

BOROUGH OF GLASSBORO

KAREN COSGROVE, RMC/CMR
Borough Clerk
Phone: 856-881-9230 ext. 88144
kcosgrove@glassboro.org

KATHLEEN MCLEER, CMR
Deputy Borough Clerk
Phone: 856-881-9230 ext. 88199
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"Summit City USA"

BOROUGH CLERK'S OFFICE
1 South Main Street
Glassboro, NJ 08028-2592
Fax: 856-881-4248

Borough of Glassboro Website
www.glassboro.org



February 14, 2024

Via email: opra+request-58418-4a36fa66@requests.opramachine.com
Kayleigh Mulroy

Dear Ms. Mulroy,

The Borough of Glassboro received your Open Public Records Act (OPRA) request on February 14, 2024. The Records Custodian, Sheila Ortiz, received your OPRA request on February 14, 2024. As such, this seven (7) business day deadline to respond to your request is February 26, 2024. This response to your request is being provided to you on the same business day after the custodian's receipt of said request.

The following records were requested:

Dear Glassboro Borough,

This is a request for public records made under OPRA and the common law right of access. Please acknowledge receipt of this message.

Records requested:

Please send the final and compiled bid tabulation (Bid Tally and Bid Tally Sheets), including all quantities and unit pricing for each bidder, for Rowan University Rt. 322 Pedestrian Realm Enhancements that was submitted on 8/19/21.

Below is an example of the format we are looking for that the engineer usually creates at the completion of the bid:

|| BIDDER 1 | BIDDER 2 |

|-----|

| Item | Description | QNT | UNIT | AMOUNT | UNIT | AMOUNT |

|||||

|||||

|||||

Please send all documents electronically.

Thanks,

PPA

These records are being transmitted to you via email at: opra+request-58418-4a36fa66@requests.opramachine.com, per your request. Pursuant to N.J.S.A. 47:1A-5.b., the

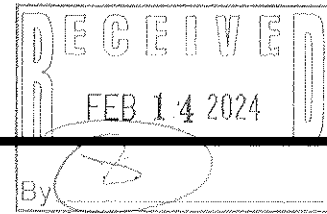
cost associated with this request is zero. The response to your above referenced request is being denied because no records are responsive to this request in the noted office.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Borough of Glassboro to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail to the following at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,


Karen Cosgrove
Municipal Clerk
Borough of Glassboro

Sheila Ortiz



From: Karen Cosgrove
Sent: Wednesday, February 14, 2024 2:14 PM
To: Sheila Ortiz
Subject: FW: OPRA request - Rowan University Rt. 322 Pedestrian Realm Enhancements

-----Original Message-----

From: Kayleigh Mulroy <opra+request-58418-4a36fa66@requests.opramachine.com>
Sent: Wednesday, February 14, 2024 1:40 PM
To: Karen Cosgrove <kcosgrove@glassboro.org>
Subject: OPRA request - Rowan University Rt. 322 Pedestrian Realm Enhancements

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

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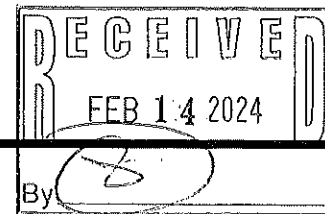
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Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.

Sheila Ortiz



From: Karen Cosgrove
Sent: Wednesday, February 14, 2024 2:14 PM
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View this OPRA request & responses online:

No record responsive
to this request
exists in this dept.
Sheila Ortiz 2/14/2024

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