise and Services furnished under this Purchase Order for a period of three (3) years from the date of final payment. Such records shall be made available to Rutgers upon request for the purpose of conducting an audit.

APPENDIX B

Typical Catering Month
Representative Example: April 2015

Department	Event Date	Guest Count	Total	Event Style
The Police Institute	4/14/2015	15	\$108.00	breaks
MFA Creative Writing	4/7/2015	40	\$216.46	breaks
OSLL	4/6/2015	30	\$290.52	buffet
OSLL	4/13/2015	30	\$290.52	buffet
OSLL	4/20/2015	30	\$290.52	buffet
OSLL	4/27/2015	30	\$290.52	buffet
NCAN	4/22/2015	120	\$2,838.00	buffet
InterVarsity Christian Fellowship	4/2/2015	70	\$433.50	buffet
Office of Academic Services	4/1/2015	125	\$348.97	breaks
Alumni Relations	4/18/2015	90	\$5,807.00	buffet
SSW	4/16/2015	30	\$433.50	buffet
LGBTQ & Diversity Resource Center	4/6/2015	12	\$57.99	buffet
LGBTQ & Diversity Resource Center	4/20/2015	12	\$42.99	buffet
LGBTQ & Diversity Resource Center	4/14/2015	15	\$227.99	breaks
Board of Governors	4/2/2015	35	\$1,384.50	buffet
Inter Fraternity Sorority Council	4/24/2015	35	\$493.50	buffet
Office of the Chancellor	4/1/2015	15	\$156.75	breaks
Division of Global Affairs	4/2/2015	15	\$132.24	breaks
Office of the Chancellor	4/1/2015	30	\$344.40	buffet
Office of the Chancellor	4/2/2015	3	\$36.00	buffet
Chemistry	4/11/2015	50	\$1,348.50	buffet
Office of the Chancellor	4/21/2015	60	\$554.40	buffet
Outside Client/Sociology & Anthropology	4/1/2015	15	\$425.97	buffet
Outside Client/Sociology & Anthropology	4/2/2015	15	\$425.97	buffet
SCJ	4/1/2015	30	\$284.70	buffet
Rutgers University Alumni Association	4/16/2015	25	\$744.25	buffet
Dana Library	4/21/2015	25	\$462.24	reception
Dana Library	4/27/2015	25	\$453.84	reception
OSLL	4/1/2015	5	\$108.00	buffet
OSLL	4/8/2015	5	\$60.00	buffet
OSLL	4/15/2015	5	\$60.00	buffet
OSLL	4/22/2015	5	\$60.00	buffet
OSLL	4/29/2015	5	\$60.00	buffet
Psychology	4/1/2015	20	\$258.35	breaks
Dean's Office	4/4/2015	40	\$749.60	buffet
Dean's Office	4/4/2015	40	\$1,457.65	buffet
Office of the Chancellor	4/21/2015	20	\$16,435.50	reception
Office of University- Community Partnerships	4/9/2015	75	\$2,785.25	reception
Office of the Chancellor	4/2/2015	10	\$34.90	breaks
Dana Library	4/1/2015	30	\$381.88	breaks
Cornwall Center	4/2/2015	10	\$151.20	breaks

Cell & Molecular Biology	4/3/2015	36	\$27.50	breaks
Ethnicity, Culture and Modern Experience	4/15/2015	50	\$216.99	breaks
SPAA	4/7/2015	25	\$373.85	buffet
Admissions	4/18/2015	1250	\$17,695.90	buffet
Office of the Chancellor	4/3/2015	15	\$179.85	buffet
Office of the Chancellor	4/7/2015	30	\$689.40	buffet
Office of the Chancellor	4/8/2015	30	\$741.90	buffet
Office of the Chancellor	4/9/2015	30	\$725.40	buffet
Dean's Office	4/6/2015	65	\$2,026.75	buffet
Urban Education	4/19/2015	120	\$2,740.70	buffet
Office of Research Regulatory Affairs	4/20/2015	15	\$259.35	buffet
Intervarsity Christian Fellowship	4/9/2015	80	\$508.75	buffet
LGBTQ & Diversity Resource Center	4/20/2015	20	\$189.45	breaks
Rutgers University Foundation	4/16/2015	50	\$449.50	buffet
Pollack Financial Group	4/22/2015	15	\$416.40	buffet
Office of the Chancellor	4/8/2015	100	\$260.00	breaks
Office of the Chancellor	4/8/2015	20	\$352.30	buffet
Health	4/8/2015	300	\$50.00	breaks
PRCC	4/8/2015	10	\$64.50	buffet
Outside Client/Sociology & Anthropology	4/9/2015	15	\$425.97	buffet
OSLL	4/13/2015	50	\$99.50	breaks
Office of the Chancellor	4/22/2015	30	\$461.20	breaks
Office of the Chancellor	4/16/2015	30	\$135.00	reception
OSLL	4/9/2015	2	\$24.00	buffet
Cell & Molecular Biology	4/10/2015	36	\$27.50	breaks
Office of the Chancellor	4/13/2015	18	\$68.81	breaks
Office of the Chancellor	4/10/2015	15	\$179.85	buffet
FASN Deans Office	4/20/2015	7	\$84.00	buffet
Marketing and Management Society	4/20/2015	30	\$194.80	buffet
Office of the Chancellor	4/16/2015	150	\$13,659.39	plated dinner
Inter Fraternity Sorority Council	4/16/2015	40	\$115.42	reception
Intervarsity Christian Fellowship	4/15/2015	35	\$99.42	breaks
Chancellor	4/13/2015	18	\$217.50	breaks
Counseling Center	4/29/2015	200	\$300.00	breaks
Office of the Chancellor	4/14/2015	12	\$140.88	buffet
The Chancellors Office	4/22/2015	75	\$419.00	breaks
The Chancellors Office	4/22/2015	40	\$479.00	reception
RBS- Graduate Student Services	4/14/2015	4	\$48.00	buffet
FAS/N Honors College	4/17/2015	120	\$1,806.54	buffet
Biological Science	4/15/2015	10	\$120.00	buffet
Office of the Chancellor	4/24/2015	75	\$52.44	breaks
History and African American and African Studies	4/17/2015	15	\$191.82	buffet
social work	4/20/2015	60	\$988.80	buffet
Registrar's Office	4/22/2015	12	\$182.88	buffet

Division of Global Affairs	4/24/2015	30	\$1,044.05	reception
Health Services	4/16/2015	6	\$72.00	buffet
Mathematics & Computer Science	4/23/2015	15	\$0.00	breaks
Cell & Molecular Biology	4/17/2015	36	\$27.50	breaks
Student Government	4/22/2015	200	\$3,630.00	buffet
PALS	4/23/2015	15	\$29.85	breaks
SSW	4/20/2015	20	\$102.76	buffet
Math & Computer Science	4/23/2015	5	\$60.00	buffet
The Chancellors Office	4/28/2015	4	\$48.00	buffet
Athletics Department	4/24/2015	21	\$199.50	buffet
SCJ	4/21/2015	60	\$391.20	breaks
Newark Computing Services	4/23/2015	40	\$612.70	reception
Office of Student Life & Leadership	4/22/2015	15	\$53.83	buffet
OSLL	4/29/2015	600	\$4,925.00	reception
OUCP	4/28/2015	400	\$5,400.00	buffet
History and African American and African Studies	4/29/2015	13	\$156.00	buffet
Counseling Center	4/23/2015	4	\$48.00	buffet
Office of the Chancellor	4/27/2015	12	\$258.65	buffet
OSLL	4/27/2015	90	\$1,738.05	buffet
RBS-Mgmt Global Business	4/29/2015	20	\$609.00	buffet
Office of Academic Services	4/29/2015	15	\$24.00	breaks
Biological Sciences	4/28/2015	6	\$72.00	buffet
Office of the Chancellor	4/24/2015	10	\$39.90	breaks
Molecular & Behavioral Neuroscience	4/29/2015	25	\$331.70	reception
Housing	4/29/2015	71	\$532.50	buffet
Office of the Chancellor	4/24/2015	20	\$821.95	reception
Fraternity, Inc	4/29/2015	35	\$111.90	buffet
Office of the Chancellor	4/27/2015	15	\$112.05	breaks
Intervarsity Christian Fellowship	4/30/2015	70	\$712.80	buffet
OUCP	4/29/2015	75	\$1,511.45	buffet
Pre Me Society	4/29/2015	50	\$949.50	buffet
Stand and Deliver Symposium	4/30/2015	150	\$1,022.50	buffet
Cornwall Center	4/30/2015	10	\$120.00	buffet
FASN Deans Office	4/29/2015	10	\$69.75	breaks
Office of the Chancellor	4/29/2015	10	\$92.65	breaks
Dana Library	4/29/2015	15	\$62.30	breaks
Dana Library	4/29/2015	15	\$62.30	breaks
Urban Education	4/29/2015	5	\$60.00	buffet
Political Science	4/30/2015	15	\$79.20	breaks
WRNU Radio	4/30/2015	10	\$62.30	buffet

Grand Totals

	Guest Count	Total
	6,895.00	116,273.12

Typical Catering Month
Representative Example: October 2015

Department	Event Date	Guest Count	Total	Type
The Police Institute	10/13/2015	15	\$108.00	Breaks
MFA Creative Writing	10/13/2015	75	\$185.16	Breaks
SCJ	10/19/2015	25	\$414.85	Reception
OSLL	10/6/2015	30	\$58.74	Breaks
OSLL	10/23/2015	20	\$339.80	Buffet
OSLL	10/12/2015	60	\$1,146.41	Reception
Human Resources- Newark	10/7/2015	100	\$1,048.25	Buffet
SGA	10/26/2015	40	\$398.80	Buffet
Social Work	10/16/2015	15	\$180.00	Buffet
Social Work	10/30/2015	10	\$120.00	Buffet
WRNU	10/7/2015	35	\$224.85	Buffet
AAUP-AFT	10/5/2015	20	\$299.39	Buffet
Student Governing Association	10/21/2015	50	\$165.30	Buffet
Nursing	10/15/2015	5	\$60.00	Buffet
OUCP	10/24/2015	95	\$1,831.30	Buffet
OSLL	10/21/2015	75	\$1,404.00	Buffet
Office of the Chancellor	10/12/2015	80	\$1,494.20	Reception
Ethnicity, Culture and Modern Experience	10/8/2015	115	\$302.53	Breaks
Interprofessional Programs, RBHS	10/8/2015	100	\$1,575.18	Buffet
NJ Citizen Action	10/16/2015	125	\$1,585.90	Buffet
OUCP	10/14/2015	80	\$1,764.00	Buffet
Institute on Ethnicity	10/28/2015	22	\$264.00	Buffet
The Chancellors Office	10/1/2015	3	\$36.00	Buffet
Office of the Chancellor	10/7/2015	80	\$35.96	Breaks
Office of the Chancellor	10/8/2015	20	\$194.80	Buffet
Office of the Chancellor	10/8/2015	20	\$194.80	Buffet
Urban Education	10/23/2015	15	\$224.85	Buffet
Intervarsity Christian Fellowship	10/1/2015	80	\$364.92	Buffet
Division of Global Affairs	10/7/2015	15	\$224.85	Buffet
Division of Global Affairs	10/23/2015	20	\$667.10	Buffet
SCMA	10/15/2015	40	\$706.17	Reception
Office of Student Life and Leadership	10/7/2015	100	\$575.00	Buffet
WRNU	10/5/2015	40	\$599.20	Buffet
Graduate School, Dean's Office	10/5/2015	5	\$60.00	Buffet
Rutgers University Alumni Association	10/20/2015	25	\$729.25	Buffet
FASN Deans Office	10/7/2015	15	\$122.15	Buffet
Admissions	10/17/2015	150	\$1,442.90	Buffet
Admissions	10/17/2015	500	\$4,510.00	Buffet
Admissions	10/17/2015	50	\$114.50	Breaks
OISS	10/9/2015	5	\$60.00	Buffet
Housing Department	10/7/2015	300	\$95.00	Breaks

Health Services	10/7/2015	200	\$140.00	Breaks
OSLL	10/12/2015	80	\$1,784.00	Buffet
WRNU	10/12/2015	40	\$599.20	Buffet
LGBTQ & Diversity Resources	10/29/2015	50	\$949.00	Buffet
Cell & Molecular Biology	10/9/2015	30	\$23.97	Breaks
Office of the Chancellor	10/8/2015	10	\$81.79	Breaks
School of Social Work-MSW Program	10/21/2015	30	\$521.80	Buffet
Newark	10/10/2015	180	\$2,971.90	Buffet
Rutgers-Newark Small Business Development Center	10/22/2015	30	\$374.40	Buffet
OUCP	10/14/2015	65	\$2,420.00	Buffet
English	10/14/2015	50	\$100.59	Breaks
Office of the Chancellor	10/19/2015	20	\$476.70	Buffet
Psychology	10/14/2015	30	\$263.37	Breaks
LGBTQ & Diversity Resource Center	10/28/2015	40	\$291.79	Breaks
Cell & Molecular Biology	10/9/2015	10	\$120.00	Buffet
Office of the Chancellor	10/16/2015	17	\$457.20	Buffet
Office of the Chancellor	10/16/2015	15	\$467.01	Buffet
Chancellor	10/23/2015	12	\$253.23	Buffet
International Faculty	10/21/2015	75	\$3,841.75	Reception
OSLL	10/16/2015	25	\$482.25	Buffet
FASN Deans Office	10/14/2015	15	\$122.15	Buffet
FASN Deans Office	10/21/2015	15	\$116.14	Buffet
FASN Deans Office	10/28/2015	15	\$107.15	Buffet
Division of Global Affairs	10/16/2015	25	\$372.90	Buffet
Alumni Relations	10/15/2015	12	\$322.30	Buffet
Biological Sciences	10/13/2015	6	\$72.00	Buffet
Graduate School, Dean's Office	10/13/2015	2	\$24.00	Buffet
Student Development	10/12/2015	6	\$53.94	Buffet
Student Development	10/14/2015	50	\$551.06	Breaks
GSGA	10/15/2015	15	\$113.69	Reception
History and African American and African Studies	10/19/2015	16	\$266.69	Buffet
English Department	10/19/2015	15	\$179.70	Buffet
Chancellor	10/15/2015	15	\$134.85	Buffet
WRNU	10/19/2015	40	\$599.20	Buffet
Rutgers School of Nursing	10/21/2015	20	\$254.80	Buffet
OCM	10/16/2015	55	\$275.00	Buffet
Intervarsity Christian Fellowship	10/22/2015	70	\$277.80	Breaks
Peace First	10/31/2015	100	\$1,881.80	Buffet
Financial Aid	10/21/2015	30	\$284.70	Buffet
Dept.	10/26/2015	12	\$144.00	Buffet
RBHS	10/29/2015	18	\$232.72	Buffet
Dean's Office	10/24/2015	100	\$3,842.74	Buffet
Cell & Molecular Biology	10/23/2015	30	\$23.97	Breaks
Dana Library	10/21/2015	25	\$94.50	Breaks

Office of Academic Services	10/28/2015	15	\$26.85	Breaks
Cell & Molecular Biology	10/23/2015	3	\$36.00	Buffet
School of Nursing	10/26/2015	60	\$703.65	Buffet
Office of the Chancellor	10/28/2015	8	\$127.92	Buffet
Ethnicity, Culture and Modern Experience	10/28/2015	5	\$60.00	Buffet
OSLL	10/28/2015	250	\$1,051.73	Buffet
Eagleton Institute of Politics	10/30/2015	20	\$365.64	Buffet
Division of Global Affairs	10/27/2015	15	\$53.84	Breaks
Counseling Center	10/23/2015	2	\$24.00	Buffet
Department of Economics	10/26/2015	15	\$203.55	Buffet
Biological Sciences	10/27/2015	6	\$72.00	Buffet
Intervarsity Christian Fellowship	10/29/2015	65	\$559.71	Buffet
Health Services	10/27/2015	10	\$106.00	buffet
Student Development	10/28/2015	40	\$293.70	Breaks
Ethnicity, Culture and Modern Experience	10/29/2015	4	\$48.00	Buffet
Political Science	10/30/2015	15	\$180.00	Buffet
Math & Computer Science	10/30/2015	7	\$84.00	Buffet
Psychology	10/30/2015	50	\$600.00	Buffet

Grand Totals

	Guest Count	Total
	4,981.00	57,492.45

APPENDIX C

STAFF SCHEDULES

MANAGEMENT

Job	Wed 2/17/2016	Thu 2/18/2016	Fri 2/19/2016	Sat 2/20/2016	Sun 2/21/2016	Mon 2/22/2016	Tue 2/23/2016
Exec Chef2.RCKK	8:00A - 4:00P	8:00A - 4:00P	8:00A - 4:00P			8:00A - 4:00P	8:00A - 4:00P
Catering Dir.RGGA	8:00A - 4:00P	8:00A - 4:00P	8:00A - 4:00P			8:00A - 4:00P	8:00A - 4:00P
Lead Supv.RKMB	9:00A - 2:00P 2:45P - 6:15P	9:00A - 2:00P 2:45P - 6:15P	9:00A - 2:00P 2:45P - 3:30P	7:00A - 3:00P		9:00A - 2:00P 2:45P - 6:15P	9:00A - 2:00P 2:45P - 6:15P
Food Srvc Dir.RAJZ	8:00A - 4:00P	8:00A - 4:00P	8:00A - 4:00P			8:00A - 4:00P	8:00A - 4:00P

STONSBY COMMONS

MANAGEMENT

Job	Wed 2/17/2016	Thu 2/18/2016	Fri 2/19/2016	Sat 2/20/2016	Sun 2/21/2016	Mon 2/22/2016	Tue 2/23/2016
Food Srvc Mgr.RGIE	8:00A - 4:00P	8:00A - 4:00P	8:00A - 4:00P			8:00A - 4:00P	8:00A - 4:00P
Food Srvc Supv.RGMH	8:00A - 12:00P 1:00P - 4:00P	8:00A - 12:00P 1:00P - 4:00P			9:30A - 3:00P 4:00P - 7:30P	8:00A - 12:00P 1:00P - 4:00P	8:00A - 12:00P 1:00P - 4:00P

BACK OF HOUSE

Job	Wed 2/17/2016	Thu 2/18/2016	Fri 2/19/2016	Sat 2/20/2016	Sun 2/21/2016	Mon 2/22/2016	Tue 2/23/2016
Gen Util Worker.HCYG	12:00P - 3:00P 4:30P - 9:00P	11:00A - 3:00P 4:30P - 9:00P			10:00A - 2:00P 3:30P - 7:30P	12:00P - 3:00P 4:30P - 9:00P	1:00P - 3:00P 4:30P - 9:00P
Gen Util Worker.HCYG	1:00P - 2:00P 3:30P - 9:00P	12:00P - 2:00P 3:30P - 9:00P	12:00P - 2:00P 3:30P - 9:00P	10:00A - 2:00P 3:30P - 8:00P			12:00P - 2:00P 3:30P - 9:00P
Cook.RCXE	4:30P - 8:00P 8:30P - 12:30A	1:00P - 3:00P 4:00P - 8:30P			9:30A - 3:00P 4:30P - 7:30P	4:30P - 8:00P 8:30P - 12:30A	4:30P - 8:00P 8:30P - 12:30A
Cook.RCXE	1:00P - 4:00P 4:30P - 8:30P	1:00P - 4:00P 4:30P - 8:30P	1:00P - 4:00P 4:30P - 8:30P	9:00A - 2:00P 3:00P - 7:30P			1:00P - 4:00P 4:30P - 8:30P

FRONT OF HOUSE

Job	Wed 2/17/2016	Thu 2/18/2016	Fri 2/19/2016	Sat 2/20/2016	Sun 2/21/2016	Mon 2/22/2016	Tue 2/23/2016
Cashier.BHTJ	6:30A - 10:00A 10:30A - 2:30P	6:30A - 10:00A 10:30A - 2:30P			10:00A - 2:00P 3:30P - 7:30P	6:30A - 10:00A 10:30A - 2:30P	6:30A - 10:00A 10:30A - 2:30P
Grill Cook.RCXA	11:00A - 3:00P 4:30P - 8:30P	11:00A - 3:00P 4:30P - 8:30P	11:00A - 3:00P 4:30P - 8:30P	10:00A - 2:00P 3:30P - 7:30P			11:00A - 3:00P 4:30P - 8:30P
Food Srvc Worker.RGYL	3:30P - 8:30P		12:00P - 2:00P 3:00P - 8:30P	10:00A - 2:00P 3:30P - 7:30P		3:30P - 8:30P	3:30P - 8:30P
Food Srvc Worker.RGYL	6:30A - 11:00A Service/Lead Supv.RKMB 12:00P - 3:00P Service/Lead Supv.RKMB	x 6:30A - 11:00A Service/Lead Supv.RKMB 12:00P - 3:00P Service/Lead Supv.RKMB	x 6:30A - 11:00A Service/Lead Supv.RKMB 12:00P - 3:00P Service/Lead Supv.RKMB	x		6:30A - 11:00A Service/Lead Supv.RKMB 12:00P - 3:00P Service/Lead Supv.RKMB	x 6:30A - 11:00A Service/Lead Supv.RKMB 12:00P - 3:00P Service/Lead Supv.RKMB
Food Srvc Worker.RGYL	8:00P - 12:30A			10:00A - 2:00P 3:30P - 7:30P	10:00A - 2:00P 3:30P - 7:30P	8:00P - 12:30A	8:00P - 12:30A
Food Srvc Worker.RGYL	9:30A - 3:00P	9:30A - 3:00P			9:00A - 2:00P 3:30P - 7:30P	9:30A - 2:00P 3:30P - 8:30P	9:30A - 2:00P 3:30P - 8:30P
Food Srvc Worker.RGYL	3:30P - 5:00P 6:00P - 12:30A	11:30A - 2:00P 3:30P - 8:30P	11:30A - 2:00P 3:30P - 8:30P			3:30P - 5:00P 6:00P - 12:30A	3:30P - 5:00P 6:00P - 12:30A
Food Srvc Worker.RGYL	6:30A - 12:00P BOH/Cook.RCXE 12:30P - 2:30P BOH/Cook.RCXE	x 6:30A - 12:00P BOH/Cook.RCXE 12:30P - 2:30P BOH/Cook.RCXE	x 6:30A - 12:00P BOH/Cook.RCXE 12:30P - 2:30P BOH/Cook.RCXE	x		6:30A - 12:00P BOH/Cook.RCXE 12:30P - 2:30P BOH/Cook.RCXE	x 6:30A - 12:00P BOH/Cook.RCXE 12:30P - 2:30P BOH/Cook.RCXE
Food Srvc Worker.RGYL	3:00P - 8:30P Service/Grill Cook.RCXA	x 3:00P - 8:30P Service/Grill Cook.RCXA	x			3:00P - 8:30P Service/Grill Cook.RCXA	x 3:00P - 8:30P Service/Grill Cook.RCXA
Gen Util Worker.HCYG	6:30A - 11:00A 11:30A - 2:30P	6:30A - 11:00A 11:30A - 2:30P	6:30A - 11:00A 11:30A - 2:30P			6:30A - 11:00A 11:30A - 2:30P	6:30A - 11:00A 11:30A - 2:30P
Lead Supv.RKMB	12:30P - 3:00P 3:30P - 8:45P	12:30P - 3:00P 3:30P - 8:45P	12:30P - 3:00P 3:30P - 8:45P	9:30A - 3:00P 4:00P - 7:30P			12:30P - 3:00P 3:30P - 8:45P

ROBESON FOOD COURT

Job	Wed 2/17/2016	Thu 2/18/2016	Fri 2/19/2016	Sat 2/20/2016	Sun 2/21/2016	Mon 2/22/2016	Tue 2/23/2016
Cashier.BHTJ	7:30A - 2:00P 2:45P - 3:30P	7:30A - 2:00P 2:45P - 3:30P	7:30A - 2:00P 2:45P - 3:30P			7:30A - 2:00P 2:45P - 3:30P	7:30A - 2:00P 2:45P - 3:30P
Lead Cook.RCWB	6:30A - 11:30A 12:15P - 3:00P	6:30A - 11:30A 12:15P - 3:00P	6:30A - 11:30A 12:15P - 3:00P			6:30A - 11:30A 12:15P - 3:00P	6:30A - 11:30A 12:15P - 3:00P
Lead Cook.RCWB	6:30A - 12:00P 12:30P - 3:00P	6:30A - 12:00P 12:30P - 3:00P	6:30A - 12:00P 12:30P - 2:30P	7:00A - 3:00P		6:30A - 12:00P 12:30P - 3:00P	6:30A - 12:00P 12:30P - 3:00P
Lead Cook.RCWB	<u>12:30P - 2:30P</u> x <i>Food Court/Cook.RCXE</i>	<u>12:30P - 2:30P</u> x <i>Food Court/Cook.RCXE</i>	<u>12:30P - 2:30P</u> x <i>Food Court/Cook.RCXE</i>			<u>12:30P - 2:30P</u> x <i>Food Court/Cook.RCXE</i>	<u>12:30P - 2:30P</u> x <i>Food Court/Cook.RCXE</i>
Lead Cook.RCWB	6:30A - 12:00P 1:00P - 3:00P	6:30A - 12:00P 1:00P - 3:00P	6:30A - 12:00P 1:00P - 3:00P	7:00A - 3:00P		6:30A - 12:00P 1:00P - 3:00P	6:30A - 12:00P 1:00P - 3:00P
Food Srvc Worker.RGYL		10:00A - 3:00P 3:45P - 6:30P 10:00A - 2:15P 3:00P - 6:00P					
Food Srvc Worker.RGYL	10:00A - 2:15P 3:00P - 6:00P	Personal 7:15	9:00A - 2:15P			9:00A - 2:15P 3:00P - 6:00P	10:00A - 2:15P 3:00P - 6:00P
Food Srvc Worker.RGYL	9:00A - 2:15P 3:00P - 3:30P	9:00A - 2:15P 3:00P - 3:30P	9:00A - 2:15P 3:00P - 3:31P			9:00A - 2:15P 3:00P - 3:30P	9:00A - 2:15P 3:00P - 3:30P
Food Srvc Worker.RGYL	10:00A - 3:00P 3:45P - 6:30P	Personal 7:45	10:00A - 2:00P 2:45P - 3:30P			8:00A - 3:00P 3:45P - 6:30P	8:00A - 3:00P 3:45P - 6:30P
Food Srvc Worker.RGYL	10:00A - 11:00A 11:45A - 6:00P	10:00A - 11:00A 11:45A - 6:00P	7:00A - 11:00A 11:45A - 3:30P			9:00A - 11:00A 11:45A - 6:00P	10:00A - 11:00A 11:45A - 6:00P
Food Srvc Worker.RGYL	<u>6:30A - 12:00P</u> x <i>Food Court/Cook.RCXE</i>	<u>6:30A - 12:00P</u> x <i>Food Court/Cook.RCXE</i>	<u>6:30A - 12:00P</u> x <i>Food Court/Cook.RCXE</i>			<u>6:30A - 12:00P</u> x <i>Food Court/Cook.RCXE</i>	<u>6:30A - 12:00P</u> x <i>Food Court/Cook.RCXE</i>
Food Srvc Worker.RGYL	8:00A - 2:30P 3:15P - 6:30P	8:00A - 2:30P 3:15P - 6:30P	10:00A - 2:30P 3:15P - 3:30P			10:00A - 2:30P 3:15P - 6:30P	10:00A - 2:30P 3:15P - 6:30P
Gen Util Worker.HCYG	8:00A - 2:15P 3:00P - 5:00P	8:00A - 2:15P 3:00P - 5:00P	8:00A - 2:15P 3:00P - 3:30P	7:00A - 3:00P		8:00A - 2:15P 3:00P - 5:00P	8:00A - 2:15P 3:00P - 5:00P
Gen Util Worker.HCYG	10:00A - 2:30P 3:15P - 6:30P	10:00A - 2:30P 3:15P - 6:30P	10:00A - 2:30P 3:15P - 4:00P			10:00A - 2:30P 3:15P - 6:30P	10:00A - 2:30P 3:15P - 6:30P
Gen Util Worker.HCYG	10:00A - 2:30P 3:15P - 6:30P	10:00A - 2:30P 3:15P - 6:30P	10:00A - 2:30P 3:15P - 4:00P	7:00A - 3:00P		10:00A - 2:30P 3:15P - 6:30P	1:00P - 2:30P 3:15P - 6:30P

P.O.D. MARKET

Job	Wed 2/17/2016	Thu 2/18/2016	Fri 2/19/2016	Sat 2/20/2016	Sun 2/21/2016	Mon 2/22/2016	Tue 2/23/2016
Cashier.BHTJ	1:00P - 2:30P 3:15P - 8:15P	1:00P - 2:30P 3:15P - 8:15P				1:00P - 2:30P 3:15P - 8:15P	1:00P - 2:30P 3:15P - 8:15P
Food Srvc Worker.RGYL	1:00P - 2:30P 3:15P - 9:15P	1:00P - 2:30P 3:15P - 9:15P				1:00P - 2:30P 3:15P - 9:15P	1:00P - 2:30P 3:15P - 9:15P
Lead Food Srvc Worker.RGYQ	8:30A - 2:15P 3:00P - 4:00P	8:30A - 2:15P 3:00P - 4:00P	8:30A - 2:15P 3:00P - 3:15P			8:00A - 2:15P 3:00P - 4:00P	8:30A - 2:15P 3:00P - 4:00P

STARBUCKS

Job	Wed 2/17/2016	Thu 2/18/2016	Fri 2/19/2016	Sat 2/20/2016	Sun 2/21/2016	Mon 2/22/2016	Tue 2/23/2016
Food Srvc Worker.RGYL	9:00A - 3:00P 4:15P - 7:00P	9:00A - 3:00P 4:15P - 7:00P	8:00A - 1:00P			9:00A - 3:00P 4:15P - 7:00P	9:00A - 3:00P 4:15P - 7:00P
Food Srvc Worker.RGYL	7:00A - 11:30A 12:15P - 3:00P	7:00A - 11:30A 12:15P - 3:00P	8:00A - 11:30A 12:15P - 4:00P			6:30A - 11:30A 12:15P - 3:00P	7:00A - 11:30A 12:15P - 3:00P
Food Srvc Worker.RGYL	2:00P - 7:00P 7:45P - 9:45P	2:00P - 7:00P 7:45P - 9:45P	11:30A - 3:30P			2:00P - 7:00P 7:45P - 9:45P	2:00P - 7:00P 7:45P - 9:45P
Food Srvc Worker.RGYL	1:30P - 7:00P 7:45P - 9:45P	1:30P - 7:00P 7:45P - 9:45P	7:00A - 2:15P 3:00P - 4:00P			1:30P - 7:00P 7:45P - 9:45P	1:30P - 7:00P 7:45P - 9:45P
Lead Food Srvc Worker.RGYQ			9:00A - 2:15P 3:00P - 4:00P			1:15P - 2:15P 3:00P - 9:45P	
Lead Food Srvc Worker.RGYQ	11:00A - 3:45P 4:00P - 9:30P	11:00A - 3:45P 4:00P - 9:30P				11:00A - 3:45P 4:00P - 9:30P	11:00A - 3:45P 4:00P - 9:30P
Lead Food Srvc Worker.RGYQ	7:00A - 11:00A 11:45A - 3:30P	7:00A - 11:00A 11:45A - 3:30P	7:00A - 11:00A 11:45A - 4:00P			6:30A - 11:00A 11:45A - 3:30P	7:00A - 11:00A 11:45A - 3:30P
Lead Supv.RKMB	8:00A - 2:15P 3:00P - 6:00P	8:00A - 2:15P 3:00P - 6:00P				8:00A - 2:15P 3:00P - 6:00P	8:00A - 2:15P 3:00P - 6:00P

UNIVERSITY CLUB AND CATERING

Job	Wed 2/17/2016	Thu 2/18/2016	Fri 2/19/2016	Sat 2/20/2016	Sun 2/21/2016	Mon 2/22/2016	Tue 2/23/2016
CatrSvcWrk.R GW/W	9:00A - 12:00P 12:45P - 4:00P	9:00A - 12:00P 12:45P - 4:00P	9:00A - 12:00P 12:45P - 4:00P			9:00A - 12:00P 12:45P - 4:00P	9:00A - 12:00P 12:45P - 4:00P
CatrSvcWrk.R GW/W	8:30A - 2:15P 3:00P - 4:00P	8:30A - 2:15P 3:00P - 4:00P	8:30A - 2:15P 3:00P - 4:00P			8:30A - 2:15P 3:00P - 4:00P	8:30A - 2:15P 3:00P - 4:00P
Food Srvc Worker.RGYL	6:00A - 11:00A 11:45A - 3:00P	6:00A - 11:00A 11:45A - 3:00P	6:30A - 11:00A 11:45A - 4:00P			6:00A - 11:00A 11:45A - 1:00P	6:30A - 11:00A 11:45A - 4:00P
Food Srvc Worker.RGYL	9:00A - 2:00P 2:45P - 5:30P	9:00A - 2:00P 2:45P - 5:30P	9:00A - 2:00P 2:45P - 5:30P			9:00A - 2:00P 2:45P - 5:30P	9:00A - 2:00P 2:45P - 5:30P

LAW AND JUSTICE CAFÉ

Job	Wed 2/17/2016	Thu 2/18/2016	Fri 2/19/2016	Sat 2/20/2016	Sun 2/21/2016	Mon 2/22/2016	Tue 2/23/2016
Food Srvc Worker.RGYL	7:00A - 1:30P 2:15P - 3:00P	7:00A - 1:30P 2:15P - 3:00P	7:00A - 2:30P			7:00A - 1:30P 2:15P - 3:00P	7:00A - 1:30P 2:15P - 3:00P

PARK 1 BISTRO

Job	Wed 2/17/2016	Thu 2/18/2016	Fri 2/19/2016	Sat 2/20/2016	Sun 2/21/2016	Mon 2/22/2016	Tue 2/23/2016
Food Srvc Worker.RGYL	12:00P - 3:45P 4:30P - 8:45P	12:00P - 3:45P 4:30P - 8:45P	9:00A - 2:15P 3:00P - 3:01P			12:00P - 3:45P 4:30P - 8:45P	12:00P - 3:45P 4:30P - 8:45P
Food Srvc Worker.RGYL	7:00A - 11:00A 11:45A - 3:00P	7:00A - 11:00A 11:45A - 3:00P	7:00A - 11:00A 11:45A - 3:30P			7:00A - 11:00A 11:45A - 3:00P	7:00A - 11:00A 11:45A - 3:00P
Food Srvc Worker.RGYL	8:00A - 11:00A 11:45A - 4:00P	8:00A - 11:00A 11:45A - 4:00P	7:00A - 11:00A 11:45A - 3:30P			8:00A - 11:00A 11:45A - 4:00P	8:00A - 11:00A 11:45A - 4:00P
Food Srvc Worker.RGYL	9:00A - 3:00P 3:45P - 7:00P	9:00A - 3:00P 3:45P - 7:00P				9:00A - 3:00P 3:45P - 7:00P	9:00A - 3:00P 3:45P - 7:00P
Food Srvc Worker.RGYL	<u>11:00A - 2:00P</u> x <u>Service/Grill Cook.RCXA</u>	<u>11:00A - 2:00P</u> x <u>Service/Grill Cook.RCXA</u>				<u>11:00A - 2:00P</u> x <u>Service/Grill Cook.RCXA</u>	<u>11:00A - 2:00P</u> x <u>Service/Grill Cook.RCXA</u>
Gen Util Worker.HCYG	11:00A - 3:45P 4:00P - 9:00P	11:00A - 3:45P 4:00P - 9:00P				11:00A - 3:45P 4:00P - 9:00P	11:00A - 3:45P 4:00P - 9:00P
Gen Util Worker.HCYG	11:00A - 3:45P 4:00P - 9:00P	11:00A - 3:45P 4:00P - 9:00P				11:00A - 3:45P 4:00P - 9:00P	11:00A - 3:45P 4:00P - 9:00P
Gen Util Worker.HCYG	7:00A - 11:00A 11:45A - 2:30P	7:00A - 11:00A 11:45A - 2:30P	7:00A - 11:00A 11:45A - 3:30P			7:00A - 11:00A 11:45A - 2:30P	7:00A - 11:00A 11:45A - 2:30P
Lead Supv.RKMB	10:00A - 3:00P 3:45P - 8:45P	10:00A - 3:00P 3:45P - 8:45P				10:00A - 3:00P 3:45P - 8:45P	10:00A - 3:00P 3:45P - 8:45P

APPENDIX D

AGREEMENT

By and Between

LOCAL 255, UNITED SERVICE WORKERS, IUJAT

and

ARAMARK EDUCATIONAL SERVICES, LLC

AT

RUTGERS UNIVERSITY — NEWARK, NEW JERSEY

EFFECTIVE: September 1, 2014
EXPIRATION: August 31, 2017

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AGREEMENT

The Agreement is entered into and is effective this 1st day of September, 2014, between Aramark Educational Services, LLC hereinafter referred to as the "Employer" and Local 255, United Service Workers, IUJAT, hereinafter referred to as the "Union".

ARTICLE 1 - DECLARATION OF PURPOSE

Section 1. The purpose of this Agreement is to insure industrial peace by setting forth herein rates of pay, hours of work and conditions of employment to be observed between the parties hereto. The parties hereto recognize that only with mutual understanding, harmony and cooperation among employees, and between employees and Employer, and with uninterrupted operation, is it possible to conduct Company's business with the economy and efficiency indispensable to its existence and to the best interests of its employees, clients and customers.

ARTICLE 2 - RECOGNITION

Section 1. The Employer recognizes the union as the sole collective bargaining agent for the food service employees employed by Aramark at Rutgers University, Newark, New Jersey.

Included: All full time and part time employees including cooks, grill cooks, food service workers, cashiers, catering drivers, receivers and utility employees.

Excluded: Office clerical, chefs, Rutgers student employees and supervisory employees as defined in the Act, and excluding all other employees in accordance with the National Labor Relations Board Certification No. 22-RC-11680, dated March 19, 1999.

ARTICLE 3 - UNION SECURITY

Section 1. All present employees who are members of the Union on the execution or effective date of this Agreement, whichever is later, shall remain members of the Union in good standing. All present employees who are not members of the Union and all employees hired hereafter, shall become and remain members in good standing of the Union on and after the 31st day following the beginning of their employment, or on and after the 31st day following the execution or effective date of this Agreement, whichever is later.

Section 2. In the event an employee covered by this Agreement is declared by the Union not to be in good standing, the Union shall notify the Employer in writing of such fact, and the parties shall have ten (10) business days' time to adjust the matter. Should the matter not be adjusted

within the allotted time, then the employee in question shall be discharged from the employ of the Employer. For the purpose of this section, "good standing" shall mean the payment of uniform dues and initiation fees required to obtain or maintain membership in the Union.

Section 3. The Employer shall notify the chief shop steward when a new employee is hired.

ARTICLE 4 - CHECK OFF

Section 1. The Employer shall deduct from each employee an amount equal to the initiation fees and membership dues uniformly required as conditions of acquiring and retaining membership in the Union, provided that the employee has duly signed, dated and delivered to the Employer the written authorization form for such deductions set forth below in this Section 1. The Employer will notify the Union of any revocation of an authorization by an employee.

"I hereby authorize and direct my Employer to deduct from my wages and to pay over to the United Service Workers Union, Local 255, IUJAT, such amounts, including Dues and Initiation Fees (as membership dues) in said Union, as may be established by the Union and become due to it from me during the effective period of this authorization.

This authorization may be revoked by me as of any anniversary date hereof, or termination date of the Collective Bargaining Agreement, whichever occurs sooner, by written notice signed by me. This authorization shall automatically renew itself unless written revocation is submitted."

Section 2. Nothing contained in this Article shall be construed so as to require the Employer to violate any applicable law.

Section 3. The Union shall indemnify and save the Employer harmless against any and all claims, demands, suits or other forms of liability of any kind whatsoever which may arise out of or by reason of action taken or omitted by the Employer in reliance upon Authorization Cards for the deduction of Union dues and initiation fees.

ARTICLE 5 - MANAGEMENT RIGHTS

Section 1. The management of the business and the direction of the employees including but not limited to, the right to hire, promote, assign work, discipline and discharge, schedule working hours, overtime and working days, layoff, make and enforce work rules are vested exclusively in the Employer except as expressly limited and set forth in writing in this Agreement.

ARTICLE 6 - NO STRIKE-NO LOCKOUT

Section 1. It is agreed that during the term of this Agreement the Union, its officers or members shall not sanction or participate in any strike, slowdown, or work stoppage. It is also agreed that during the term of this Agreement there shall be no lockout of employees by the Employer. Any employee found guilty of participating in any strike, slowdown or work stoppage will be subject to immediate discharge.

ARTICLE 7 - SHOP STEWARDS AND UNION REPRESENTATIVES

Section 1. The Employer agrees to recognize stewards as appointed by the Union. There shall be no more than two (2) stewards at any one time during the life of this Agreement.

Section 2. The Stewards may assist in the investigation, presentation and settling of grievances. Stewards shall not be discriminated against in discharging duties assigned them by the Union. Shop Stewards have no authority to take strike action or any other work stoppage interrupting the Employer's business.

Section 3. A duly authorized representative of the Union will be permitted to visit the premises of the Employer at reasonable times for the purpose of transacting any business for the Union. However, the representative shall first make this presence known to the manager or his assistant.

Section 4. The shop stewards shall have top seniority in the shop of the Employer for layoff purposes, provided, however, that he/she is able to perform the functions of the position for which he/she seeks to claim his/her seniority.

ARTICLE 8 - WAGES

Section 1. Wage rates for specified job classifications shall be set forth in Schedule "A", attached hereto as a part of this Agreement, and shall be maintained for the life of this Agreement.

ARTICLE 9 - HOURS OF WORK AND OVERTIME

Section 1. Employees will be compensated on the basis of one and one-half (1 1/2) times their regular rate of pay for hours worked in excess of forty (40) hours in one week. The workweek will be Wednesday through Tuesday for purpose of overtime calculation.

Section 2. This article shall not be construed to contain any guaranteed workweek or workday.

Section 3. Part-time employees are defined as employees who are scheduled to work less than thirty (30) hours per week. Part-time employees will not be entitled to the Insurance benefit outlined in Article 22.

ARTICLE 10 - SENIORITY

Section 1. The Employer shall recognize seniority rights according to classification from the employee's date of hire.

Section 2. Layoffs will be determined by seniority within each classification; the employee with the least amount of seniority within the given classification shall be laid off first. The employee affected will have the option of layoff or bumping the least senior employee in a lower pay classification, provided his seniority is sufficient and he is qualified to do the job. Recall of laid off employees shall be in; reverse order of layoff by classification. An employee duly notified by the Employer to return to work from layoff must return to work within five (5) days of such notice or be considered as terminated.

Section 3. An employee's seniority shall be broken so that no prior period of employment shall be counted and his seniority shall cease upon:

- (1) justifiable discharge;
- (2) voluntary quitting;
- (3) unexcused absence for three (3) working days, without notifying the Employer
- (4) absence due to layoff or leave of absence exceeding six (6) months;
- (5) failure of an employee to return to work upon recall within five (5) working days after written notice is sent to him by the Employer at his last known address appearing on his records.

Section 4. - Job Vacancy

In order to be considered for other positions within the bargaining unit, an interested employee is to complete and turn in a form supplied by the Employer requesting such consideration. When a bona fide opening occurs, the Employer shall review such request for transfer in filling the opening, prior to considering applicants from other sources. Where possible, employees in seniority order will be awarded to the job provided they have the necessary skill and ability and are qualified in the opinion of the Employer using reasonable criteria.

Section 5. - Probationary Period

New employees shall be on probation until completion of sixty (60) days of service from the date of last hiring. During this probationary period, such employees shall be considered as being on trial subject to immediate dismissal at any time at the sole discretion of the Employer. Discharge during the probationary period shall not be subject to Article XI Grievance Procedure. Upon completion of sixty (60) days such employees shall enjoy seniority status from the date of last hiring.

Any benefits contained in this Agreement will not be available to employees until they have completed their probationary period. Additional eligibility requirements will prevail where specified.

Section 6. - Leave of Absence

A leave of absence is an excused absence without pay and without loss of seniority and may be granted with the approval of management to employees.

All leaves of absence shall be requested and granted in writing. In the case of illness, medical verification of a leave must accompany the request. The limitation on all leaves will be for a period of sixty (60) days and may be extended up to six (6) months if necessary. A leave of absence shall not be granted for the purpose of taking another job. The Employer will follow the provisions of the Family and Medical Leave Act (FMLA), the ADA, USERRA and similar applicable state and local law.

ARTICLE 11 - GRIEVANCE PROCEDURE

Section 1. If any disagreement arises over the application or interpretation of this Agreement, the employees, the Union and the Employer agree that the procedure outlined below shall be the exclusive remedy for such disputes. It is further understood and agreed that any employee who disregards this Article and resorts to self-help shall be subject to discipline up to and including discharge.

Step 1. The aggrieved shall discuss the grievance verbally with the Manager within ten days after he has reasonable knowledge of the incident, which gave rise to the grievance. Should he/she or Aramark desire the assistance of the Steward in presenting the grievance the request shall be granted. If not settle within ten (10) days the employee shall either withdraw the grievance or have it reduced to writing which must include the employees name, the date, the nature of the grievance and the specific Article which is in dispute.

Step 2. Within ten (10) days following Step 1, the Steward shall present the written grievance to the Manager. If not settled within seven (7) days, the grievance will be withdrawn or moved to Step 3.

Step 3. Within one calendar week following Step 2, the grievance will be taken up with the Food Service Director by a full time Representative of the Union. If not settled within two (2) calendar weeks, the grievance will be withdrawn or moved to arbitration. This time limit may be extended by mutual agreement between the parties.

Section 2. If the Employer and the union fail to settle the grievance within one calendar week following Step 3 of the Grievance Procedure, either party may, within fifteen (15) days, notify the other of intent to submit the issue to Arbitration.

Section 3. The parties will first attempt to mutually select an arbitrator. In the event the parties are unable to agree, an arbitrator shall be selected as submitted by the Federal Mediation and Conciliation Services and in accordance with the FMCS rules.

Section 4. Arbitration shall be scheduled as promptly as possible but in no event later than thirty (30) days following the date the Arbitrator is selected.

Section 5. The Arbitrator shall confine his decisions only to the interpretation and application of the present Agreement and in no event shall he add to or subtract from it.

Section 6. The decision of the Arbitrator shall be final and binding upon both parties, and any award made shall be put into effect promptly, but in no event later than thirty (30) days following the date of the award.

Section 7. The expenses of the Arbitrator shall be shared equally by the Employer and the Union.

ARTICLE 12 - DISCIPLINE AND DISCHARGE

Section 1. Employees will be disciplined or discharged for just cause. Grounds for summary discharge shall include, but shall not be limited to, drunkenness or drinking or carrying or being under the influence of intoxicating beverages or substances on the job, dishonesty, infraction of rules, careless use or abuse of equipment, insubordination or negligence in the performance of duties.

Section 2. If the Union desires to pursue the discharge, the matter will be reduced to writing and referred to Step 3 of the Grievance Procedure as outlined in Article 11.

ARTICLE 13 - PAST PRACTICE

Section 1. This Agreement represents the sole and complete Agreement between the parties and supersedes all agreements, understandings and practices in effect prior to the date of this Agreement, whether the same *were* based on implication, written or oral agreements or other factors.

ARTICLE 14 - NON-DISCRIMINATION

Section 1. The Employer and the Union agree not to discriminate against any individual with respect to his hiring, compensation, terms or conditions of employment because of such individual's race, color, religion, sex, age, membership in the Union, disability, sexual orientation or national origin, or other classification protected by applicable federal, state, or local law, nor will they limit, segregate or classify employees in any way to deprive any individual employee of employment opportunities because of his race, color, religion, sex, age, disability, sexual orientation or national origin, or other classification protected by applicable federal, state, or local law.

ARTICLE 15 - SEPARABILITY

Section 1. Nothing contained in this Agreement is intended to violate any Federal or State Laws, rules or regulations made pursuant thereto. If any part of this Agreement is construed to be in such violation, then that part shall be null and void and the parties agree to amend it.

ARTICLE 16 — SAVINGS CLAUSE

Section 1. If any provision of this Agreement should be held or adjudged illegal, or in violation of any present or future law, such adjudication shall not invalidate any other portion or provision of this Agreement, nor relieve any party thereto from their liabilities and obligations under this Agreement, but the remainder shall continue in full force and effect. In the event that any portion of said Agreement is held illegal as above-mentioned, the parties agree to *meet* promptly in order to agree upon a proper and legal substitute.

ARTICLE 17 - HOLIDAYS

Section 1. Each full-time employee, who has completed the probationary period, shall receive wages based upon his normal rate and scheduled hours for each of the following holidays. Each part-time employee who has completed the probationary period shall receive holiday pay on a prorated basis according to the employee's normal daily schedule of hours.

New Year's Day	Labor Day (beginning September 1, 2012)
Martin Luther King's Birthday	Thanksgiving Day
President's Day	Day after Thanksgiving
Memorial Day (until August 31, 2012)	Christmas Day
July 4 th	(2) Personal Days

Provided, that he shall have served his probationary period, and worked at least three days or more in the work week in which the holiday falls, and is on the job and available for work the last scheduled work day before and the first scheduled work day after the holiday, even though in a different work week unless excused in writing by the Employer.

Section 2. Employees who are scheduled to work on any of the above holidays will be paid time and one-half (1 ½) at their regular rate for hours worked in addition to holiday pay (eight hours maximum).

Section 3. Personal holidays will be scheduled by mutual agreement with the employee giving the Employer (2) weeks' notice. The Employer will give due consideration to emergency situations where the employee cannot give two (2) weeks' notice. Such requests shall not be unreasonably denied.

Section 4. If an employee meeting is scheduled by the Employer prior to the start of a new semester, employees will be required to attend this mandatory meeting in order to be otherwise eligible for holiday pay. Employees will be notified in advance that this meeting will require mandatory attendance.

ARTICLE 18 - VACATIONS

Section 1. Full-time employees continuously in the employ of the Employer shall receive vacation with pay based on the following schedule. The vacation year will be determined by an employee's anniversary date of employment:

<u>Years of Service</u>	<u>Weeks of Paid Vacation</u>
1	1
2	2
10	3
15	4

Beginning September 1, 2012, employees with 17 or more years of continuous employment will receive five (5) weeks of paid vacation as per the usual practice.

Section 2. Vacations will be with pay at the employee's current hourly rate, based on an employee's scheduled weekly hours.

Section 3. Employees who do not complete one (1) year of service will not be entitled to any vacation pay.

Section 4. If the employment of any employee covered by this Agreement is terminated or ceases for any reason after one (1) year, except for just cause, such employee shall receive pro-rated vacation pay calculated from the anniversary date of hire.

ARTICLE 19 - SICK LEAVE

Section 1. All full-time employees who have completed the probationary period will accumulate one-half (1/2) day of sick leave for each month in which fifteen (15) days is worked up to a maximum number of six (6) days per year. Unused sick days may be carried over to next year. However, no employee will be permitted to accumulate more than thirty (30) sick days. Unused sick days will not be paid at termination.

Section 2. Sick leave pay will be based upon an employee's regular hourly rate times the number of hours in the employee's regularly scheduled workday.

Section 3. Paid sick leave is written into this Agreement solely for the financial protection of employees who are ill, and for no other purpose. Employees who use their sick leave for absence from work for any reason other than illness, shall receive no pay for such days of absence and shall be subject to disciplinary action. The Employer reserves the right to request medical verification for illness from the employee.

Section 4. The parties expressly waive the requirements of the Newark, New Jersey Sick Leave for Private Employees Ordinance.

ARTICLE 20 - FUNERAL LEAVE

Section 1. For full-time employees who have completed the probationary period, in case of death of mother, father, grandparents,(blood relative), brother, sister, spouse, child, mother-in-law, or father-in-law, the Employer will grant time off with pay from day of death until and including day of funeral, not to exceed three (3) working days. The employee shall obtain and furnish, and the Employer reserves the right to request proof of attendance at such funeral.

ARTICLE 21 - JURY DUTY

Section 1. Full-time employees who have completed the probationary period who are subpoenaed for jury service shall be paid time lost as a result of such jury duty at the regular rate of pay and employees shall remit to the Employer any pay received from any other source for such jury duty. Employees called for jury service shall notify the Employer immediately upon receipt of subpoena. The employees agree to cooperate with the Employer in making requests for postponement of jury duty where business conditions require same.

ARTICLE 22 - MEDICAL AND LIFE INSURANCE BENEFITS

Section 1. All regular full-time employees are eligible for health and welfare benefits as outlined below and in Schedule "B". In order to be considered a regular full-time employee for purposes of eligibility for health and welfare benefits, employees must be regularly scheduled to work a minimum of thirty (30) hours each week. Benefits for eligible employees will be effective the first of the month following sixty (60) days of continuous employment.

Section 2. Aramark will provide eligible employees the opportunity to enroll in medical benefits provided through an Aramark sponsored carrier. The plan(s), plan design(s) and schedule(s) of benefits may be adjusted from time to time in line with changes in the medical benefits package for all Aramark employees or as required by law. Other changes might include a change in the insurer, health maintenance organization, or other service provider that provides the benefits or establishes the network of participating providers. Any changes to premiums or eligibility will be effective with the start of the plan year January 1.

Section 3. Employee contributions for medical benefits will be at the standard Aramark rates and are subject to change from time to time in accordance with changes made for all Aramark employees or as required by law.

Section 4. In accordance with the terms of the plan, Aramark will provide Basic Life and Accidental Death & Dismemberment coverage with a minimum of \$10,000 effective on the first day of eligible employment. The coverage will be 100% paid by the Company.

Section 5. Full-time employees on an approved leave of absence or layoff will be required to pay their own medical and life insurance premiums in order to maintain the coverage involved.

ARTICLE 23 — CLOSED DAYS

Section 1. In the event school is closed due to inclement weather, emergency or act of God, employees who are scheduled to work and report to work will be paid four (4) hours of reporting pay unless they are notified by the Company not to report to work.

ARTICLE 24 — ARAMARK HOURLY 401(k) PLAN

Section 1. The Employer will offer its hourly 401(k) plan on a voluntary basis to employees. The Plan will be administered according to the Plan's Summary Plan Description and there will be no Employer contribution to the Plan.

ARTICLE 25 — UNIFORMS

Section 1. Employees will be given up to five (5) sets of uniforms annually. It will be the responsibility of the employee to wear a clean and well maintained uniform while working. Employees will be responsible for lost uniforms and will reimburse the Employer for lost uniforms, either in whole or in part. It is agreed that the cost to replace lost uniforms may be made by the employee on a quarterly basis. Current uniform cleaning allowance will be included in the Agreement.

ARTICLE 26 - DURATION

Section 1. This Agreement shall become effective as of September 1, 2014, and shall continue in effect up to and including August 31, 2017, and from year to year thereafter, unless and until either of the parties hereto shall give to the other written notice at least sixty (60) days prior to the expiration date, or the expiration date in any year thereafter, of its intention to have same changed or terminated. This Agreement shall be binding upon and inure to the benefit of the parties hereto and upon their respective successors, purchasers, assignees and legal representatives.

In witness thereof, the parties hereto have hereunto set their hands this 23rd
Day of February, 20145.

FOR THE EMPLOYER:
Aramark Educational Services, LLC

Antene Angelo

FOR THE UNION:
LOCAL 255, USW, IUJAT

[Signature]
Sean M. Collina - Business Agent, Local 255

SCHEDULE "A"

The following increases will become effective with the signing of this Agreement:

November 1, 2014 - \$.45 for those employees hired no later than the 2005 calendar year.

November 1, 2014 - \$.35 for those employees hired after the 2005 calendar year.

September 1, 2015 - \$.35

September 1, 2016 - \$.35

Minimum Wage Rates:

Classification	Effective 11/1/14 (per hour)	Effective 9/1/15 (per hour)	Effective 9/1/16 (per hour)
Cook	\$11.75	\$12.10	\$12.45
Catering Driver	\$11.15	\$11.50	\$11.85
Grill Cook	\$10.50	\$10.85	\$11.20
Food Service Worker	\$10.25	\$10.60	\$10.95
Cashier	\$10.25	\$10.60	\$10.95
Receiver	\$10.25	\$10.60	\$10.95
Utility	\$9.65	\$10.00	\$10.35

SCHEDULE "B"

Medical, Dental and Vision Insurance

Life and AD&D Insurance

APPENDIX E

XFAOR002

For Book: US CORP For Fiscal Period: APR_FY-15

Page: 4969 of 11398

50BSU0000	50LOB0000	500186300	Rutgers, The State University of New Jersey - Newark Campus
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Est Yr-Mo	Life Acquisition Date	Asset Number	Depreciation Start Date	Units	Cost	Net Book Value	Monthly Depreciation	Manufacturer Name	Model Name	Serial Number
Asset Category AREA TREATMENT.REMERCHANTISING.NONE										
3.00	27-SEP-07	02276538	25-AUG-07	1	4,038.66	0.00	0.00	SOURCE ONE DIST	CER 07-1863-03	CER 07-1863-03
3.00	16-JUL-08	2269122	28-JUN-08	1	4,028.00	0.00	0.00	EGBOOK INCORPORA		
3.00	29-SEP-11	02359386	27-AUG-11	1	3,837.16	0.00	0.00	Core Concepts	Trade Dress	Grill Refresh
Total For Asset Category				3	11,903.82	0.00	0.00			
Asset Category COMPUTER EQUIPMENT.MICRO.NONE										
3.00	19-APR-12	2349259	31-MAR-12	1	1,513.39	0.00	42.04	NetTime Solutio	NETOne Time Clo	87503109
Total For Asset Category				1	1,513.39	0.00	42.04			
Asset Category COMPUTER EQUIPMENT.TERMINAL.NONE										
3.00	21-JUL-08	02275974	28-JUN-08	1	4,430.40	0.00	0.00	RUTGERS UNIVERS	RDR-ENCR70D	POS System
3.00	21-JUL-08	02275979	28-JUN-08	1	749.00	0.00	0.00	RUTGERS UNIVERS	RDR-E-SCL54	Scale POS
3.00	20-AUG-09	02277686	01-AUG-09	1	4,306.75	0.00	0.00	RUTGERS UNIVERS	Model#7402 NCR	#7402
3.00	01-SEP-11	02355446	27-AUG-11	1	7,188.87	0.00	0.00	Wireless Ronin	Digital Signage	Grill Refresh
3.00	21-JUL-08	02275978	28-JUN-08	1	4,430.39	0.00	0.00	RUTGERS UNIVERS	RDR-ENCR70D	POS System
3.00	20-AUG-09	02277688	01-AUG-09	1	4,306.75	0.00	0.00	RUTGERS UNIVERS	Model#7402 NCR	#7402
3.00	21-JUL-08	02275976	28-JUN-08	1	4,430.39	0.00	0.00	RUTGERS UNIVERS	RDR-ENCR70D	POS System
3.00	20-AUG-09	02277687	01-AUG-09	1	4,306.75	0.00	0.00	RUTGERS UNIVERS	Model#7402 NCR	#7402
3.00	21-JUL-08	02275975	28-JUN-08	1	4,430.39	0.00	0.00	RUTGERS UNIVERS	RDR-ENCR70D	POS System
3.00	21-JUL-08	02275973	28-JUN-08	1	4,430.40	0.00	0.00	RUTGERS UNIVERS	RDR-ENCR70D	POS System
3.00	21-JUL-08	02275970	28-JUN-08	1	4,430.40	0.00	0.00	RUTGERS UNIVERS	RDR-ENCR70D	POS System
3.00	21-JUL-08	02275977	28-JUN-08	1	4,430.39	0.00	0.00	RUTGERS UNIVERS	RDR-ENCR70D	POS System
3.00	21-JUL-08	02275972	28-JUN-08	1	4,430.40	0.00	0.00	RUTGERS UNIVERS	RDR-ENCR70D	POS System
3.00	21-JUL-08	02275971	28-JUN-08	1	4,430.40	0.00	0.00	RUTGERS UNIVERS	RDR-ENCR70D	POS System
Total For Asset Category				14	60,731.68	0.00	0.00			
Asset Category FOOD SVC EQUIPMENT.BEVERAGE DISPENSER.NEW										
5.00	07-JUL-14	2547019	28-JUN-14	1	1,679.90	1,399.91	28.00	CORE CONCEPTS		#
5.00	23-JUL-14	2547018	28-JUN-14	1	6,783.15	5,652.65	113.05	N WASSERSTROM &		
5.00	23-JUL-14	2547017	28-JUN-14	1	6,783.14	5,652.64	113.05	N WASSERSTROM &		
Total For Asset Category				3	15,246.19	12,705.20	254.10			
Asset Category FOOD SVC EQUIPMENT.DISPLAY CASE.NEW										
5.00	16-JUL-08	2269086	28-JUN-08	1	6,617.01	0.00	0.00	STRUCTURAL CONC		
Total For Asset Category				1	6,617.01	0.00	0.00			
Asset Category FOOD SVC EQUIPMENT.FABRICATED BAR.NEW										
5.00	17-JAN-08	2268969	29-DEC-07	1	4,508.70	0.00	0.00	CORE CONCEPTS		
5.00	17-JAN-08	2268971	29-DEC-07	1	3,135.75	0.00	0.00	CORE CONCEPTS		
5.00	17-JAN-08	2268970	29-DEC-07	1	4,508.70	0.00	0.00	CORE CONCEPTS		
5.00	15-SEP-07	2256977	25-AUG-07	1	6,040.00	0.00	0.00	EGBOOK INCORPORA		
5.00	12-MAR-08	2268969-1	23-FEB-08	1	817.00	0.00	0.00	CORE CONCEPTS		
Total For Asset Category				5	19,010.15	0.00	0.00			
Asset Category FOOD SVC EQUIPMENT.FABRICATED CABINET.NEW										

Owned by Aramark

XFAOR002

ARAMARK Food and Support Services
ARAMARK - Fixed Assets Detail List

Date: 30-APR-15
Page: 4970 of 11398

For Book: US CORP For Fiscal Period: APR_FY-15

BU# LOB# PC#
50BSU0000 50LOB0000 500186300 Rutgers, The State University of New Jersey - Newark Campus
REG# DST#
50REG3150 50DST315G

Est Life Yr-Mo	Acquisition Date	Asset Number	Depreciation Start Date	Units	Cost	Net Book Value	Monthly Depreciation	Manufacturer Name	Model Name	Serial Number
5.00	16-JUL-08	2269149	28-JUN-08	1	5,960.75	0.00	0.00	CORE CONCEPTS		
5.00	16-JUL-08	2269150	28-JUN-08	1	674.61	0.00	0.00	CORE CONCEPTS		
5.00	16-JUL-08	2269148	28-JUN-08	1	7,740.50	0.00	0.00	CORE CONCEPTS		
5.00	14-AUG-08	2269147	26-JUL-08	1	5,630.75	0.00	0.00	CORE CONCEPTS		
Total For Asset	Category			4	20,006.61	0.00	0.00			
Asset Category	FOOD SVC	EQUIPMENT.FABRICATED STAND.NEW								
5.00	27-JAN-06	02189058	31-DEC-05	3	10,777.23	0.00	0.00	Core Concepts	Impulse Center	Cash Wrap Merch
Total For Asset	Category			3	10,777.23	0.00	0.00			
Asset Category	FOOD SVC	EQUIPMENT.FREEZER/REACH-IN.NEW								
10.00	11-APR-13	02465119	30-MAR-13	1	3,320.77	2,629.01	27.67	N WASSERSTROM &		#
10.00	11-SEP-14	2547014	23-AUG-14	1	4,782.24	4,463.44	39.85	N WASSERSTROM &		
10.00	11-SEP-14	2547015	23-AUG-14	1	4,782.24	4,463.44	39.85	N WASSERSTROM &		
Total For Asset	Category			3	12,885.25	11,555.89	107.37			
Asset Category	FOOD SVC	EQUIPMENT.OVEN.NEW								
6.00	23-APR-10	02277151	03-APR-10	1	4,973.16	759.81	69.07	STARBUCKS COFFE	NGC 1180-3 Turb Oven turbo chef	
Total For Asset	Category			1	4,973.16	759.81	69.07			
Asset Category	FOOD SVC	EQUIPMENT.REFRIG CABINET.NEW								
5.00	16-JUL-08	2269074	28-JUN-08	1	4,823.56	0.00	0.00	TRUE FOOD SERVI		
5.00	16-JUL-08	2269076	28-JUN-08	1	105.06	0.00	0.00	TRUE FOOD SERVI		
5.00	16-JUL-08	2269075	28-JUN-08	1	436.33	0.00	0.00	TRUE FOOD SERVI		
Total For Asset	Category			3	5,364.95	0.00	0.00			
Asset Category	FOOD SVC	EQUIPMENT.REFRIG/REACH-IN.NEW								
10.00	23-APR-10	02277150	03-APR-10	1	1,389.72	683.30	11.58	STARBUCKS COFFE		Refrigerator UC
Total For Asset	Category			1	1,389.72	683.30	11.58			
Asset Category	FOOD SVC	EQUIPMENT.REFRIG/WALK-IN.NEW								
10.00	11-SEP-14	2547016	23-AUG-14	1	6,130.38	5,721.67	51.09	N WASSERSTROM &		#
Total For Asset	Category			1	6,130.38	5,721.67	51.09			
Asset Category	FOOD SVC	EQUIPMENT.SCALE.NEW								
5.00	03-SEP-09	02277689	29-AUG-09	1	749.00	0.00	0.00	RUTGERS UNIVERS	RS-232 Scale wi RS-232	
Total For Asset	Category			1	749.00	0.00	0.00			
Asset Category	FOOD SVC	EQUIPMENT.SHELVING.NEW								
5.00	16-JUL-08	2269125	28-JUN-08	1	4,909.23	0.00	0.00	SHOPCO		
Total For Asset	Category			1	4,909.23	0.00	0.00			

Owned by Aramark

XFAOR002

ARAMARK Food and Support Services
ARAMARK - Fixed Assets Detail List

Date: 30-APR-15
Page: 4971 of 11398

For Book: US CORP For Fiscal Period: APR_FY-15

BU# LOB# PC#
50BSU0000 50LOB0000 500186300 Rutgers, The State University of New Jersey - Newark Campus
REG# DST#
50REG3150 50DST315G

Est Life Yr-Mo	Acquisition Date	Asset Number	Depreciation Start Date	Units	Cost	Net Book Value	Monthly Depreciation	Manufacturer Name	Model Name	Serial Number

Asset Category		FOOD SVC EQUIPMENT.SNEEZEGUARD.NEW								
5.00	22-JUL-08	2268879	28-JUN-08	1	457.65	0.00	0.00	BRASS SMITH INC		
5.00	22-JUL-08	2268878	28-JUN-08	1	457.65	0.00	0.00	BRASS SMITH INC		
Total For Asset Category				2	915.30	0.00	0.00			
Asset Category		FOOD SVC EQUIPMENT.WARMER.NEW								
3.00	16-JUL-08	2269108	28-JUN-08	1	299.57	0.00	0.00	APW/WYOTT FOODS		
3.00	16-JUL-08	2269107	28-JUN-08	1	299.57	0.00	0.00	APW/WYOTT FOODS		
3.00	16-JUL-08	2269106	28-JUN-08	1	299.57	0.00	0.00	APW/WYOTT FOODS		
3.00	16-JUL-08	2269110	28-JUN-08	1	299.57	0.00	0.00	APW/WYOTT FOODS		
3.00	16-JUL-08	2269105	28-JUN-08	1	316.69	0.00	0.00	APW/WYOTT FOODS		
3.00	16-JUL-08	2269109	28-JUN-08	1	299.57	0.00	0.00	APW/WYOTT FOODS		
Total For Asset Category				6	1,814.54	0.00	0.00			
Asset Category		OFFICE.FURNITURE.CHAIR								
10.00	03-AUG-10	02342884	31-JUL-10	1	18,363.77	9,641.02	153.03	RUTGERS UNIVERS	Hampton 4003C	a armless chairs
Total For Asset Category				1	18,363.77	9,641.02	153.03			
Total for Profit Center 500186300				54	203,301.38	41,066.89	688.28			

Signature: _____

Print Name: _____

Date: _____

Owned by Aramark

ARAFKUUZ

ARAMARK Food and Support Services
ARAMARK - Fixed Assets Detail List
For Book: US CORP For Fiscal Period: APR_FY-15

Date: 30-APR-15
Page: 5394 of 11398

BU# LOB# PC#
50BSU0000 50LOB0000 500655300 Rutgers, The State University of New Jersey - Starbucks
REG# DST#
50REG3150 50DST315G

Est Life Yr-Mo	Acquisition Date	Asset Number	Depreciation Start Date	Units	Cost	Net Book Value	Monthly Depreciation	Manufacturer Name	Model Name	Serial Number

Asset Category		COMPUTER EQUIPMENT.MACRO.NONE								
5.00	03-APR-13	02496390	30-MAR-13	2	10,240.62	5,973.68	170.68	Micros System H	NRI Pilot	National Retail
Total For Asset Category					2	10,240.62	5,973.68	170.68		
Asset Category		FOOD SVC EQUIPMENT.ESPRESSO MACHINE.NEW								
5.00	18-FEB-13	2435928	26-JAN-13	1	14,913.37	8,202.34	248.56	STARBUCKS COFFE		
5.00	18-FEB-13	2435927	26-JAN-13	1	14,913.37	8,202.34	248.56	STARBUCKS COFFE		
Total For Asset Category					2	29,826.74	16,404.68	497.12		
Total for Profit Center		500655300			4	40,067.36	22,378.36	667.80		

Signature: _____

Print Name: _____

Date: _____

Owned by Aramark

XFAOR002

ARAMARK Food and Support Services
ARAMARK - Fixed Assets Detail List

Date: 30-APR-15
Page: 4976 of 11398

For Book: US CORP For Fiscal Period: APR_FY-15

BU# LOB# PC#
50BSU0000 50LOB0000 500186500 Rutgers, The State University of New Jersey - Stonsby Commons
REG# DST#
50REG3150 50DST315G

Est Life Yr-Mo	Acquisition Date	Asset Number	Depreciation Start Date	Units	Cost	Net Book Value	Monthly Depreciation	Manufacturer Name	Model Name	Serial Number
Asset Category		COMPUTER EQUIPMENT.MICRO.NONE								
3.00	01-OCT-07	2243938	29-SEP-07	1	5,494.12	0.00	0.00	HP	Proliant ML310	MX2733017W
3.00	27-JUL-09	2280151	04-JUL-09	1	1,566.64	0.00	0.00	Time America	v5 TA620MB Time	172942DP
Total For Asset Category				2	7,060.76	0.00	0.00			
Asset Category		FOOD SVC EQUIPMENT.DISPLAY CASE.NEW								
3.00	30-AUG-13	2462137	24-AUG-13	1	4,955.09	2,202.28	137.64	N WASSERSTROM &		#
3.00	30-AUG-13	2462136	24-AUG-13	1	2,698.51	1,199.34	74.96	N WASSERSTROM &		#
Total For Asset Category				2	7,653.60	3,401.62	212.60			
Asset Category		FOOD SVC EQUIPMENT.FABRICATED CABINET.NEW								
5.00	15-OCT-13	2502152	28-SEP-13	1	2,124.00	1,451.40	35.40			
Total For Asset Category				1	2,124.00	1,451.40	35.40			
Total for Profit Center 500186500				5	16,838.36	4,853.02	248.00			

Signature: _____

Print Name: _____

Date: _____

Owned by Rutgers - Newark

Robeson Food Court Stonsby Commons 1Park Bistro

Fryer	3	2	1
Steamer	1	1	0
Range	1	1	1
Oven	1	1	1
Tilt Skillet	1	0	0
Oval Kettle	1	1	0
Char-Broiler	1	1	0
Flat Grill	1	1	1
Dishmachine	1	1	1

APPENDIX F

Rutgers University - Newark
Food Variety Specifications

Minimum Menu Variety Standards by Meal Period

Base your pricing on meeting these standards

Breakfast	
Entrees	Eggs to order including scrambled, fried, and omelets
	1 Egg entrée of the day to include Breakfast Burrito, Denver Scramble, quiches, benedicts etc. in some rotation
	1 starch entrée such as waffles, French toast, strata, pancakes in rotation
Meats	One in rotation weekdays (bacon, sausage links or patty, ham, turkey ham, corned beef hash, Canadian Bacon).
Potato/Starch	One choice daily, home fried, hash brown, grits, roasted
Cereals	1 hot, 4 sweetened, 4 unsweetened, 1 granola
Bakery	An assortment of bagels and muffins daily plus a rotation of buns, Danish, fruit breads.
Breads	Whole wheat, white, gluten free, English muffins daily.
	A rotation of 2 additional breads such as cinnamon raisin, rye, bran, oatmeal, etc.
Fruits	1 canned, water pack
	Whole bananas, apples or oranges every day.
	1 additional whole fruit daily (Kiwi, nectarines, grapes, berries, cherries, peaches, pears etc.)
	1 "prepared fresh fresh fruit of the day" such as grapefruit halves, melon slices, mixed fresh fruit, pineapple, etc.\
	Raisins, sunflower seed, soy nuts
Dairy	Yogurt, plain and one flavored each day
	Cottage Cheese
	Milk, 2% and skim, chocolate plus soy or almond milk.
Fruit Juices	Orange and apple daily plus 2 other juices (not juice drinks)
Other beverages	Regular and decaf coffee, hot regular and herbal tea and hot chocolate.
Condiments	Fruit toppings, whipped margarine, cream cheeses, syrup, brown sugar, jams and jellies, apple butter, peanut butter and one other nut spread such as Nutella, almond butter, etc. ; catsup.

Rutgers University - Newark
Food Variety Specifications

Minimum Menu Variety Standards by Meal Period

Base your pricing on meeting these standards

Lunch	
Entrees	Hamburgers and Vegetarian Burger daily;
	1 hot dog/sausage/brat daily;
	1 daily special grilled sandwich (cheese, Reuben, tuna melt etc.)
	1 panini special of the day
	Cheese and pepperoni pizza plus one rotating special.
	1 cooked to order stir fry, pasta dish or other entrée.
Salad Bar	Choices
	3 greens selection, one of which is spinach and one organic
	A selection of 8 raw vegetables such as carrot, celery, broccoli, radishes, tomatoes, cucumbers, zucchini, shredded kale, onion, green onion, scallions, cauliflower,
	A selection of 3 canned or frozen items such as peas, water chestnuts, bamboo shoots, artichoke hearts, olives etc.)
	2 dairy selections such as shredded cheese, cottage cheese
	3 proteins to include at least one legume (black beans, garbanzo beans, kidney beans etc.) 1 diced/chopped meat (chicken, ham, turkey, beef, tuna, etc.) and 1 vegan selection such as chopped eggs, tofu.
	1 prepared vegetable salad (slaw, multi-bean, Waldorf, Tuscan Bean, lentil, etc.)
	1 starch based such as potato salad, pasta salad, rice salad, tabbouleh, etc.
	croutons, sunflower seeds, bacon bits, parmesan cheese
	4 regular salad dressings, 3 low or non fat salad dressings, oil, white wine vinegar, balsamic vinegar
Soups	3 choices, 1 must be vegan/vegetarian
	Crackers plus any condiments appropriate to a particular soup (Parmesan for Minestrone, grated cheese for chili, etc.)
Vegetables	2 cooked (small batches) steamed, (sauces should be optional). At least one of the vegetables should be fresh, not previously frozen or canned.
Deli	3 sliced meat with sliced turkey one of the choices and the other two rotating amongst ham, chicken, roast beef, cured meats
	3 cheese, cheddar and Swiss or Jack plus one other rotating (provolone, pepper jack, havarti,) each meal/day
	1 prepared sandwich spread (egg salad, chicken salad, tuna salad,
	Whole wheat bread, white bread, hoagie/sub roll, at all times plus three specialty selections such as bagels, rye, pumpernickel, sour dough, etc.)

Rutgers University - Newark
Food Variety Specifications

Minimum Menu Variety Standards by Meal Period	
Base your pricing on meeting these standards	
Desserts	Whole bananas, apples or oranges every day.
	1 additional whole fruit daily (Kiwi, nectarines, grapes, berries, cherries, peaches, pears etc.)
	Frozen Yogurt (2 flavors)
	2 types of cookies
	1 baked specialty dessert (cake, pie, fruit crisp, baked apple, tarts, etc.)
	1 gelatin or pudding option
Beverages	Same selection as breakfast.
Appropriate Condiments	ketchup, mustard, mayonnaise, whipped margarine, cream cheeses, peanut butter, relish,
Other	Breakfast cereals per the breakfast standards.
Brunch:	Brunch time frames must include both lunch and breakfast options in every category. The split should be close to 50/50 breakfast and lunch.
Dinner	
Entrees	Hamburgers and Vegetarian Burger daily;
	Grilled Chicken Breast
	1 rotating hot dog/sausage/brat daily;
	1 Dinner grill special (not served at lunch)
	1 carved meat (ham, turkey, roast beef, pork loin, plus one other whole meat/seafood such as baked chicken parts, pork chops, Salisbury steak, baked fish, Any sauce or gravy with the carved meat should be optional. Meat loaf, meat balls can be served twice weekly to meet this requirement.
	Cheese and pepperoni pizza plus one rotating special.
	1 cooked to order stir fry, pasta dish or other made to order entrée. Available with seafood, poultry, beef, lamb, pork protein in rotation. Must be whole meat/seafood).

Rutgers University - Newark
Food Variety Specifications

Minimum Menu Variety Standards by Meal Period	
Base your pricing on meeting these standards	
Salad Bar	50"% of the selections on the salad bar must be different from the lunch selection on the same day.
	3 greens selection, one of which is spinach and one organic
	A selection of 8 raw vegetables such as carrot, celery, broccoli, radishes, tomatoes, cucumbers, zucchini, shredded kale, onion, green onion, scallions, cauliflower, shredded cabbage, turnips, parsnips, pea pods, green, red or yellow peppers,
	hearts, olives etc.)
	2 diary selections such as shredded cheese, cottage cheese
	3 proteins to include at least one legume (black beans, garbanzo beans, kidney beans etc.) 1 diced/chopped meat (chicken, ham, turkey, beef, tuna, etc.) and 1 vegan selection such as hummus, tofu.
	1 prepared vegetable salad (slaw, multi-bean, Waldorf, Tuscan Bean, lentil, etc.)
	1 gelatin based
	1 starch based such as potato salad, pasta salad, rice salad, tabbouleh, etc.
	croutons, sunflower seeds, bacon bits, parmesan cheese
	4 regular salad dressings, 3 low or non fat salad dressings, oil, white wine vinegar, balsamic vinegar
Soups	3 choices, 1 must be vegan/vegetarian. Choices must not repeat from lunch
	Crackers plus any condiments appropriate to a particular soup (Parmesan for Minestrone, grated cheese for chili, etc.)
Vegetables	2 cooked (small batches) steamed, (sauces should be optional). At least one of the vegetables should be fresh, not previously frozen or canned.
	2 starchy vegetables such as potato, corn, winter squash (sauces should be optional and fat minimized)
Deli	3 sliced meat with sliced turkey one of the choice and the other two rotating amongst ham, chicken, roast beef, cured meats
	3 cheese, cheddar and Swiss or Jack plus one other rotating each meal/day
	1 prepared sandwich spread (egg salad, chicken salad, tuna salad,
	Whole wheat bread, white bread, hoagie/sub roll, at all times plus three specialty selections such as bagels, rye, pumpernickel, sour dough, etc.)
Desserts	Whole bananas, apples or oranges every day.
	1 additional whole fresh fruit daily (Kiwi, nectarines, grapes, berries, cherries, peaches, pears etc.)
	Frozen Yogurt (2 flavors)
	2 types of cookies
	1 baked specialty dessert (cake, pie, fruit crisp, baked apple, tarts, etc.)
	1 gelatin or pudding option
Beverages	Same selection as breakfast.
Appropriate Condiments	ketchup, mustard, mayonnaise, whipped margarine, cream cheeses, peanut butter, relish,
Other	Breakfast cereals per the breakfast standards.

Rutgers University - Newark
Food Variety Specifications

Minimum Food Specifications

Vendors may propose equivalent product standards or make applicable adjustments that support purchasing local, sustainable products. The University reserves the right to accept or reject any proposed changes. Base your pricing on these standards. Base pricing on these standards.

Beef	USDA Prime and Choice
	Ground beef lean to fat ratio of 85/15
Pork	USDA # 1
	Chops, maximum fat of 1/4, IMPS 1412
	Pork Ham, IMPS 402B+
Lamb	USDA Prime and Choice
Poultry	USDA Grade A for frozen or fresh
	Parts: 8 cut, IQF
Seafood	Follow the Monterey Bay Aquarium "Sea Watch" protocol.
Eggs	Shell Eggs from Cage Free Poultry
	USDA Grade A
	Large for Shell Egg Dishes cooked to order
Milk	USDA Grade A
	rGBH Free
Butter	USDA Grade 92
Cheese	USDA Grade A
Fresh Fruit	USDA Fancy to USDA #1
Canned Fruit	USDA Grade A Fancy
	Water Pack or otherwise noted on POS labels
Fruit Juices	USDA Grade A
	No Added Sugars, Corn Syrup, Fructose.
Fresh Vegetables	USDA Grad A Fancy or #1
Frozen Vegetables	USDA Grade A
Grocery & Condiments	Recognized Brands or High Quality Locally Grown/Produced/Processed

APPENDIX G



Number of responses, standard deviation and mean for all factors
Use **Report Selections** to customize the information appearing in your reports.

Order: 33612 > ACUHO-I/Benchworks Resident Assessment

Population: Rutgers University - Newark > All Respondents (no filter selected) **(406 responses)**

Report Selections

[Close](#)

Sort By **Factor** in descending order

[Advanced Options](#)

Display Factors containing: **Go**

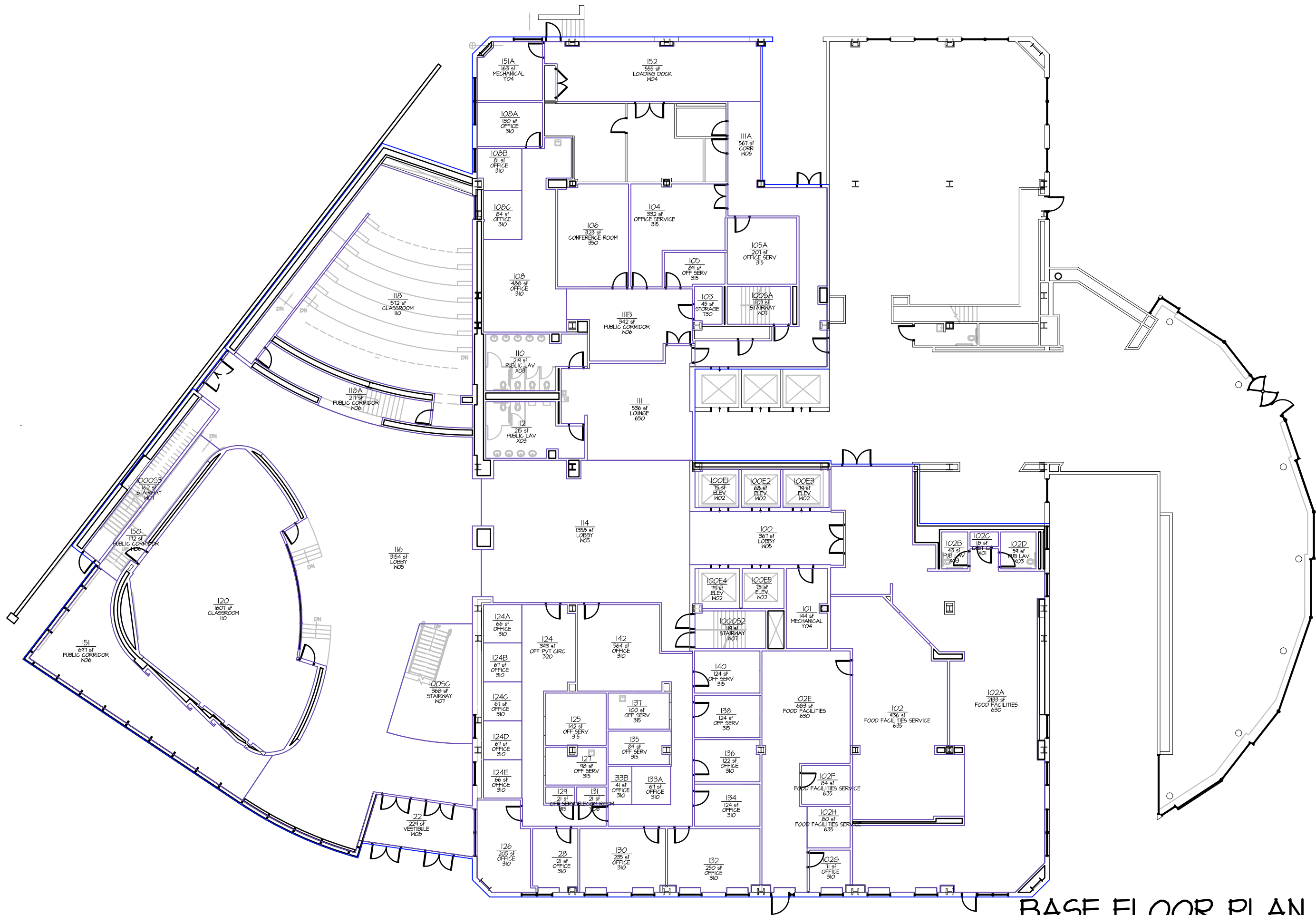
Factor	N	Std Dev	Mean
Factor 1. Satisfaction: Hall/Apt Student Staff	357	1.63	5.44
Factor 2. Satisfaction: Hall/Apt Programming	340	1.61	4.68
Factor 3. Satisfaction: Hall/Apt Environment	356	1.56	5.04
Factor 4. Satisfaction: Facilities	355	1.50	5.10
Factor 5. Satisfaction: Services Provided	356	1.40	4.72
Factor 6. Satisfaction: Room Assignment or Change Process	340	1.72	4.77
Factor 7. Satisfaction: Safety and Security	348	1.39	5.32
Factor 8. Satisfaction: Roommates	289	1.55	5.37
Factor 9. Satisfaction: Dining Services	125	1.25	2.81
Factor 10. Satisfaction: Community Environment	324	1.45	5.41
Factor 11. Learning: Personal Interactions	323	1.58	5.01
Factor 12. Learning: Sense of Community	339	1.24	5.29
Factor 13. Learning: Diverse Interactions	323	1.65	5.19
Factor 14. Learning: Self-Management	326	1.48	4.95
Factor 15. Learning: Alcohol and Drug Use	296	1.84	5.09
Factor 16. Learning: Sustainability	304	1.59	4.81
Factor 17. Learning: LLC Connections and Support	4	NR	NR
Factor 18. Overall Satisfaction	321	1.61	4.95
Factor 19. Overall Learning	321	1.51	5.07
Factor 20. Overall Program Effectiveness	321	1.45	4.78

[back to top](#)

Report: Factors
Report Generated: 1/20/2016 9:40 AM

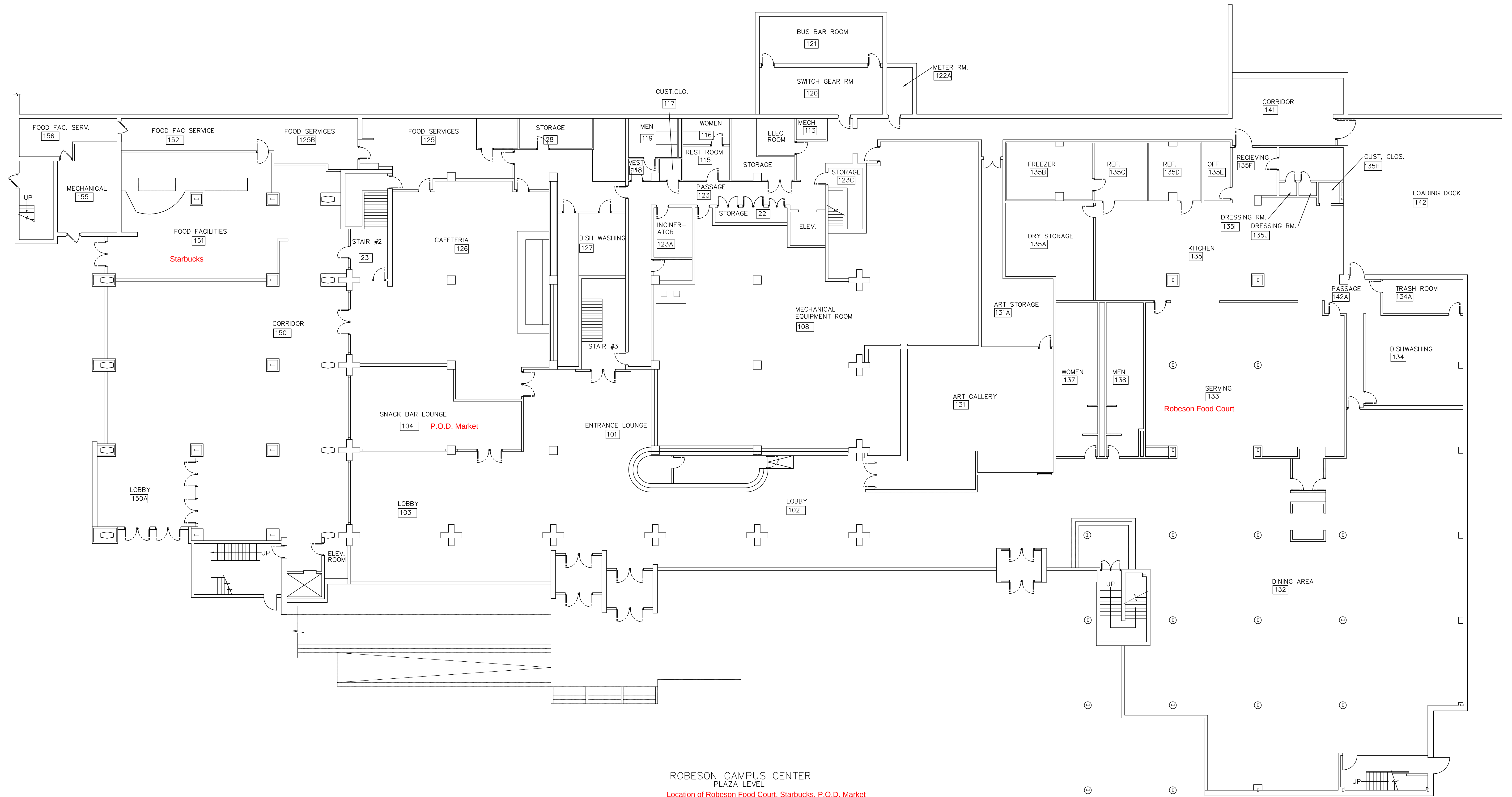
ACUHO-I/Benchworks Resident Assessment (Order: 33612)
Population: Rutgers University - Newark > All Respondents (no filter selected)

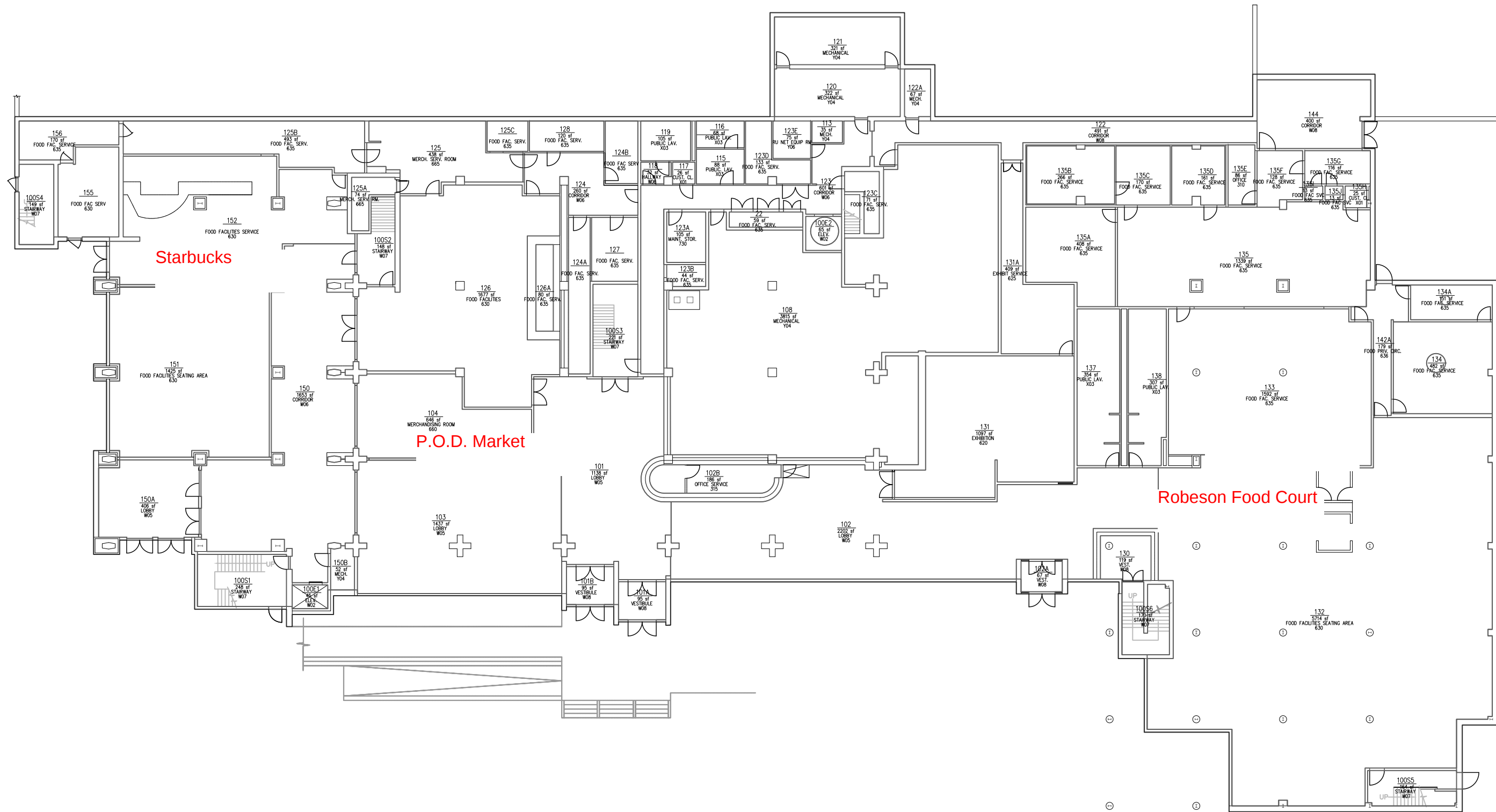
APPENDIX H



BASE FLOOR PLAN
Location of 1 Park Bistro

BUSINESS SCHOOL - FIRST FLOOR 1 WASHINGTON PARK - NEWARK CMPS		APPROVED FOR RUTGERS-THE STATE UNIVERSITY OF NEW JERSEY		A-01	
DRAWN BY: CHECKED BY:	SCALE: DATE:	RUTGERS UNIVERSITY FACILITIES		JEFF B. LIVINGSTON, RA UNIVERSITY ARCHITECT	
		DESCRIPTION		DATE	



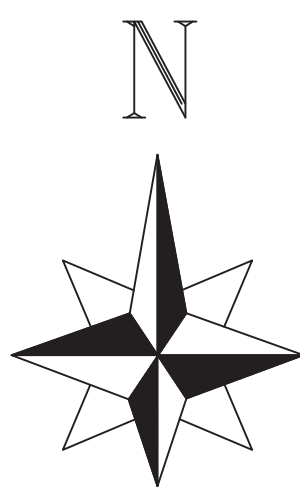




THERE ARE NO ROOM NUMBERS ON THE FIRST FLOOR EXCEPT FOR ROOM #101 & ROOM #102. GOT A REQUEST FROM BUILDING MAINTENANCE THAT ROOM NUMBERS BE PAINTED ON THE ROOMS. OTHERWISE THEY KEEP GETTING STOLEN.



FIELD VERIFIED

[illegible]

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