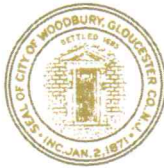


City of Woodbury Police Department



Thomas R. Ryan
Chief of Police

220 South Broad Street
Woodbury, New Jersey 08096
856-845-0065

Kelli A. Marro
Captain

Brian Boucher
Lieutenant

August 9, 2023

Via email only (opra+request-49382-7c985ea0@requests.opramachine.com)
Anonymous Citizen

Re: Open Public Records Act/Common Law Records Request

Dear Anonymous Citizen:

The City of Woodbury Records Custodian received your request for records pursuant to the Open Public Records Act (OPRA), dated after hours on August 2, 2023, on August 3, 2023, and has forwarded it to the Woodbury Police Sub-Custodian for response. Accordingly, the initial seven (7) business day deadline to respond to your request under OPRA is August 14, 2023. This response is being provided on the fourth business day after receipt of your request.

Your records request was as follows:

From: fratlaw <opra+request-49382-7c985ea0@requests.opramachine.com>
Sent: Wednesday, August 2, 2023 8:36 PM
To: Cassidy Swanson <cswanson@Woodbury.nj.us>
Subject: OPRA request - Roster of Employees

Dear Woodbury City,

This is a request for public records made under OPRA and the common law right of access. I am not required to fill out an official form. Please acknowledge receipt of this message.

List of all current sworn employees, civilian employees, interns, placed employee, or other "employee" of the City Police Department.

List of all sworn employees, civilian employees, interns, or other "employee" of the City Police Department who has resigned, completed term of employment, internship or placement, been terminated, or suffered loss of employment.

This list is not to include crossing guards unless document will be unavailable without their information.

I certify under penalty of NJSA 2C:28-3 that I have not been convicted of an indictable offense.

Yours faithfully,
Anonymous Citizen



A NJSACOP Accredited and CALEA Recognized Law Enforcement Agency



A search of our available records has identified the following as responsive to part 1 of your request:

08/08/23 Current Employee Roster

A copy of the identified record is enclosed.

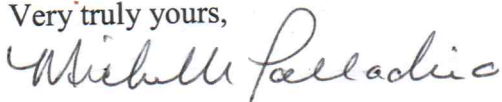
After consultation with the City Solicitor, part 2 of your request is denied *as written* for the following reason(s):

Overbroad/Improper Request. OPRA and the common law require that a requestor identify the records sought with specificity. The request may not be a broad, generic description of documents that requires the custodian to search the agency's files and analyze, compile and collate the requested information. *Bart v. Passaic County Public Hous. Agency*, 406 N.J. Super. 445, 451 (App. Div. 2009); *Bent v. Stafford Police Department*, 381 N.J. Super. 30, 37 (App. Div. 2005). If a request does not name specifically identifiable records or is overly broad, a custodian may deny access. A proper request under OPRA must identify with reasonable clarity those documents that are desired, and a party cannot satisfy this requirement by simply requesting all of an agency's documents. *MAG Entertainment, LLC v. Div. of Alcoholic Beverage Control*, 375 N.J. Super. 534 (App. Div. 2005); *Bent v. Twp. of Stafford Police Dep't.*, 381 N.J. Super. 30 (App. Div. 2005).

To the extent you are requesting specific government records, please clarify your request by identifying the relevant time period.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the City of Woodbury to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Very truly yours,



Michelle Palladino
Administrative Assistant to Chief of Police
P - 856-845-0065 ext 113
F - 856-345-1973



Chief Ryan
Captain Marro
Lt. Boucher
Sgt. Lokaj
Sgt. Porter
Sgt. DiGiambattista
Sgt. Beckett
Sgt. Morris
Sgt. Villone
Det. Cacciola
Det. Volk
Det. Byerley
Cpl. Steigerwald
Cpl. Paul
Cpl. Mitchell (K9)
Cpl. Alcott
Cpl. Neely
Ptl. Sheehan
Ptl. Martinez
Ptl. Wills
Ptl. Andrews
Ptl. Duffy
Ptl. Trotz (K9)
Ptl. Youngblood SRO
Ptl. Urban
Ptl. Young
Ptl. Gehring
Ptl. Castillo
Ptl. Sisto
Ptl. Martz
Ptl. Jowett
Ptl. Myers
Ptl. Lett
Ptl. Tran
Ptl. Ebert
SLEO I Abbott
SLEO I Shaw
SLEO III Pitzo
SLEO III Magee
SLEO III Tursi
SLEO III McKendrick
SLEO III Grant
SLEO III Marchiano
Michelle Palladino Chief Assistant
Linda Banks Records Clerk
Kevin Outten Evidence Coordinator