

Annex A – 2.4 Consolidated Staffing Summary																									
Date:	11/16/2023																								
Agency Name:	Acenda, Inc.																								
Contract Number:	SF0049, SF0046, SF0045, SF0050, SF0051, SF0047, SF0061, SF0054, SF0134, SF0059, SF0060																								
Contract period:	7/1/2023-6/30/2024																								
Name	Designate if employee, volunteer, or consultant	Agency Job Title	Qualifications (licenses, degree, certifications, years of applicable exp.)	Functional job duties (including any supervision)	FT/PT at agency	Total Hours Worked at Agency	% of hours allocated to program(s) funded in THIS DCF contract	% of hours to all Other DCF and non DCF funded programs	Program Name SF0049 Family Success Center Oceanside 1 & 2 (1630-024)	Program Name SF0046 Family Success Center (FSC) Winslow (1630-024)	Program Name SF0045 Family Success Center (FSC) Glassboro (1630-024)	Program Name SF0050 Family Success Center (FSC) Ocean County (1630-024)	Program Name SF0051 Family Success Center (FSC) Pennsville (1630-024)	Program Name SF0047 Family Success Center (FSC) Riverview (1630-024)	Program Name SF0061 Family Success Center (FSC) Cape May (1630-024)	Program Name SF0061 Family Success Center (FSC) Cape May (1630-032)	Program Name SF0134 HV, Connecting NJ (93.870) Maternal Infant & Early Child (1630-044)	Program Name SF0054 Central Intake (PDG B-5) (93.434) (1610-039)	Program Name SF0054 PDGB-5 (93.434) (1630-099)	Program Name SF0134 HV, Connecting NJ, Community Alignment Specialist (1630-100)	Program Name SF0134 HV, Connecting NJ, Case Manager position (1630-103)	Program Name SF0059 SLS, School Based Youth Services Program (SBYSP) LCMR HS (1630-013)	Program Name SF0060 SLS, School Based Youth Services Program (SBYSP) CMCT HS (1630-013)	Total % of hours to Program(s) funded in THIS DCF contract	
Mitchell, Danielle	Employee	Program Director & Supervisor	MTS, BA	Overarching oversight of all FSC; supervision of program supervisor.	FT	40	93.79%	6.21%	2.33%	1.55%	83.71%	1.55%	1.55%	1.55%	0.34%	1.21%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	93.79%	
Snead, Kia	Employee	Program Supervisor	BA	Responsible for the day-to-day operation of the Family Success Center. Supports and supervises staff . Ensures a Parent/Community Advisory Board is developed and maintained	FT	40	100.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	
DaGrosa, Tatsiana	Employee	Program Supervisor	BA, LSW	Responsible for the day-to-day operation of the Family Success Center. Supports and supervises staff . Ensures a Parent/Community Advisory Board is developed and maintained	FT	40	100.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	
Rodriguez, Jasmine G	Employee	Family Partner	BA	Responsible for providing prevention programs to families by developing and maintaining a robust family engagement approach. Facilitates parent involvement and parent leadership at the Center. Develops Family Success Plans.	FT	40	100.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	
Nero, Frankie	Employee	Family Partner	BA	Responsible for providing prevention programs to families by developing and maintaining a robust family engagement approach. Facilitates parent involvement and parent leadership at the Center. Develops Family Success Plans.	FT	40	100.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	
De Biasi, Diane	Employee	Counselor Non-Exempt	BA	Responsible for providing prevention programs to families by developing and maintaining a robust family engagement approach. Facilitates parent involvement and parent leadership at the Center. Develops Family Success Plans.	FT	40	100.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	
Amaya, Jovvany	Employee	Volunteer & Community Partnership Coordinator	BA	Responsible for providing prevention programs to families by developing and maintaining a robust family engagement approach. Facilitates parent involvement and parent leadership at the Center. Responsible for resource and volunteer development by integrating him/herself into the immediate community and building mutually beneficial relationships with parents, faith community, businesses, advocates, and key stakeholders	FT	40	100.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	
Palma-Lopez, Maria	Employee	Program Supervisor	BS	Responsible for the day-to-day operation of the Family Success Center. Supports and supervises staff . Ensures a Parent/Community Advisory Board is developed and maintained	FT	40	78.22%	21.78%	0.00%	78.22%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	78.22%	
Garcia Courel, Thalia	Employee	Family Partner	BA	Responsible for providing prevention programs to families by developing and maintaining a robust family engagement approach. Facilitates parent involvement and parent leadership at the Center. Develops Family Success Plans.	FT	40	100.00%	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	
Norman, Tahja	Employee	Volunteer & Community Partnership Coordinator	BA	Responsible for providing prevention programs to families by developing and maintaining a robust family engagement approach. Facilitates parent involvement and parent leadership at the Center. Responsible for resource and volunteer development by integrating him/herself into the immediate community and building mutually beneficial relationships with parents, faith community, businesses, advocates, and key stakeholders	FT	40	100.00%	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	
Mitchell, Gianna	Employee	Family Partner	BA	Responsible for providing prevention programs to families by developing and maintaining a robust family engagement approach. Facilitates parent involvement and parent leadership at the Center. Develops Family Success Plans.	FT	40	100.00%	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	
Vacant	Employee	Volunteer & Community Partnership Coordinator	BA	Responsible for providing prevention programs to families by developing and maintaining a robust family engagement approach. Facilitates parent involvement and parent leadership at the Center. Responsible for resource and volunteer development by integrating him/herself into the immediate community and building mutually beneficial relationships with parents, faith community, businesses, advocates, and key stakeholders	FT	40	100.00%	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	
Jacobsen, Alyssa	Employee	Program Supervisor	BS	Responsible for the day-to-day operation of the Family Success Center. Supports and supervises staff . Ensures a Parent/Community Advisory Board is developed and maintained	FT	40	100.00%	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	

O'Rourke Gomez, Kerri	Employee	Volunteer & Community Partnership Coordinator	BA	Responsible for providing prevention programs to families by developing and maintaining a robust family engagement approach. Facilitates parent involvement and parent leadership at the Center. Responsible for resource and volunteer development by integrating him/herself into the immediate community and building mutually beneficial relationships with parents, faith community, businesses, advocates, and key stakeholders	FT	40	100.00%	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%
Maraday, Kaitlyn	Employee	Family Partner	BA	Responsible for providing prevention programs to families by developing and maintaining a robust family engagement approach. Facilitates parent involvement and parent leadership at the Center. Develops Family Success Plans.	FT	40	100.00%	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%
Vacant	Employee	Family Partner	BA	Responsible for providing prevention programs to families by developing and maintaining a robust family engagement approach. Facilitates parent involvement and parent leadership at the Center. Develops Family Success Plans.	FT	40	100.00%	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%
Read, Kate	Employee	Program Supervisor	BA	Responsible for the day-to-day operation of the Family Success Center. Supports and supervises staff . Ensures a Parent/Community Advisory Board is developed and maintained	FT	40	86.91%	13.09%	0.00%	0.00%	0.00%	0.00%	86.91%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	86.91%
Kenny, Megan	Employee	Volunteer & Community Partnership Coordinator	BA	Responsible for providing prevention programs to families by developing and maintaining a robust family engagement approach. Facilitates parent involvement and parent leadership at the Center. Responsible for resource and volunteer development by integrating him/herself into the immediate community and building mutually beneficial relationships with parents, faith community, businesses, advocates, and key stakeholders	FT	40	100.00%	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%
Barkers, Alysha	Employee	Family Partner	BA	Responsible for providing prevention programs to families by developing and maintaining a robust family engagement approach. Facilitates parent involvement and parent leadership at the Center. Develops Family Success Plans.	FT	40	100.00%	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%
Harold, Eros	Employee	Program Supervisor	BA	Responsible for the day-to-day operation of the Family Success Center. Supports and supervises staff . Ensures a Parent/Community Advisory Board is developed and maintained	FT	40	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%
Vacant	Employee	Volunteer & Community Partnership Coordinator	BA	Responsible for providing prevention programs to families by developing and maintaining a robust family engagement approach. Facilitates parent involvement and parent leadership at the Center. Responsible for resource and volunteer development by integrating him/herself into the immediate community and building mutually beneficial relationships with parents, faith community, businesses, advocates, and key stakeholders	FT	40	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%
Vacant	Employee	Family Partner	BA	Responsible for providing prevention programs to families by developing and maintaining a robust family engagement approach. Facilitates parent involvement and parent leadership at the Center. Develops Family Success Plans.	FT	40	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%
Green, Daneen	Employee	Program Supervisor	BA	Responsible for the day-to-day operation of the Family Success Center. Supports and supervises staff . Ensures a Parent/Community Advisory Board is developed and maintained	FT	40	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	22.12%	77.88%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%
Mallek, Jess	Employee	Volunteer & Community Partnership Coordinator	BA	Responsible for providing prevention programs to families by developing and maintaining a robust family engagement approach. Facilitates parent involvement and parent leadership at the Center. Responsible for resource and volunteer development by integrating him/herself into the immediate community and building mutually beneficial relationships with parents, faith community, businesses, advocates, and key stakeholders	FT	40	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	22.12%	77.88%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%
Pezzano, Scott	Employee	Family Partner	BA	Responsible for providing prevention programs to families by developing and maintaining a robust family engagement approach. Facilitates parent involvement and parent leadership at the Center. Develops Family Success Plans.	FT	40	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	22.12%	77.88%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%
Reiss, Christina	Employee	Program Director	B.S.	Overarching oversight of program model implemenation and supervision of staff	FT	40	12.79%	87.21%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	3.26%	0.15%	2.19%	3.67%	3.52%	0.00%	0.00%	12.79%
Grimm, Marisa	Employee	Program Supervisor	B.A.	Manages the county-based client/family screening, referral and tracking hub providing a single point of entry process for access, assessment and referral to needed services utilizing established protocols and decision tree; timely responds to referrals to ensure families are linked to needed resources and services and specific needs of individuals and families are identified and addressed effectively .Eestablishes relationships / partnerships with community providers, attends state and other relevant meetings.	FT	40	96.55%	3.45%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	5.13%	0.75%	10.75%	39.96%	39.96%	0.00%	0.00%	96.55%
Velazquez Lopez, Janeirys	Employee	Client Engagement Specialist	BA	Responsible for initial contact and directing them to the correct program	FT	40	26.13%	73.87%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	26.13%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	26.13%
Lee, Lisa	Employee	Early Childhood Specialist	BA	The Early Childhood Specialist will have a strong background in early childhood development and an understanding of the parent-child relationship. They will work with local partners and families with developmental concerns and/or child welfare involvement to ensure positive service linkages that improve outcomes for vulnerable families of infants and young children	FT	40	51.31%	48.69%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	3.36%	47.95%	0.00%	0.00%	0.00%	0.00%	51.31%
Mellen, Rachel Anne	Employee	Case Manager Hourly	BA	Responsiblle to provide care coordination for families, research most appropriate resources and provide advocacy and follow-up as needed	FT	40	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	100.00%
Norton, Melodie	Employee	Community Alignment Specialist	BA	Responsible for coordinating partnerships with civic, community, health and human services partners to engage programs, services and support designed to meet the needs of pregnant people, children birth to five and their families	FT	40	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	100.00%

[illegible]