



# RIDGEWOOD POLICE DEPARTMENT

JACQUELINE LUTHCKE  
CHIEF OF POLICE



131 N. Maple Avenue  
Ridgewood, New Jersey 07450

Telephone No.: 201-652-3900  
Facsimile No.: 201-670-5574

February 26, 2020

Jen Combes  
ASK NJ Media Co.

Dear Ms. Combes,

The Ridgewood Police Department received your Open Public Records Act (OPRA) request on Wednesday, February 19, 2020. The official Records Custodian, Jacqueline Luthcke, received your OPRA request on Thursday, February 20, 2020. As such, the seven (7) business day deadline to respond to your request is February 28, 2020. This response to your request is being provided to you on the 5th business day after the custodian's receipt of said request.

The following records are being provided in their entirety and are responsive to your request.

1. adult school crossing guards
2. alternate care arrestee dependents
3. arrest and transportation
4. arrestee DNA specimens
6. cash accounts
7. citizen initiated complaint
8. command protocol
9. consular notification and access
10. criminal case management
11. Emotionally Disturbed Persons

We have no records responsive to the following request:

5. Body Worn Cameras

The second portion of request 6 (law enforcement equipment) fails to identify with reasonable clarity the specific government records sought, as is required by Bent v. Stafford Police Department, 381 N.J.Super. 30, 37 (App. Div. 2005). We did have a discussion about this request at that time, you were unable to clarify the request. If something changes and you are able to clarify this request, please respond in writing and identify the specific government records sought so that we may process your request. Failure to provide written clarification of your request will result in the closure of this OPRA request.

These records are being transmitted to you via email to [opra+request-9708-924e8489@requests.opramachine.com](mailto:opra+request-9708-924e8489@requests.opramachine.com), as per your request. Pursuant to N.J.S.A. 47:1A-5.b., there is no cost associated with this request.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Ridgewood Police Department to deny access. At your option, you may contact this department, the Attorney for the Village of Ridgewood, institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at [grc@dca.state.nj.us](mailto:grc@dca.state.nj.us), or at their web site at [www.state.nj.us/grc](http://www.state.nj.us/grc). The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Should litigation follow and any records exist, this department would submit those records to a court for an *in camera* review and determination of what information and records, if any, should be disclosed. The Ridgewood Police Department also reserves the right to raise any other ground for denial not raised in this response. The failure of the Ridgewood Police Department to assert an exception or privilege does not act as a waiver of any ground for denial.

Sincerely,



Jacqueline Luthcke